



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत
शिक्षा मंत्रालय, भारत सरकार द्वारा NITSER अधिनियम के तहत स्थापित राष्ट्रीय महत्व का संस्थान
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)

SVNIT

C/FC(56)/ 1006

Date: 16.08.2025

To,
All the Members
Finance Committee
SVNIT, Surat

SUB: Minutes of the 56th Meeting of the Finance Committee of SVNIT, Surat held on 06.08.2025

Sir/Madam,

Please find enclosed the Minutes of the 56th meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 06.08.2025 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above

K. K. Singh
16.08.2025

(K. K. Singh)
REGISTRAR
& MEMBER SECRETARY -FC

Copy to:
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 56th Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Wednesday, 6th August 2025 at 3:30 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline). The following Members were present:

1. **Prof. Bhim Singh** : Chairman (Online)
SERB National Science Chair &
Emeritus Professor, IIT Delhi

2. **Prof. Anupam Shukla** : Member
Director, SVNIT, Surat

3. **Ms. Veena Dunga** : Member (Online)
Deputy Secretary (NITs)
Ministry of Education,
Shastri Bhavan, New Delhi 110115

Representative of:
Joint Secretary Department of Higher
Education, Ministry of Education, New
Delhi

4. **Shri Harihara Sundaram S** : Member (Online)
Under Secretary, Finance (IFD)
Ministry of Education,
Shastri Bhavan, New Delhi 110115

Representative of:
Joint Secretary & Financial Advisor,
Ministry of Education, GOI, New Delhi

5. **Prof. Keyur P. Desai** : Member
Professor, Deptt. of Mechanical
Engineering, SVNIT, Surat.

6. **Dr. Shweta N. Shah** : Member
Associate Professor, Deptt. of Electronics
Engineering, SVNIT, Surat

7. **Shri K. K. Singh** : Member Secretary
I/c Registrar, SVNIT, Surat

Secretary

At the outset, the Director welcomed the Chairman, BoG, Professor Bhim Singh and all the members present in the meeting. The Committee was informed about the comments received from IFD on the Agenda items of this meeting. After preliminary discussions, the following agenda items were taken up for discussion with the permission from Chair:

Item 56.01: To confirm minutes of the 55th Finance Committee Meeting held on 16.05.2025 and the resolutions adopted through Circular Agenda.

Reso 56.01: *“Resolved to confirm the minutes of 55th Finance Committee Meeting held on 16.05.2025 and the resolutions through Circular Agenda on Annual Accounts of the Institute for the year 2024-25.”*

Item 56.02: To note the action taken on the resolutions adopted by the Finance Committee in its 55th meeting held on 16.05.2025

Reso 56.02: *“Resolved to note the action taken on the resolutions adopted by the Finance Committee in its 55th meeting held on 16.05.2025.”*

Item 56.03: To note the minutes/recommendations of the 84th Meeting of the Building & Works Committee to be held on 07.07.2025

Reso 56.03: *“Resolved to note the minutes/recommendations of the 84th Meeting of the Building & Works Committee held on 07.07.2025.”*

Item: 56.04 To consider the proposal for the work of “Annual Maintenance Contract for Civil works of Residential and Non-residential Buildings in SVNIT Campus, Surat” for the estimated cost of Rs. 3,42,28,258.00.

Reso.56.04: It was informed to the Committee that the Estate Section addresses the repair and maintenance as well as additions and alterations requirements in timely manner for hassle free functioning of various non-residential facilities and residential facilities including water supply and drainage lines. Considering the magnitude of complaints, its resolution becomes tedious due to individual approvals and is not in the best interest of the institute. Hence, it is required to curtail and minimize the time required for the approval process by awarding Annual Maintenance Contract (AMC) for maintenance related to civil works. Currently, AMC tender for civil works is in place w.e.f. 17.01.2025 for one year. The existing AMC for civil works was prepared based on DSR 2021 and the proposed AMC for civil works is based on DSR 2023. Considering these facts, an estimate has been prepared for the Annual Maintenance Contract for Civil works of Residential and Non-residential Buildings in SVNIT Campus, Surat, which works out to Rs.5,00,00,000/- (Rupees Five crore only) inclusive of all taxes for one year, extendable by another one year or till the exhaustion of the tendered amount, whichever is earlier. During the 84th BW&C meeting, the members were of the opinion that the items included in AMC tender for civil works should remain similar to those in the current AMC for civil works tender. It was also suggested that the cost estimate be revised as per the DSR 2023 to ensure updated and standardized rates. After deliberations, it was:

Handwritten signature in blue ink.

