



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes for the 36th meeting of the **Finance Committee** of the Sardar Vallabhbhai National Institute of Technology, Surat held on **Saturday, the 14th March, 2020 at 2:30 p.m. onwards in the Conference Room of the NIT Transit House, C-15, Panchsheel Enclave, New Delhi.**

The following members were present:

1. **Dr. S.R. Gandhi** : Chairman
Director, SVNIT, Surat
2. **Shri Madan Mohan** : Member
Add. Director General (HE)
MHRD, New Delhi
3. **Shri D. K. Singh** : Member
Dy. Secretary (IFD)
MHRD, New Delhi
4. **Dr. R. A. Christian** : Member
Professor, CED,
SVNIT, Surat
5. **Dr. P. V. Bhale** : Member
Associate Professor, MED
SVNIT, Surat
6. **Dr. P. L. Patel** : Special Invitee
Deputy Director, SVNIT Surat
7. **Dr. P.V. Timbadiya** : Special Invitee
Prof. I/C. Finance & Accounts
Asso. Prof., CED, SVNIT Surat
8. **Dr. K. D. Yadav** : Special Invitee
Former In-charge Registrar
& Asso. Prof., CED, SVNIT, Surat
9. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

Mathur
24/6/2020

At the outset, Prof. S. R. Gandhi, Director and the Chairman, welcomed all members to the 36th meeting of Finance Committee. He specially welcomed the MHRD members, Shri Madan Mohan, Additional Director General (HE) and Shri D. K. Singh, Deputy Secretary (IFD) for sparing their valuable time. He also thanked them for all the guidance and support to SVNIT, Surat.

The members were informed about the new members in the Finance Committee as Board Nominee:

- a) Dr. R. A. Christian, Professor in Civil Engineering Department who is an Environmental Engineering expert and has served the Institute in various capacity of Dean (P&D), Dean (SW), etc.
- b) Dr. P. V. Bhale, Associate Professor in Mechanical Engineering Department who has expertise in Energy from alternate sources, served the Institute in the capacity of Associate Dean (R&C) and he is also a member of GUCOST Project Review Committee.

The members were also informed about the new Registrar, Dr. Pramod Mathur who has joined the Institute on 11th February 2020 as a new Member Secretary of Finance Committee. He also placed on records the services rendered by the former In-charge Registrar, Dr. K. D. Yadav and thanked him for his contribution, particularly in resolving long pending MACP issues, various inquiries, etc. The Chairman requested the members to permit Dr. K. D. Yadav and Dr. P. V. Timbadiya as special Invitee to the Finance Committee which was agreed by all.

Thereafter, the Member Secretary was requested to go through the agenda items.

Item 36.1: To confirm the minutes of the 35th meeting of the Finance Committee held on 09/01/2020.

Reso36.1: "The draft minutes of the 35th meeting of the Finance Committee held on 09/01/2020 were circulated to all members on 27/01/2020 for their review and comments, if any. No comments were received on minutes of 35th Finance Committee Meeting. Hence, the Finance Committee "resolved to confirm the minutes of 35th Finance Committee meeting".

The typographical error in the agenda Item-1 'The minutes of the 34th meeting of the Finance Committee is placed...' (page 1 of 110) was corrected as 'The minutes of the 35th meeting of the Finance Committee is placed....' and 'Minutes for the 36th meeting of the Finance....' (page 2 of 110) be corrected as 'Minutes for the 35th meeting of the Finance....'. The members noted the above corrections.

Item 36.2: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 35th meeting held on 09/01/2020.

Reso 36.2: The Finance Committee noted the action taken on the resolutions adopted by Finance Committee in its 35th meeting held on 07/01/2020. While discussing the action taken in the agenda Item 5, the MHRD representative expressed their concern for possibility to reduce the manpower in security services by installation of CCTV camera at prominent places in the campus. Also, the institute was advised to propose redistribution of non-teaching posts (Officer Cadre) as per its requirement of the institute for approval from MHRD.

P. Mathur
30/6/2020

Further, it was also suggested that, Institute should raise the proportionate bill to IIIT, Surat for the expenditure incurred for deployment of manpower in the campus for the services rendered to IIIT Surat.

As per the Resolution No 18 of 35th Finance Committee meeting, Institute recouped the negative balance in OH-31 and OH-36 from Internal Resource Generation (IRG). Further, the Finance Committee was informed that institute has transferred a sum of Rs. 1.06 Crore to OH-31 and Rs. 25.31 Crore to OH-36 from IRG for excess expenditure shown in relevant head during Financial Year 2017-18.

