



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
(An Institute of National Importance, Established under NITSER Act by MHRD, Govt. of India)

No: C/PC (75)/537

Date: 24/07/2020

C I R C U L A R:

SUB: Minutes of the 75th meeting of the Purchase Committee held on 20/07/2020.

Enclosed please find a copy of the **Minutes** of the 75th meeting of the **Purchase Committee** for the Sardar Vallabhbhai National Institute of Technology, Surat held on **Monday, 20th July, 2020 at 11:00 a.m.** onwards at **Conference Room of the institute at Surat** for your information.


MEMBER SECRETARY

Encl. : As above

To,

- 1) The Chairman, Purchase Committee, SVNIT
- 2) All Members of the Purchase Committee
- 3) All Members of the Institute Level Tender Committee



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes for the 75th meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on Monday, the 20th July at 11:00 a.m. onwards at *Conference Room of the Institute at SVNIT, Surat*.

The following members were present:

- | | | | |
|-----|---|---|------------------|
| (1) | Prof. S. R. Gandhi
Director, SVNIT, Surat | : | Chairman |
| (2) | Shri Ram Babu Bhagat
Deputy Registrar (Estt. & Admin)
IIT, Gandhinagar
(Through online) | : | Member |
| (3) | Dr. H. M. Patel
Professor,
Civil Engineering Department,
M. S. University, Vadodara
(Through online) | : | Member |
| (4) | Dr. R. A. Christian
Professor, CED,
SVNIT, Surat | : | Member |
| (5) | Dr. Zuber M. Patel
Associate Professor, ECED,
SVNIT, Surat
(Through Online) | : | Member |
| (6) | Shri B. P. Sibasanakar
Asst. Registrar (A/c), SVNIT, Surat
(Rep. of Dy. Registrar (A/cs)) | : | Member |
| (7) | Dr. P. L. Patel
Dy. Director, SVNIT, Surat | : | Invitee Member |
| (8) | Dr. P. V. Timbadiya
Prof. I/c. Finance & Account,
SVNIT, Surat
(Through online) | : | Invitee Member |
| (9) | Dr. Pramod Mathur
Registrar
SVNIT, Surat. | : | Member Secretary |

Gandhi
24/7/2020

P. L. Patel

The following business was transacted and resolutions were drawn accordingly:

Item 1: To confirm the minutes of the 74th Purchase Committee meeting held on Saturday, the 29th February, 2020 at 11:00 a.m.

Reso.1: "Resolved to confirm the minutes of the 74th Purchase Committee meeting held on Saturday, the 29th February, 2020 at 11:00 a.m.

Item 2: To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 74th meeting held on 29/02/2020.

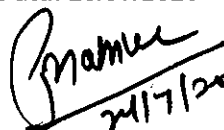
Reso. 2: "Resolved that the action taken on the resolutions adopted by the Purchase Committee at its 74th meeting held on 29/02/2020 be noted and approved."

Item 3: To consider and approve the proposal of Principal Investigator of Applied Physics Department through Dean (R&C) for purchase of GNSS Receiver for Ionospheric Scintillation and Signal Refractometer and Simulator (complete system installation and commissioning) from M/s. Jyoti Electronics, Ahmedabad at the total cost of Rs. 18,28,600/- (Rs. Eighteen Lacs Twenty Eight Thousand Six Hundred Only) excluding Taxes and Duties (customs, GST etc.) with three years warranty and other terms and conditions state in his offer under DST – FIST Project Budget Head (4/256).

Reso. 3: The Committee observed that, the Departmental Tender Committee has not considered and recommended for purchase of "Notebook (i7 or compatible or better) with international key board, suited for real time data signal recording and processing", which was mentioned as essential item in the Tendered specification. Further, the supplier M/s Jyoti Electronics, Ahmedabad in their quotation also quoted for additional items which were not recommended for purchase. The party has charged and quoted Rs.82,000/- for shipment and handling, Rs.50,000/- towards extra freight insurance & custom duty handling charges as actual, Rs.7,33,080/- towards custom (@30%) and Rs.5,80,802/- as taxes extra, which needs justification. The justification for price reliability is also required in view of single valid quotation. Therefore, after due deliberation, the purchase committee adopted following resolutions;

"Resolved to refer back the recommendation of Departmental Tender committee to the department to review for the purchase of GNSS Receiver for Ionospheric Scintillation and Signal Refractometer and Simulator (complete system installation and commissioning) for Applied Physics Department under DST-FIST project."

