



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सूरत

SVNIT

No: C/PC (74)/ 3656

Date: 05/03/2020

CIRCULAR:

06 MAR 2020

SUB: Minutes of the 74th meeting of the Purchase Committee held on 29/02/2020.

Enclosed please find a copy of the **Minutes** of the 74th meeting of the **Purchase Committee** for the Sardar Vallabhbhai National Institute of Technology, Surat held on **29th February, 2020 at 11:00 a.m.** onwards at **Conference Room of the institute at Surat** for your information.

P. Namu
03/2020
MEMBER-SECRETARY

Encl. : As above

To,

- 1) The Chairman, Purchase Committee, SVNIT
- 2) All Members of the Purchase Committee
- 3) All Members of the Institute Level Tender Committee



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

Minutes for the 74th meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on Saturday, the 29th February, 2020 at 11:00 a.m. onwards at *Conference Room of the Institute at SVNIT, Surat*.

The following members were present:

- (1) **Dr. P. L. Patel** : Chairman
Dy. Director, SVNIT, Surat
- (2) **Shri Ram Babu Bhagat** : Member
Deputy Registrar (Estt. & Admin)
IIT, Gandhinagar
- (3) **Dr. R. A. Christian** : Member
Professor, CED,
SVNIT, Surat
- (4) **Dr. Zuber M. Patel** : Member
Associate Professor, ECED,
SVNIT, Surat
- (5) **Shri R. D. Ruparel** : Member
I/C. Dy. Registrar (A/c), SVNIT, Surat
- (6) **Dr. K. D. Yadav** : Invitee Member
Prof. I/c. Administrative &
Asso. Professor - CED,
SVNIT, Surat
- (7) **Dr. P. V. Timbadiya** : Invitee Member
Prof. I/c. Finance & Account,
SVNIT, Surat
- (8) **Dr. A. A. Shaikh** : Member Secretary
I/C. Registrar
SVNIT, Surat.

Dr. H. M. Patel, Professor in Civil Engineering Department, M. S. University, Vadodara could not attend the meeting due to his other engagements.

Manu
4/3/2020

The following business was transacted and resolutions were drawn accordingly:

Item 1: To confirm the minutes of the 73rd Purchase Committee meeting held on Friday, the 24th January, 2020 at 12:00 noon.

Reso.1: "The minutes of 73rd Purchase Committee was tabled."

"Resolved that the minutes of the 73rd Meeting of Purchase Committee held on Friday, the 24th January, 2020 be confirmed with minor editorial corrections in Reso. 6 of the minutes as follows:-

"Resolved to approve the proposal of Prof. I/c. Guest House for the contract for Care Taking and Catering Services in Sardar Vallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat with M/s. Sheela Caterers, Nagpur at the total cost of Rs. 29,28,000/- (Rupees Twenty Nine Lakhs Twenty Eight Thousand Only) exclusive of all other taxes for one year i.e. 01/02/2020 to 31/01/2021 for Sardar Vallabhbhai Patel Bhavan of the Institute under the OH – 31."

"Further, it is resolved that details of taxes be obtained from the M/s. Sheela Caterers which is inclusive of within the quoted rate."

Now read as

"Resolved to approve the proposal of Prof. I/c. Guest House for the contract for Care Taking and Catering Services in Sardar Vallabhbhai Patel Bhavan (SVPB) at SVNIT, Surat with M/s. Sheela Caterers, Nagpur at the total cost of Rs. 29,28,000/- (Rupees Twenty Nine Lakhs Twenty Eight Thousand Only) exclusive of all other taxes for one year i.e. 01/02/2020 to 31/01/2021 for Sardar Vallabhbhai Patel Bhavan of the Institute under the OH – 31."

"Further, it is resolved that details of taxes be obtained from the M/s. Sheela Caterers which is exclusive of within the quoted rate."

Item 2: To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 73rd meeting held on 24/01/2020.

Reso. 2: "Resolved that the action taken on the resolutions adopted by the Purchase Committee at its 73rd meeting held on 24/01/2020 be noted and approved."

Item 3: To consider and approve the proposal of Prof. I/c. Central Store through Dean (P&D) for Annual Maintenance Contract of Toshiba Copier Machines at SVNIT, Surat with M/s. Mudra Automation, Surat at the total cost of Rs. 15,81,116/- (Rs. Fifteen Lakhs Eighty One Thousand One Hundred Sixteen Only). The contract will be awarded for a period of one year from the date of award, which can be extended for one more year subjected to

P. Manik
9/3/2020

satisfactory service on the same rate, terms and conditions stated in tender and expenditure will be debited to budget head M & R Office Machines (Code No. 1/127).

