

Sardar Vallabhbhai National Institute of Technology, Surat
16th Meeting of Industrial Consultancy & Sponsored Research Board

The Minutes of the 16th ICSR Board Meeting held on 15.02.2023 at 04:00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat are as follows:

The following members were present in the meeting.

Sr. No.	Name of Person	Designation
1	Prof. (Dr.) Anupam Shukla - Director	Chairman
2	Prof. D C Jinwala - Dean (R&C)	Member
3	Prof. G J Joshi - Head - Dept. of Civil Engineering	Member
4	Prof. J Banerjee - Head - Dept. of Mechanical Engineering	Member
5	Prof. A K Panchal - Head - Dept. of Electrical Engineering	Member
6	Prof. V H Pradhan – In-charge Head – Dept. of Mathematics & Humanities	Member
7	Dr. Suresh Kumar - Head - Dept. of Chemistry	Member
8	Dr. Meghal Desai - Head - Dept. of Chemical Engineering	Member
9	Dr. R G Mehta - Head - Dept. of Comp. Science & Engineering	Member
10	Dr. Rasika Dhavse - Head – Dept. of Electronics Engineering	Member
11	Dr. Dimple Shah - Head - Dept. of Physics	Member
12	Dr. Pramod Mathur - Registrar	Member
13	Dr. N D Jariwala – Asso. Dean (R&C) – CRP	Member
14	Dr. H B Mehta - Asso. Dean (R&C) - SRP	Member - Secretary

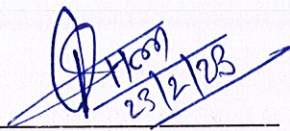
The meeting was initiated with the warm welcome to new members of the Board, Dr. N D Jariwala and Dr. Rasika Dhavse for taking up the charge of Associate Dean (R&C) and Head – Department of Electronics Engineering respectively.

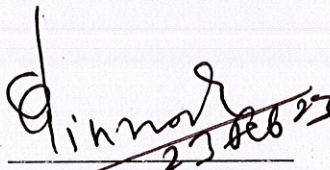
Item No. 1	To approve the minutes of the 15 th ICSR Board meeting held on 20 January 2023 at 12:30 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat.
Reso. No. 1	The Minutes of the 15 th ICSR Board meeting held on 20 January 2023 at the Institute Conference Room, New Administrative Building, SVNIT, Surat was circulated on Email to all the members on 27 January 2023 and no comments were received, the Board therefore, confirmed the minutes placed as Annexure – A.
Item No. 2	To note and approve the Action Taken on the resolutions adopted in the 15 th ICSR Board meeting held on 20 January 2023.
Reso. No. 2	The Action Taken on the resolutions adopted at the 15 th ICSR Board Meeting held on 20 January 2023 was noted and approved and placed as Annexure – B
Item No. 3	To discuss and resolve whether to extend financial support for a filed IP Application in the name of Inventor(s) or Faculty Member who resigned from the services of the Institute or in case of VRS. (Annexure – C)

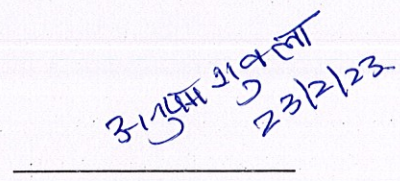
Reso. No. 3	The board members discussed the item thoroughly and resolved, based on the previous resolutions adopted related to IP Applications (i.e. Patent, Design Registration etc.) to extend financial support only after inclusion of the name of SVNIT, Surat in the IP. The concerned Inventor(s) be informed and would be conveyed to initiate the process at their end.
Item No. 4	To discuss and resolve regarding the unwillingness of a recommended IP Law Firm to be empaneled at the Institute level subsequent to distribution of Empanelment Letters. (Annexure – D)
Reso. No. 4	The communication of unwillingness made by one of the empaneled IP Law Firms i.e. Patentwire Intellectual Property Attorney was taken into consideration by the board and resolved to accept the same. It was also resolved to take necessary steps and notification to faculty members and staff, pertaining to this matter by the Dean (R&C) Office.
Item No. 5	To discuss and recommend the Industry Research Project Proposal Form in line with the guidelines of Industry Sponsored Research Projects. (Annexure – E)
Reso. No. 5	The board went through the Industry Research Project Proposal Forms, designed in line with the guidelines of Industry Sponsored Research Projects and resolved to approve the same and be forwarded for further approval/noting at the Board of Governors, if needed.
Item No. 6	To discuss and resolve regarding the selection of the candidate applying to work on contract under a Consultancy Project. This request has come from the HoD, Department of Civil Engineering. It has been proposed that the selection of manpower on contract may be done, even if there is a single deserving applicant appearing in the interview and is deemed suitable by the Project Manpower Selection Committee. (Annexure – F)
Reso. No. 6	The matter was presented by the Head of the Dept. of Civil Engineering to the present members. The same was debated by the members and it was resolved to look into the norms of the Consultancy Projects approved by the Board of Governors.
Item No. 7	To discuss and resolve regarding the tenure of the appointment of manpower on contract under a Consultancy Project. This request has come from the HoD, Department of Civil Engineering. Presently the tenure of appointment of manpower in a Consultancy Project is Three/Eleven months. It is proposed that the tenure of appointment on contract may be as per the Duration of the Consultancy Project. (Annexure – G)
Reso. No. 7	The matter was discussed in depth by the members and resolved that the manpower recruited under Sponsored Research Projects, Consultancy Projects etc. shall be Co-terminus with the project duration.

Item No. 8	To discuss and recommend a guideline on whether to permit a Bhatnagar Awardee Fellow to undertake Consultancy Assignments or not? There is a request to the effect received at the Dean (R&C) Office from Prof. S A Channiwala. (Annexure – H)
Reso No. 8	The board discussed the point and recommended to permit such Awardee i.e. Bhatnagar Awardee Fellow to undertake consultancy assignments. It was also resolved further that the distribution of such consultancy projects be done as per the prevailing norms of the Institute.
Item No. 9	To advertise for the position of Administrative Assistant at R&C Office with consolidated monthly emoluments at Rs. 36,000/- per month for a period of 11 months.
Reso. No. 9	The board members approved the matter.
Item No. 10	Other item with the approval of the Chairman. Dr. H B Mehta, Asso. Dean (R&C) – SRP brought a matter as shown below for discussion among the members. (1) The financial assistance provided towards all IP Applications (i.e. Patent, Design Registration) related expenses; filed before the Empanelment of IP Law Firms, would be as per the previous resolutions adopted by the board, however the excess amount may be reimbursed from the CPDA
Reso. No. 10	It was discussed and resolved that all financial assistance towards such IP related expenditure (Filing, FER, SER, Hearing etc.) would be as per the prevailing maximum ceiling limit, approved by the competent authority time to time.

The meeting was ended with vote of thanks to all the members by the Director for their active participation.


Asso. Dean (R&C) – SRP


Dean (R&C)


Director