



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत

SVNIT

शिक्षा मंत्रालय, भारत सरकार द्वारा NITSER अधिनियम के तहत स्थापित राष्ट्रीय महत्व का संस्थान  
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)

C/FC(55)/ 279

Date: 19.05.2025

19 MAY 2025

To,  
All the Members  
Finance Committee  
SVNIT, Surat

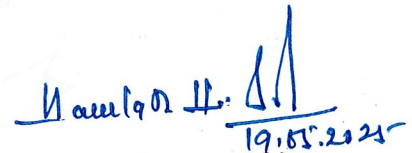
SUB: Minutes of the 55<sup>th</sup> Meeting of the Finance Committee of SVNIT, Surat held on 16.05.2025

Sir/Madam,

Please find enclosed the Minutes of the 55<sup>th</sup> meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 16.05.2025 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above

  
19.05.2025

(K. K. Singh)  
REGISTRAR  
& MEMBER SECRETARY -FC

Copy to:  
Director



## SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

### MINUTES

Minutes of 55<sup>th</sup> Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Friday, 16<sup>th</sup> May 2025 at 3:30 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline). The following Members were present:

1. **Prof. Bhim Singh** : Chairman (Online)  
SERB National Science Chair &  
Emeritus Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member  
Director, SVNIT, Surat
3. **Ms. Garima Sharma** : Member (Online)  
Deputy Secretary (NITs)  
Ministry of Education,  
Shastri Bhavan, New Delhi 110115  
**Representative of:**  
Joint Secretary Department of Higher  
Education, Ministry of Education, New  
Delhi
4. **Shri Harihara Sundaram S** : Member (Online)  
*Under Secretary, Finance (IFD)*  
*Ministry of Education,*  
*Shastri Bhavan, New Delhi 110115*  
**Representative of:**  
Joint Secretary & Financial Advisor,  
Ministry of Education, GOI, New Delhi
5. **Prof. Keyur P. Desai** : Member  
Professor, Deptt. of Mechanical  
Engineering, SVNIT, Surat.
6. **Dr. Shweta N. Shah** : Member  
Associate Professor, Deptt. of Electronics  
Engineering, SVNIT, Surat
7. **Shri K. K. Singh** : Member Secretary  
I/c Registrar, SVNIT, Surat

At the outset, the Director welcomed the Chairman, BoG, Professor Bhim Singh and all the members present in the meeting. The Committee was informed about the comments received from IFD on the Agenda items of this meeting. After preliminary discussions, the following agenda items were taken up for discussion with the permission from Chair:

**Item 55.01: To confirm minutes of the 54<sup>th</sup> Finance Committee Meeting held on 20.03.2025.**

**Reso 55.01: "Resolved to confirm the Minutes of 54<sup>th</sup> Finance Committee meeting held on 20.03.2025."**

**Item 55.02: To note the action taken on the resolutions adopted by the Finance Committee in its 54<sup>th</sup> meeting held on 20.03.2025**

**Reso 55.02: "Resolved to note the action taken on the resolutions adopted by the Finance Committee in its 54<sup>th</sup> meeting held on 20.03.2025."**

**Item 55.03: To note the minutes/recommendations of the 83<sup>rd</sup> Meeting of the Building & Works Committee held on 05.05.2025.**

**Reso 55.03: "Resolved to note the minutes/recommendations of the 83<sup>rd</sup> Meeting of the Building & Works Committee held on 05.05.2025."**

**Item: 55.04 To consider and approve the proposal of the estimate for the work of "Internal & External Painting, Water Proofing Treatment and Miscellaneous Minor Civil works of Type V staff quarters (G+10) storey Building at SVNIT Campus, Surat" for the estimated cost of Rs.4,95,85,000/- (Rupees Four Crore Ninety-Five Lakh Eighty-Five thousand only) [including 3% contingencies and 11.03% EPF and ESI Charges].**

**Reso.55.04:** The committee was informed that Type- V staff quarters has seepage issues in the master bedrooms and balconies of many quarters and resulted in an unhygienic environment, characterized by fungus growth and dampness. The paint on the walls has also got faded significantly. The building was constructed in the year 2016 by NBCC and the building was occupied in March 2017. Total 9 years has been elapsed from the date of construction. Regular maintenance works such as Internal and external painting, Water Proofing Treatment and Miscellaneous Minor Civil works has been proposed as per CPWD norms for which the CPWD has submitted preliminary estimate amounting to Rs.4,95,85,000/- (Rupees Four Crore Ninety-Five Lakh Eighty-Five thousand only) [including 3% contingencies and 11.03% EPF and ESI Charges]. The Comments received from IFD were noted. After deliberations, following resolution was adopted;