Furthermore, the institute also informed that, excess expenditure made in Financial year 2018-19 is expected to be settled in financial year 2020-21 and 2021-22 from IRG.

The Finance Committee advised institute to submit appropriate fund utilization plan for OH-35 as per availability of fund.

Item 36.3: **To note and adopt the Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the year ended 31st March, 2019.**

Reso 36.3: "Resolved to adopt the Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the financial year 2018-19 which ended 31st March, 2019".

Further, resolved that in future while submitting the Separate Audit Report (SAR), the Institute should also submit its point wise response raised by the Comptroller and Auditor General of India. Also, efforts should be made to settle all outstanding audit paras within the institute. The list of all outstanding paras be placed before ensuing Finance Committee/Board.

Item 36.4: **To consider and recommend to the Board for allocation of additional budget for Diamond Jubilee celebration of SVNIT, Surat during Academic Year 2020-2021.**

Reso36.4: "Resolved to recommend to the Board for allocation of budget for Diamond Jubilee celebration of SVNIT, Surat during Academic Year 2020-2021(APPENDIX:36.4)".

Further, MHRD officials clarified that no additional fund will be made available for this purpose. The Institute has to manage the same through Internal Revenue Generation (IRG) of the Institute. The Capital expenditure mentioned in APPENDIX:36.4 may be made under OH-35 for which funds are physically available after transfer of funds from institute IRG to OH-31 & OH-36 for the financial year 2017-18.

Rm
30/6/2020

Item 36.5: To note the Minutes of the 66th & 67th meeting of the Building & Works committee meeting held on 10/02/2020 and 11/03/2020 respectively.

Reso36.5: "Resolved to note the Minutes of the 66th meeting of the Building & Works committee meeting held on 10/02/2020 and 67th Meeting of Building & Works Committee held on 11/03/2020."

"Resolved further that, items costing more than Rs.50.00 lakhs be only put up in Finance Committee as separate Agenda items."

Item 36.6: To consider and recommend to the Board to approve the estimate submitted by CPWD for the work of Repairing the Student Rooms and Toilet Block at Old Wings of Gajjar Bhavan in SVNIT, Surat for the estimated cost of Rs.76,03,300/- (including GST, contingencies charges, ESI & EPF as applicable from time to time).

Reso36.6: "Resolved to recommend to the Board to approve the estimate submitted by CPWD for the work of Repairing the Student Rooms and Toilet Block at Old Wings of Gajjar Bhavan in SVNIT, Surat for the estimated cost of Rs.76,03,300/- (including GST, contingencies charges, ESI & EPF as applicable from time to time)".

"Resolved further that, the expenditure will be made under OH-31 subject to availability of the funds".

Item 36.7: To consider and recommend to the Board to approve the estimate of Rs.3,12,73,744/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work of "Special Repair Work (Major maintenance work) in Tagore Bhavan at SVNIT, Campus, Surat".

Reso36.7: "Resolved to recommend to the Board to approve the estimate of Rs.3,12,73,744/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work of "Special Repair Work (Major maintenance work) in Tagore Bhavan at SVNIT, Campus, Surat".

"Resolved further that, the expenditure will be debited under OH-31 subject to availability of the fund".

As directed by FC Members, the detailed justification of higher CPWD estimate (Rs. 312.73 lakhs) prepared using DSR rates of the year 2018. vis-à-vis initial estimate (Rs. 166.39 Lakhs) prepared by the institute with R&B SOR rates of the year 2015-16 are included in Annexure – 'A'.

Item 36.8: To consider and recommend to the Board to approve the estimate of Rs.4,81,51,522/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work of "Constructing of Under Ground Sump and Laying of New DI Water Supply Distribution System for SVNIT, Campus, Surat".

Ranahu
30/6/2020

Reso36.8: “Resolved to recommend to Board of Governors to approve the estimate of Rs.4,81,51,522/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work Constructing Under Ground Sump with Pump Hose and Pipe Line work, Plumbing machinery and Chlorination Arrangement and Laying of New DI Water Supply Distribution System for SVNIT, Campus, Surat .”

“Resolved further that, the expenditure will be debited under OH-35 subject to availability of the funds”.

