

9th ICSRB

Minutes of the

Meeting

SVNIT, SURAT

Industrial Consultancy and Sponsored Research Board
Sardar Vallabhbhai National Institute of Technology, Surat

9th ICSRB MINUTES


Minutes of the meeting of the 9th ICSR Board held on 25th June, 2021 at 3.30 pm in the Institute Conference Hall.

Following members were present at the meeting.

Sr. No.	Name of the Person	Designation
1	Prof. S R Gandhi	Chairman
2	Prof. P L Patel	Member
3	Dr. Pramod Mathur	Member
4	Dr. D C Jinwala	Member
5	Dr. K D Yadav	Member
6	Dr. H B Mehta	Secretary
7	Prof. Mukesh A Zaveri	Member (HoD, COED)
8	Prof. J Banerjee	Member (HoD, MED)
9	Dr. Piyush N Patel	Member (HoD, ECED)
10	Prof. M Mansoor Ahamed	Member (HoD, CED)
11	Dr. Chetan M Patel	Member (HoD, ChED)
12	Dr. R Chudamani	Member (HoD, EED)
13	Dr. Sushil Kumar	Member (HoD, AMHD)
14	Dr. K Suresh Kumar	Member (HoD, DOC)
15	Prof. P V Timbadiya	Invitee (PI, F&A)

Prof. S. R. Gandhi, Chairman ICSR Board and Director formally welcomed all the members of the 9th meeting of ICSR Board. He introduced new members Prof. D. C. Jinwala as Dean (R&C), Dr. H. B. Mehta as Associate Dean (R & C), Prof. J. Banerjee as Head of MED, Dr. P. N. Patel as Head of ECED, Dr. Suresh Kumar as Head of ACD, Dr. Dimple Shah as Head of APD. He also recognized the services of the outgoing members Prof. A. A. Shaikh (Former Dean of R&C), Prof. Shailendra Kumar (Former Head of MED), Dr. Anand Darji (Former Head of ECED), Dr. B. Z. Dholakia (Former Head of ACD), Dr. A. K. Rai (Former Head of APD) and Prof. Jigisha Parikh (Former Associate Dean of R & C). Dr. H. B. Mehta, secretary was then requested to go through the agenda items. The following agenda items were discussed and subsequent resolutions were passed by the members of the 9th ICSR Board members.

Item No. 1	To approve the minutes of 8 th ICSRB meeting held on 22 nd January, 2021 (Item No. 1 to 10) and 4 th February, 2021 (Item No. 11 to 16) at Institute Conference Hall; circulated earlier. Annexure-I
Reso.No. 1	<i>It was resolved that the Minutes of the 8th ICSRB meeting held on 22nd January, 2021 (Item No. 1 to 10) and 4th February, 2021 (Item No. 11 to 16) at Institute Conference Hall; circulated earlier, be approved; in the absence of any comments received, from any member.</i>


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Item No. 2	To note and approve the action taken on the resolutions adopted at the 8th ICSR Board meeting held on 22nd January, 2021 and 4th February, 2021. Annexure-II
Reso.No. 2	<i>The action taken report on the resolutions adopted at the 8th ICSR Board meeting held on 22nd January, 2021 and 4th February, 2021, as shown in the Annexure-II was noted and approved.</i>
Item No. 3	<p>To consider and frame policy for receiving funds for Research & Development projects from Corporate Sector/ Industries/PSUs like NTPC, Essar Steel, Reliance Industries etc. The following is submitted for consideration in the discussion:</p> <ol style="list-style-type: none"> 1. The Institutes has several Research projects funded by various external agencies like DST/ISRO/DRDO/GUJCOST but lacking from corporate Sector/Industries/PSUs etc. 2. As per the existing norms of the Institute, after submission of Research Proposal, the external funding agencies release the sanction letter and accordingly, the fund is utilized by the Institute for Research work. 3. However, there are some accounting issues when receiving the corporate funding for Research & Development i.e. funding from corporate Sector/Industries/PSUs etc. 4. This is so, because as the corporate funding requires a tax invoice to be issued for the payment, due to Audit issues at their end. As per the prevailing norms of the Institute, the Institute is not allowing to issue tax invoice for R & D projects. 5. Hence, in view of the above, the ICSR Board is requested to consider to frame a policy for receiving funds for Research & Development project from Corporate Sector/ Industries/PSUs like NTPC, Essar Steel, Reliance Industries etc by adopting suitable resolution(s). This could be in line with the same being followed at other reputed institutes.
Reso.No. 3	<p><i>The house discussed the matter pertaining to framing a policy for receiving funds for Research & Development projects from Corporate Sector/ Industries/PSUs like NTPC, Essar Steel, Reliance Industries etc. This was especially necessary in view of the fact that while obtaining the corporate funding (i.e. from Corporate Sector/Industries/PSUs like NTPC, Essar Steel, Reliance Industries etc.), it is required that a tax invoice be issued for the payment, due to Audit issues at their end. However, the prevailing norms of the Institute, do not allow tax invoice for R & D projects, be issued before receiving the funding. Hence, in order to clearly define a policy for receiving funds for Research & Development project from Corporate Sector/ Industries/PSUs like NTPC, Essar Steel, Reliance Industries etc., a committee comprising of the following was constituted:</i></p> <ol style="list-style-type: none"> <i>1. Prof J Banerjee, Chairman</i> <i>2. Prof. A. K. Panchal, member</i> <i>3. Dr. M. A. Desai, member</i> <i>4. Dr K D Yadav, Associate Dean (RnC-CRP), Convenor</i> <p><i>The chairman of the committee was requested to review the procedure existing at other reputed institutes like IITs/NITs/CSIR labs etc. and submit their recommendations,</i></p>



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	<i>latest by 15th August, 2021.</i>
Item No. 4	<p>This item concerns the issues arising in those consultancy projects, that have both the routine testing component as well as consultancy component in the work involved.</p> <ol style="list-style-type: none"> 1. Currently, the Institute is following norms for distribution of payment from consultancy and research project as approved by the Board of Governors in its 51st meeting held on 10/10/2019. As per the same, the existing norms for distributing the earned amount, are different for Testing and Consultancy work. 2. In addition, the currently defined norms, implicitly assume that, the consultancy/testing projects taken up, would be of only one or the other nature (i.e. testing or consultancy). And, there is no clear norm defined to bifurcate the amount in the testing and consultancy component in those projects, that have both these components of work involved, in the execution of the project. 3. However, in practice, it has been observed that often, the work taken up by the faculty involves both Testing & Consultancy. In such cases, the distribution of amount for such type of work remains subjective and often ambiguous; especially when such nature of distribution of work is not mentioned at the time of submission of acceptance of such work. 4. Hence, the ICSR board is requested to deliberate on this. One of the solutions to this issue could be that, to enforce that appropriate bifurcation of work, between the testing and consultancy work in the project, must be mentioned, by the PI, at the time of registration of the project. In the absence of such bifurcation at the time of registration; the norms for distribution for the Consultancy, would be followed, eventually. The ICSR Board is requested to consider recommend appropriate suitable resolution(s).
Reso. No. 4	<p><i>The members of the ICSR board deliberated on the issues arising in those consultancy projects, that have both the routine testing component as well as consultancy component in the work involved. The following is resolved:</i></p> <ol style="list-style-type: none"> (a) <i>The departments are hereby mandated that appropriate bifurcation of work, between the testing component and the consultancy component in the project, be mentioned, by the PI, at the time of consent to the client and at the time of registration of the project, i.e. when submitting the form CRP 1.1 for the registration of a consultancy project.</i> (b) <i>In the absence of such bifurcation, submitted at the time of registration; the norms for distribution for the Testing, would be followed, eventually; without any scope for further clarifications/submissions.</i>
Item No. 5	<p>There is an amount pending to be transferred from the Institute main account to the R&C account as per the communication of I/c. Dy. Registrar (A/Cs) However, this is pending due to reconciliation between the Accounts section books and the RnC books. It is proposed that a committee consisting of two members be tasked to reconcile the amount and execute the transfer of funds, latest by the 1st August 2021. Attachment: Page AnnexIIIPage1 to 5.pdf</p>



