



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT-395007
(Deemed University)

Minutes for the *Third* meeting of the *Board of Governors* of the Sardar Vallabhbhai National Institute of Technology Surat held on *22nd July, 2004 at 11.00 a.m.* onwards in the Conference Room of Nirma University of Science and Technology, Gandhinagar-Sarkhej Highway, Ahmedabad.

The following members were present:

- 1) ***Dr. N.V. Vasani*** : Chairman
Vice Chancellor, Nirma University,
Nirma Institute of Technology,
Sarkhej, Gandhinagar Road,
Ahmedabad-382 481.
- 2) ***Shri G.L. Jambhulkar*** : Member
[(Nominee of Joint Secretary (T))
Dy. Educational Adviser (NIT) M.H.R.D.,
(Deptt. of Secondary Edn. & Higher Edn.)
New Delhi.
- 3) ***Dr. Y.V. Reddy*** : Member
Vice Chancellor,
JN Technological University, Katpally,
Hyderabad-500042
- 4) ***Prof. B.G. Naresh kumar*** : Member
Adviser (II) AICTE
New Delhi.
- 5) ***Dr. S.A. Channiwala*** : Member
Professor, MED, SVNIT, Surat.
- 6) ***Prof. A.R. Jariwala*** : Member
Asstt. Prof., EED, SVNIT, Surat.
- 7) ***Dr. A.K. Dave*** : Member-Secretary
Director Incharge
SVNIT, Surat.

Dr. Ashok Misra, Director, IIT, Mumbai and Prof. N.V. Gunchala, Jt. Director, Director of Tech. Edn., Gandhinagar have conveyed their inability to attend the meeting.

Remaining members are to be nominated by the competent authorities as per MOA and Rules of the SVNIT Surat Society, Surat.

The following business was transacted:

Item 1: To confirm the minutes of the 2nd meeting of the Board of Governors held on 25/12/2003.

Reso. 1: "Resolved that the minutes of the 2nd meeting of the Board of Governors held on 25/12/2003 be confirmed."

Last meeting minutes.
"Further resolved that now onwards minutes of last meeting be placed with Agenda item".

Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 2nd meeting held on 25/12/2003.

Reso. 2: "Resolved that the action taken on the resolutions adopted by the Board of Governors at its 2nd meeting held on 25/12/2003 be noted and approved."

brief report.
"Resolved further that in action taken report brief note be given now onwards".

Item 3: To note and approve the recommendations/minutes of the 3rd, 4th & 5th meetings of Building & Works Committee of SVNIT, Surat held on 20/11/2003 & 29/01/2004 & 24/03/2004.

Reso. 3: "Resolved that the minutes of the 3rd, 4th & 5th meetings of Building & Works Committee of SVNIT, Surat held on 20/11/2003 & 29/01/2004 & 24/03/2004 be noted." (APPENDIX: 3.1, 3.2 & 3.3)

Item 4: To note and approve the recommendations/minutes of the 1st Purchase Committee meeting of SVNIT, Surat held on 26/02/2004.

Reso. 4: "Resolved that the minutes alongwith recommendations of the 1st Purchase Committee meeting of SVNIT, Surat held on 26/02/2004 be noted." (APPENDIX: 4.1)

Item 5: To consider the recommendation of Screening Committee meeting held on 30/4/2004 for further continuation in services beyond 58 years of age in respect of non teaching staff upto the age of 60 years.

Reso. 5: "Resolved that the minutes alongwith recommendations of 1st meeting of the Screening Committee of SVNIT held on 30/04/2004 be approved".
(APPENDIX: 5.1)

Item 6: To note the action taken by Director regarding the appointment continuation of Professors / Asst. Professors as Head of respective Departments.

Reso. 6: "Resolved to note the action taken by Director regarding the appointment continuation of Professors / Asst. Professors as Head of respective Departments".

Item 7: To consider Incentives for acquiring Ph.D. degree by faculties of SVNIT.

acquiring Ph.D.
Reso. 7: "Resolved that MHRD Office Memorandum No. F.20-7/2004-TS.III dtd: 16/6/2004 be followed".

Item 8: To note releasing of provisional pension in respect of Dr. B. Majumdar, Ex. Director, SVNIT, Surat.

Reso. 8: "Resolved to note the action taken by the Director releasing of provisional pension in respect of Dr. B. Majumdar, Ex. Director, SVNIT, Surat and follow the Hon'ble Gujarat University Services Tribunal's order as matter is subjudice".

Item 9: To consider the request of Dr. (Mrs.) Mousmi Chakraborty, Lecturer in Chemical Engineering Department for granting of Sabbatical leave for research work for the period from 4/8/2004 to 30/9/2005 (excluding journey period) under Alexander Von Humboldt Fellowship at Germany.

Reso. 9: "Resolved to grant Sabbatical leave for the period of one year from 04/08/2004 (excluding journey period) in respect of Dr. (Mrs.) Mousmi Chakraborty, Lecturer in Chemical Engineering Department for research work under Alexander Von Humboldt Fellowship at Germany".