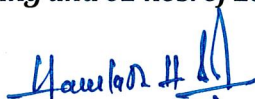
*“Resolved to recommend to the Board of Governors to approve the proposal of the work of Internal & External Painting Work, Water Proofing Treatment and Miscellaneous Minor Civil works of Type V staff quarters (G+10) storey Building at SVNIT Campus, Surat at the estimated cost of Rs 4,95,85,000/- (Rupees Four Crore Ninety-Five Lakh Eighty-Five Thousand Only) [including 3% contingencies and 11.03% EPF and ESI Charges]. The work will be executed through the CPWD and the expenditure will be made under the Budget Head OH-31 subject to the availability of fund.”*

*“Further resolved that upon completion of the Internal & External Painting Work, Water Proofing Treatment and Miscellaneous minor Civil works of Type V staff quarters (G+10) storey Building at SVNIT Campus, Surat, CPWD will assure defect liability of the work for three years.”*

**Item 55.05:** To consider the proposal of Additional Electrical and Mechanical Works at the Administrative Building and 02 nos. of Lecture Hall Complexes in the SVNIT Campus, Surat at the estimated cost of Rs. 83,73,816/- (Rupees Eighty-Three Lakh Seventy-Three Thousand Eight Hundred Sixteen only) [including 3% contingencies and 11.03% EPF and ESI Charges].

**Reso 55.05:** It was informed that, the HT power supply to the Administrative Building was being fed from SS-01. During execution, one VCB breaker was repaired and re-commissioned in September 2024 which was failed due to a vacuum seal failure. On inspection it was observed that the complete mechanical assembly of the second breaker was also inoperative. Both VCB units are beyond repair which is 16-year-old for which the test reports were submitted by CPWD. To provide power supply and safety it has been proposed to install two new 22 kV outdoor VCB units alongwith HT and LT insulation mats near the respective panels; a DALI controller for Senate Hall luminaires; a split air-conditioning arrangement in the control rooms housing the BMS controller, CCTV network and LAN gateways; and inclusion of various administrative lighting inventory and miscellaneous items into the P.E. The CPWD has submitted revised preliminary estimate of Rs. 83,73,816/- (inclusive of EPF @ 3.125%, ESI @ 0.813% & 5% contingencies). which has been recommended by the 83<sup>rd</sup> BWC. The Comments received from IFD were noted. After deliberations, following resolution was adopted;

*“Resolved to recommend to the Board of Governors to approve the proposal of Additional Electrical and Mechanical Works at Administrative Building and 02 nos. of Lecture Hall Complexes in the SVNIT Campus, Surat*



*at the estimated cost of Rs. 83,73,816/- (Rupees Eighty-Three Lakh Seventy-Three Thousand Eight Hundred Sixteen only) [including 3% contingencies and 11.03% EPF and ESI Charges]. The work will be executed through the single tender. The work will be executed through the CPWD and the expenditure will be made under the Budget Head OH-35 subject to the availability of fund.*

*"Further resolved that upon completion of the work of Additional Electrical and Mechanical Works at Administrative Building and 02 nos. of Lecture Hall Complexes, CPWD will assure defect liability of the work for five years."*

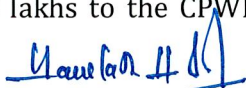
**Item 55.06:** To consider and approve the revision of the financial limit for placing proposals before the Building & Works Committee from above Rs.5.00 lakh to above Rs.10.00 lakh, for construction/repair and maintenance works.

**Reso 55.06:** It was informed that, as per present practice, the proposals above Rs.5.00 lakh related to construction/ repair and maintenance within the approved budgetary provisions of the Institute are being recommended / approved by the Building & Works Committee of the Institute. This practice is being followed since long. There are many works which require the recommendation/ approval of the BWC and are of urgent nature which exceeds the limit of Rs.5.00 lakh. Looking into these situation, it was proposed to revise the limit of proposal to be placed before the Building & Works Committee from current limit of Rs.5.00 lakh to Rs.10.00 lakh for construction/ repair and maintenance. The Comments received from IFD were noted. It was further informed that the estimate cost for placing proposals before the BWC in other NITs has no uniformity in this regard. After deliberations, it was:

*"Resolved to recommend to the Board of Governors that proposal placed before the BW&C for original works, minor works & repair works at the estimated cost above Rupees Five Lakhs (Rs 5.00 Lakhs) be revised to Rupees Ten Lakhs (Rs 10.00 Lakhs)."*

**Item 55.07:** To consider and approve the revision of the financial limit for assigning original/minor works to CPWD from above Rs.30.00 lakh to above Rs.60.00 lakh.