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Reso.No. 5	<p><i>The matter was deliberated and discussed by the house. It is resolved that a committee consisting of the following members be constituted to reconcile the amount to be transferred from the Institute Main bank account (i.e. SBI Bank account no. 10023050019) to the RnC bank account (i.e. SBI Bank account no 35373382053).</i></p> <ol style="list-style-type: none"> <i>1. Mr K K Singh, Chairman</i> <i>2. Mr R D Ruparel, member</i> <i>3. The Incharge D/R accounts, Convenor</i> <p><i>The committee may ask any additional persons in the Dean RnC office for the required support, to help resolve the matter. The committee must submit their report to the Professor Incharge (Finance and Accounts) for being forwarded to the Director for further approval. The Chairman would decide whether the help of any CA is required or not, and take it if need be. The fees of the CA shall be paid from the RnC accounts.</i></p>
Item No. 6	<p>Currently, a bank account reconciliation statement is emailed to the Institute Accounts section, by the R&C section, detailing the reconciliation between the Institute main bank account and the R&C bank account. This is done with a view to eliminate delay in identifying anomalies in the settlement. This is to put up here, for being noted.</p> <p>In addition, it is proposed that, an acknowledgement from the Institute accounts section be communicated for each such intimation to the R&C section and be recorded formally, stating no issues with the reconciliation.</p>
Reso.No. 6	<p><i>The matter was deliberated and discussed by the house. It is resolved that the reconciliation statement would be sent quarterly and an appropriate acknowledgement be issued from by the Institute accounts section to the R&C section, for every reconciliation statement issued by the R&C section, stating that the reconciliation statement provided, is in order OR state the issues to be settled, if need be, till the time an "everything in-order acknowledgement" can be issued.</i></p>
Item No. 7	<p>This item concerns a few of the issues with the mechanism for the distribution of the prize amount and appreciation certificate for the patents granted. That is, the issues in the implementation of resolution no. 14th of the 8th ICSR Board Meeting regarding Prize money and Appreciation Certificate, for the patents granted. The issues are as follows:</p> <ol style="list-style-type: none"> 1. Whether to distribute the prize amount and appreciation certificate to the recipients of all the patents granted at the institute till date OR to only those who are granted the same after the date of resolution. 2. To decide whether the administrative process for distribution, to be initiated by the Patent grantee (and his/her department) OR upfront, by the Dean (R&C) Office. 3. Whether the prize amount be taxed in the income of the recipient or not, In case yes, then to decide how all the recipients of the prize amount (in case it is further distributed amongst the team members by the main person) be taxed.


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Reso.No. 7	<p><i>The following is resolved:</i></p> <ol style="list-style-type: none"> <i>1. The prize amount and appreciation certificate are to be given the patents holders who have been granted patent only after the date of resolution.</i> <i>2. The administrative process for distribution, to be initiated by the Dean (R&C) Office.</i> <i>3. The prize money is to be given to all those whose names appear in the patent certificate.</i> <i>4. The prize amount would be taxed upfront to the faculty members, when crediting the prize amount, in their bank account. Required form for the purpose will be designed to know the details of the bank accounts of all the patent grantees.</i> <p><i>It was also resolved that any filing of patents without the name of SVNIT is discouraged. In addition, it is resolved that the expenditure for the patent filing will not be reimbursed if not filed through the institute and the prize amount also will not be given. The prize money will not be given if the name of SVNIT is not there in the patent.</i></p>
Item No. 8	<p>This item concerns the processing of the endorsement required for those research project proposals in which there is a PI/co-PI from a local or other private Engineering/other colleges. The following is proposed in such cases:</p> <ol style="list-style-type: none"> 1. If there is no mention of the IoH amount in such proposals, the proposal shall not be endorsed by the Dean(R&C); unless there is an explicit approval of the Director on a separate note that clearly - repeat clearly gives justification for the not earmarking any Institute Overhead Amount. 2. If there is a research proposal asked to be endorsed by the institute, in which the PI/co-PI happens to be an SVNIT faculty member, but there is a PI/co-PI from other institute, it would be mandatory to have another faculty member from SVNIT as co-PI/PI (as applicable). In addition, it would be mandatory to have a (limited-activity, if required) MoU signed with the said institute. The MoU may contain only the submission of joint research proposals as the ONLY activity proposed and no other activity to be carried out under the same, if deemed fit. 3. If there is a research proposal required to be endorsed by the institute, in which there is no fund asked for SVNIT and the SVNIT faculty only serves as the co-PI and the proposal is going to be submitted by the other institute, it would be mandatory to have an MoU signed with the said institute. The MoU may contain only the submission of joint research proposals as the ONLY activity proposed and no other activity to be carried out under the same, if deemed fit.
Reso.No. 8	<p><i>The house discussed the matter concerning the processing of the endorsement required for those research project proposals, in which there is a PI/co-PI from a local or other private Engineering/other colleges. The following is resolved in such cases:</i></p> <p><i>(a) If there is no mention of the IoH amount in such proposals, the proposal shall not be endorsed by the Dean(R&C); unless there is an explicit approval of the Director</i></p>


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	<p><i>on a separate note that clearly, gives the justification for the not earmarking any Institute Overhead Amount.</i></p> <p><i>(b) If there is a research proposal asked to be endorsed by the institute, in which the PI/co-PI happens to be an SVNIT faculty member, but there is a PI/co-PI from other institute, it would be mandatory to have another faculty member from SVNIT as co-PI/PI (as applicable). In addition, it would be mandatory to have a (limited-activity, if required) MoU signed with the said institute. The MoU may contain only the submission of joint research proposals as the ONLY activity proposed and no other activity to be carried out under the same, if deemed fit.</i></p> <p><i>(c) If there is a research proposal required to be endorsed by the institute, in which there is no fund asked for SVNIT and the SVNIT faculty only serves as the co-PI and the proposal is going to be submitted by the other institute, it would be mandatory to have an MoU signed with the said institute. The MoU may contain only the submission of joint research proposals as the ONLY activity proposed and no other activity to be carried out under the same, if deemed fit.</i></p>
Item No. 9	<p>This item concerns the decision as to whether to keep “an academic warmup period” for all those Assistant Professors, joining the institute in Grade-II; before being allowed to take up the Consultancy/Testing project assignments as the PI. The ICSR board is requested to deliberate on this issue and if deemed fit, to keep up an academic warmup period of three years, before the Assistant Professors (Grade II) are allowed to undertake the testing and consultancy projects as Sole PI or as PI.</p>
Reso.No. 9	<p><i>The matter was discussed by the house in detail. The members agreed and resolved the following: It is mandated that, the Assistant Professors in Grade II, be not allowed to take up the Consultancy/Testing project assignments as the sole PI or as PI (with someone else as co-PI) for an initial period of three years, after they join the institute and/or they are in Grade II position.</i></p>
Item No. 10	<p>This item concerns mechanism to be adopted for timely registration i.e. to eliminate latency in the registration of the Consultancy Projects at the Dean(R&C) office after the request for taking up project work is received in the department from the clients. The following may be deliberated and suitable resolution be adopted:</p> <ol style="list-style-type: none"> 1. The DRCC members must meet physically minimum 2 times in a week to review the pending requests for assigning the consultancy work to the PIs. The schedule of the meeting and venue shall be communicated to all faculty members and should not be changed, unless unavoidable. 2. In case of any doubt or clarification requested, the concerned faculty member (PI) shall be called during the DRCC meeting itself to resolve the issue. 3. If any of the DRCC members is not available, the HoD shall nominate an alternate member instead of holding the approval. 4. In any case, the request for registration i.e. CRP Form 1.1 shall be communicated to the Dean(R&C) office in at the most three working days , after completion of all the formalities associated with processing the registration of such requests in the department.



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Reso.No. 10	<p><i>The members deliberated on the matter and noted the serious concerns around the delay in submission of the Consultancy Project proposals for the registration to the Dean(RnC) office, if at all so. The following is resolved:</i></p> <p><i>(a) The DRCC members must meet physically minimum 2 times in a week to review the pending requests for assigning the consultancy work to the PIs. The schedule of the meeting and venue shall be communicated to all faculty members and should not be changed, unless unavoidable.</i></p> <p><i>(b) In case of any doubt or clarification requested, the concerned faculty member (PI) shall be called during the DRCC meeting itself to resolve the issue.</i></p> <p><i>(c) If any of the DRCC members is not available, the HoD shall nominate a temporary replacement (member) or HoD can act as a member, instead of holding the approval, till the time the member is available.</i></p> <p><i>(d) In any case, the request for registration i.e. CRP Form 1.1 shall be communicated to the Dean(R&C) office in at the most three working days, after completion of all the formalities associated with processing the registration of such requests in the department.</i></p>
Item No. 11	<p>To review the administrative hierarchy for reporting as mentioned in the Office Order no E/228, 27th June, 2020 and reconsider, if need be, the reissuance of the corrected office order. Copy of the office order attached herewith. AnnexIIIPage6.pdf</p>
Reso.No. 11	<p><i>The item is withdrawn as per the instructions of the Chairman, ICSRBoard.</i></p>
Item No. 12	<p>Item for noting and ratification:</p> <p>This concerns the disputed resolution process put in place for those consultancy projects for which some dispute has been raised by the client. A dispute resolution process has now been put in place, as per the the approval note of the Chairman of the board vide note no. Dean R&C/2020-21/2439 dated 01.03.2021. Copy of the same attached. Page AnnexIIIPage7.pdf</p>
Reso.No. 12	<p><i>The dispute resolution process for those consultancy projects for which some dispute has been raised by the client, adopted as per the approved note vide Dean R&C/2020-21/2439 dated 01.03.2021 is noted by the house and is ratified.</i></p>
Item No. 13	<p>Item for noting and ratification:</p> <p>This item concerns the processing of the requests for signing any MoUs, by the institute. For the purpose, an approval vide Dean(R&C)/2020-21/2556 dated 06.03.2021, has been taken copy attached herewith (Page AnnexIIIPage8.pdf) – that requires the following:</p> <p>(a) The Dean(R&C) must analyse the MoU draft received and put up the comments for further processing of the same by the committee.</p> <p>(b) The committee set up vide, reference as above, may further review the MoU draft and the comments and recommend whether the MoU can be signed in its present form or not.</p>