“Resolved to recommend to the Board of Governors for administrative approval and estimate sanction for initiating the tendering process through GeM / CPPP for the Annual Maintenance Contract for Civil works of various residential and non-residential buildings at SVNIT Campus with an estimated cost of Rs. 3,42,28,258.00 (Three Crore Forty-Two Lakh Twenty-Eight Thousand Two Hundred Fifty-Eight Only) for a period of one year which may be extended further for a period of one more year on the same terms and conditions subject to the satisfactory performance or till the exhaustion of tendered amount, whichever is earlier. The expenditure will be incurred under Object Head (OH-31) considering items under DSR 2023 along with other essential non-DSR items required for the regular maintenance of the civil works in-line with the current ongoing tender of AMC for Civil works.”

“Resolved further, to recommend to the Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and issue work order to the eligible bidder selected after proper bidding/tendering process.”

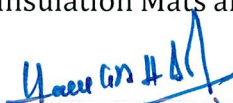
Item 56.05: To consider and approve the changes in the Tender Floating Process and Defect Liability Period as proposed by CPWD for Additional E&M Works at the Administrative Building and Lecture Hall Complexes.

Reso 56.05: It was informed that, the 55th Finance Committee and 78th Board of Governors meeting held on 16.05.2025 approved the proposal for the Additional Electrical and Mechanical (E&M) works at the Administrative Building and two Lecture Hall Complexes in the SVNIT Campus, Surat at an estimated cost of ₹83,73,816.00 (Rupees Eighty-Three Lakh Seventy-Three Thousand Eight Hundred and Sixteen Only), including 3% contingencies and 11.03% EPF and ESI charges. The work will be carried out by the CPWD. Initially, it was proposed to execute the work through a single tender, which included the following components:

1. Installation of 22 kV VCB and associated works.
2. Installation of various lighting fixtures and associated works
3. Installation of HT/LT insulation mats along with other miscellaneous items

CPWD was also instructed to ensure a uniform defect liability period of five years for the entire scope of work. However, CPWD, through their letter informed that the 22 kV VCB work shall be taken up under a separate tender due to its unique specifications and technically critical nature. The remaining works will be grouped under a separate tender with appropriate subheads. CPWD has further proposed revised defect liability periods for each item, as confirmed by the respective OEMs, as follows:

- VCB: 02 Years
- LED Lighting Fixtures: 05 Years
- HT/LT Insulation Mats and Miscellaneous Items: 03 Years



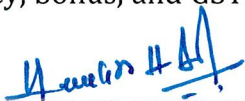
After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the proposal of CPWD for changes in the tender floating process for Additional E&M Works at the Administrative Building and Lecture Hall Complexes, i.e., Separate tender for VCB and separate for LED Lighting Fixtures & HT/LT Insulation Mats and Miscellaneous Items. Further, the Defect Liability Period for VCB shall be 02 years, for LED Lighting Fixtures shall be 05 years and HT/LT Insulation Mats and Miscellaneous Items shall be 03 years.”

Item 56.06: To consider the proposal for New “Annual Operation and Maintenance Contract for Electrical System (LT AMC)” and extension for existing LT Annual Operation and Maintenance Contract for 6 Months or till finalization of new tender.

