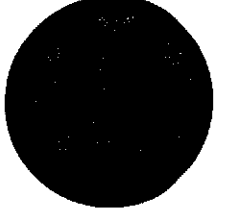




સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત  
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/PC(82)/ 1355

Date: 20/07/2021

To,  
All the Members  
Purchase Committee  
SVNIT, Surat

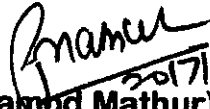
**SUB: Minutes of the 82<sup>nd</sup> Meeting of the Purchase Committee held on 15/07/2021.**

Sir,

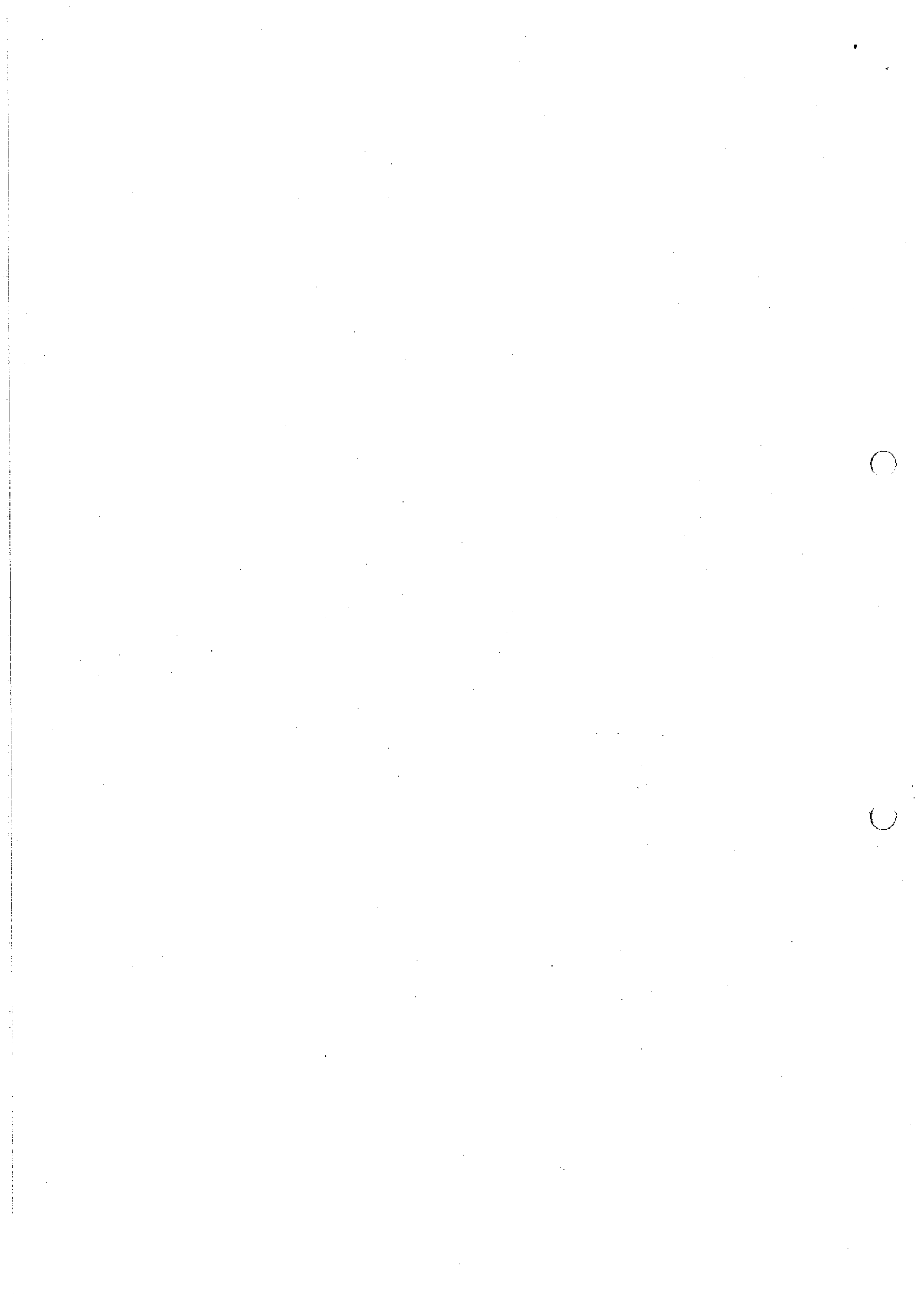
Please find enclosed the Minutes of the 82<sup>nd</sup> meeting of the Purchase Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 15/07/2021 in the Conference Room of Sardar Vallabhbhai National Institute of Technology, Surat for your information please.

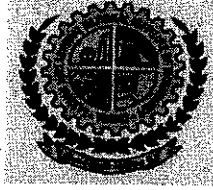
The comments, if any, may please be sent at the earliest.