"Further resolved that necessary bond to serve the Institute for a minimum period of three years on return to duty be executed".

TEQIP grant.

Item 10: To note TEQIP-NPIU grant sanctioned Rs.986.1 lakh to this Institute under Technical Education Quality Improvement Programme of Government of India (TEQIP) Second Selection Cycle Recommendation of Expert Committee Report on Institutional Proposals of Centrally Funded Institutions.

Reso. 10: "Resolved to take note of selection and sanction of Rs.986.1 lakh to this Institute under Technical Education Quality Improvement Programme of NPIU Government of India".

MOU

"Resolved that the MOU signed between Institute and NPIU be placed before Board of Governors in its ensuing meeting".

Item 11: To consider rationalizations of Scales of pay of non-teaching employees of National Institutes of Technology (NITs) – as per Central Civil (Revised Pay) Rules 1997.

rationalization of scales.

Reso. 11: "Resolved that SVNIT formerly known as SVRCET has already implemented the pay scales of non teaching staff as per recommendation of 5th pay commission implemented by Govt. of Gujarat w.e.f. 01/01/96 which are quite identical to the Central Civil Services (Revised Pay) Rules 1997 hence no action is to be taken".

"Further resolved that in case of any discrepancy observed in the pay scale of any non-teaching cadre be brought to the notice of the Board".

"Resolved further that for new recruitment against non-teaching post, pay scales of Central Civil Services (Revised Pay) Rules 1997 be strictly adhered".

Item 12: To adopt Conditions for grant of House Rent Allowances (HRA) to the employees of NITs as per MHRD Office Memorandum No. F.20-46/2003 TS.III dtd: 16/06/2004.

HRA as per MHRD

Reso. 12: The matter was discussed at length in the meeting of the Board. Approximately, 1/3 faculty positions are vacant and likely to be filled up upon approval of the ministry. Since long, the Institute permitting the staff

members to stay outside the campus as full residential facility is not available in the campus. Further it has been brought to the notice of the Board that due to shortage of UG/PG hostels, many students have been allotted staff quarters as new UG/PG and Girls Hostels are sanction / under construction. After careful discussion and consideration on all aspects following resolutions was adopted:

“Resolved that the Office Memorandum bearing No. F.20-46/2003-TS-III dtd: 16 June, 2004 be implemented with immediate effect for the new entrants and suitable accommodation be provided if available”.

Item 13: To consider new Pension Scheme in National Institutes of Technology (NITs) – accounting procedures & Introduction of New Pension Scheme w.e.f. 01/04/2004 for new entrants.

Reso. 13: “Resolved that the new Pension Scheme in SVNIT – accounting procedures & Introduction of New Pension Scheme be introduce w.e.f. 01/04/2004 for new entrants as per MHRD O.M. No. F.20-46/2003-TS.III dtd: 9/6/2004”.

new pension scheme

“Further resolved that all employees recruited in SVNIT on or after 01/01/2004 shall be covered under a new pension scheme based on defined contributions. The existing pension scheme in SVNIT will not be applicable to newly recruited employees”.

“Resolved further that the method of calculation of qualifying service / pension and other retirement benefits for the above category shall be made in accordance with the instructions contained in the Central Civil Services [CCS] (Pension) Rule 1970 as amended from time to time”.

Item 14: To consider merger of 50% of Dearness Allowance (DA) / Dearness Relief (DR) with basic pay / pension to the employees / pensioners of autonomous bodies following Central Government pattern of pay scales / allowances.

Reso. 14: “Resolved that the recommendations of Finance Committee made in its 2nd meeting held on 22.7.2004 be accepted for merger of 50% of Dearness Allowance (DA) / Dearness Relief (DR) with basic pay / pension to the employees / pensioners of the Institute as per Ministry Office Memorandum No. F.20-38/2003-TS-III dtd: 11/06/2004.”

However it was observed that very limited fund is available under non-plan budget of the institute. It was, therefore, further "resolved that, the institute should gear-up own resources to meet out additional expenditure alike and economic measures be taken into consideration and no additional fund be claimed."

Item 15: To consider and approve the recommendation of Purchase Committee for delegation of powers to Library Committee for purchasing books, periodicals, subscription of journals, CD-ROM and on-line data base etc. by exempting from the purview of Purchase Committee.

Reso. 15: "Resolved that the purchase of library books, periodicals, subscription of journals, CD-ROM and on-line data base etc. be exempted from the purview of Purchase Committee".

Library Committee

"Further resolved that for library books (etc.) purchase committee be formed in the following composition:

Professor Incharge Library	:	Chairman
Senior Most Professor of the Institute	:	Member
Registrar	:	Member
Dy. Registrar Accounts	:	Member
Librarian	:	Member Secretary

"Resolved further that library books purchase committee shall meet as often as necessary but atleast twice in a year. Three members shall form a quorum for a meeting and library books purchase committee shall have similar powers as conferred to the purchase committee".

Item 16: To note the working days of the Institute decided by the Senate in line of the guidelines prescribed by the AICTE.