**Reso 55.07:** It was informed that, the 40<sup>th</sup> Finance Committee and 57<sup>th</sup> BoG Meeting held on 26.03.2021 resolved to assign the original/minor works of value above 30.00 lakhs to the CPWD and in the event of non-availability of CPWD to



undertake such works/ urgency of the such works, the work shall be executed by the Estate Section of the Institute with due approval of Building & Works Committee / Finance Committee as the case may be as per GFR Rule 133 (2) and GFR Rule 133 (3). Further, the Institute has implemented the O.M No. F-1/3/2024-PPD dated 10.07.2024 regarding amendment in General Financial Rules 2017 which was reported in 75<sup>th</sup> BoG meeting held on 20.11.2024. As per amendment in Rule 133 (2) & Rule 133 (3), the said limit of Rs.30.00 lakh has been revised to Rs.60.00 lakh. Hence, it was proposed to revise the limit for assigning the original/minor works to CPWD from above Rs.30.00 lakh to above Rs.60.00 lakh. The Comments received from IFD were noted. After deliberations, it was:

*“Resolved to recommend to the Board of Governors to approve the repair works estimated to cost up to Rupees Sixty Lakhs be undertaken in-house after following due procedure as indicated in General Financial Rules 2017 (GFR-2017) and its amendments.”*

*“Further resolved to recommend to the Board of Governors to approve the repair works estimated to cost above Rupees Sixty Lakhs and original / minor works of any value can be assigned to any Public Works Department, i.e., Central Public Works Department (CPWD), State Public Works Department, other Central Government Organizations authorized to carry out Civil or Electrical Works as per GFR-2017 and its amendments.”*

*“Further resolved that in the event of non-availability of Public Works Department to undertake such works/ urgency of the such works, the repair works estimated to the cost above Rupees Sixty Lakhs and Original/Minor works of any value shall be executed by the Estate Section of the Institute with due approval of Building & Works Committee / Finance Committee and Board of Governors.”*

**Item 55.08:** To consider the proposal for Supply, Installation, Commissioning and training of ultra-high performance liquid chromatography (UPLC) coupled with quadrupole-time of flight (QToF) mass spectrometer (UPLC-QToF-MS/MS) - 01 unit for Department of Chemistry from the DST- FIST Project (Ref. No: SR/FST/CS-1/2022/269, dated 19<sup>th</sup> December 2021- project code is 4/328) at the estimated cost of Rs.170.0 lakhs.



**Reso 55.08:** It was noted that, the Department of Chemistry of the Institute has been sanctioned the DST-FIST project for the establishment of High-Resolution Mass Spectrometry i.e., "ultra-high performance liquid chromatography (UPLC) coupled with quadrupole-time of flight (QToF) mass spectrometer (UPLC-QToF-MS/MS) Laboratory vide Ref. No: SR/FST/CS-1/2022/269, dated 19<sup>th</sup> December 2021. The DST has sanctioned the project grant of Rs.203.0 lakhs, out of which Rs 175.00 lakhs has been allocated for the procurement of LC-QToF-MS/MS. Therefore, it is proposed to grant permission for the purchasing of ultra-high performance liquid chromatography (UPLC) coupled with quadrupole-time of flight (QToF) mass spectrometer at the estimated cost of Rs.170.0 lakhs from the above project grant as per the institute rules. This instrument will be procured through GeM as per the institute rules. After deliberation;

*"Resolved to recommend to the Board of Governors to approve the proposal for Supply, Installation, Commissioning and training of ultra-high performance liquid chromatography (UPLC) coupled with quadrupole-time of flight (QToF) mass spectrometer (UPLC-QToF-MS/MS) - 01 unit for Department of Chemistry from the DST- FIST Project at the estimated cost of Rupees One Hundred Seventy Lakhs (Rs.170.0 lakhs). The expenditure will be met under the budget head of the project code 4/328. The Director of the institute is empowered to place the work order to the eligible bidder after processing through GeM / CPPP."*

**Item 55.09:** To consider the proposal for Supply, Installation, Commissioning and training of PoreMaster 60 (Mercury Intrusion Porosimeter) from the sponsored research project titled "Calculation of compressive strength and permeability of concrete through microstructural features" at the estimated cost of Rs.68.00 lakhs.