Item 36.9: **To consider and recommend to the Board to grant approval to award the work of “Annual Electrical Operation and Maintenance Contract for SVNIT Campus at SVNIT, Surat” to M/s Vijay Chandulal Patel of Surat at quoted rate of Rs.93,93,105/-; i.e. 3.52% below the estimated cost of Rs.97,36,015/- (Excluding GST, EPF, Workman Compensation Policy & Profit for part ‘C’ items).**

Reso36.9: “Resolved to recommend to Board of Governors to award the work for Annual Electrical Operation and Maintenance Contract at SVNIT, Surat to M/s Vijay Chandulal Patel of Surat at quoted rate of Rs.93,93,105/-, which is 3.52% below the estimated cost of Rs.97,36,015/- (Excluding GST, EPF, Workman Compensation Policy & Profit for part ‘C’ items)”.

“Resolved further that, the expenditure will be debited under OH-31 subject to availability of the fund”.

Item 36.10: **To consider and recommend to the Board to approve the estimate of Rs.85,87,384/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work for Supply and Installation work of existing Streetlights at SVNIT, Campus, Surat”.**

Reso36.10: “Resolved to recommend to Board to approve the estimate Rs.85,87,384/- (including GST, contingencies charges, ESI and EPF as applicable from time to time) submitted by CPWD for the work for Supply and Installation work of existing Streetlights at SVNIT, Campus, Surat.”

Further, resolved to approve the changed title of the item (36.10) as “Renovation of existing Streetlights poles and LED luminary at SVNIT, Surat Campus” as per resolution adopted by 67th meeting of Building & Works Committee held on 11/03/2020. The defined scope of work and preliminary estimate, submitted by CPWD, as discussed in 67th BWC is enclosed at **Annexure – B**”.

Item 36.11: **To consider and recommend to the Board to approve the preliminary estimate submitted by CPWD for construction of new Buildings through proposal of Higher Education Funding Agency (HEFA).**

Reso. 36.11: “Resolved to recommend to the Board to approve the revised preliminary estimates submitted by CPWD for construction of new Buildings through proposal of Higher Education Funding Agency (HEFA).”

Ranabhai
11/03/2020

“It is further resolved that institute should prepare the HEFA proposals in line with five years perspective plan as conveyed vide MHRD letter no F.No. 43-1/2019-IFD, dated 19th February 2020.”

“Further, the detailed revised estimates of different buildings/ projects to be constructed through proposals of Higher Education Funding Agency (HEFA) are as under:

S No	Name of the proposed project	Revised project estimate
1	Construction of New Administrative Building	38,16,87,800/-
2	Construction of two lecture hall complex	28,80,72,000/-
3	Construction of 80 Nos. Type III Residential Quarters	32,32,66,300/-
4	Construction of Mega Mess Building	37,97,43,700/-
5	Construction of Common Facility Complex	4,43,22,700/-

The revised estimates for different buildings are enclosed at **Annexure ‘C’**. The items at sl no 1,2 & 3 will be taken up in first phase and items at sl no 4 & 5 will be taken up in second phase.

Item 36.12: To note the Minutes of the 73rd meeting of Purchase committee meeting held on 24/01/2020 and 74th Meeting of Purchase Committee held on 29/02/2020.

Reso. 36.12: “Resolved to note the Minutes of the 73rd meeting of Purchase committee meeting held on 24/01/2020 and 74th Meeting of Purchase Committee held on 29/02/2020”.

“Resolved further that, items costing more than Rs.50.00 lakhs be only put up in the Finance Committee as separate Agenda items.”

Item 36.13: To Consider and approve the request received from M/s. Edutech India Pvt. Ltd., Chennai for release of payment against 100% bank guarantee forwarded by Project Investigator of Civil Engineering Department through Dean (R&C) made against issued purchase order for “Recirculating Sediment Transport flume and Related Accessories” at the total cost of Rs. 2,08,35,059.70/- including of all taxes and commercial warranty of 3 years applicable from the date of installation with other terms and conditions stated in his offer for Civil Engineering Department of Institute under DST Grant for R&D (4/208) and Institute Annual Plan Grant (2/164).

Reso36.13: Finance Committee discussed to approve the request received from M/s. Edutech India Pvt. Ltd., Chennai for release of payment against 100% bank guarantee forwarded by Project Investigator of Civil Engineering Department through Dean (R&C) against issued purchase order for Recirculating Sediment Transport flume and Related Accessories at the total cost of Rs. 2,08,35,059.70/- including of all taxes and commercial warranty of 3 years applicable from the date of installation with other terms and conditions stated in purchase order”.

Ramesh
24/3/2020

“Resolved to recommend to Board of Governors of the Institute to release an advance amount of Rs. 1.16 Crore (the balance fund available against DST grant for purchase of above equipment) against submission of unconditional bank guarantee of equivalent amount drawn on any nationalized bank. The remaining amount will be released after satisfactory installation and commission of machinery”.

