



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
 સરદાર વલ્લભભાઈ નેશનલ ઈન્સ્ટીટ્યુટ ઓફ ટેકનોલોજી, સુરત

SVNIT

MINUTES

17th Meeting of Industrial Consultancy & Sponsored Research Board

The Minutes of 17th ICSR Board meeting held on Wednesday, 26 April 2023 at 04:00 pm, at the Institute Conference Room, New Administrative Building, SVNIT, Surat.

The following members were present in the meeting.

Sr. No.	Name of Person	Designation
1	Prof. (Dr.) Anupam Shukla - Director	Chairman
2	Prof. D C Jinwala - Dean (R&C)	Member
3	Prof. G J Joshi – Head, Dept. of Civil Engineering	Member
4	Prof. J Banerjee – In-charge Head, Dept. of Mechanical Engineering	Member
5	Prof. A K Panchal – Head, Dept. of Electrical Engineering	Member
6	Dr. Jayesh Dhodiya – Head, Dept. of Mathematics & Humanities	Member
7	Dr. Suban K Sahoo – Head, Dept. of Chemistry	Member
8	Dr. Meghal Desai – Head, Dept. of Chemical Engineering	Member
9	Dr. R G Mehta – Head, Dept. of Computer Science & Engineering	Member
10	Dr. Rasika Dhavse – Head, Dept. of Electronics Engineering	Member
11	Dr. Dimple Shah - Head - Dept. of Physics	Member
12	Dr. Pramod Mathur - Registrar	Member
13	Dr. Manish Rathod – Asso. Dean (R&C) – SRP	Member
14	Dr. H B Mehta - Asso. Dean (R&C) – IPR	Member – Secretary
15	Prof. H K Raval – Chairman – IPR Committee	Invitee
16	Dr. P V Bhale, Member-Secretary – IPR Committee	Invitee

Dr. N D Jariwala – Asso. Dean (R&C) – CRP could not attend the meeting due to some prior commitments. At the outset, a warm welcome to all the present members extended by the Director.

Item No. 1	To approve the minutes of the 16 th ICSR Board meeting held on 15 February 2023 at 04.00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat. (Annexure – A)
Reso No. 1	The minutes of the 16 th ICSR Board meeting held on 15 February 2023 at 4.00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat was circulated to all the members of the ICSR Board on 24 February 2023. No comments were received from any member, therefore it was resolved to confirm the Minutes.

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Item No. 2	To note and approve the Action Taken on the resolutions adopted in the 16 th ICSR Board meeting held on 15 February 2023. (<u>Annexure – B</u>)
Reso No. 2	<i>Resolved to note and approve the Action Taken on the resolutions adopted by the ICSR Board in its 16th meeting held on 15 February 2023.</i> <i>A query raised by the Head of Civil Engineering Department regarding the Resolution No. 6 concerning selection of manpower on contract in Consultancy Projects, it was recommended that it may be permitted with the prior approval of the competent authority and the same is applicable in case of Sponsored Research Projects.</i>
Item No. 3	To discuss and recommend or allow, in case where, the disbursed amount under Manpower Head in a Sponsored Research Project is exhausted and Work Extension Request for Manpower is raised with the undertaking by the concerned PI to adjust the said expenditure from his/her Professional Update Fund (PUF) till the next grant is disbursed. To also discuss similar other requests but without any source of fund mentioned, i.e. to allow the JRF/SRF to work without the salary – with the provision to pay as and when the funds are released. (<u>Annexure – C</u>)
Reso No. 3	<i>The Board discussed the matter in depth and it was resolved that a committee be constituted by the Chairman to find appropriate solution to this matter. The Committee will submit its recommendations to the Chairman, ICSR Board in due time.</i>
Item No. 4	To make appropriate resolution about various requests from the PIs for the reimbursement of Travelling expenses to the students while attending conferences, seminars within the country – specifically the Air Fare - from the PUF of the sponsoring faculty member. (<u>Annexure – D</u>)
Reso No. 4	<i>The present members debated the matter and resolved that the matter does not fall under the purview. The Institute Norms are applicable in such cases.</i>
Item No. 5	To discuss and resolve regarding those IPs which were filed (or granted) in the name of individual inventor(s) and unwilling to be transferred the same in the name of SVNIT, Surat even though the implementation of the 4 th resolution of 11 th ICSR Board Meeting. That is to discuss whether to permit officially the IPs, which were filed (or granted) in the name of individual inventor(s) earlier; to continue to be on the name of faculty member themselves alone, without incorporating the name of the SVNIT.
Reso No. 5	<i>The Board resolved the Institute name, SVNIT, Surat as applicant; would be mandatory in all such cases.</i>
Item No. 6	To discuss and resolve regarding the reimbursement of expenditure already incurred (i.e. previously before any relevant resolutions were made in the ICSR Board) for IP (FER/SER/Renewal) to inventor/faculty member, in case where the IP was not filed in the name of Institute (SVNIT, Surat). Though, the IP was NOT filed previously in the name of Institute (SVNIT, Surat); however, the concerned inventor/faculty member NOW, is willing to transfer the IP in the name of Institute. (<u>Annexure – E</u>)
Reso No. 6	<i>The Board resolved to recommend reimbursing of such expenditure to the Inventor(s)/Faculty Member(s) post completion of the process of addition of Institute Name as Applicant in such IPs.</i>