Reso. 3: “Resolved to approve the proposal of Prof. I/c. Central Store through Dean (P&D) for Annual Maintenance Contract of Toshiba Copier Machines for 39 Nos. out of 42 (excluding Make & Model No. Toshiba E-st 4508 – 02 nos. and Toshiba E-st- 4518A – 01 nos. = Total 03 Machines) from M/s. Mudra Automation, Surat at the total cost of Rs. 14,79,386/- (Rs. Fourteen Lakhs Seventy Nine Thousand Three Hundred Eighty Six Only) (Total Rs. 15,81,116 – Rs. 1,01,730/- = Rs. 14,79,386/-) including all taxes / GST and other terms and conditions stated in offer, and expenditure will be debited to budget head M & R Office machines (Code No. 1/127) (APPENDIX:3.1 of Agenda).”

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”

Item 4: **To consider and approve the proposal of Prof. I/c. Central Store through Dean (P&D) for purchase of Toners (Nos. 43) for different models of Toshiba Copier Machines at SVNIT, Surat with M/s. Mudra Automation, Surat at the total cost of Rs. 5,52,345/- (Rs. Five Lakhs Fifty Two Thousand Three Hundred Forty Five Only) including all taxes, duties, local levies / transportation / loading-uploading charges etc. the break up of GST shall be indicated by the seller while raising invoice / bill on GeM and other terms and conditions stated in tender and expenditure will be debited to budget head M & R Office Machines (Code No. 1/127).**

Reso. 4: “Resolved to approve the proposal of Prof. I/c. Central Store through Dean (P&D) for purchase of toners (Nos. 43) for different models of Toshiba Copier Machines at SVNIT, Surat with M/s. Mudra Automation, Surat at the total cost of Rs. 5,52,345/- (Rs. Five lakhs Fifty Two Thousand Three Hundred Forty Five Only) including all taxes, duties, local levies / transportation / loading-uploading charges etc. and other terms and conditions stated in his offer, and expenditure will be debited to budget head M & R Office Machines (Code No. 1/127) (APPENDIX : 4.1 of Agenda).”

“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”

Pranav
4/3/2022

Item 5: To consider and approve the proposal of Prof. I/c. Central Store through Dean (P&D) for purchase of Furniture for Faculty Cabin from M/s. Bhavna Steel Industries, Ahmedabad at the total cost of Rs. 27,20,424/- (Rs. Twenty Seven Lakhs Twenty Thousand Four Hundred Twenty Four Only) with one year warranty and other terms and conditions for Central Store of the Institute under Annual Plan Grant 2019-20.

Reso. 5: “Resolved to approve the proposal of Prof. I/c. Central Store Through Dean(P&D) for purchase of Furniture for faculty Cabin from M/s. Bhavna Steel Industries, Ahmedabad at the total cost of Rs. 27,20,424/- (Rs. Twenty Seven Lakhs Twenty Thousand Four Hundred Twenty Four Only) with one year warranty and other terms and conditions for Central Store of the Institute under Annul Plan Grant 2019-20 (APPENDIX : 5.1 of Agenda).”

“Further, the comments of Institute Level Tender Committee were observed and, after thorough checking, it is found that bidder M/s. Harshil Enterprise is not eligible as per terms and conditions mentioned at Sr. No. 8.”

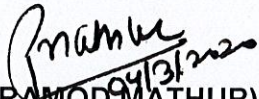
Item from Chair:

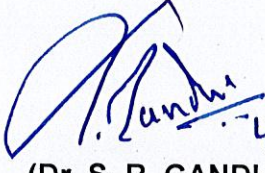
Item 6: To consider and approve the proposal of Chairman – Institute Mechanical Maintenance Committee through Dean (P&D) for Comprehensive annual maintenance contract for split, window and cassette air conditioners at SVNIT, Surat with M/s. Alco Refrigeration, Surat at the total cost of Rs. 26,00,380/- (Rs. Twenty Six Lakhs Three Hundred Eighty Only) and expenditure will be debited to budget head M & R A. C. System (Code No. 1/123).

Reso. 6: “In view of the comments of Institute Level Tender Committee, the Purchase Committee had seen the tender documents in details, and observed certain deficiencies in terms and conditions of the tender.”

“Further, it is resolved that the item will be re-tendered through CPPP Portal and also be published on Institute website.”

The meeting ended with vote of thanks to the chair.


(Dr. PRAMOD MATHUR)
MEMBER-SECRETARY
PURCHASE COMMITTEE


(Dr. S. R. GANDHI)
CHAIRMAN
PURCHASE COMMITTEE