



**Minutes of 32nd meeting of the Institute Academic Advisory Committee
(IAAC) held on June 29, 2017 at 03:30 PM onward**

Following members were present at the meeting on June 29, 2017:

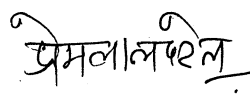
Sr. No.	Name	Designation
1	Dr. S. R. Gandhi	Director
2	Dr. D. P. Vakharia	I/c Registrar
3	Dr. P. L. Patel	Dean (Academic)
4	Dr. H. K. Raval	Dean (R & C)
5	Dr. H. J. Nagarsheth	Dean (FW)
6	Dr. Anandita Chowdhury	Asso. Dean (Academic)
7	Dr. V. H. Pradhan	Asso. Dean (Students Welfare)
8	Dr. P. V. Bhale	Asso. Dean (R & C)
9	Dr. C. H. Solanki	Head, AMD
10	Dr. H. R. Jariwala	Head, EED
11	Dr. J. N. Sarvaiya	Head, ECED
12	Dr. Z. V. P. Murthy	Head, CHED
13	Dr. Rupa G. Mehta	Head, COED
14	Dr. Vipul Kheraj	Head, APD
15	Dr. K. P. Desai	Head, MED
16	Dr. S. M. Yadav	In-Charge Head, CED
17	Dr. H. P. Bulsara	In-Charge Head, AMHD

Item: 1	To confirm minutes of the 31 st meeting of IAAC held on June 01, 2017.
Res. 1	It is resolved to confirm the minutes of 31 st IAAC meeting held on June 01, 2017. Further, the revised minutes of meeting of 30 th IAAC, duly incorporating the note of dissent of Prof. Z. V. P. Murthy and few minor corrections suggested by the esteemed members, is enclosed (Annexure-1).
Item: 2	To consider the recommendations of combined DAAC meeting of Computer Engineering Department (CoED) and Electronics Engineering Department (ECED) held on June 12, 2017 to discuss and approve the curriculum structure of B. Tech. (Computer Science & Engineering) and B. Tech. (Electronics & Communication Engineering) of IIT Surat for AY 2017 – 18, and syllabus of 1 st year programmes of above courses.
Res.2	The undergraduate curriculum structure of B. Tech. (Computer Science and Engineering) and B. Tech. (Electronics & Communication Engineering) - IIT Surat and detailed syllabi of 1 st year courses, as recommended by DAAC Computer Engineering Department and Electronics Engineering department, were discussed at length in the august house. The recommended curriculum of the said UG Programmes and syllabus of 1 st year courses were recommend to the Institute Senate with few minor suggestions related with credits of project preliminary and Project of 7 th and 8 th semester respectively. The revised curriculum and detailed syllabus of B. Tech. 1 st year of above UG courses submitted by the departments are enclosed at Annexure-2 .
Item-3	To consider the recommendations of 16 th meeting of DAAC - APD held on 13 th June 2017, regarding change of category of PhD student Ms. Zalak U. Shah (D14PH005) from PPF to FSF.
Res.3	The Head - Applied Physics department apprised the august house that the PhD student has already completed her term in SERB project (SR/FTP/PS-152/2012). The category conversion of PhD student Ms. Zalak U. Shah (D14PH005) from Part Time Project – (PPF) to Full time Self Finance (FSF) category is approved.
Item:4	To consider the recommendations of 16 th meeting of DAAC - APD held on 13 th June 2017, regarding change of category of PhD student Mr. Deobrat Singh (D14PH003) from FRS to PEC.
Res.4	The matter related with the category conversion of Mr. Deobrat Singh has been referred back to Applied Physics Department with the suggestion that the acceptance of resignation by sponsoring agency, i.e. UGC, be submitted along with the recommendation for DAAC of the department for further consideration in ensuing meeting of IAAC.
Item:5	To consider the recommendations of 18 th meeting of DAAC CED held on May 25, 2017, regarding change of category of PhD student Mr. Viraj D. Loliyana (D11CE004) from FRS to FSF.
Res.5	Approved.
Item:6	To consider the recommendations of 18 th meeting of DAAC CED held on May 25,