Encl.: As above

  
(Dr. Pramod Mathur)  
REGISTRAR &  
MEMBER - SECRETARY

Copy to:  
Director/ Dy. Director/ Registrar  
Dispatch Section





## **SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT**

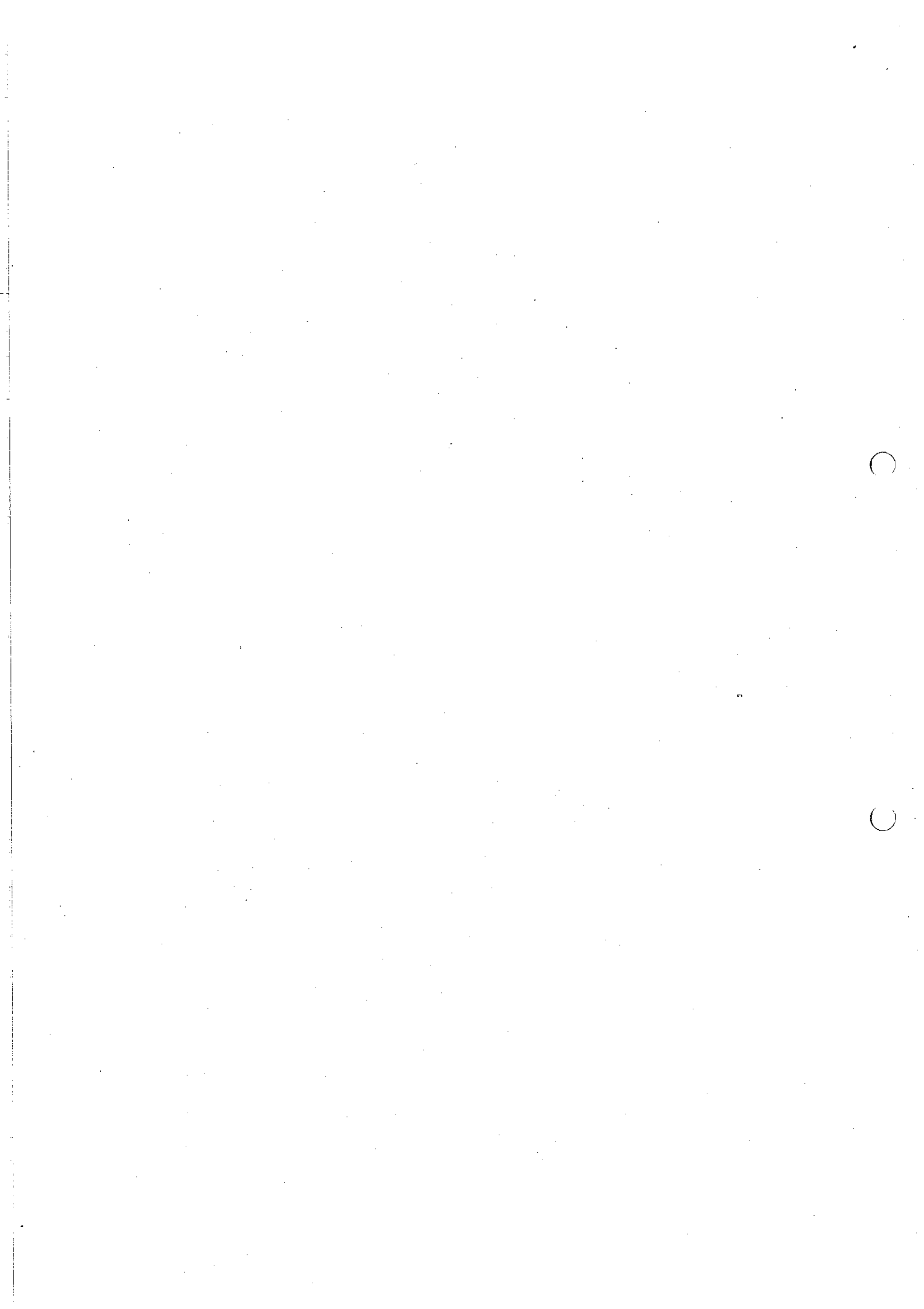
Minutes for the 82<sup>nd</sup> meeting of the *Purchase Committee* of the Sardar Vallabhbhai National Institute of Technology Surat held on Thursday, 15<sup>th</sup> July at 3:00 p. m. onwards at *Conference Room of the Institute at Surat*.

The following members were present:

- (1) **Prof. S. R. Gandhi** : Chairman  
Director, SVNIT, Surat
- (2) **Shri Ram Babu Bhagat** : Member  
Deputy Registrar (Estt. & Admin)  
IIT, Gandhinagar  
(Through online)
- (3) **Dr. H. M. Patel** : Member  
Professor, Civil Engineering Department,  
M. S. University, Vadodara  
(Through online)
- (4) **Dr. R. A. Christian** : Member  
Professor, CED,  
SVNIT, Surat
- (5) **Dr. Zuber M. Patel** : Member  
Associate Professor, ECED,  
SVNIT, Surat
- (6) **Shri B. P. Sibasanakar** : Member  
Asst. Registrar (A/c), SVNIT, Surat  
(Rep. of Dy. Registrar (A/cs))
- (7) **Dr. P. L. Patel** : Invitee Member  
Dy. Director, SVNIT, Surat
- (8) **Dr. P. V. Timbadiya** : Invitee Member  
Prof. I/c. Finance & Account,  
SVNIT, Surat
- (9) **Dr. Pramod Mathur** : Member Secretary  
Registrar  
SVNIT, Surat.

The following items were discussed and resolutions were drawn accordingly:

*Mathur*  
20/7/2021



**Item 82.1:** To confirm the minutes of the 81<sup>st</sup> Purchase Committee meeting held on 21<sup>st</sup> May, 2021.

**Reso.82.1:** Before going through Agenda, it has been observed that, there is a typo error in Item No. 82.1 which is to be read as under;

*“The Committee is requested to confirm the minutes of 81<sup>st</sup> Purchase Committ held on 21/05/2021”.*

*The minutes of the 81<sup>st</sup> meeting of the Purchase Committee held on 21/05/2021 was circulated to all the committee members. No Comments has been received from any member. The minutes of the 81<sup>st</sup> Purchase Committee is placed at APPENDIX: 82.1.1.*

*“Resolved to confirm the minutes of the 81<sup>st</sup> Purchase Committee meeting held on 21/05/2021.”*

**Item 82.2:** To note and approve the action taken on the resolutions adopted by the Purchase Committee at its 81<sup>st</sup> meeting held on 21/05/2021.