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Reso.No. 13	<p><i>The process for signing any MoUs, by the institute as proposed and approved vide Dean(R&C)/2020-21/2556 dated 06.03.2021, was noted by the house. The process as mentioned in the said approval note is ratified. In addition, it is resolved that</i></p> <p><i>(a) The Dean(R&C) must first review the MoU draft received and put up the comments, for further processing of the same, by the committee.</i></p> <p><i>(b) The committee set up vide, reference as above, may further review the MoU draft and the comments of the Dean(R&C) and recommend whether the MoU can be signed in its present form or not.</i></p>
Item No. 14	<p>Item for noting and ratification:</p> <p>To note and ratify the proposed new nomenclature for the two Associate Deans in the R&C office, as per the approval note attached (AnnexIIIPage9.pdf) as follows:</p> <p><u>(a) Associate Dean (R&C) – Consultancy Research Projects</u>-to primarily look after</p> <ul style="list-style-type: none"> • the Consultancy Projects and from initial registration to final completion, including status monitoring, dispute resolution etc. • Unnat Bharat Abhiyan activities. • All the amount receivables with respect to the consultancy projects & sponsored research projects, earned income distribution related tasks, GST-related work, Tax deduction statements as well settlements with the CA, bank account reconciliation of consultancy project account & all other bank accounts, Fixed Deposits, Maintenance of ledgers etc. <p><u>(b) Associate Dean (R&C) - Sponsored Research Projects</u> - to primarily look after the Sponsored Research Projects and the following activities:</p> <ul style="list-style-type: none"> • The Sponsored Research Projects - the initial registration, the administrative content of sponsored project proposals, budgetary estimates, actual project sanctions, progress reports, utilization statuses, completion certificates, POH distribution, Physical Stock Verification on project closure etc. • ICSR Board meeting related matters • The Website, Calendar, Newsletter and other publicity related matters of the Dean (R&C) office • Seed Grants to the Assistant Professors • ASHINE, Research Park, and Incubation Cell. • The IPR, patents, copyrights, new initiatives etc. <p>The Board is requested to note and ratify the above.</p>
Reso.No. 14	<p><i>The house noted and ratified the proposed new nomenclature for the two Associate Deans in the R&C office, as per the approval note Dean(R&C)/2020-21/2578 dated 6th March 2021. The house also noted that work division between the two Associate Deans in the R&C office. The house also resolves that the work division is only for smoothening the workflow of the current tasks.</i></p> <p><i>For all the developmental related activities aimed at the strengthening the office, and the exigencies, the entire Dean(R&C) team shall be working together.</i></p>


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Item No. 15	Item for noting and ratification: It was proposed to the Chairman, ICSR board, vide approval note no Dean(R&C)/2021-22/673 dated 08.06.2021 (copy attached Page AnnexIIIPage10.pdf), that there is a need to appoint one more Associate Dean specifically for the new venture viz. the Centre for Inter-disciplinary Education and Research (CIDER) related activities. If deemed fit, till the time the new Associate Dean is appointed for the purpose, Dr H B Mehta may be given the additional charge of Associate Dean (R&C - CIDER activities).
Reso.No. 15	<i>This matter was discussed and noted. The ^uhope had ratified the approval note number Dean(R&C)/2021-22/673 dated 08.06.2021.</i>

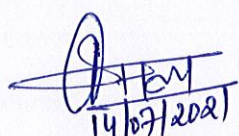
Annexure/Attachment Sequence:


Annexure-I : MoM of the 8th ICSR Board

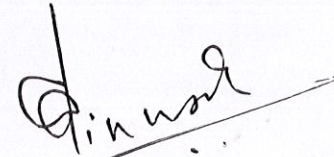
Annexure-II: ATR on the minutes of the 8th ICSR Board

Annexure-III: Copies of the Approval Notes/OO as a reference for discussion, in order:

1. Item No 5: Letter/Email from D/R Accounts about the amount to be transferred from Institute Main bank account to R&C bank account vide -nil- dated October 22, 2020. AnnexIIIPage1 to 5.pdf
2. Item No 11: Reviewing the administrative Hierarchy for reporting as mentioned in E/228, 27th Jun 2020. AnnexIIIPage6.pdf
3. Item No 12: Dispute Resolution Process Approval copy vide Dean R&C/2020-21/2439 dated 01.03.2021. AnnexIIIPage7.pdf
4. Item No 13: MoU Processing Approval vide Dean(R&C)/2020-21/2556 dated 06.03.2021 AnnexIIIPage8.pdf
5. Item No 14: Approval note for new nomenclature for two Associate Deans and their work distribution AnnexIIIPage9.pdf
6. Item No 15: Approval note requesting one more Associate Dean for CIDER vide Dean(R&C)/2021-22/673 dated 08.06.2021 AnnexIIIPage10.pdf


14/07/2021.
Associate Dean (R&C)
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15/7/21
Director
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**Centre for Industrial Consultancy and Sponsored Research
S V National Institute of Technology, Surat**

No. Dean (R & C) /ICSR (8th)/223rd/2019-20

Date: 11th February, 2021

Minutes of the 8th Meeting of the ICSR Board held on 22nd January, 2021 (Items No. 1 to 10) and 4th February, 2021 (Items No. 11 to 16) at Institute Conference Hall.

Following members were present at the meeting on 22nd January, 2021.

SN	Name	Designation	
1	Prof S. R. Gandhi	Director	Chairman
2	Prof. P. L. Patel, CED	Dy. Director	Invitee
3	Dr. Pramod Mathur	Registrar	Member
4	Dr. P. V. Timbadiya, CED	Prof. I/c. (Finance & Accounts)	Invitee
5	Prof. A. A. Shaikh, MED	Dean (R & C)	Member
6	Prof. Mansoor Ahammed	Head (CED)	Member
7	Prof. Shailendra Kumar	Head (MED)	Member
8	Dr. Anand Darji	Head (ECED)	Member
9	Dr. R. Chudamani	Head (EED)	Member
10	Dr B. Z. Dholakia	Head (ACD)	Member
11	Dr. A. K. Rai	Head (APD)	Member
12	Prof. M. A. Zaveri	Head (COED)	Member
13	Dr. Sushil Kumar	Head (AMHD)	Member
14	Prof. Chetan M. Patel	Head (ChED)	Member
15	Prof. Jigisha Parikh, ChED	Asso. Dean (R&C)	Member Secretary
16	Prof. J. Banerjee	Prof. I/c. (Research Park (ASHINE))	Invitee
17	B.P. Sivasankar	I/c. Dy.Registrar, (A/c)	Invitee

Following members were present at the meeting on 4th February, 2021.

SN	Name	Designation	
1	Prof S. R. Gandhi	Director	Chairman
2	Prof. P. L. Patel, CED	Dy. Director	Invitee
3	Dr. Pramod Mathur	Registrar	Member
4	Dr. P. V. Timbadiya, CED	Prof. I/c. (Finance & Accounts)	Invitee
5	Prof. A. A. Shaikh , MED	Dean (R & C)	Member
6	Prof. Mansoor Ahammed	Head (CED)	Member
7	Prof. Shailendra Kumar	Head (MED)	Member
8	Prof. M. A. Zaveri	Head (COED)	Member
9	Prof. Jigisha Parikh, ChED	Asso. Dean (R&C)	Member Secretary
10	Dr. K. D. Yadav, CED	Asso. Dean (R&C)	Invitee
11	Prof. D.C. Jinwala	Professor (COED)	Invitee
12	B.P.Sibasankar	I/c. Dy.Registrar, (A/c)	Invitee
13	Prof. H. K. Raval	Professor HAG,MED	Invitee
14	Dr. P.V. Bhale	Asso. Professor, MED	Invitee

The Chairman welcomed all members. He has welcomed Prof. D. C. Jinwala as new designated Dean (R&C), and Dr. K.D. Yadav as Asso. Dean (R&C).




Following are the minutes of the 8th meeting:

Item No. 1	To confirm the minutes of 7 th ICSRB Meeting held on 19 th February, 2020.
Reso.No.1	The minutes of 7 th ICSRB meeting held on 19 th February, 2020, was circulated on mail to all members and no comments have been received. The ICSRB has therefore confirmed the minutes as placed at Appendix 1 .
Item No. 2	To note and approve the action taken on the resolutions adopted at the 7 th ICSR Board meeting held on 19/02/2020 in the Electrical Seminar Hall.
Reso.No.2	Action on all the resolutions adopted at 7 th ICSR Board meeting held on 19/02/2020 has been initiated by the Dean R & C Office. The report showing action taken on the resolutions adopted at the 7 th ICSR Board meeting held on 19/02/2020 is enclosed at Appendix 2 . The ICSRB has noted & approved the same.