Reso 56.06: It was informed that, as the existing Annual Operation and Maintenance Contract for Electrical System (LT) in the SVNIT campus, Surat with M/s. Mayur Electric Works, Surat expired on 10/07/2025, it is required to initiate the process of the new “Annual Operation and Maintenance Contract for Electrical System (LT AMC)” in the SVNIT campus, Surat. As per the CPWD DSR (E&M) 2022/DSR 2025 vol-II/GSOR 2022-23/Rate Analysis/MR the total estimated cost of the said work would be of Rs.2,02,09,221.00 (Rupees Two Crore Two Lakh Nine Thousand Two Hundred and Twenty-One Only) including GST. The items that are not available in CPWD DSR (E&M) 2022, DSR 2025 vol-II are considered from the revised GSOR 2022-23/Market rate. The scope of the work will cover maintenance of all the electrical inventories including Distribution Boards, Mains (Wire), AC modular starters, MCBs, MCCBs, switches, sockets, plugs top, Light fittings, rewinding works of fans, rewinding works of exhaust fans, regulators, cables along with cable laying works & necessary end termination works, etc. including the location of faults in LT cable and making straight joints and servicing of various LT panels, respective Air Circuit Breakers (ACB), daily routine maintenance activities i.e: to rectify all the electrical complaints of Academic Zone, Hostels, Staff Quarters & Guest House, and all the electrical components required for electrical maintenance work.

Further, it was also informed to the Committee that, as the Annual Operation and Maintenance Contract (Work Order No. GEMC-511687721116459, dated 04/07/2024) for the Electrical System (LT AMC) in the SVNIT Campus, Surat with M/s. Mayur Electric Works, Surat at the cost of Rs.1,50,87,960.00 (inclusive of materials, manpower, PF, workmen compensation policy, bonus, and applicable GST) was completed on 10/07/2025. The Hon'ble Chairman - BoG was requested to approve the extension of existing LT AMC contract for a further period of six months (i.e.11/07/2025 to 09/01/2026) or till finalization of new tender whichever is earlier at the cost of Rs.77,71,086 including material, manpower, PF, work compensation policy, bonus, and GST on all these items, in accordance with



Clause No. 24 (Extension of Contract) of the existing work agreement. After deliberations, it was:

“Resolved to recommend to the Board of Governors for administrative approval and estimate sanction for initiating the tendering process through GeM / CPPP for New “Annual Operation and Maintenance Contract for Electrical System (LT AMC)” at the total cost of Rs. 2,02,09,221.00 (Rupees Two Crore Two Lakh Nine Thousand Two Hundred and Twenty-One Only) including GST for a period of one year which may be extended further for a period of one more year on the same terms and conditions subject to the satisfactory performance. The tendering process will be carried out through the Government-e-Marketplace (GeM)/ Central Public Procurement Portal (CPPP), and the expenditure will be incurred under Object Head (OH-31).”

“Resolved further, to recommend to the Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and issue work order to the eligible bidder selected after proper bidding/tendering process.”

“Further, resolved to note the extension of existing LT AMC contract with M/s. Mayur Electric Works, Surat, subject to the satisfactory performance, for a further period of six months or till finalization of new tender whichever is earlier at the cost of Rs.77,71,086 (Rupees Seventy-Seven Lakh Seventy One Thousand Eighty Six Only) including material, manpower, PF, work compensation policy, bonus, and GST on all these items, in accordance with the existing work agreement.”

Item 56.07: To consider the proposal for Operation and Maintenance of 175 TR x 3 = 525 TR Central Air-conditioning Chiller Plant including Air Handling Units (AHUs) and Building Management System (BMS) installed for New ADM Building and Two Lecture Hall Complexes in the SVNIT, Surat (Initially for 2 Years with Provision of further yearly extension up to 3 Years upon satisfactory performance).

Reso 56.07: It was informed that, 525 TR Central Air-conditioning Chiller Plant including Air Handling Units (AHUs) and Building Management System (BMS) is installed for the New Administrative Building and Lecture Hall Complexes. The system has been installed by CPWD and its defect liability period (DLP) is expiring on 03/10/2025. In view of the expiry of the Defect Liability Period (DLP), it is imperative to place the entire system under a comprehensive Operation and Maintenance (O&M) contract to ensure its continued functionality, efficiency, and reliability, it was proposed to engage the services of the Original Equipment Manufacturer (OEM), M/s. Voltas Limited, for carrying out O&M activities. A budgetary quotation was obtained from OEM M/s. Voltas Limited, Ahmedabad for operation and comprehensive maintenance (O & M) contract. maintenance (O & M) contract. The total estimated cost as per budgetary quotation would be as follows:



| Sr. No. | Description | No. of Years | Approx. Rate Per Year | Approx. Total Amount |
|--------------|--|--------------|-----------------------|--|
| 1 | Comprehensive Annual Maintenance Contract (CAMC) (Chiller with accessories, AHU, BMS for two years | 02 | ₹ 23,97,800/- | ₹ 47,95,600/- |
| 2 | Operating contract (including manpower, PPE, Basic tools & Tackles, Compliances and Documentations) for two years. | 02 | ₹ 13,87,772/- | ₹ 27,75,544/- |
| Total | | | | ₹ 75,71,144/- + Taxes Extra |