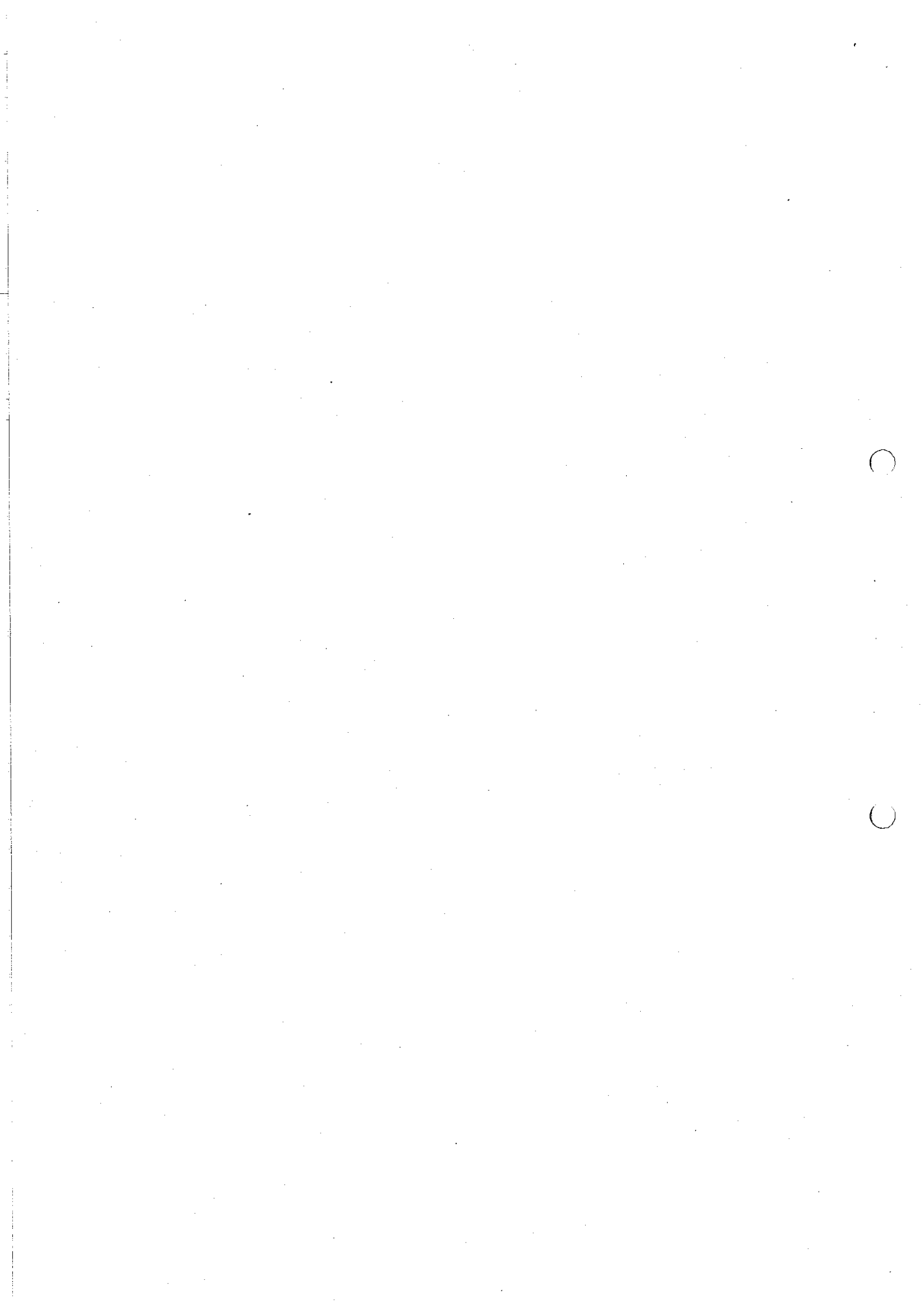
**Reso.81.2:** While noting the Action Taken on Agenda item No. 81.4 regarding Annual Maintenance Contract for 43 Nos. of lifts installed at SVNIT, Surat by M/S Jhonsons Lifts Private Limited, the committee observed that, the renewal of License to use the lifts, as per provisions of Gujarat Lifts and Escallators Act, 2020 is yet to be completed. In response, the Chairman IMMC explained that, Institute has already applied for safety licenses for all the 43 lifts, out of which licenses for 22 lifts have been renewed and for remaining 21 lifts is pending with state authority, as the lift inspection could not be completed due to Covid situation. The committee advised the Chairman IMMC to display the 23 renewed licenses at appropriate pñces in the respective lifts and should follow up with State Authority for renewal of remaining 21 licenses at the earliest.

Further, the committee was informed for Agenda Item No. 81.5 that, the order for renewal of Annual Maintenance Contract of M/s. Master’s Software (Master Soft ERP Solution Pvt. Ltd., Nagpur) will be placed before termination of existing contract for the period 20/08/2021 to 19/08/2022.