Item No. 3	To empower Dy. Reg. (A/c) to implement and maintain the Expenditure, Advance and Transfer (EAT) module of Government of India's Public Financial Management System (PFMS). The necessary modality including registration & implementation be taken care of by Dy. Reg. (A/c). This is to be applicable for all Funding Agencies.
Reso.No.3	It is discussed at length and it is resolved to empower Assi. Reg. (A/c)/ Representative of account section as applicable, to implement and maintain the Expenditure, Advance and Transfer (EAT) module of Government of India's Public Financial Management System (PFMS). The necessary modality including registration & implementation be taken care of by Assi. Reg. (A/c). Similarly, required procedure will be adopted for all the concerned Funding Agencies.
Item No. 4	To approve Dy. Reg. (A/c) as a signatory for issuing invoice with digital signature to the clients towards consultancy projects.
Reso.No.4	It is discussed and resolved that Assi. Reg. (A/c) is approved to act as a signatory for issuing invoice with digital signature to the clients towards consultancy projects, as and when such request is received.
Item No. 5	To discuss and resolve about items purchased from PUF of retiring faculty. (ref. resolution # 3 of 3 rd ICSRB meeting)
Reso.No.5	It is discussed at length and it is resolved that retiring faculty is not allowed to retain the procured (Non-consumable) item from their PUF. Retiring Faculties are advised to return/deposit the procured (Non-consumable) item to the Head of the respective department/section. At the same time, it is also resolved that if retiring faculty wishes to retain the procured (Non-consumable) item from their respective PUF, he/she can do so as per the OM -F.No.8(64)/2016-EII(A) dated:27 th September,2016. Appendix 3. (Copy enclosed)
Item No. 6	To discuss and resolve PUF amount utilization limit for purchase of specific items.
Reso.No.6	It is discussed at length and it is resolved to approve the procurement of Mobile & Laptop with a ceiling limit of Rs. 25000/- & Rs. 80000/- respectively. However, in case of amount exceeds above limits for the suggested items, recommendation of the committee (formulated as Dean(R&C) as Chairman, and Concerned HoD, Dean FW as members) is required prior to the purchase

	of above items. Director SVNIT will approve/disapprove the recommendation with proper justification for the procurement of such item as deemed fit.
Item No 7	To discuss and resolve transfer of CCE Honorarium to PUF.
Reso.No.7	Item is deferred.
Item No. 8	To resolve submission of Form-CP-1.3 up to max 3 times in a Consultancy Project.
Reso.No.8	Item is deferred.
Item No. 9	To discuss and resolve various matters related to ASHINE Research Park/ Clarification in procurement, financial functioning of TBI Fund etc.
Reso.No.9	Prof. I/c. Research Park presented the details of procurement & financial functioning of TBI Fund. Based on discussion, it is resolved that procurement, financial functioning of TBI Fund for Research park (ASHINE), the process of procurement will be carried out as per institute procedure and following the resolution no. 7 of 45 th BOG meeting held on 13/06/2017. Appendix 4.
Item No. 10	To discuss and resolve Consultancy Expenditure Limit Ratio of 60:40, else a Special approval to be obtained.
Reso.No.10	Item is deferred.
Item No. 11	To discuss and resolve that distribution bills to be processed on Quarterly basis.
Reso.No.11	Based on due deliberation, it is resolved that distribution bills are to be processed on monthly basis. The bills received before 5 th of every month will be processed in the same month.
Item No. 12	To discuss and resolve about set off process for the outstanding amount (to be initiated after confirmation of concerned PI) in a consultancy project.
Reso. No. 12	It is discussed at length to streamline the status of the project/assignment as well as to confirm the outstanding amount of a specific consultancy project. It is resolved to fill up Form- CP-1.3- consultancy project completion report for each consultancy assignment as applicable and submit the same along with final distribution papers.
Item No. 13	To note the recommendation of Committee for discrepancy cases in

	consultancy projects based on resolution # 4 of 7 th ICSRB meeting held on 19.02.2020.
Reso.No.13	Noted & contents of recommendation of committee will be circulated to all faculty members to strictly adhere to it by Dean (R&C). Appendix 5
Item No. 14	To initiate Appreciation Certificate and Price Money to students and faculty members on receipt of a Patent.
Reso.No.14	The august house agreed with this proposal and it is resolved that Rs.20,000/- will be given as the token price money to the team of the patent awardees. The head for this provision will be (1/380).
Item No. 15	To discuss and review the distribution norms of Consultancy & Testing so as to increase the contribution in IRG.
Reso.No.15	<p>It is discussed at length, Dr. P.V. Timbadiya, Prof. I/c. (Finance & Accounts) very clearly informed the house about the details regarding the calculations of distribution amount as applicable citing various documents.(31st BOG resolution no.6, 45th BOG , 51st BOG, Rules & Regulation for Consultancy Services in NIT Kurukshetra, Draft NIT council norms).</p> <p>With reference to the review of the distribution norms of the consultancy & Testing so as to increase the contribution in IRG, it is resolved that a Committee will be formulated by the Chairman of ICSR Board. The committee will look into the matter & will provide the proposal in due course of time.</p> <p>Dean R&C officials raised the concern about a message received from Registrar for calculation of distribution amount. Members opined that the method adopted is as per the approved procedure and the facts should have been verified before sending the message.</p>
Item No.16	To deliberate discussion on Draft IPR Policy report which has been submitted to Honourable Director, by the Committee formulated vide Office Order no.1252 dated 16 th September 2019. Chairman of the said committee will present the report to the august house for their valuables inputs & suggestions.
Reso.No. 16	<p>Chairman & Member Secretary of the IPR committee have been invited to present the salient features of the report.</p> <p>Prof. H. K. Raval, Chairman & Dr. P.V. Bhale, Member Secretary of IPR Committee presented the salient features to the members for their inputs & valuable suggestions.</p> <p>Based on the inputs & discussion it is resolved that concerned stake holders</p>

	<p>will provide their inputs to Dean (R&C) with a copy to Chairman of the IPR committee before end of February. It will be compiled & addressed accordingly. The Chairman ICSRB will look into the concerns addressed & will approve the same.</p> <p>Chairman, ICSRB and members appreciated the efforts of the IPR committee to bring out the detailed IPR Policy document.</p>		
	<p>Points For Noting</p> <ul style="list-style-type: none"> ➤ E-Calendar 2020-21 ➤ Newsletter September 2020 Vol.II released ➤ Sanction of Seed Money Grant for newly joined faculty members (40 nos.) 		
	<p>The Chairman ICSR and member secretary thanked all the members for their active participation in the meeting.</p>		
	<p></p> <p>Dr. Jigisha Parikh Asso. Dean (R&C) & Member Secretary (ICSRB)</p>	<p></p> <p>Prof. A. A. Shaikh Dean (R & C) Member (ICSRB)</p>	<p> 24/2/21</p> <p>Prof. S. R. Gandhi Director & Chairman (ICSRB)</p>

**Centre for Industrial Consultancy and Sponsored Research
S V National Institute of Technology, Surat**

Action taken report of the 8th Meeting of the ICSR Board held on 22nd January, 2021 (Item No. 1 to 10) and 4th February, 2021 (Item No. 11 to 16) at the Institute Conference Hall.

Item No. 1	To confirm the minutes of 7 th ICSRB Meeting held on 19 th February, 2020.
Reso.No.1	The minutes of 7 th ICSRB meeting held on 19 th February, 2020, was circulated on mail to all members and no comments have been received. The ICSRB has therefore confirmed the minutes as placed at Appendix 1 .
Item No. 2	To note and approve the action taken on the resolutions adopted at the 7 th ICSR Board meeting held on 19/02/2020 in the Electrical Seminar Hall.
Reso.No.2	Action on all the resolutions adopted at 7 th ICSR Board meeting held on 19/02/2020 has been initiated by the Dean R & C Office. The report showing action taken on the resolutions adopted at the 7 th ICSR Board meeting held on 19/02/2020 is enclosed at Appendix 2 . The ICSRB has noted & approved the same.
Action Taken	Noted & Implemented.
Item No. 3	To empower Dy. Reg. (A/c) to implement and maintain the Expenditure, Advance and Transfer (EAT) module of Government of India's Public Financial Management System (PFMS). The necessary modality including registration & implementation be taken care of by Dy. Reg. (A/c). This is to be applicable for all Funding Agencies.
Reso.No.3	It is discussed at length and it is resolved to empower Asst. Reg. (A/c)/ Representative of account section as applicable, to implement and maintain the Expenditure, Advance and Transfer (EAT) module of Government of India's Public Financial Management System (PFMS). The necessary modality including registration & implementation be taken care of by Assi. Reg. (A/c). Similarly, required procedure will be adopted for all the concerned Funding Agencies.
Action Taken	Office note no. Dean (R&C)/2021-22/810 dated 17.06.2021 sent to Dy. Registrar (A/c.) for information and necessary action at his end.