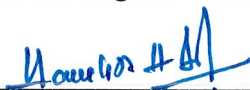
After deliberations, it was:

“Resolved to recommend to the Board of Governors for administrative approval and expenditure sanction for initiating the tendering process through CPPP/GeM for Operation and Maintenance of 175 TR x 3 = 525 TR Central Air-conditioning Chiller Plant including Air Handling Units (AHUs) and Building Management System (BMS) installed for New ADM Building and Two Lecture Hall Complexes in the SVNIT, Surat at the total estimated cost of Rs.75,71,144/- excluding taxes Initially for a period of two years which may be extended further for a period of three years on yearly basis on the same terms and conditions subject to the satisfactory performance. The expenditure will be incurred under Object Head (OH-31). If the procurement is Proprietary, the PAC is to be obtained from the OEM.”

“Resolved further to recommend to the Board to empower the Director, SVNIT, Surat to sanction the amount and issue Work order to the eligible lowest evaluated bidder selected after proper bidding process.”

Item 56.08: To consider the proposal of Department of Electrical Engineering to start M.Tech. Programme for working professional in ‘Electric Vehicle Technology’

Reso 56.08: It was noted that, the 64th Senate meeting held on 05.05.2025 has approved the proposal of Department of Electrical Engineering to start M.Tech. Programme for working professional in ‘Electric Vehicle Technology’. The M.Tech. programme in ‘Electric Vehicle Technology’ will cater to this demand by equipping students with advanced knowledge in areas such as electric powertrains, battery management systems, power electronics, control systems, and charging infrastructure. The department had approved three schemes with the different combinations of the credit. The program may run in Online/offline mode. This entire course will be treated as extra load, apart from regular teaching load. It is proposed to pay



Rs.2000/- per hour to the faculty for all theory courses and Rs.2000/- per two hours to the faculty for all practical courses. Visiting faculty will be paid TA/DA as per prevailing norms of the Institute. After deliberation;

“Resolved to recommend to the Board of Governors to approve the proposal of Department of Electrical Engineering to start M.Tech. Programme for working professional in ‘Electric Vehicle Technology’.

“Resolved further that, program will run in Online/offline mode. This entire course will be treated as extra load, apart from regular teaching load. For all theory courses, remuneration will be paid up to the rate of Rs.3000/- per hour and for all practical courses up to the rate of Rs.2000/- per two hours to the concerned faculty. The Director of the Institute is empowered to decide the rate of remuneration to the supporting staffs engaged for the same. The Visiting faculty will be paid TA/DA as per prevailing norms of the Institute”.

Item 56.09: To consider the proposal for availing Annual Maintenance Services for Network Equipment, Active & Passive Components, etc. at SVNIT, Surat for the one-year duration at the estimated cost of Rs.65 Lakhs inclusive of GST.

Reso 56.09: It was noted that, the active networking equipment installed throughout the institute including all the academic departments, sections library, Hostels, Sections, and SVPB Guesthouse are of various makes and configurations. This equipment requires regular maintenance for smooth network operations. The active networking equipment includes Network Switches, Fibre Modules etc. Moreover, the passive networking devices also require regular maintenance and troubleshooting at user end to upkeep the network operations for end users. The passive networking equipment includes the different components such as UTP Cables, I/Os, Faceplates, Back boxes, Casing & Capping Pattis, Fiber Patch-Cords, Fibre Splicing, OTDR, LIUs etc as per approximate limited quantities. For the active networking components, it was proposed to have comprehensive annual maintenance contract and for the passive networking components, the actual quantities used will be considered while billing at the maximum of the approximated quantities at pro rata basis at the end of each quarters. The trained manpower is also required who can configure the active networking equipment along with the manpower for performing technical labor work for the passive networking equipment and troubleshooting. The approximate cost for this work out to be approximately Rs.65 Lakhs inclusive of GST including the comprehensive maintenance of the active networking equipment, and passive networking quantities along with the trained manpower. After deliberation;

“Resolved to recommend to the Board of Governors for administrative approval and estimate sanction for initiating the tendering process



through GeM / CPPP for Annual Maintenance Services for Network Equipment, Active & Passive Components, etc. at SVNIT, Surat for a period of one-year at the estimated cost of Rs 65,00,000/- (Rupees Sixty-Five Lakhs) inclusive of GST. *The expenditure will be incurred under Object Head (OH-31).* The Director of the institute is empowered to place the work order to the eligible bidder after due tendering processing.”