*“Resolved that action taken on the resolutions adopted by the Purchase Committee at 81<sup>st</sup> meeting held on 21/05/2021 be noted and approved.”*

**Item 82.3:** To consider and approve the proposal of the Chairman – Institute Mechanical Maintenance for Comprehensive Annual Maintenance Contract (CAMC) of 150 TR Air-Conditioner Chiller Plant installed at Central Library in the SVNIT, Campus, Surat form M/s. Voltas Limited, Ahmedabad for a period of one year at the total cost of Rs. 10,27,013/- (Rupees Ten Lacs Twenty Seven Thousand Thirteen Only) including Taxes under the account head of M & R - AC System.

*Pranav  
20/7/2021*



**Reso. 82.3:** The Members of the Committee expressed their displeasure for placing such agenda item for renewal of Comprehensive Annual Maintenance Contract after expiry of previous CAMC. The Chairman, Institute Mechanical Maintenance Committee briefed that, ~~the~~ there is an increase of 3% this year as compared to last year in cost of Comprehensive Annual Maintenance Contract (CAMC) of 150 TR Air-Conditioner Chiller Plant installed at Central Library (the previous year cost was Rs. 9,97,100/- & for the current year it is Rs. 10,27,013/-). The Committee didn't agree to renew the CAMC with retropective effect and decided to renew the CAMC with prospective effect i.e. from the date of issue of work order and the bills should be processed after the signature from the user and signature of Chairman, IMMC/ Dean (P&D) in addition to others. After due deliberation, it was:

*“Resolved to recommend to approve the award of the work of Comprehensive Annual Maintenance Contract of Air-Conditioner chiller plant installed at New Central Library for a period of one year from the date of issue of work order to M/s. Voltas Limited, Surat being proprietary product, at the total cost of Rs. 10,27,013/- (Rupees Ten lacs Twenty Seven thousand and thirteen only) including taxes along with other terms and condition & duties under the account head of M & R AC System Code No.: 1/123.”*

*“Further, it is resolved that, payment for CAMC be released only after satisfactory performance certificate from the user, Prof. Incharge- Library and Chairman, IMMC, duly endorsed by Dean (P&D).”*

**Item 82.4:** To consider and approve the proposal of Head of Mechanical Engineering Department for Renewal & Training of Converge CFD Software Academic License Package (2 Bundles) from M/s. Convergent Science India LLP, Pune at total cost of Rs. 6,61,500/- (Rupees Six Lacs Sixty One Thousand Five Hundred Only) including taxes with Licensing upto 5 Years warranty under Proprietary Article Certificate with other terms and conditions stated in their offer under Annual Plan Grant 2021-22 (OH-35).

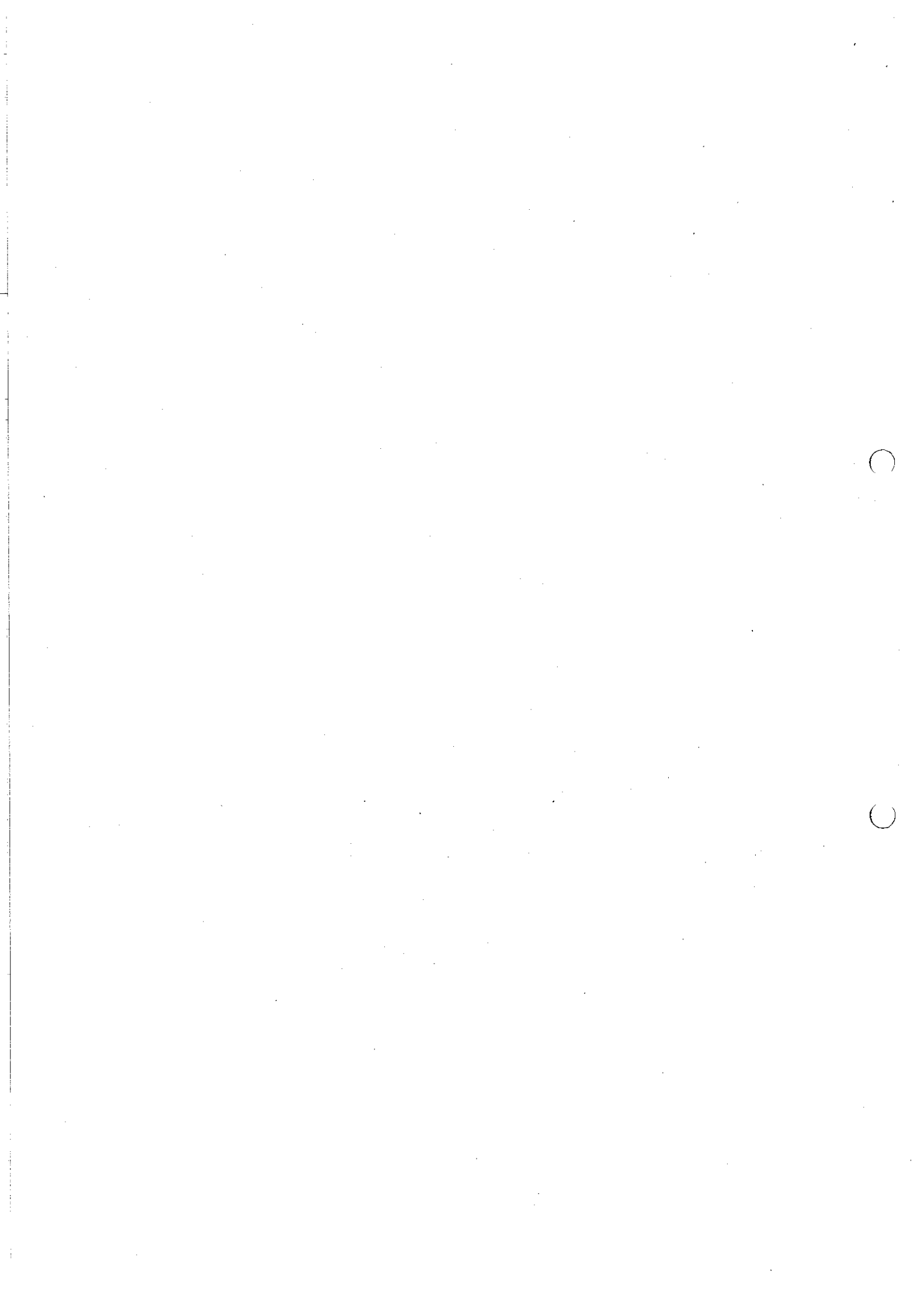
**Reso. 82.4:** The Committee was informed that, Converge CFD Software is a proprietary item of Convergent Science, Inc., and M/s. Convergent Science India LLP, Pune is sole distributor in India for the said software.