Item No. 4	To approve Dy. Reg. (A/c) as a signatory for issuing invoice with digital signature to the clients towards consultancy projects.
Reso.No.4	It is discussed and resolved that Asst. Reg. (A/c) is approved to act as a signatory for issuing invoice with digital signature to the clients towards consultancy projects, as and when such request is received.
Action Taken	<i>Office note no. Dean (R&C)/2021-22/809 dated 17.06.2021 sent to Dy. Registrar (A/c.) for information</i>
Item No. 5	To discuss and resolve about items purchased from PUF of retiring faculty. (ref. resolution # 3 of 3 rd ICSRB meeting)
Reso.No.5	It is discussed at length and it is resolved that retiring faculty is not allowed to retain the procured (Non-consumable) item from their PUF. Retiring Faculties are advised to return/deposit the procured (Non-consumable) item to the Head of the respective department/section. At the same time, it is also resolved that if retiring faculty wishes to retain the procured (Non-consumable) item from their respective PUF, he/she can do so as per the OM -F.No.8(64)/2016-EII(A) dated:27 th September,2016. Appendix 3. (Copy enclosed)
Action Taken	<i>Office note no. Dean (R&C)/2021-22/808 dated 17.06.2021 sent to Dean (FW) and Copy to All HoDs for information and implementation.</i>
Item No. 6	To discuss and resolve PUF amount utilization limit for purchase of specific items.
Reso.No.6	It is discussed at length and it is resolved to approve the procurement of Mobile & Laptop with a ceiling limit of Rs. 25000/- & Rs. 80000/- respectively. However, in case of amount exceeds above limits for the suggested items, recommendation of the committee (formulated as Dean(R&C) as Chairman, and Concerned HoD, Dean FW as members) is required prior to the purchase of above items. Director SVNIT will approve/disapprove the recommendation with proper justification for the procurement of such item as deemed fit.
Action Taken	<i>Noted and Implemented.</i>
Item No 7	To discuss and resolve transfer of CCE Honorarium to PUF.
Reso.No.7	Item is deferred.
Action Taken	<i>N.A.</i>
Item No. 8	To resolve submission of Form-CP-1.3 up to max 3 times in a Consultancy Project.

Reso.No.8	Item is deferred.
Action Taken	<i>N.A.</i>
Item No. 9	To discuss and resolve various matters related to ASHINE Research Park/ Clarification in procurement, financial functioning of TBI Fund etc.
Reso.No.9	Prof. I/c. Research Park presented the details of procurement & financial functioning of TBI Fund. Based on discussion, it is resolved that procurement, financial functioning of TBI Fund for Research park (ASHINE), the process of procurement will be carried out as per institute procedure and following the resolution no. 7 of 45 th BOG meeting held on 13/06/2017. Appendix 4.
Action Taken	<i>Noted and Implemente. through Office Order No. E/141/184 dated 17.05.2021.</i>
Item No. 10	To discuss and resolve Consultancy Expenditure Limit Ratio of 60:40, else a Special approval to be obtained.
Reso.No.10	Item is deferred.
Action Taken	<i>N.A.</i>
Item No. 11	To discuss and resolve that distribution bills to be processed on Quarterly basis.
Reso.No.11	Based on due deliberation, it is resolved that distribution bills are to be processed on monthly basis. The bills received before 5 th of every month will be processed in the same month.
Action Taken	<i>Noted and Implemented.</i>
Item No. 12	To discuss and resolve about set off process for the outstanding amount (to be Initiated after confirmation of concerned PI) in a consultancy project.
Reso. No. 12	It is discussed at length to streamline the status of the project/assignment as well as to confirm the outstanding amount of a specific consultancy project. It is resolved to fill up Form- CP-1.3- consultancy project completion report for each consultancy assignment as applicable and submit the same along with final distribution papers.
Action Taken	<i>Note and Implemented.</i>

Item No. 13	To note the recommendation of Committee for discrepancy cases in consultancy projects based on resolution # 4 of 7 th ICSRB meeting held on 19.02.2020.
Reso.No.13	Noted & contents of recommendation of committee will be circulated to all faculty members to strictly adhere to it by Dean (R&C). Appendix 5
Action Taken	Noted and Implemented. (Circular No. 2482 dated 01.03.2021 sent to all dept.)
Item No. 14	To initiate Appreciation Certificate and Price Money to students and faculty members on receipt of a Patent.
Reso.No.14	The august house agreed with this proposal and it is resolved that Rs.20,000/- will be given as the token price money to the team of the patent awardees. The head for this provision will be (1/380).
Action Taken	Noted and Implemented.
Item No. 15	To discuss and review the distribution norms of Consultancy & Testing so as to increase the contribution in IRG.
Reso.No.15	<p>It is discussed at length, Dr. P.V. Timbadiya, Prof. I/c. (Finance & Accounts) very clearly informed the house about the details regarding the calculations of distribution amount as applicable citing various documents.(31st BOG resolution no.6, 45th BOG , 51st BOG, Rules & Regulation for Consultancy Services in NIT Kurukshetra, Draft NIT council norms).</p> <p>With reference to the review of the distribution norms of the consultancy & Testing so as to increase the contribution in IRG, it is resolved that a Committee will be formulated by the Chairman of ICSRB Board. The committee will look into the matter & will provide the proposal in due course of time.</p> <p>Dean R&C officials raised the concern about a message received from Registrar for calculation of distribution amount. Members opined that the method adopted is as per the approved procedure and the facts should have been verified before sending the message.</p>
Action Taken	Noted.

Item No.16	To deliberate discussion on Draft IPR Policy report which has been submitted to Honourable Director, by the Committee formulated vide Office Order no.1252 dated 16 th September 2019. Chairman of the said committee will present the report to the august house for their valuables inputs & suggestions.
Reso.No. 16	<p>Chairman & Member Secretary of the IPR committee have been invited to present the salient features of the report.</p> <p>Prof. H. K. Raval, Chairman & Dr. P.V. Bhale, Member Secretary of IPR Committee presented the salient features to the members for their inputs & valuable suggestions.</p> <p>Based on the inputs & discussion it is resolved that concerned stake holders will provide their inputs to Dean (R&C) with a copy to Chairman of the IPR committee before end of February. It will be compiled & addressed accordingly. The Chairman ICSRB will look into the concerns addressed & will approve the same.</p> <p>Chairman, ICSRB and members appreciated the efforts of the IPR committee to bring out the detailed IPR Policy document.</p>
Action Taken	<i>Comments received from the stakeholders are forwarded to the Chairman, IPR Committee as per Office Note No. Dean(R&C)/2021-22/807 dated 17.06.2021.</i>

**SVNIT
SURAT**

deanrnc_admin SVNIT <deanrnc_admin@svnlt.ac.in>

Amount needed to transfer

2 messages

Dean Research and Consultancy SVNIT <dean_rnc@svnlt.ac.in>

Thu, Oct 22, 2020 at 3:47 PM

To: Director SVNIT SVNIT <director@svnlt.ac.in>, dy_director SVNIT <dy_director@svnlt.ac.in>, dy_acc@svnlt.ac.in,
"Registrar, SVNIT Surat" <registrar@svnlt.ac.in>
Cc: deanrnc_admin SVNIT <deanrnc_admin@svnlt.ac.in>

Dear sir,

Attached files summary sheet of debtors provided by (I/C dy reg acc) for necessary followup to make Figure of 11.23 CR to bring to minimum value, the amount mentioned in the sheet towards institute main 019 adjustment is to the tune of Rs. 6.8 CR, if it is transferred to RnC account then 11.23 will come to around 4 Cr. Kind request to look into matters for follow up with institute authorities so as the amount can be deposited into the RnC account as early as possible. All other departments are also instructed to act for follow up for recovering an amount from the clients.

with Rgds

Sundry Debtors.pdf
660K**dy_director SVNIT** <dy_director@svnlt.ac.in>

Thu, Oct 22, 2020 at 5:53 PM

To: Dean Research and Consultancy SVNIT <dean_rnc@svnlt.ac.in>

Cc: Director SVNIT SVNIT <director@svnlt.ac.in>, "Dy. Registrar (A/c) SVNIT" <dy_acc@svnlt.ac.in>, "Registrar, SVNIT
Surat" <registrar@svnlt.ac.in>, deanrnc_admin SVNIT <deanrnc_admin@svnlt.ac.in>

Dear Prof. Shaikh,

I am not clear about the matter. Can we have the joint meeting with Institute Director, REgistrar, AR (Acconuts) and yourself to understand the problem.

Regards!