Item 36.14: To consider and recommend to the Board to approve the purchase of subscription of online resources for Library of the Institute.

Reso.36.14: “Resolved to recommend to the Board of Governors to approve the purchase of subscription of online resources for library of the institute as per the proposal received from Professor-in-Charge Library submitted vide No. Lib/542, dated 10th February 2020 for total amount of Rs. 2,71,33,297/- (**APPENDIX: 36.14**). The FC advised to explore the possibility for subscription of online resources directly with the service provider/publishers/ Exclusive authorized agent.”

Item 36.15: To consider and recommend to the Board to grant administrative approval for the Budget Estimate of Library of the Institute for the year 2020-21.

Reso.36.15: “Resolved to recommend to the Board of Governors to grant administrative approval for the Budget Estimate of Library of the Institute for the year 2020-21 as given below:

Library Operating Cost (OH-31)	542.22 Lakh
Annual Plan/ Library Books (OH-35)	<u>27.97 Lakh</u>
Total	<u>570.19 Lakh</u>

Further, resolved that recommended budget of Library be met from allocated budget of the year 2020-21.”

Item 36.16: To consider and recommend to the Board to grant administrative approval for the purchase of Desktop PC, Printer and UPS from Annual Plan (OH-35) for Applied Chemistry Department, Academic Section and newly appointed/ recruited faculty members of SVNIT, Surat.

Reso. 36.16: “Resolved to recommend to Board of Governors to grant administrative approval for the purchase of Desktop PC, Printer and UPS from Annual Plan (OH-35) for Applied Chemistry Department, Academic Section and newly appointed/ recruited faculty members of SVNIT, Surat.”

Sr. No	Item	Quantity	Approx amount (in Rs.)
1	Desktop PC	122 Nos.	Rs. 87,09,400/- (as per price suggested on GeM while bidding)
2	Printer All in One	46 Nos.	
3	UPS (1000 VA)	62 Nos.	

Prakash
20/03/2020

Item 36.17: To consider and recommend to the Board to allocate seed money grant of Rs.10.00 lakhs per faculty to newly joined Assistant Professors of SVNIT, Surat

Reso 36.17: “Resolved to recommend to the Board to allocate seed money grant of Rs.10.00 lakhs per faculty to newly joined Assistant Professors of the Institute under OH-31 and OH-35.”

“Resolved further that, Institute should ensure that there should not be any duplication of expenditure to be made under CPDA and seed money grant. Further, the Institute should prepare the proper guidelines for providing the seed money and releasing the grant.”

36.18 Item From Chair:

Item 36.18.01: To approve the recommendations of Building & Works Committee and recommend to the Board of Governors on proposal of “Renovation including Repair/ Replacement of Existing Wet Riser & Sprinkler System, Fire Alarm System & Fire Extinguisher System in Various Building at SVNIT, Surat at estimated cost of Rs.99,83,984/-.

Reso36.18.01: “Resolved to consider the recommendations of Building & Works Committee and recommend to the Board of Governors to approve the estimate of Rs.99,83,984/- submitted by CPWD for the work of Renovation including Repair/ Replacement of Existing Wet Riser & Sprinkler System, Fire Alarm System & Fire Extinguisher System in Various Building at SVNIT, Surat”.

“Resolved further that, the expenditure will be debited under OH-31 subject of availability of the fund”.

Item 36.18.02: To ratify the action taken by the Chairman BoG’s SVNIT, Surat for nomination of two members on the Finance Committee of the Institute as per Statutes 10(1), Sub statutes (iv) of First Statutes under NIT Act 2007.


Reso 36.18.02: “Resolved to ratify the action taken by the Chairman BoG’s SVNIT, Surat for nomination of two BoG members; Dr. R. A. Christian, Professor, Civil Engineering Department (Senate nominee) and Dr. P. V. Bhale, Associate Professor, Mechanical Engineering Department (Senate nominee) on the Finance Committee of the Institute as per Statutes 10(1), Sub statutes (iv) of First Statutes under NIT Act 2007.”

The meeting ended with vote of thanks to the Chair.


MEMBER SECRETARY
FINANCE COMMITTEE
30/6/2020

की पुष्टि
CONFIRMED

अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. रा. प्रौ. सं. सुरत
SVNIT, SURAT
30/6/2020


DIRECTOR
SVNIT, SURAT
30/6/2020