The Committee advised that, the propriety Article Certificate under Rule 166 of GFR 2017 be endorsed by the concerned Head of the Department/section alongwith the signature of Indenting officer before signing by the Competent Authority for any type of Purchase under Proprietary Article Certificate in future.

After deliberation, the following resolution was adopted;

*“Resolved to recommend to approve the proposal of Head of Mechanical Engineering Department for Renewal & Training of Converge CFD Software Academic License Package (2 Bundles) from M/s. Convergent*

*R. Manu*  
*29/7/2021*





*Science India LLP, Pune at total cost of Rs. 6,61,500/- (Rupees Six Lacs Sixty One Thousand Five Hundred Only) including taxes with Licensing upto 5 Years warranty under Proprietary Article Certificate with other terms and conditions stated in their offer under Annual Plan Grant 2021-22 (OH-35).*

*"Further, the propriety Article Certificate under Rule 166 of GFR 2017 be endorsed by the concerned Head of the Department/section alongwith the signature of Indenting officer before signing by the Competent Authority for any type of Purchase under Proprietary Article Certificate in future."*

*"Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order."*

*"Resolved, further that, the necessary training should be provided to the relevant Institute employees at the time of installation/renewal."*

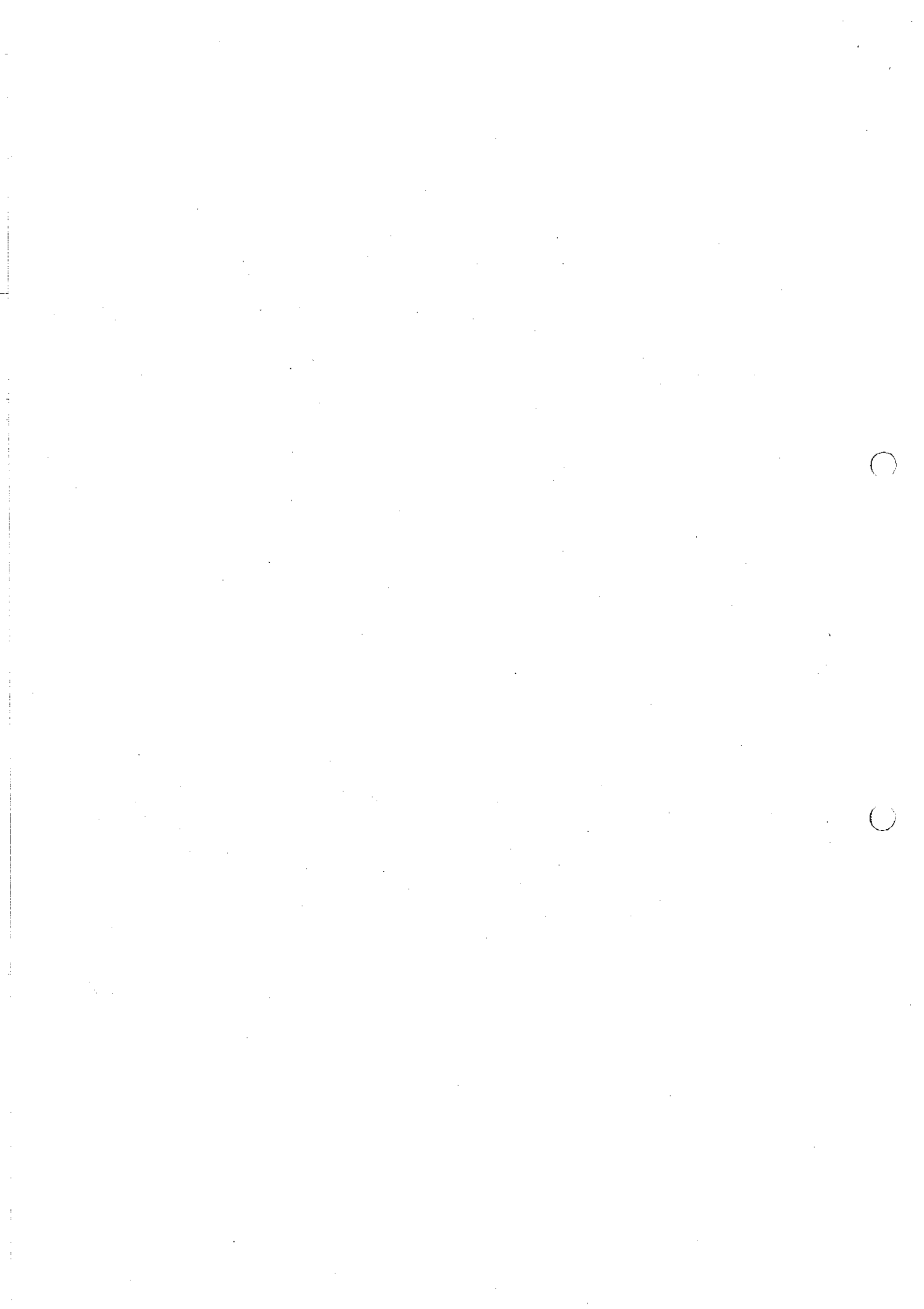
*"Resolved, further that payment be released only after satisfactory installation, testing and training of above software."*