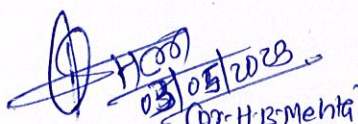
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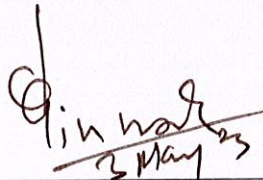
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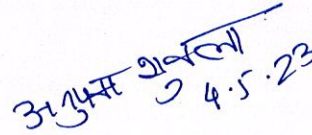
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Item No. 7	To discuss and resolve regarding the proposal received for services related to IP Protection and Commercialization by Technology Information, Forecasting and Assessment Council (TIFAC) <u>(Annexure – F)</u>
Reso No. 7	<i>The Board went through the proposal sent by Technology Information, Forecasting and Assessment Council (TIFAC) and appreciated the same. It was resolved that the proposal may be reviewed in future.</i>
Item No. 8	To discuss and resolve regarding the Constitution of a Section for Awareness, Acquisition and Management of IP (SAAMIP) and to frame and recommend terms and conditions of legal agreement for empanelment of IP Law Firms manpower for a given period. <u>(Annexure - G)</u>
Reso No. 8	<i>The Board reviewed the status of the implementation of the IPR Manual at the Institute level and noted the efforts made towards this direction by the R&C office. In addition, it was also resolved that the formation of Section for Awareness, Acquisition and Management of IP (SAAMIP) be taken up in immediate future, in discussion with the Chairman of ICSR Board.</i>
Item No. 9	To discuss and resolve to formulate standard format of Cover Letter of Consultancy Projects' Report submitted to the Clients by the concerned PI. It is proposed for inclusion of Terms and Conditions in the same. <u>(Annexure – H)</u>
Reso No. 9	<i>The matter was discussed by the Board and recommended the inclusion of Terms and Conditions in all Cover Letter of Consultancy Projects' Report to be submitted to the Clients by the concerned PI.</i>
Item No. 10	To discuss and resolve regarding the IP Application Approval Forms, which were approved before Empanelment of IP Law Firms, however the IP Application(s) were made through other than the empaneled IP Law Firm even after Empanelment process is completed. <u>(Annexure – I)</u>
Reso No. 10	<i>The Board recommended to allow the reimbursement of expenses of such cases with the maximum permissible expenditure limit approved by the Institute.</i>
Item No. 11	To discuss and recommend Standard Operating Procedure (SOP) for application of IP(s) (i.e. Patent / Design Registration) through empaneled IP Law Firms of the Institute. <u>(Annexure – J)</u>
Reso No. 11	<i>The Board recommended the same for implementation.</i>
Item No. 12	To review the Activities carried out under the MoU(s) signed with various Institutes/Industries to be presented by the HoDs. <u>(Annexure – K)</u>
Reso No. 12	<i>The matter was noted by the Board and it was resolved that the information of activities carried out under the MoU(s) signed, be presented by the HoDs in the next meeting of the Board.</i>

The meeting was ended with vote of thanks to all the members by the Director for their active participation.


 Asso. Dean (R&C) – IPR
 Member-Secretary


 Dean (R&C)
 Member


 Director
 Chairman, ICSR Board