



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/PC(79)/

2364

Date: 13/01/2021

13 JAN 2021

To,
All the Members
Purchase Committee
SVNIT, Surat


SUB: Minutes of the 79th Meeting of the Purchase Committee held on 31/12/2020.

Sir,

Please find enclosed the Minutes of the 79th meeting of the Purchase Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 31/12/2021 in the Conference Room of Sardar Vallabhbhai National Institute of Technology, Surat for your information please.

The comments, if any, may please be sent at the earliest.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR &
MEMBER - SECRETARY

Copy to:
Director/ Dy. Director/ Registrar
Dispatch Section



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes for the 79th meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on **Thursday, 31st December, 2020 at 3:30 p. m.** onwards at *Conference Room of the Institute at Surat.*

The following members were present:

- | | | | |
|-----|---|---|------------------|
| (1) | Prof. P. L. Patel
Dy. Director, SVNIT, Surat | : | Chairman |
| (2) | Shri Ram Babu Bhagat
Deputy Registrar (Estt. & Admin)
IIT, Gandhinagar
(Through online) | : | Member |
| (3) | Dr. H. M. Patel
Professor,
Civil Engineering Department,
M. S. University, Vadodara
(Through online) | : | Member |
| (4) | Dr. Zuber M. Patel
Associate Professor, ECED,
SVNIT, Surat
(Through Online) | : | Member |
| (5) | Shri B. P. Sibasanakar
Asst. Registrar (A/c), SVNIT, Surat
(Rep. of Dy. Registrar (A/cs)) | : | Member |
| (6) | Dr. P. V. Timbadiya
Prof. I/c. Finance & Account,
SVNIT, Surat | : | Invitee Member |
| (7) | Dr. V. H. Pradhan
Dean (SW) & I/C Registrar
SVNIT, Surat. | : | Member Secretary |

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13/1/2021

As Prof. S. R. Gandhi, Chairman, Purchase Committee was out of city due to other pre-decided official engagements, he has authorized Dr. P. L. Patel, Dy. Director to chair the meeting. Dr. Pramod Mathur, Registrar and Dr. R. A. Christian, Professor, CED, SVNIT, Surat were granted leave of absence. Dr. V. H. Pradhan, Dean(SW) & Incharge Registrar acted as Member Secretary of the meeting.

The following items were discussed and resolutions were drawn accordingly:

Item 79.1: To confirm the minutes of the 78th Purchase Committee meeting held on 17th November, 2020.

Reso.79.1: “Resolved to confirm the minutes of the 78th Purchase Committee meeting held on 17th November, 2020.”

Item79.2: To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 78th meeting held on 17/11/2020.

Reso.79.2: The committee was informed that, as advised by the Purchase Committee vide Reso.78.2, a circular was sent vide No.E/800 dated 26/11/2020 for submission of requirements/recommendations of AMC/ARC at least three months in advance.

Accordingly, the action taken against Reso.78.2 be read as “Noted and Circular dated 26/11/2020 was sent to all the Deans/Heads of the Deptt./Sections for submission of requirements/recommendations of AMC/ARC at least three months in advance”.

The action taken on Reso. 78.6 be read as follows;

“Since the L1 bidder M/s Latest Devise Pvt. Ltd., Bhopal was suspended by GeM Portal during the tendering process, Hence tenderer was not allowed to participate in further process. The Instiutte decided to re-bid the same on the GeM portal and, after completion of process, the matter will be placed before the Purchase Committee”.

“Resolved that action taken on the resolutions adopted by the Purchase Committee at 78th meeting held on 17/11/2020 be noted with above modifications and approved.”

Item 79.3: To consider and approve the recommendations of the Committee constituted for Providing Services Counseling and Guidance by Experts for Students of SVNIT, Surat(once in a year as decided by the institute) from M/s. YourDost Health Solutions Pvt. Ltd., Bangalore at the total cost of Rs. 7,08,000/- (Rupees Seven Lakh Eight thousand only) including taxes with other terms and conditions stated in the offer under Student Welfare Fund (6/20).

Reso. 79.3: The Committee was briefed that, the existing contract with M/s. YourDost Health Solutions Pvt. Ltd., Bangalore for providing online counseling with Experts for students of SVNIT, Surat was completed on 31st August, 2020. However, the company is providing honoraray services to the Institute since September 2020.