**Item 82.5:** To consider and approve the proposal of Chairman – Committee of Group Mediclaim Policy of SVNIT Students for extension of Group Medical Coverage Policy under National Insurance for SVNIT Students for the year 2021-22 from M/s. National Insurance Company Limited at the total cost of Rs. 41,20,059/- (Rupees Forty One Lacs Twenty Thousand Fifty Nine Only) with other terms and conditions state in his offer for SVNIT Students and expenditure will be debit from the budget head allocation of Student Council for the year 2021-22.

**Reso.82.5:** The Dean (Student Welfare) briefed the committee that as per the provisions of existing Group Mediclaim Policy of M/s National Insurance Company Limited, the policy may be renewed as per the rate of previous year. The services provided by M/s National Insurance Company Limited is satisfactory during the year 2019-20 & 2020-21. The committee further advised to reconcile the status of cliam /adjustment of excess premium, if any on monthly basis with the Insurance agency. After deliberation, the committee recommended to:

*"Resolved to recommend to approve the proposal of Committee for Group Mediclaim Policy of SVNIT students for the year 2021-22 from M/s National Insurance Company Limited at the total cost of Rs. 41,20,059/- (Rupees Forty One Lacs Twenty Thousand Fifty Nine Only) including all taxes (for approx. 6177 student @ Rs.667/- per student) per year with other terms and conditions stated in their offer from the budget head 6/43 (premium for students medical insurance)). Further payment for newly admitted students be made on pro rata basis in due course of time as per the requirement."*

*Foramul*  
*21/7/2021*



*"Resolved, further that, payment should be released for Group Medical Coverage Policy for SVNIT students for the year 2021-22 to M/s National Insurance Company Limited (@ Rs.667/- per student per year) by issuing work order alongwith payment for insurance premium so that the policy period will be effective from July 22, 2021 itself for all existing students."*

**Item 82.6:** To consider and approve the proposal of Civil Engineering Department for the maintenance includes technical support and free up-gradation of MIDAS FEA (No. of Licenses 10), MIDAS Soilworks (No. of Licenses 10), MIDAS GTS (No. of Licenses 05), MIDAS Gen (unlimited), MIDAS D shop (No. of Licenses 01) and MIDAS Civil (No. of Licenses 05) from M/s. MIDAS Research and Development Centre India Pvt. Ltd., Navi Mumbai for the period of three years (i.e. 01/07/2021 to 30/06/2024) at total cost of Rs. 15,23,970/- (Rupees Fifteen Lacs Twenty Three Thousand Nine Hundred Seventy Only) including GST with other terms and conditions stated in his offer under Maintenance and repair grant code No. 1/127.

**Reso. 82.6:** The Committee discussed the proposal at the length. The committee observed that the said MIDAS softwares are full professional version and is being used by PG & PhD students for research work and consultancy. Due to COVID 19 panedmic situation, the Ministry has reduced 20% of GIA under OH-31. Looking to the reduction in the GIA under OH-31, the Director & Chairman of the Committee opined that, the Civil Engineering Department should upgrade/purchase the said MIDAS through their Departmental Development Fund (DDF) and payment should be on yearly basis instead of three years period. Afer deliberation the following resolution is adopted;

