

## **Sardar Vallabhbhai National Institute of Technology, Surat** **14<sup>th</sup> Meeting of Industrial Consultancy & Sponsored Research Board**

The minutes of the 14<sup>th</sup> ICSR Board meeting, held on 24<sup>th</sup> November, 2022 at 2.30 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat are as follows:

The following Board Members were present in the meeting.

No.	Name of the Member	Designation
1	Prof.(Dr.) Anupam Shukla, Director	Chairman
2	Prof. D C Jinwala, Dean (R&C)	Member
3	Dr. K D Yadav, Asso. Dean (R&C) – CRP	Member
4	Prof. G J Joshi, Head – Dept. of Civil Engineering	Member
5	Prof. J Banerjee, Head – Dept. of Mechanical Engineering	Member
6	Dr. M A Desai, Head – Dept. of Chemical Engineering	Member
7	Dr. P N Patel, Head – Dept. of Electronics Engineering	Member
8	Dr. S K Kailasa, Head – Dept. of Chemistry	Member
9	Dr. J M Dhodiya, Head – Dept. of Mathematics & Humanities	Member
10	Dr. P B Darji (on behalf of Head – Dept. of Electrical Engineering)	Member
11	Dr. Pramod Mathur, Registrar	Member
12	Dr. H B Mehta, Asso Dean (R&C) – SRP	Member-Secretary
13	Prof. C D Modhera, Dean (FW)	Invitee

The meeting was initiated with the warm welcome to all the present members by the Chairman and proceeded further by the Dean (R&C). The minutes of the meeting are as follow.

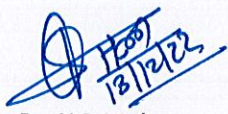
**Item No. 1** To approve the minutes of the 13<sup>th</sup> ICSR Board meeting held on 04<sup>th</sup> August, 2022 at 4:00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat. (Annexure – A)

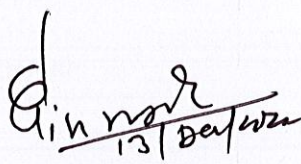
**Reso. No. 1** The minutes of the 13<sup>th</sup> ICSR Board Meeting held on 04<sup>th</sup> August, 2022 were circulated through email to all the members. A comment received from Dr. M A Desai, Head of Dept. of Chemical Engineering by email on 23 August 2022 in response to the Resolution No. 6(2), was further discussed. The members unanimously agreed to the revised minutes of the 13<sup>th</sup> ICSR Board meeting and were approved.

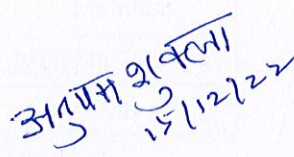
**Item No. 2** To note and approve the action taken on the resolutions adopted in the 13<sup>th</sup> ICSR Board meeting held on 04<sup>th</sup> August 2022. (Annexure – B)

- Reso. No. 2** The actions taken on the resolutions adopted in the 13<sup>th</sup> Meeting of ICSR Board held on 04<sup>th</sup> August 2022, were noted and approved.
- Item No. 3** To discuss and resolve the requests, received by the Dean (R&C) Office for an extension of the Seed Money/Research Grant (2019-20) from various faculty members (PIs). (Annexure – C)
- Reso. No. 3** The item was discussed in depth by the members present and was resolved that the procurement process, including submission of Bill Certificate (invoices) of the procurement to the Account section, by the concerned PIs must be completed on or before 15<sup>th</sup> March 2023. The activities in the Seed grant project must be completed in time to ensure that Report on **the Seed Money/Research Grant (2019-20) Project Fund is submitted by the PIs**, to the Dean (R&C) office latest by the 30<sup>th</sup> June 2023, without fail.
- Item No. 4** To discuss and resolve the amount/ratio of Distribution towards the Departmental Development Fund (DDF) in a case where PI and Co-PI are from two or more departments in a Consultancy Project. (Annexure – D)
- Reso. No. 4** The members of the board discussed the point in detail and resolved that the ratio of distribution of Department Development Fund (DDF) in the participating departments would be the same as the ratio of contribution of scope of work of PI and Co-PIs (of the participating department) for the execution of the Consultancy Project. This is required to be submitted a priori to the Dean(R&C) office before the submission of the Consultancy distribution amounts. In case of any disputes it was resolved, that the amount towards the Department Development Funds would be equally distributed to the participating departments. It was further resolved that this would be applicable to be applicable to all ongoing and pending cases for the distribution of the DDF.
- Item No. 5** To discuss the Report of Recommendations submitted by the Committee for Empanelment for IP Law Firms at the Institute and to recommend the issuance of Empanelment Letter to the successful IP Law Firms by the concerned section. (Annexure – E)
- Reso. No. 5** The report was, in principal accepted by the board. It was also resolved to further forward the report to the Finance Committee and Board of Governors (FC/BoG) before issuing the Empanelment Letters to the successful IP Law Firms. The selected IP Law firms for the empanelment may be intimated of the confirmation about their selection, by the Dean (R&C) office.
- Item No. 6** To discuss and resolve regarding the unclaimed amount available in Research and Consulting Account. (Currently in separate head (ledger) named "Miscellaneous Liability") (may be transfer to IRG after 2 years) (Annexure – F)

- Reso. No. 6** The item was deferred.
- Item No. 7** To note the revised norms proposed by the Committee constituted to review and propose the extended utilization of PUF/POH of the faculty members (Annexure – G).
- Reso. No. 7** The item was noted and approved by the board members. The report may further be forwarded to the FC/BoG for further perusal.
- Item No. 9** To note the Seed Money Progress Review (Annexure – J)
- Reso. No. 9** The review mechanism for the review of the progress in the seed grant funding was noted by the members and the process devised was appreciated. It was resolved to intimate the PIs of the projects to strive their best to ensure further fruition of the seed grant funding they have received from the institute.
- Item No. 10** To note the details of Patents filed and granted, Design Registration, MoUs signed and Internal Revenue Generation of the Institute. (Annexure – K)
- Reso. No. 10** The item was noted by the board.

  
Dr. H B Mehta  
Member-Secretary  
Asso. Dean (R&C) - SRP

  
Prof. D C Jinwala  
Member  
Dean (R&C)

  
Prof. (Dr.) Anupam Shukla  
Chairman  
Director