“Resolved to approve the recommendations of the Committee constituted for Providing Services Counseling and Guidance by Experts for Students of SVNIT, Surat from M/s. YourDost Health Solutions Pvt. Ltd., Bangalore for the period of one year from the date of acceptance of the order at the total cost of Rs.7,08,000/- (Rupees Seven Lakh Eight thousand only) including taxes with other terms and conditions stated in the offer under Student Welfare Fund (6/20).

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the work order.”

Item 79.4: To consider and approve to extend the contract of M/s. Sheela Caterers, Nagpur for providing Care Taking and Catering Services Contract in SardarVallabhbhai Patel Bhavan (SVPB Guest House) at SVNIT, Surat at the cost of Rs. 29,28,000/- (Rupees Twenty Nine Lakhs Twenty Eight Thousand Only) plus taxes as applicable for one year i.e. from 01/02/2021 to 31/01/2022 under OH 31.

Reso. 79.4: The Committee was briefed that, the contract for Care Taking and Catering Services in SardarVallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat with M/s. Sheela Catereers, Nagpur will be completed on 31/01/2021. As per the clause No. 18 of the Tender document, the contract may be renewed on satisfactory performance for further period on mutually agreed terms and conditions at the discretion of the Institute by a written notice of 3 calendar months. The services of the present contractor is satisfactory and the contractor has requested for extension of contract for another one year at the same rate as original rate of Rs. 29,28,000/- (Rupees Twenty Nine Lakhs Twenty Eight Thousand Only) plus taxes with the present tender terms and conditions mentioned in the tender document.

“Resolved to approve to extend the contract of M/s. Sheela Caterers, Nagpur for providing Care Taking and Catering Services in SardarVallabhbhai Patel Bhavan (SVPB Guest House) at SVNIT, Surat with existing terms and conditions at the cost of Rs.29,28,000/- (Rupees Twenty Nine Lakhs Twenty Eight Thousand Only) plus taxes as applicable for one year, i.e., from 01/02/2021 to 31/01/2022 under OH 31.”

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the work order.”

Item 79.5 To ratify the action taken by the Director for placing the order for purchasing of Professional Large Format Display, Size 80 cm Non Touch Screen(Qty. 50 Nos.) from M/s. Madhur Sales, Gwalior (M.P.) at the total cost of Rs. 7,43,400/- (Rupees Seven Lakhs Forty Three Thousand Four Hundred only) inclusive of all duties and taxes with on site OEM warranty three years and other terms and conditions stated in his offer and expenditure will be debited to budget head of M & R Guest House Fund (1/391).

Reso. 78.5: “Resolved to note the action taken by the Director for placing the order for purchase of Professional Large Format Display, Size 80 cm Non Touch Screen(Qty. 50 Nos.) from M/s. Madhur Sales, Gwalior (M.P.) at the total cost of Rs. 7,43,400/- (Rupees Seven Lakhs Forty Three Thousand Four Hundred only) inclusive of all duties and taxes with on site OEM warranty three years and other terms and conditions stated in his offer and expenditure will be debited to budget head of M & R Guest House Fund (1/391).

Item 79.6 To consider and approve the proposal of Chairman – Institute Mechanical Maintenance Committee through Dean (P&D) for Comprehensive annual maintenance contract for split, window and cassette air conditioners at SVNIT, Surat with M/s. Alco Refrigeration, Surat at the total cost of Rs. 20,56,000/- (Rs. Twenty Lakhs Fifty Six Hundred Only) including all taxes with other terms and conditions sated in his offer and expenditure may be debited to M & R A. C. System (Code No. 1/123).

Reso. 79.6: The Committee observed that there is typographical error in the agenda item. Rs.20,56,000/- in word was typed as ‘Rs.Twenty Lakhs Fifty Six Hundred’ instead of the ‘Rs.Twenty Lakhs Fifty Six Thousand’. Accordingly, the agenda item is modified as under;

“To consider and approve the proposal for Comprehensive annual maintenance contract for split, window and cassette air conditioners at SVNIT, Surat with M/s. Alco Refrigeration, Surat at the total cost of Rs. 20,56,000/- (Rs. Twenty Lakhs Fifty Six Thousand Only) including all taxes with other terms and conditions sated in his offer and expenditure may be debited to M & R A. C. System (Code No. 1/123).”