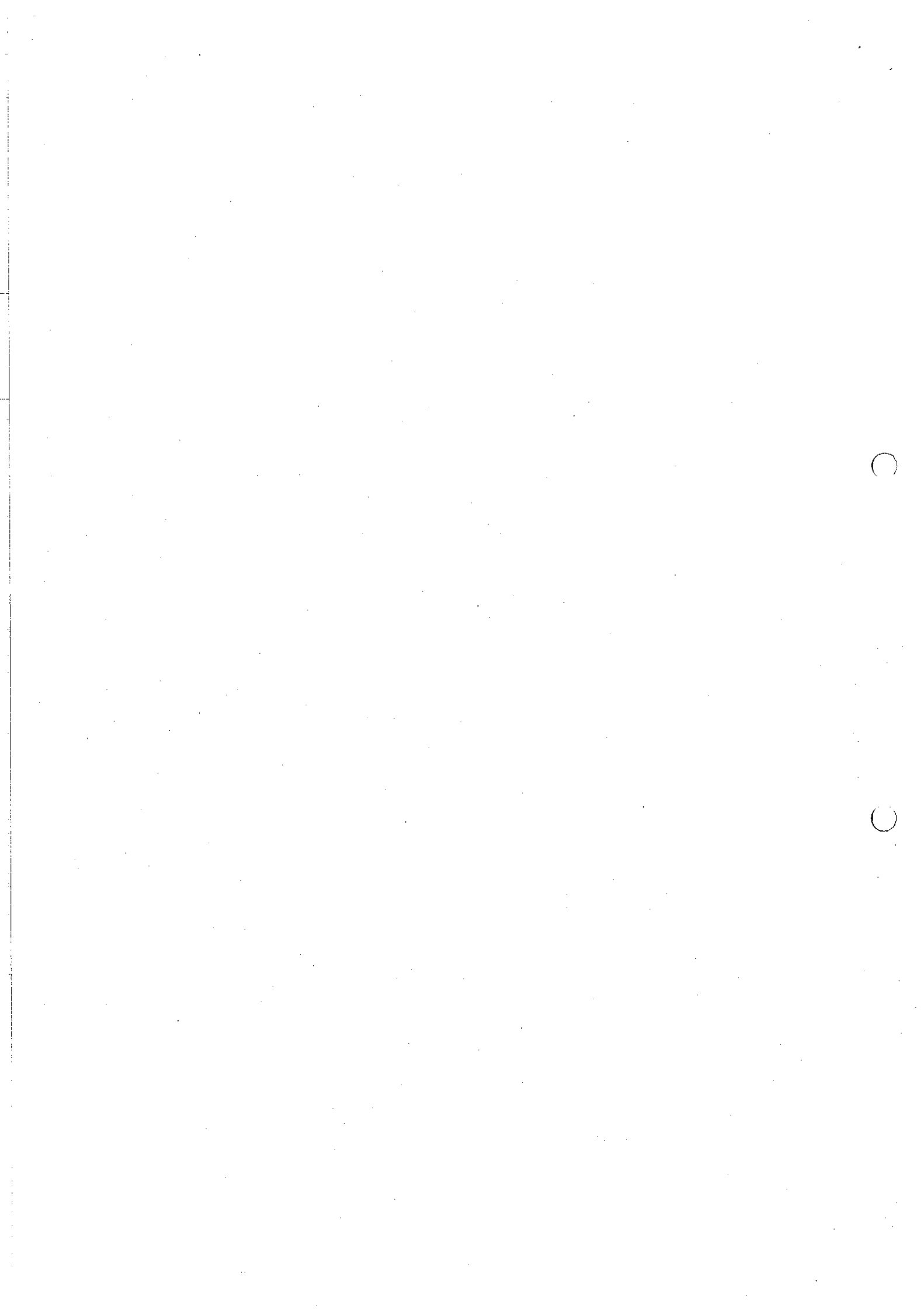
*"Resolved to refer back to the department for processing the item from Departmental Development Fund and payment should be made on yearly basis. The matter may be placed again before the Purchase Committee after Financial Cucurrence from Accounts Section under the Budget Head DDF (Civil Engg)."*

*Conurrence*

**Item 82.7:** To consider and approve the proposal of Head of Electronics Engineering Department to procure Perpetual Academic Version (2D only) of Visual TCAD & Genius Device Simulator (10 Lic) and VisualFab (02 Lic) by Cogenda from M/s. Cadre Design Systems, Ghaziabad, UP at total cost of Rs. 10,02,750/- (Rupees Ten Lacs Two Thousand Seven Hundred Fifty Only) including taxes under Proprietary right certificate with other terms and conditions stated in his offered under Annual Plan Grant 2021-22 for Electronics Engineering Department (2/149).

**Reso. 82.7:** The Committee suggested that, in the Agenda, the Proprietary Right Certificate be changed to Proprietary Article Certificate. After the correction it is;

*Brahma*  
*20/7/2021*



*“Resolved to recommend to approve the purchase of Perpetual Academic Version (2D only) of Visual TCAD & Genius Device Simulator (10 License) and VisualFab (02 License) by Cogenda from M/s. Cadre Design Systems, Ghaziabad, UP at total cost of Rs. 10,02,750/- (Rupees Ten Lacs Two Thousand Seven Hundred Fifty Only) including taxes under Proprietary Article certificate with other terms and conditions stated in the offer under Annual Plan Grant 2021-22 (OH-35)”.*

*“Further, the propriety Article Certificate under Rule 166 of GFR 2017 be endorsed by the concerned Head of the Department/section alongwith the signature of Indenting officer before signing by the Competent Authority for any type of Purchase under Proprietary Article Certificate in future.”*

*“Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order.”*

*“Resolved, further that, the necessary training should be provided to the relevant Institute employees at the time of installation/renewal.”*