P L Patel

[Quoted text hidden]

P.L. Patel, PhD

Deputy Director

Professor of Civil Engineering Department

Sardar Vallabhbhai National Institute of Technology

Surat- 395 007

Mob: 09904003857

R & C 20-21
SVNIT, ICHHANATH, SURAT

Sundry Debtors
Group Summary

1-Apr-2020 to 9-Oct-2020

Page 1

Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Sundry Debtors (CCE)	33,85,717.00 Dr			33,85,717.00 Dr
3M INDIA LIMITED	6,190.93 Dr			6,190.93 Dr
AHMEDABAD MUNICIPAL CORPORATION		5,75,584.50		5,75,584.50 Dr
AKSHARA INFRA	5,724.00 Dr			5,724.00 Dr
AKSHAY ZADE		1,500.00	1,500.00	
ANAND V SONI		59,000.00	59,000.00	
ANKIT APARTMENT (D-TOWER)		1,41,600.00	1,41,600.00	
ANKUR PRAVINBHAI THUMMAR		10,850.00	10,850.00	
ARPAN SHAH		1,400.00	1,400.00	
ASHISH INFRACON PRIVATE LIMITED		2,12,400.00	35,400.00	1,77,000.00 Dr
Aelan Institute of Transport Development	92,120.00 Dr			92,120.00 Dr
ASSISTANT ENGINEER, DISTRICT PANCHAYAT, DAMAN	17,87,700.00 Dr			17,87,700.00 Dr
ASSISTANT ENGINEER, PWD, DAMAN	3,18,600.00 Dr			3,18,600.00 Dr
BAJAJ ELECTRICAL LTD.	1,59,300.00 Dr			1,59,300.00 Dr
BARRAGE MECHANICAL MAINTENANCE DIVISION, VARANASI	88,500.00 Dr			88,500.00 Dr
BHAVESH C PATEL		11,448.00	11,448.00	
B-J MEHTA ARCHITECTURAL & STRUCTURAL CONSULTANTS PRIVATE LIMITED		41,300.00	41,300.00	
BLOCK DEVELOPMENT OFFICER	4,13,000.00 Dr			4,13,000.00 Dr
CASAD CONSULTANTS PRIVATE LIMITED	1,00,000.00 Dr			1,00,000.00 Dr
CHIEF OFFICER, DAMAN MUNICIPAL COUNCIL, DAMAN	6,19,500.00 Dr			6,19,500.00 Dr
CHIEF OFFICER, SONGADH NAGAR PALIKA		88,500.00	88,500.00	
CHIEF OFFICER, VAPI NAGARPALIKA	59,000.00 Dr			59,000.00 Dr
CHIEF OFFICER, VYARA NAGARPALIKA		59,000.00	59,000.00	
CHIEF WARDEN BHABHA BHAVAN		8,025.00	8,025.00	
CIVIL TECH GUJARAT	29,500.00 Dr			29,500.00 Dr
Colourtex Industries Pvt.Ltd.	3,83,500.00 Dr		3,83,500.00	
COMMANDANT CGPS DAMAN	82,600.00 Dr			82,600.00 Dr
C & S ENGINEERING		35,400.00	35,400.00	
Daman Municipal Council, Daman	7,37,500.00 Dr			7,37,500.00 Dr
DAS OFFSHORE ENGINEERING PRIVATE LIMITED		35,400.00	35,400.00	
DBM GEOTECHNICS & CONSTRUCTIONS PRIVATE LIMITED	2,06,500.00 Dr			2,06,500.00 Dr
DEPUTY EXECUTIVE ENGINEER, (R & B) SUB DIV-UCHCHHAL	35,400.00 Dr			35,400.00 Dr
DETOX INDIA PRIVATE LIMITED	1,95,644.00 Dr			1,95,644.00 Dr
District Panchayat, Daman	14,73,273.00 Dr			14,73,273.00 Dr
DIWAN CREATION	10,25,892.00 Dr			10,25,892.00 Dr
DY. EXECUTIVE ENGINEER CANAL SUB DIVISION, VYARA	11,32,800.00 Dr		11,32,800.00	
DY. EXECUTIVE ENGINEER, CHIKHLI IRRIGATION SUB DIV	94,400.00 Dr			94,400.00 Dr
DY. EXECUTIVE ENGINEER (R&B) SUB DIV-1, SURAT	88,500.00 Dr			88,500.00 Dr
DY. EXECUTIVE ENGINEER SURAT CANAL SUB DN-1, SURAT	3,77,600.00 Dr		3,77,600.00	
DY. EXECUTIVE ENGINEER, VYARA (R&B) SUB DIV, VYARA	3,06,800.00 Dr			3,06,800.00 Dr
DY. EXE. ENGINEER, PANCHAYAT (R&B) SUB DIV, VALOD	47,200.00 Dr			47,200.00 Dr
DY. EXE. ENGINEER (R&B) SUB DIV, KHEDA		1,26,024.00		1,26,024.00 Dr
DY. EXE. ENGINEER (R&B) SUB DIV, VAPI	94,400.00 Dr		94,400.00	
Dy. Exe. Eng., Kim Sub Div., Kim	1,41,600.00 Dr			1,41,600.00 Dr
Dy. Exe. Engr. Irrigation Sub Division, Vyara	88,500.00 Dr	15,000.00	1,03,500.00	
DY. EX. ENG. VER PROJECT SUB DIV-3 VYARA	465.00 Dr			465.00 Dr
ECOCARE INFRASTRUCTURES PVT LTD		5,07,400.00	5,07,400.00	
Carried Over	1,35,77,425.93 Dr	19,29,831.50	31,28,023.00	1,23,79,234.43 Dr

continued ...

Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	1,35,77,425.93 Dr	19,29,831.50	31,28,023.00	1,23,79,234.43 Dr
EGIS INDIA CONSULTING ENGINEERS PRIVATE LIMITED		50,000.00	50,000.00	
EMJAY CONSTRUCTION	9,000.00 Dr			9,000.00 Dr
ENVISION SCIENTIFIC PVT. LTD.		1,77,000.00	1,77,000.00	
EPC Construction India Ltd	1,13,280.00 Dr			1,13,280.00 Dr
Essar Steel India Ltd.	34,440.00 Dr			34,440.00 Dr
EXECUTIVE ENGINEER, AHMEDABAD CENTRAL DIVISION, CPWD, AHMEDABAD	4,15,360.00 Dr			4,15,360.00 Dr
EXECUTIVE ENGINEER, ANKLESHWAR	1,47,500.00 Dr			1,47,500.00 Dr
EXECUTIVE ENGINEER, BHARUCH (R&B) DIV	10,31,910.00 Dr		9,73,500.00	58,410.00 Dr
Executive Engineer, CPWD		2,41,192.00	2,41,192.00	
EXECUTIVE ENGINEER DISTRICT (R & B) DIV VADODARA	1,95,880.00 Dr			1,95,880.00 Dr
EXECUTIVE ENGINEER NAVSARI AGRICULTURAL UNIVERSITY		1,38,868.00	1,38,868.00	
EXECUTIVE ENGINEER PUBLIC HEALTH WORKS DIVISION	80,000.00 Dr			80,000.00 Dr
EXECUTIVE ENGINEER, PWD, DAMAN	8,81,400.00 Dr			8,81,400.00 Dr
Executive Engineer PWD Diu	28,30,231.00 Dr		94,400.00	27,35,831.00 Dr
EXECUTIVE ENGINEER, PWD, SILVASSA	2,38,000.00 Dr			2,38,000.00 Dr
EXECUTIVE ENGINEER, R&B, TAPI	62,400.00 Dr			62,400.00 Dr
EXECUTIVE ENGINEER (R&B), VALSAD	2,48,000.00 Dr			2,48,000.00 Dr
EXECUTIVE ENGINEER SALINITY CONTROL DIVISION	2,44,800.00 Dr		2,12,400.00	32,400.00 Dr
EXECUTIVE ENGINEER, SURAT	1,44,550.00 Dr			1,44,550.00 Dr
EXECUTIVE ENGINEER SURAT CANAL SUB DV-3, MUHVA	3,54,000.00 Dr	4,40,317.00	3,54,000.00	4,40,317.00 Dr
EXECUTIVE ENGINEER GUJARAT MARITIME BOARD, BHAVNAGAR	4,13,000.00 Dr	4,13,000.00	4,13,000.00	4,13,000.00 Dr
Executive Eng., R&B, Surat	2,91,500.00 Dr			2,91,500.00 Dr
Exe. Engineer, Ukai	13,650.00 Dr			13,650.00 Dr
Exe. Eng., Omnibus Industrial Devt. Corpn., Daman	1,29,800.00 Dr			1,29,800.00 Dr
Exe. Engr., Hansot Canal Sub Division	2,49,983.00 Dr			2,49,983.00 Dr
Exe. Engr., (R&B), Chikhli	33,000.00 Dr			33,000.00 Dr
Geo Designs & Research (P) Ltd	9,52,117.00 Dr	14,59,070.00	11,29,117.00	12,82,070.00 Dr
GEO TEST HOUSE (A DIVISION OF GEO DESIGNS AND RESEARCH PVT. LTD.)		59,000.00		59,000.00 Dr
GLOW GREEN BIOTECH		2,065.00	2,065.00	
Grasim Industries Limited	6,13,600.00 Dr			6,13,600.00 Dr
GREEN TECH ENVIRONMENT		29,500.00	29,500.00	
G S R T C Bus Port	300.00 Dr			300.00 Dr
GUJARAT STATE ROAD TRANSPORT CORPORATION LTD.	1,49,114.00 Dr		1,49,112.00	2.00 Dr
HARE KRUSHNA ASSOCIATE		41,300.00	41,300.00	
HILLS HIGH		35,400.00	35,400.00	
HIMANI APPT.CO, OP. HOUSING SOC. LTD.		35,400.00	35,400.00	
H O GADHIYA		29,500.00	29,500.00	
HONE. SECRETARY, IRCS & D & D	53,100.00 Dr			53,100.00 Dr
INDIAN PORT RAIL & ROPEWAY CORPORATION LIMITED		2,83,200.00		2,83,200.00 Dr
Iron Main 018 Adjustment	6,80,29,606.77 Dr			6,80,29,606.77 Dr
IRON TRIANGLE LIMITED, ODISHA		3,50,460.00	3,50,460.00	
JAIN EDUCATION TRUST		59,000.00	59,000.00	
JANAK N. PANCHAL		29,500.00	29,500.00	
JAWAHAR NAVODAY VIDHYALAY (MP)		94,400.00	94,400.00	
Jayesh Prajapati Estate (Receivable)	1,599.25 Dr			1,599.25 Dr
JIJAU CONSTRUCTIONS ROAD BUILDER PRIVATE LIMITED	9,38,100.00 Dr			9,38,100.00 Dr
KANORIA CHEMICALS AND INDUSTRIES LIMITED	2,38,039.00 Dr			2,38,039.00 Dr
KCC BUILDCON PVT LTD	2,69,040.00 Dr	15,340.00	15,340.00	2,69,040.00 Dr
Kendriya Vidhyalaya, Surat	47,200.00 Dr			47,200.00 Dr
KHUSHBOO COOL PRODUCTS PRIVATE LIMITED		59,000.00	59,000.00	
Carried Over	9,30,08,924.95 Dr	59,72,343.50	78,41,477.00	9,11,39,791.45 Dr

Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	9,30,08,924.95 Dr	59,72,343.50	78,41,477.00	9,11,39,791.45 Dr
KITCO LTD.	2,65,500.00 Dr			2,65,500.00 Dr
KRISHNA ENTERPRISE	29,500.00 Dr			29,500.00 Dr
KRUSHNA CO-OP HOUSING SOCIETY, ADAJAN		53,100.00	53,100.00	
LC INFRA PROJECTS PRIVATE LIMITED		88,500.00	88,500.00	
MAHAVIR BIDASARIA(ENGINEERING CONSULTANTS & ASSOCI)		59,000.00	59,000.00	
MALANI CONSTRUCTION CO		10,62,000.00	10,62,000.00	
MIRAL-MAVANI (JV)		1,65,200.00	1,65,200.00	
M/s NATIONAL HIGHWAYS AUTHORITY OF INDIA	62,200.00 Dr			62,200.00 Dr
M/s TOSHIBA JSW POWER SYSTEMS PRIVATE LIMITED		3,54,000.00	3,54,000.00	
Nand Infrastructure & Project	1.00 Dr			1.00 Dr
NATIONAL HIGH SPEED RAIL CORPORATION LIMITED		1,62,250.00	1,62,250.00	
Navin Fluorine International Ltd.		76,700.00	76,700.00	
Nilkanth Kraft Paper Mill		5,90,000.00	5,90,000.00	
NIRAV PATEL		1,200.00	1,200.00	
NTPC LIMITED		9,01,048.00	4,50,524.00	4,50,524.00 Dr
NTPC LTD ,SURAT		2,83,200.00	2,83,200.00	
OASIS EPC SOLUTIONS LIMITED	3,24,500.00 Dr		3,24,500.00	
Oil and Natural Gas Corporation Ltd.	12,04,940.00 Dr			12,04,940.00 Dr
PLANNING AND DEVELOPMENT AUTHORITY, SILVASSA	2.18 Dr			2.18 Dr
PRASAR BHARATI BROADCASTING CORPORATION OF IND.(MAH	7,200.00 Dr			7,200.00 Dr
Praween Gulati Infrastructure Pvt. Ltd.	12,000.00 Dr			12,000.00 Dr
PREM VIHAR CO-OP HOUSING SOCIETY LTD		49,000.00	49,000.00	
Project Implementation Unit, Zone-7, SURAT	10,35,450.00 Dr			10,35,450.00 Dr
PWD DAMAN	1,77,000.00 Dr			1,77,000.00 Dr
PWD Division No. III, Dadra Nagar Haveli, Silvassa	7,16,067.00 Dr			7,16,067.00 Dr
PWD,WD-I,DAMAN	70,800.00 Dr			70,800.00 Dr
RAGHUVIR DEVELOPERS & BUILDERS		2,95,000.00		2,95,000.00 Dr
RAIL VIKAS NIGAM LIMITED,AHMEDABAD		88,500.00		88,500.00 Dr
Rail Vikas Nigam Ltd.	30,000.00 Dr			30,000.00 Dr
RAJHANS NUTRIMENTS PVT LTD		35,400.00	35,400.00	
RAMESH KUMAR BANSAL CONTRACTOR		5,31,000.00	5,04,900.00	26,100.00 Dr
Ranjit Buildcon Limited	50,000.00 Dr			50,000.00 Dr
R & B Division, Ankeshwar	16,200.00 Dr			16,200.00 Dr
R & B DIVISION OFFICE, VYARA	1,18,000.00 Dr			1,18,000.00 Dr
RDB REALTY & INFRASTRUCTURE LIMITED	13,729.00 Cr	2,50,750.00	2,50,750.00	13,729.00 Cr
REGISTRAR(VEER NARMAD SOUTH GUJARAT UNIVERSITY)		27,801.00		27,801.00 Dr
RELIANCE INDUSTRIES LIMITED	17,700.00 Dr			17,700.00 Dr
rites limited		59,000.00	50,000.00	9,000.00 Dr
ROAD & BUILDING DEPARTMENT	2,75,200.00 Dr		2,27,200.00	48,000.00 Dr
ROAD & BUILDING DEPARTMENT, VAPI	2,38,950.00 Dr			2,38,950.00 Dr
SACHIN PRAKASH WANARE		900.00	900.00	
SARJAN ARCHITECTS & PROJECT CONSULTANTS		53,100.00	53,100.00	
SATISH GOYAL		35,400.00	35,400.00	
SCIW-UC(JOINT VENTURE)	1,88,800.00 Dr			1,88,800.00 Dr
SESCON BUILDERS PVT LTD	2,250.00 Cr			2,250.00 Cr
Shah Mehta & Associates	48,309.00 Dr			48,309.00 Dr
Shah Publicity, Surat	3,99,400.00 Dr			3,99,400.00 Dr
SHAILESH R SHAH		41,300.00	41,300.00	
Shantli Structure Pvt.Ltd.	457.00 Dr			457.00 Dr
SHREE GANESH ENGINEERING & CONSTRUCTION CO.		72,230.00	72,230.00	
Carried Over	9,82,81,122.13 Dr	1,13,07,922.50	1,28,31,831.00	9,67,57,213.63 Dr

Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	9,82,81,122.13 Dr	1,13,07,922.50	1,28,31,831.00	9,87,57,213.63 Dr
Shree Gautam Construction Co. Ltd.	5,12,999.00 Dr			5,12,999.00 Dr
SIDDHI CONSTRUCTION, SURAT		3,71,481.00	3,71,481.00	
Silvassa Municipal Council	1,30,980.00 Dr			1,30,980.00 Dr
SOCIAL FORESTRY DIVISION, NAVSARI	59,000.00 Dr			59,000.00 Dr
SOLVAY SPECIALITIES INDIA PRIVATE LIMITED	4,75,882.00 Dr		4,75,882.00	
Strength Engineering Services Pvt.Ltd.		1,65,200.00	1,65,200.00	
STUP Delhi Office	3,54,000.00 Dr			3,54,000.00 Dr
Surat Municipal Corporation	77,37,931.86 Dr	9,81,017.50		87,18,949.36 Dr
Surat Smart City Development Ltd.	2,34,694.00 Dr			2,34,694.00 Dr
Surat Urban Development Authority	16,88,757.00 Dr	8,24,663.00	43,166.00	24,70,254.00 Dr
TAGROS CHEMICALS INDIA PRIVATE LIMITED	1,93,366.00 Dr			1,93,366.00 Dr
TAKVIKSH ENGINEERING PRIVATE LIMITED		35,400.00	35,400.00	
Tata Power Solar System Limited	70,800.00 Dr			70,800.00 Dr
THEO DESH CONSULTANTS		35,400.00	35,400.00	
THERMAX BABCOCK & WILCOX ENERGY SOLUTIONS PRIVATE LIMITED		5,31,000.00		5,31,000.00 Dr
THOUGHTS CONSULTANTS JAIPUR PVT LTD	1,77,000.00 Dr	1,77,000.00	1,77,000.00	1,77,000.00 Dr
Unique Construction	2,36,000.00 Dr			2,36,000.00 Dr
URBAN RING DEVELOPMENT CORPORATION LIMITED	41,95,159.00 Dr		30,90,455.00	11,04,704.00 Dr
Vapi Green Enviro Limited		5,01,500.00		5,01,500.00 Dr
VIDHYAVIHAR APARTMENT OWNER'S ASSOCIATION	14,400.00 Cr			14,400.00 Cr
VIJAY MISTRY CONSTRUCTION PVT LTD	27,000.00 Dr			27,000.00 Dr
VIJAY TANK AND VESSELS PVT. LTD.		70,800.00	70,800.00	
Virat Apt. Co.Op Hous.Soc.Ltd.	10,000.00 Cr			10,000.00 Cr
ZYDEX INDUSTRIES PVT LTD		1,24,490.00	1,24,490.00	
Grand Total	11,43,50,280.99 Dr	1,51,25,874.00	1,74,21,105.00	11,20,55,059.99 Dr



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
 સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત

SVNIT

No.E/ 228

Date: 27th June, 2020

OFFICE ORDER

Shri B. P. Sibasanakar has joined SVNIT, Surat as Assistant Registrar w.e.f. 12/06/2020 (F.N). He is designated as Assistant Registrar of the Institute and posted at Account Section to look after the normal functioning of account section (including Bank transaction). He will also look after the accounts of Dean (R&C) office.