Item 4: To consider and approve the proposal of Principal Investigator of Applied Physics Department through Dean (R&C) for supply of Thermal Properties Measurement System from M/s. LCGC Bio Analytic Solutions LLP, Hyderabad at the total cost of Rs. 23,95,365/- (Rs. Twenty Three Lacs Ninety Five Thousand Three Hundred Sixty Five Only) including Taxes and Duties (customs, GST etc.) with one years standard warranty and installation and training performed on site by a LCGC specialist with other terms and conditions state in his offer under DST – FIST Project Budget Head (4/256).


24/7/2020

Reso. 4: "Resolved to recommend for approval of the proposal of Principal Investigator of Applied Physics Department through Dean (R&C) for the purchase of Thermal Properties Measurement System with necessary items as recommended by the Tender Committee from M/s. LCGC BioAnalytic Solutions LLP, Hyderabad at the total cost of Rs. 23,95,365/- (Rs. Twenty Three Lacs Ninety Five Thousand Three Hundred Sixty Five Only) including 5% GST with one year standard warranty, installation and onsite training by a LCGC specialist with other terms and conditions as stated in their offer under DST – FIST Project Budget Head (4/256).

"Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order."

"Resolved, further that, the necessary training should be provided to the relevant Institute employees at the time of installation of the instrument."

"Resolved that, submission of the performance Guarantee of 5% of equivalent amount of the order value will be applicable as per clause 25 of the Tender Document."

"Resolved, further that payment be released only after satisfactory installation, testing and training of above instrument."

Item 5: To consider and approve the proposal of Chairman – Institute Mechanical Maintenance Committee to award the work of Annual Rate Contract for 43 Nos. Lifts (As per list of Submitted Note – Sardar Vallabhbhai Patel Bhavan (New Guest House) - No.3, Mother Teresa Bhavan - No.8, Swami Vivekanand Bhavan – No.7, New Class room Complex – No.4, New Chemical Engineering department – No.2, New Electronics Engineering Department – No.2, New Electrical Engineering Department – No.2, New Applied Physics and Mathematics & Humanities Department – No.2, Advanced Research Centre – No.2, Computer Engg. Department – No.2, Production Engg. Building – No.1, New Applied Chemistry Department – No.1, New Central library Building – No.3, Type-V Residential Quarters Tower-A – No.2 and Type-V Residential Quarters Tower-B – No.2) installed at SVNIT, Surat for the period of 01/04/2020 to 31/03/2021 from M/s. Jhonson Lifts Private Limited, Surat at the total price of Rs. 21,70,020/- (Rupees Twenty One Lacs Seventy Thousand Twenty Only) including all taxes and being proprietary product with other terms and conditions stated in the offer by M/s. Jhonson Lifts Private Limited, Surat for IMMC (Estate) of the Institute under the account head of M & R Electric & Telephone Code No. 1/125.

Reso. 5: The Chairman, Institute Mechanical Maintenance Committee briefed the committee that due to nationwide lockdown due to COVID-19, the approval of renewal of Annual Maintenance Contract for 43 nos. of lift was not taken before completion of Contract, i.e., before 31/03/2020. However, M/s Jhonson Lifts Private Limited, Surat continued its services from 01/04/2020 onwards as it is one of essential services and submitted their proposal for Preventive Maintenance Contract (excluding parts). After due deliberation, the committee adopted following resolutions:

Pranav
24/7/2020

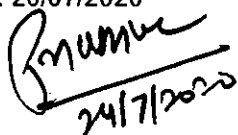
“Resolved to recommend to approve the proposal of Chairman – Institute Mechanical Maintenance Committee to award the work of Preventive Maintenance Contract (excluding parts) of 43 Nos. Lifts i.e. Sardar Vallabhbhai Patel Bhavan (New Guest House) - No.3, Mother Teresa Bhavan - No.8, Swami Vivekanand Bhavan – No.7, New Class room Complex – No.4, New Chemical Engineering department – No.2, New Electronics Engineering Department – No.2, New Electrical Engineering Department – No.2, New Applied Physics and Mathematics & Humanities Department – No.2, Advanced Research Centre – No.2, Computer Engg. Department – No.2, Production Engg. Building – No.1, New Applied Chemistry Department – No.1, New Central library Building – No.3, Type-V Residential Quarters Tower-A – No.2 and Type-V Residential Quarters Tower-B – No.2) to M/s. Jhonson Lifts Private Limited, Surat at the total price of Rs. 21,70,020/- (Rupees Twenty One Lacs Seventy Thousand Twenty Only) [i.e. Rs. 18,39,000+ Rs.3,31,020/- (GST @18%)] including all taxes and being proprietary product with other terms and conditions stated in their offer for the period of one year i.e. from 01/04/2020 to 31/03/2021 for IMMC (Estate) of the Institute under the account head of M & R Electric & Telephone Code No. 1/125.