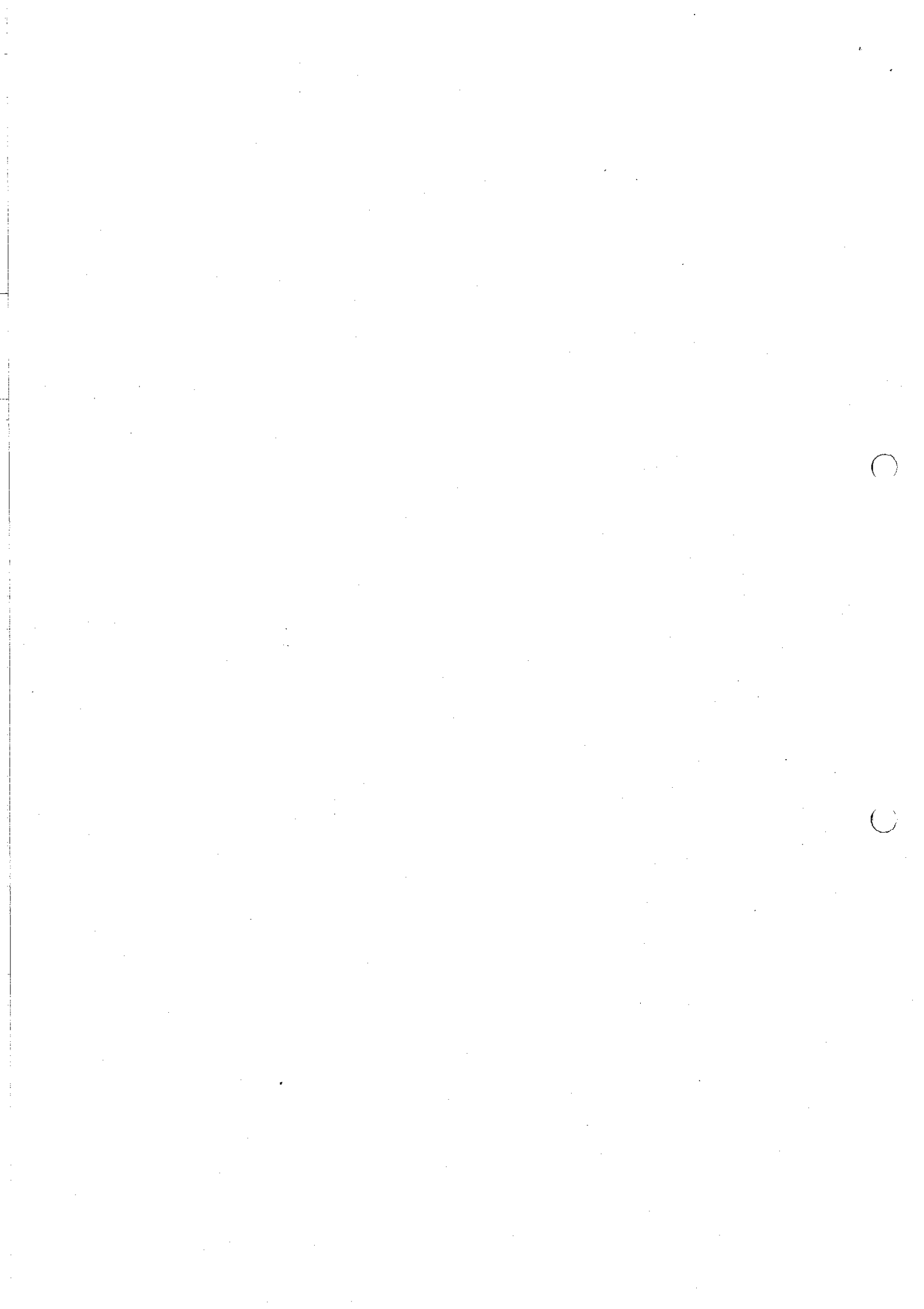
*“Resolved, further that payment be released only after satisfactory installation, testing and training of above software.”*

**Item 82.8:** To consider and recommend to approve the proposal of Prof. In Charge MIS System through Chairman & Dean (Academic) for Hosting MIS Server (ERP RE-CAMPUS) on Cloud Base server (Microsoft Azure) of M/s. Master's Software (master Soft ERP solution Pvt. Ltd., Nagpur) at the proposed the quoted price of Rs. 5,23,896/- including taxes with other terms and conditions mentioned in his offer for one year i.e. 24/07/2021 to 19/07/2022 under OH-31.

**Reso. 82.8:** The Committee observed the typographical error in the Agenda item in duration of one year period i.e. 24/07/2021 to 19/07/2022 be read as 24/07/2021 to 23/07/2022.

The Professor Incharge MIS explained before the Committee that, the Institute is availing services of Annual Maintenance Contract with M/s. Master's Software (master Soft ERP solution Pvt. Ltd., Nagpur) for MIS system at SVNIT, Surat since past 10 years. The existing MIS server is very old and has completed the stipulated life. Looking to the security threat to the server, data storage, new software integration, cost saving, automatic backup and recovery etc., it is advantageous to shift on cloud based system. M/s. Master's Software (Master Soft ERP solution Pvt. Ltd., Nagpur) has agreed to host the MIS server on Cloud Base Server (Microsoft Azure) under Proprietary Article Certificate. The Institute has availed the services with said Company during the year 2020-21 and their services are satisfactory. The Committee opined to explore the possibility to have Institute Server in future instead of relying on third party for our data repository.

*Pranav*  
*20/7/2021*



After deliberation, the committee recommended to:

**"Resolved to recommend to approve the proposal of Prof. In Charge MIS System through Chairman & Dean (Academic) for Hosting MIS Server (ERP RF-CAMPUS) on Cloud Base server (Microsoft Azure) of M/s. Master's Software (master Soft ERP solution Pvt. Ltd., Nagpur) at the quoted price of Rs.5,23,896/- including taxes with other terms and conditions mentioned in the offer for one year i.e. 24/07/2021 to 23/07/2022 under OH-31."**

**"Further, it is resolved that details related with all taxes / GST percentage should be written clearly (Total Amount = Quoted Rate + % of GST) while releasing the purchase order."**

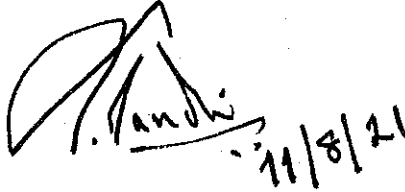
**"Further, resolved to have suitable mechanism to have regular back up of student data at the institute server in addition to the data on cloud server."**

The meeting ended with vote of thanks to the chair.

  
MEMBER-SECRETARY  
PURCHASE COMMITTEE

  
CHAIRMAN  
PURCHASE COMMITTEE

की पट्टि  
CONFIRMED

  
अध्यक्ष/CHAIRMAN  
खरीद समिति  
PURCHASE COMMITTEE  
स. व. रा. प्रौ. सं. सुरत  
SVNIT, SURAT