**Reso 55.09:** It was noted that, the Department of Civil Engineering has been sanctioned the industry sponsored research project titled "Calculation of compressive strength and permeability of concrete through microstructural features" by R&D Division of NBCC (INDIA) Ltd., vide Ref. No: R&D Division/LOI/2024/09 dated 27.11.2024. The R&D Division of NBCC (India) Ltd. has sanction Rs.1,01,89,857/- for manpower and equipment. The PoreMaster 60 is crucial for characterizing the pore structure of concrete samples, a critical aspect of this research project. Therefore, it is proposed to grant permission for procurement of PoreMaster 60 (Mercury Intrusion Porosimeter) from the industry sponsored research project titled "Calculation of compressive strength and permeability of concrete through microstructural features" at the estimated cost of Rs.68.00 lakhs. After deliberation;



*“Resolved to recommend to the Board of Governors to approve the proposal for Supply, Installation, Commissioning and training of PoreMaster 60 (Mercury Intrusion Porosimeter) from the sponsored research project titled Calculation of compressive strength and permeability of concrete through microstructural features at the estimated cost of Rs.68.00 lakhs from the project fund. The expenditure will be met under the budget head of the project code 4/410. The Director of the institute is empowered to place the work order to the eligible bidder after due processing through GeM/CPPP.”*

**Item 55.10: Noting Item for Finance Committee**

- 55.10.1** To Note the implementation of
- (i) O.M. No.1/1(1)/2025-E.II (B) dated 02.04.2025 issued by the Ministry of Finance, Govt. of India regarding implementation of revision of rates of Dearness allowance to Central Government Employees effective from 01.01.2025 and
  - (ii) O.M. No.12/02/2024-P&PW(D) dated 11.04.2025 issued by the Ministry of Personnel, Public Grievances & Pensions, Department of Pension & Pensioners' Welfare, Govt. of India regarding grant of additional installment of Dearness Relief to Central Govt. Pensioners/ Family Pensioners-revised rates effective from 01.01.2025 .
- 55.10.2** To Note the Renewal of Lease Deed for office premises used by State Bank of India at SVNIT Campus between SVNIT, Surat and SBI, SVNIT Branch, Surat w.e.f. 23.08.2024 @Rs.85/- per sq. feet + applicable GST for a period of 10 years.
- 55.10.3** To Note the placing of work order to from M/s. Kairoai Global Private Limited, Bangalore for the procurement of Desktop Pcs (287 Nos.) for Departments / Sections of SVNIT, Surat at the total cost of Rs. 2,30,46,100/- (Rupees Two Crore Thirty Lakhs Forty-Six Thousand Hundred only) including taxes, with 5 years warranty from the date of final acceptance of goods and after completion of Installation, commissioning & testing of goods.

**Reso 55.10: Noted.**



A.O.B.

**Item 55.11.1:** To note the increase in number of students for Summer Internship Program from 50 Nos. to 100 Nos. with stipend of Rs.5000/- per month for a maximum duration of two months, if he/she is not supported financially by any other agency/institute.

**Reso 55.11.1:** It was informed that, at present the Institute is offering the Summer Internship to maximum 50 Nos. of students with a stipend of Rs.5000/- per month for a maximum duration of two months, if he/she is not supported financially by any other agency/institute and the maximum number of intern in the department should not be more than 5% of the sanctioned strength. Considering the response received against the call for SVNIT Summer Internship Programme from 3<sup>rd</sup> Years of B.Tech and integrated M.Sc students (in-house and external) in summer vacation of academic year 2024-25, it was decided to increase the number of students to be offered Summer Internship Program for students from existing 50 Nos. to 100 Nos. with stipend of Rs.5000/- per month for a maximum duration of two months. The ceiling in the department has been revised not more than 10% of the sanctioned strength The estimated cost for Summer Internship program would be Rs.10,00,000/- and the expenditure will be made from the IRG of the Institute. After deliberation,

*"Resolved to note to offer Summer Internship Program for 100 interns from existing 50 numbers. Each intern will be provided stipend @ Rs.5000/- per month for a maximum duration of two months, subject to the condition that they will not be supported financially from another agency/institute. The maximum ceiling in the department shall be decided by the competent authority based on the number of applications received in the department. The total expenditure will be Rs Ten Lakhs (Rs 10.00 lakhs) for the summer Internship program and will be met from the IRG of the Institute."*

The meeting ended with vote of thanks to the Chair.

(Shri K. K. Singh)  
I/C REGISTRAR &  
MEMBER SECRETARY  
SVNIT, SURAT

की पुष्टि  
**CONFIRMED**

**अध्यक्ष/CHAIRMAN**  
वित्त समिति  
**FINANCE COMMITTEE**  
स. व. रा. प्रौ. सं. सुरत  
SVNIT, SURAT

(Prof. Anupam Shukla)  
DIRECTOR &  
MEMBER  
SVNIT, SURAT