	2017, regarding change of category of PhD student Ms. Radha Gonawala (D14CE004) for duration July 1, 2016 to March 8, 2017 from Part Time Project staff (PPF) to Full time Self Financed Candidate (FSF).
Res.6	The category conversion from PPF to FSF is approved, for period July 01, 2017 to March 08, 2017.
Item:7	To consider the recommendations of 18 th meeting of DAAC CED held on May 25, 2017, regarding extension of PhD thesis submission PhD student Ms. Jyoti Trivedi (D11CE001).
Res. 7	Approved for PhD submission before July 15, 2017.
Item: 8	To discuss the representation received from PhD councilors requesting to provide paid vacation for Full time Institute Research (FIR) scholars during vacations.
Res.8	<p>The following committee has been constituted for finalizing the number of leaves to be permitted to fulltime PG/PhD students in the institute:</p> <p>(a) Dr. Z. V. P. Murthy, Prof., Chemical Engg. Dept: Chairman</p> <p>(b) Dr. K. P. Desai, Prof., Mechanical Engg. Dept.: Member</p> <p>(c) Dr. J. N. Sarvaiya, Asso. Prof., Electronics Engg. Dept: Member</p> <p>The committee is requested to refer existing norms/regulations in other NIT's and existing regulation of MHRD while giving their final recommendations.</p> <p>Further, the committee is requested to give final recommendations within six week time period.</p>
Item. 9	To constitute the committee for revision of curriculum structure of UG and PG programmes of the Institute.
Res.9	<p>The following committee has been constituted for revising of Curriculum Structure of UG and PG programme of the institute</p> <p>(a) Dr. P. L. Patel : Chairman Dean (Academic)</p> <p>(b) Dr. Anandita Chowdhury : Co-Chairman Asso. Dean (Academic)</p> <p>(c) Member secretary of DAAC of : Member respective Departments</p> <p>(d) Shri Vigneshwara Raj. A. G. : Member Secretary Asst. Registrar (Academic)</p>
Item 10	Item with permission from Chairman
Item.10.1	To consider the time period up to which answer scripts are to be kept in safe custody by the Course coordinators of respective courses before final disposal by the committee constituted for the purpose.
Res. 10.1	It is resolved that answer scripts of all the course be kept in safe custody for a time period of one year by the respective Course coordinators before submitting the same to disposal committee constituted for the purpose by the Institute. The Course coordinator shall keep few sample answer scripts in safe custody for future accreditation purposes. Also the Course coordinator must keep all the answer scripts



	in safe custody which are under the scrutiny of the committees / under litigation.
Item.10.2	To consider the opening of Pre-registration module and Advance Fee payment module in institute website.
Res. 10.2	It is resolved to keep the modules open in the institute website for the following activities as mentioned: (a) Completion of balance Pre-registration – w.e.f July 03, 2017 onwards. (b) Advance Fee Payment for registration of Autumn Semester of Academic Year 2017-2018 - w.e.f July 03, 2017 onwards.
Item.10.3	To finalize the dates of the 15 th Convocation of the Institute.
Res. 10.3	It is resolved to keep the 15 th Convocation (2017) on any of the following dates, in order of priority, depending upon the availability of exports: 1) Oct 31 st , 2017. 2) Oct 29 th , 2017. 3) Oct 30 th , 2017.
Item:10.4	To finalize the last date of submission of PG dissertation in the Institute.
Res. 10.4	It is resolved to approve the following last dates for M. Tech. dissertation submission and their viva-voce Examinations: (a) Last date of submission of PG dissertations - July 14 th , 2017. (b) Last date of PG Dissertation viva –voce Exam - Aug 16 th , 2017
Item:10.5	To discuss the modalities of allowing M. Tech. students for their dissertation in premier institution like IITs, ISRO/DRDO/CSIR/ARDB/NACL etc.(with reference to Res. No.17.8 of 30 th IAAC meeting held on April 18 th , 2017)
Res. 10.5	It is resolved to allow few deserving PG candidates to Premier institution like IITs, ISRO/DRDO/CSIR/ARDB/NACL etc. case to case basis. The head of the Departments should request the intern originations to take 08 hours workloads for availing the assistantship by students and submit their detailed attendance records on monthly basis for release their MHRD fellowships.


Dr. P. L. Patel
Dean (Academics)
Member Secretary IAAC
July 03, 2017

Copy to:

- a) Director, SVNIT Surat: for kind information please.
- b) I/c Registrar, SVNIT Surat for kind information and necessary action please.
- c) I/c Dy. Registrar (Academic) for kind information and necessary action please.
- d) All the members of Institute Academic Advisory Committee(IAAC) through e-mail