Thereafter the committee adopted following resolution;

“Resolved to approve the proposal for Comprehensive annual maintenance contract for split, window and cassette air conditioners at SVNIT, Surat with M/s. Alco Refrigeration, Surat at the total cost of Rs. 20,56,000/- (Rs. Twenty Lakhs Fifty Six Thousand Only) including all taxes with other terms and conditions sated in his offer and expenditure may be debited to M & R A. C. System (Code No. 1/123).

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”

Item 79.7 To consider and approve to extend the services of Existing Online Recruitment Application Module for recruitment for Faculty & Non Faculty posts to M/s. Master Soft ERP Solutions Pvt. Ltd., Nagpur (M/s MasterSoft ERP Solutions Pvt. Ltd., Nagpur) at the total cost of Rs. 5,80,000+18% GST (i.e. Rs.6,84,400/-) for one year from the date of issuance of the order.

Reso. 79.7 The Committee was briefed that, the Institute has outsourced the services for online Recruitment Portal Module from M/s. Master Soft ERP Solutions Pvt. Ltd., Nagpur at the total cost of Rs. 6,84,400/- including of all taxes with other terms and conditions stated in his offer under proprietary certificate during the year 2019-20. The Company is agreed to provide the services for online Recruitment Portal Module to SVNIT, Surat which includes, Teaching Faculty (API Based), Non Teaching staff (Non-API Based) & Cloud Hosting & functional arrangement at the cost of Rs. 5,80,000+18% GST (i.e. Rs.6,84,400/-) for one year from the date of issuance of the order. The firm will provide the services till completion of the recruitment process which would be initiated during the work order. Thereafter, the following resolution was adopted:-

“Resolved to extend the services of Existing Online Recruitment Application Module which includes, Teaching Faculty (API Based), Non Teaching staff (Non-API Based) & Cloud Hosting & functional arrangement at the cost of Rs.5,80,000+18% GST (i.e. Rs.6,84,400/-) for one year from the date of acceptance of the work order by M/s. Master Soft ERP Solutions Pvt. Ltd., Nagpur (M/s MasterSoft ERP Solutions Pvt. Ltd., Nagpur) subject to the completion of work by the firm which would be initiated during the period of work order. The payment will be made on quarterly basis.

Item 79.8 To ratify the action taken by the Director for placing the order for extension of providing man power outsourcing service work contract period for one month (i.e. 01.01.2021 to 31.01.2021) at SVNIT, Surat from present service provider M/s. Lucky Enterprises, Gandhinagar at the same rate and terms & conditions stated in his offer and expenditure may be debited to M & R Building maintenance (1/92).

Reso.79.8 It was noted that the contract period of existing service provider M/s Lucky Enterprises, Gandhinagar completed on 30/11/2020. The firm was given one month extension from 01/12/2020 to 31/12/2020 for 117 manpower, which was noted by the FC/BOG in its meeting held on 23/11/2020. The administrative approval for Tendering of hiring of Human Resource Outsourcing Service to the Institute for one year was approved by the Finance Committee & Board of Governors in its Meeting held on 23/11/2020. Accordingly, the bid was generated for providing Manpower Outsourcing Service Work at SVNIT Campus, Surat for one year through GeM Portal. The Bid evaluation, opening of the financial bid is under process. Hence, the extension for another one month i.e. from 01/01/2021 to 31/01/2021 was given to the existing service provider by the Director of the Institute. Thereafter the following resolution was adopted;

“Resolved to note the action taken by the Director for extension of Manpower Outsourcing Services contract period for one month (i.e. from 01/01/2021 to 31/01/2021) to the current service provider M/s Lucky Enterprise, Gandhinagar for the same rate as of original work order with same terms and conditions. The total cost of extension period will be of Rs.32,74,696/- (Rupees Thirty Two Lakhs Seventy Four Thousand Six Hundred Ninety Six only) for one month including all the taxes at present rates. The expenditure will be debited from the OH-31. The same may be reported to Finance Committee in the ensuing meeting for ratification”.

The meeting ended with vote of thanks to the chair.


MEMBER-SECRETARY
PURCHASE COMMITTEE


CHAIRMAN
PURCHASE COMMITTEE

की पुष्टि
CONFIRMED


अध्यक्ष/CHAIRMAN
खरीद समिति
PURCHASE COMMITTEE
स. व. रा. प्रौ. सं. सूत
SVNIT, SURAT