He will report to Professor Incharge (Finance & Accounts)/ Registrar.

(Signature)
 REGISTRAR 27/6/2020

Copy To:

- (1) Shri B. P. Sibasanakar, Asst. Registrar, SVNIT, Surat
- (2) Shri R. D. Ruparel, Asst. SG-II, Account Section
- (3) Prof. I/C (Finance & Accounts)
- (4) Branch Manager (SBI/ Canara Bank)
- (5) Dean (R&C) –for information
- (6) All Deans/ Associate Deans
- (7) All Heads of the Department/ Sections/ Dy. Registrar (Esst.)
- (8) PA to Director/ Registrar
- (9) Dispatch Section

Dean(Research and Consultancy Office)
S V National Institute of Technology, Surat

No: Dean(R&C)/2020-21/2439

Dated: 1st Mar 2021.


Submitted Note:

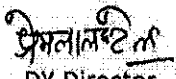
This has reference to occasionally received communication from the vendors/parties for whom the expertise of SVNIT has been provided as part of the consultancy/testing services. It is being proposed hereby to put in place the following process for the quick resolution of such complaints:


1. As soon the Dean(R&C) office receives any communication related to the issues/objections with respect to the consultancy/testing services provided by the SVNIT faculty members, a response would be issued by the Dean(R&C) office to the concerned organization, as regards to the matter being looked into by the appropriate authorities and the resolution would be soon communicated.
2. Along with (1), the Dean(R&C) office shall issue a communication to the concerned faculty member(s) involved in carrying out the specific consultancy/testing project, to clarify the matter with appropriate justifications, in return back to the Dean(R&C) office within seven days of the receipt of the letter from the Dean(R&C) office.
3. To formally resolve the issues the following Consultancy Projects Dispute Resolution Standing Executive Committee (CPDR-SEC) be constituted; that shall investigate and analyze the issues from all aspects (along with the clarifications provided by the faculty members involved).
 - a. The Deputy Director, Chairman
 - b. One Senior Professor (HAG)
 - c. Two Senior Professors/Associate Professors from the concerned department (apart from those in whose projects the issue has been raised).
 - d. One of the Associate Dean(R&C), Convenor
 - e. The Dean(R&C)

The committee shall submit their recommendations to the Director as soon as possible.

Submitted for the necessary approval as the Chairman, ICSR board, for implementation from immediate effect. The same shall be ratified in the next meeting of the ICSR board.


Dean(R&C)


DY. Director
01.03.2021


11/3/21
Director & Chairman, ICSR Board

Dean(Research and Consultancy Office)
S V National Institute of Technology, Surat

No: Dean(R&C)/2020-21/ 2556

Dated: 6th March 2021.

Submitted Note:

There have been numerous requests being received recently from the faculty members for signing off of MoUs with different academic institutes/research labs/industry houses. The esteemed BoG of SVNIT has already approved the drafts to be used for signing the MoUs with each of the three categories of organizations as mentioned above.

(A) However, there are cases where the concerned organization has its own "version" of MoU to be signed. In such cases, with respect to review the draft proposed by the concerned organization and to recommend whether viz.

(a) to go ahead with signing off of the MoU with the referred organization, in the first place and

(b) the deviation in the draft proposed are not significant from the format approved by the BoG and hence we can go ahead and sign the MoU

it is hereby proposed that the following Standing Committee be constituted for the purposes (a) and (b) mentioned above.

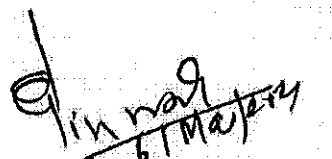
MoU Committee:

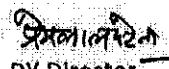
- 1) The Deputy Director, Chairman
- 2) Prof H K Raval, Professor(HAG), member
- 3) Dr P V Bhale, Associate Professor(MED), member
- 4) Dr B Z Dholakiya, Associate Professor(Chemistry), member
- 5) Associate Dean(R&C) – Sponsored Research Projects, Convener


The committee is proposed to be in place for two years from the date of release of the office order concerning the same.

The committee would be required to review the MoU drafts received from an organization and recommend (a) or (b) or both, as appropriate, within 15 days of the receipt of the draft by the committee members.

Submitted for the necessary approval – the same may be approved as the Chairman, ICSR board and be ratified in the next meeting of the ICSR board.


 Dean(R&C)


 DY.Director
 06.03.2021


 Director & Chairman, ICSR Board

Dean(Research and Consultancy Office)
S V National Institute of Technology, Surat

No: Dean(R&C)/2020-21/1538

Dated: 6th March 2021.

Submitted Note:

The Dean(R&C), as per the statues, is responsible for discharging functional duties towards assisting the Director in the matters relating to the Consultancy and Sponsored Research Projects and all other such related activities. The tasks handled at this office are multidimensional. With a view to assist the Dean(R&C) in discharging the functional duties, the Institute administration has been, kind enough to nominate two Associate Deans at the R&C office, vide OO no E/A.Dean/1168 dated 2nd Feb 2021 and E/A.Dean/1251 dated 16th Feb 2021.

In order to smoothen the workflow at the office, lend clarity to assisting the Dean (R&C) in handling the functional tasks at the office, the following functional task distribution between the two Associate Deans is proposed. This distribution is only for the purpose of handling day-to-day tasks and for documenting primary responsibilities, in general. For all the formal and official purposes, the entire Dean(R&C) office shall be discharging its functional responsibilities under the R&C section, as a whole and it would be functioning as a coherent unit.

1. Associate Dean(R&C): Dr K D Yadav: Assisting the Dean (R&C) in monitoring and review of the following functional aspects, related to:
 - a) The consultancy projects from initial registration to final completion, including status monitoring, dispute resolution etc.
 - b) Unnat Bharat Abhiyan
 - c) All the amount receivables with respect to the consultancy projects & sponsored research projects, earned income distribution related tasks, GST-related work, Tax deduction statements as well settlements with the CA, bank account reconciliation of consultancy project account (-82053) & all other bank accounts, Fixed Deposits, Maintenance of ledgers etc.
2. Associate Dean(R&C): Dr H B Mehta: Assisting the Dean (R&C) in monitoring and review of the functional aspects related to:
 - a) The Sponsored Research Projects - the initial registration, the administrative content of sponsored project proposals, budgetary estimates, actual project sanctions, progress reports, utilization statuses, completion certificates, POH distribution, Physical Stock Verification on project closure etc.
 - b) ICSR Board meeting related matters
 - c) Website, Calendar, Newsletter and other publicity related matters of the Dean (R&C) office
 - d) Seed Grants to the Assistant Professors
 - e) ASHINE, Research Park, and Incubation Cell.
 - f) IPR, patents, copyrights, new initiatives etc.

It is emphasized that the proposed division is only for smoothening the workflow of the current tasks. For all the further developmental related activities aimed at the strengthening the office, the entire Dean(R&C) team shall be striving always.

Submitted for the necessary approval. If this is approved, the same shall be put up for noting in the next meeting of the ICSR board.

Dr. K. D. Yadav
Dean(R&C)

the above recommendation is fine. can we include the responsibility under DY. Director any of above heads related with

⊗ can be decided case-to-case basis by Dean (R&C)

⊗ | national / international collaboration

Director & Chairman, ICSR Board

9/3/21

Dean(R&C) himself will take care

Office of the Dean(R&C)
S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

No.: Dean (R&C)/2021-22/673

Date: 08.06.2021

Submitted Note:

This has reference to the setting up of the proposed Centre for Education and Interdisciplinary Research (CIDER). Due to the substantial workload in this activity, it is being proposed to the ICSR board that a suitable recommendation about appointing a full fledged Associate Dean (R&C-CIDER) to concentrate on the activities of CIDER may please be adopted and forwarded to the BoG.

However, till that time, it is hereby proposed that along with the other activities assigned to the Associate Dean(R&C) Dr H B Mehta, he be permitted to shoulder the workload as an Associate Dean(R&C-CIDER) also. This would be in addition to his present workload. (X)

Submitted for necessary approval please.

Dean (R&C)

I feel this could be
 one of the items of ICSR Board.
 After getting the recommendation
 Dy. Director of ICSR Board, the
 same can be put as
 part of proposal
 of CIDER/CIDR to the
 BoG of the
 Institute.

प्रमोदराव
 08.06.2021

Director

(X) Can be considered
 after in principle
 approval of CIDER
 by the ICSR Board.
 Add (X) as an
 additional item in
 ICSR Board.

प्रमोदराव
 8/6/21