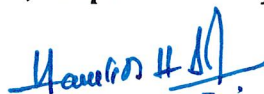
Item 56.10: To consider the proposal for initiating the tendering process through GeM/ CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat (116 Nos.) at the annual estimated cost of Rs.4,79,66,080 including Taxes.

Reso 56.10: It was informed that, the existing annual contract for Manpower Outsourcing Service work at SVNIT Campus, Surat with M/s. Oriental Integrated Facility Management Private Limited for 116 manpower and will be completed on September 30, 2025. Hence, it is necessary to invite a fresh tender for the above-said work as per GFR-2017. Based on the manpower requirements throughout the Departments / Sections, the current strength of 116 manpower is necessary for smooth functioning of the department/ section work. It was also proposed that, the manpower tender will be initially for a period of two years which may be extended further for one more year. As per the minimum wages prescribed by the Ministry of Labour & Employment, the total yearly approximately cost of 116 Manpower Outsourcing Service work at SVNIT Campus, Surat, would be Rs.4,79,66,080 (Rupees Four Crore Seventy-Nine Lakh Sixty-Six Thousand Eighty Only) inclusive of taxes. After deliberation;

“Resolved to recommend to the Board of Governors for administrative approval and estimate sanction for initiating the tendering process through GeM / CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat (116 Manpower) initially for a period of two years on an annual estimated rate of Rs.4,79,66,080 (Rupees Four Crore Seventy Nine Lakh Sixty Six Thousand Eighty Only) inclusive of taxes which may be extended further for a period of one more year on the same terms and conditions subject to the satisfactory performance.. The expenditure will be incurred under Object Head (OH-31). The Director of the institute is empowered to place the work order to the eligible lowest bidder after due processing through GeM/CPPP.”

Item 56.11: To adopt the Office Memorandum No.F.20/42/2021-PPD dated 05.06.2025 issued by the Ministry of Finance, Department of Expenditure regarding special provisions for Scientific Ministries/ Departments in General Financial Rules (GFRs), 2017

Reso 56.11: *“Resolved to recommend to the Board of Governors to adopt the Office Memorandum No.F.20/42/2021-PPD dated 05.06.2025 issued by the Ministry of Finance, Department of Expenditure regarding special*



provisions for Scientific Ministries/ Departments in General Financial Rules (GFRs), 2017."

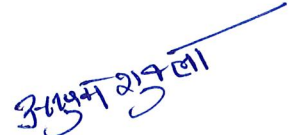
Item 56.12: To Note the placing of work order to M/s Silver Touch Technologies Ltd. for procurement of High-End NVIDIA H-100 GPU Server for Department of Computer Science & Engineering and Department of Artificial Intelligence from at the cost of Rs.1,39,49,042/- with 5 years warranty and other terms and conditions of the bid document inclusive of all taxes under OH-35.

Reso 56.12 "Resolved to note that work order has been placed to M/s Silver Touch Technologies Ltd. for procurement of High-End NVIDIA H-100 GPU Server for Department of Computer Science & Engineering and Department of Artificial Intelligence from at the cost of Rs.1,39,49,042/- with 5 years warranty and other terms and conditions of the bid document inclusive of all taxes under OH-35."

The meeting ended with vote of thanks to the Chair.


16.08.2025

(Shri K. K. Singh)
I/C REGISTRAR &
MEMBER SECRETARY
SVNIT, SURAT



(Prof. Anupam Shukla)
DIRECTOR &
MEMBER
SVNIT, SURAT

**की पुष्टि
CONFIRMED**



**अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. रा. प्रौ. सं. सुरत
SVNIT, SURAT**