

S. V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
11TH MEETING OF THE ICSR BOARD, SVNIT, SURAT

The minutes of the 11th ICSR Board meeting held on 05.05.2022 at 3:30 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat, are as follows:

The following Board Members were present at the meeting.


Sr. No.	Name of Person	Designation
1.	Prof. R V Rao – Director In-charge	Chairman
2.	Prof. P L Patel - Dy. Director	Invitee
3.	Prof. D C Jinwala - Dean (R&C)	Member
4.	Prof. K D Yadav - Asso Dean (R&C) - CRP	Member
5.	Prof. G J Joshi – Head, Dept of Civil Engineering	Member
6.	Prof. J M Dhodiya – Head, Dept of Applied Maths & Humanities	Member
7.	Prof. C M Patel – Head, Dept of Chemical Engineering	Member
8.	Prof. S K Kailasa – Head, Dept of Chemistry	Member
9.	Prof. R G Mehta – Head, Dept of Comp Science & Engineering	Member
10.	Prof. A K Panchal – Head, Dept of Electrical Engineering	Member
11.	Prof. P N Patel – Head, Dept of Electronics & Communication	Member
12.	Prof. D V Shah – Head, Dept of Physics	Member
13.	Prof. Ravikant - Dean (Student Welfare)	Invitee
14.	Prof. P V Timbadiya - Dean (Alumni & Resource)	Invitee
15.	Prof. H B Mehta - Asso Dean (R&C) - SRP	Member - Secretary

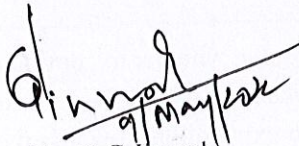
Prof J Banerjee, Prof & Head, DoME and the Registrar Dr P Mathur, could not attend the meeting due to other prior important commitments. The Chairman welcomed all the members present in the meeting. Following are the minutes of the meeting.


Item No. 1	To approve the minutes of the 10 th ICSRB meeting held on 8 th October 2021 at 4:00 pm at Institute Conference Room, New Administrative Building, SVNIT, Surat.
Reso. No. 1	The minutes of the 10 th ICSR Board meeting held on 8 th October 2021 were circulated via email to all the members, and no comments were received in a stipulated period. The ICSR Board, therefore, confirmed the minutes as placed in Annexure-I.
Item No. 2	To note and approve the action taken on the resolutions adopted in the 10 th ICSR Board meeting held on 08 th October 2021.
Reso. No. 2	The actions taken on the resolutions adopted in the 10 th ICSR Board meeting held on 08 th October 2021, were noted and approved by the Board as placed in Annexure-II.
Item No. 3	To review, discuss and resolve whether to continue the practice of encouraging the faculty members to file the applications for the Design Registrations of their innovations and to continue to reimburse the expenditure towards the same. This is in view of encouraging faculty more towards filing of the patents as compared to the Design Registrations. The ranking parameters set by the National Institutional Ranking Framework (NIRF) also does

	not include the Registration of Design.
Reso. No. 3	The item was discussed in length. It was observed that the Design Registration is only an initial step towards eventual filing of patents (Process, Product, etc.) for the innovations done by the faculty members and the research scholars. Hence, with a focus on encouraging the faculty members towards filing of the patents (Process, Product, etc.), as compared to the Design Registrations, it was resolved to discontinue the current practice of providing financial assistance for filing the design registrations. The form for Administrative & Financial Approval for Patent Filing Expenses is to be re-designed by the Dean (R&C) Office.
Item No. 4	To discuss and resolve the upper permissible financial limit related to the Patents Expenditure under the Patent Attorney Code 1/380 for faculty members during a financial year and the methodology for effective implementation.
Reso. No. 4	<p>The board had noted the approval notes of Dean(R&C)/2021-22/10589 dated 21.12.2021 and Dean(R&C)/2021-22/12150 dated 28.03.2022. It was resolved that the financial assistance for patent related expenses (filing, FER charges, Patent Renewal charges etc.) will not be given from any of the SVNIT funds e.g. SRP Fund/CPDA Fund/PUF-POH Fund/Patent Attorney Fee Code (1/380); if SVNIT, Surat is not registered as an applicant. However, the institute will pay all the expenses (as per the prevailing rules/ceiling) for the transfer in the name of the institute, for the older patent applications (barring design registrations), that were filed, not in the name of SVNIT, before the 9th ICSRB meeting dated 25th June 2021, resolution no 7</p> <p>It was also resolved that in case it is not feasible to do the process of transfer of name midway while the patent application is filed but not yet granted i.e. is being processed; a faculty member shall submit an undertaking, to transfer the patent to the name of the institute (i.e. the SVNIT) as and when the same is granted. {Annexure - III & III (a)}</p>
Item No. 5	To discuss and resolve, if the sanctioned amount of Seed Money Grant is available in the balance after the projected expenses are made, the same can be used for another non-projected expense, or else the same be transferred back to the source of funds i.e. Department Grant.
Reso. No. 5	The members discussed this item in-depth and it is resolved that the balance amount available in the Seed Money Grant, after the purchase of the requisite items in the number as specified in the original sanction letter, under the non-recurring head; shall not be allowed to be used for the purchase of any additional number of the same or any other item other than those sanctioned originally in the project sanction letter. The residual amount in this head shall be returned to the institute account as early as possible. (Annexure-IV)

The Chairman, ICSR Board, and the Member Secretary thanked all the members for their active participation in the meeting.


Dr. H B Mehta
Associate Dean – SRP (R&C)
& Member Secretary (ICSRB)


Dr. D C Jinwala
Dean (R&C) &
Member (ICSRB)


Dr. R V Rao
Director In-charge &
Chairman (ICSRB)
09.05.22