“Resolved further that, the renewal of License to use the lift(s) as per provisions of Gujarat Lifts and Escalators Act, 2000 shall be ensured by the Chairman, IMMC for each lift and the said certificate be displayed in the respective lift(s).”

Item 6: To consider and approve the proposal of Professor In-charge, Electrical & Communication System through Dean (P&D) for Annual Operation and Maintenance Contract for Diesel Generator Set at SVNIT, Surat for period of 12 months from M/s. Ajay Enterprise, Surat at the negotiated cost of Rs. 23,21,379/- (Rupees Twenty Three Lacs Twenty One Thousand Three Hundred Seventy Nine Only) excluding GST on Wages, PF and Workman Compensation Policy with other terms and conditions stated in his offer under the account head of M & R D. G. Sets, Code No. 1/126.

Reso. 6: “Resolved to recommend to approve the proposal of Professor In-charge, Electrical & Communication System through Dean (P&D) for Annual Operation and Maintenance Contract for Diesel Generator Set at SVNIT, Surat for period of 12 months from M/s. Ajay Enterprise, Surat at the negotiated cost of Rs. 23,21,379/- (Rupees Twenty Three Lacs Twenty One Thousand Three Hundred Seventy Nine Only) (i.e. Rs.14,45,379/- for DG Maintenance + Rs. 8,76,000/- for Manpower) Excluding GST on Wages, PF and Workman Compensation Policy with other terms and conditions stated in his offer under the account head of M & R D. G. Sets, Code No. 1/126”.

“Further, it is resolved that the exact amount of EPF, GST and other workman compensation policy should be verified and confirmed, and prior approval be taken before placing the work order.”


24/7/2020

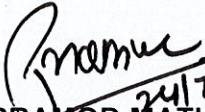
Item 7: To consider and approve the proposal of Chairman – Committee of Group Mediclaim Policy of SVNIT Students for extension of Group Medical Coverage Policy under National Insurance for SVNIT Students for the year 2020-2021 from M/s. National Insurance Company Limited at the total cost of Rs. 35,95,066/- with other terms and conditions state in his offer for SVNIT, Students and expenditure will be debit from the budget head 6/43 - premium for students medical insurance.

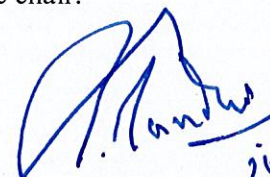
Reso. 7: The Dean (Student Welfare) briefed the committee that due to COVID-19 nationwide lockdown, the process for tendering for Group Mediclaim Policy for SVNIT Students couldn't be made. However, as per provisions of existing Group Mediclaim Policy of M/s National Insurance Company Limited, the policy may be renewed as per the rate of previous year. After deliberation, the committee recommended to:

“Resolved to recommend to approve the proposal of Chairman – Committee for Group Mediclaim Policy of SVNIT students for the year 2020-21 from M/s National Insurance Company Limited at the total cost of Rs.26,75,337/- (Rupees Twenty Six Lakhs Seventy Five Thousand Three Hundred Thirty Seven only) including all taxes (for 4011 student @ pro rata basis of Rs.667/- per student per year with other terms and conditions stated in their offer from the budget head 6/43 (premium for students medical insurance). Further payment for newly admitted students be made as per pro rata basis in due course of time as per requirement.”

“Resolved, further that, immediate payment should be released for Group Medical Coverage Policy for SVNIT students for the year 2020-21 to M/s National Insurance Company Limited (for 4011 students @ pro rata basis of Rs.667/- per student per year) by issuing work order with the advance payment cheque so that the policy period will be effective from July 22, 2020 for all existing students.”

The meeting ended with vote of thanks to the chair.


(Dr. PRAMOD MATHUR)
MEMBER-SECRETARY
PURCHASE COMMITTEE


(Dr. S. R. GANDHI)
CHAIRMAN
PURCHASE COMMITTEE

की गति
CONFIRMED


17/8/2020

सदस्य-सचिव / MEMBER-SECRETARY
खरीद समिति
PURCHASE COMMITTEE
SVNIT, SURAT
स. व. स. प्र. स. सुरत
SVNIT, SURAT