Reso. 16: "Resolved to note the decision taken by the senate in its 6th meeting held on 12/07/2004 maintaining status co in working hours of the Institute till notified vanishing batches of PDDC courses for classes as well as examinations are completed".

Item 17: To consider and approve the recommendation of Senate regarding remuneration to external examiners / experts for UG/PG/Ph.D.

*remuneration
by external examiners*
Reso. 17: "Resolved to accept the recommendation of the 2nd Finance Committee meeting held on 22/7/2004 and accordingly remuneration be paid as per practice in vogue in Indian Institute of Technology, Delhi."

Item 18: To consider and approve the recommendation of the Senate for starting of Part time PG Courses from July 2004 with an intake capacity of 5 to 10 students in each disciplines of 6 (six) semester duration in SVNIT, Surat.

Reso. 18: "Resolved to defer the item".

Item 19: To discuss and to finalize the case of Shri N.D. Jariwala, Driver for considering his request for releasing salary of 46 days which was deducted in three stages in the previous years.

Reso. 19: "Resolved to empower Director to finalise the pending matter in respect of Shri N.D. Jariwala".

Item 20: To discuss and to finalize the case for granting benefit of public holidays to watchmen in light of judgment of Gujarat Affiliated Colleges Services Tribunal, Ahmedabad.

Reso. 20: "Resolved to obtain legal opinion for implementing order of Hon'ble Gujarat Affiliated Colleges Services Tribunal, Ahmedabad from the Institute Advocate and be implemented accordingly".

Item 21: To consider the proposal of enhancement of delegation of powers to Director for the purchase of item(s) under D.G.S. & D. rate contract.

*D.G.S. & D. rate
to Director.*
Reso. 21: "Resolved that the recommendation of 2nd Finance Committee meeting held on 22.7.2004 be accepted and the General Financial Rules of Central Government be placed in ensuing Board Meeting for adoption."

Item 22: To note Seminar / Symposium / Training Programme conducted by Department / Centres of the Institute.

Reso. 22: "Resolved to note Seminar / Symposium / Training Programme conducted by the Institute".

Item 23: To consider and approve the proposal of filling up Teaching & Non Teaching vacant posts in lieu of ERC recommendation.

Reso. 23: "Resolved to engage teaching assistant against vacant teaching post purely on temporarily contract basis maximum for 11 months".

"Further resolved that teaching assistant be engaged holding AICTE qualifications of lecturer and be paid Rs.8000/- and Rs.10000/- per month to bachelor degree holder and master degree holder respectively".

"Further Resolved to strongly recommend to the Ministry of Human Resource Development to grant permission to fill up vacant post of teaching as well as non-teaching posts for smooth running of academic and administration of the Institution".

"Resolved that the matter be pursue closely with Ministry of Human Resource Development".

Item 24: To consider the request of Prof. K.D. Oza, Ex Professor & Head – Mechanical Engineering Department to consider his previous services for the purpose of pensionary benefit.

Reso. 24: "Resolved that the Institute has already pursued the matter of counting previous services for the purpose of pensionary benefit in respect of Prof. K.D. Oza and as replied by Education Department, Government of Gujarat, his request be not granted".

Item 25: To consider and to implement the Government of Gujarat Resolutions Nos. NVT-1189-1963-P1 dated 31/01/1990, NVT-1189-1963/P.1 dated 28/08/1990, FOA-1092-UO-307-G.2 dated 24/02/1993, NVT-1189-1963/P1 dated 06/09/1994 and PRH-1097-830-5 dated 03/07/1998 regarding counting of previous services for pensionary benefit.

Reso. 25: "Resolved to adopt the Government of Gujarat Resolutions Nos. NVT-1189-1963-P1 dated 31/01/1990, NVT-1189-1963/P.1 dated 28/08/1990, FOA-1092-UO-307-G.2 dated 24/02/1993, NVT-1189-1963/P1 dated 06/09/1994 and PRH-1097-830-5 dated 03/07/1998 and as amended from time to time regarding counting of previous services for pensionary

benefit to eligible staff members of the Institute recruited before conversion from REC to NIT ”.

Item 26: To note and approve the recommendations/minutes of the 2nd Finance Committee meeting of SVNIT, Surat scheduled to be held on 22/07/2004.

Reso. 26: “Resolved that the recommendations/minutes of the 2nd Finance Committee meeting of SVNIT, Surat held on 22/07/2004 be accepted (APPENDIX: 26.1, 26.2 & 26.3)”.

Item 27: To reconsider the application of Dr. C. D. Modhera, Lecturer in Applied Mechanics Deptt. of this institute for granting him the extension of deputation for his Ph. D. work about 156 days as study leave beyond duration of 3 years tenure.

Reso. 27: “Resolved that the Director be authorized to take appropriate decision in respect of Dr. C.D. Modhera granting him extension of deputation for his Ph.D. work”.

Item 28: To consider the request of Dr. V. M. Inamdar, Ex-lecturer in Applied Mechanics Department for counting his services rendered at this Institute at College of Military Engineering, Pune for pensionary benefit.

Reso. 28: “Resolved that Director of the Institute may enquire government rules regulations and report to the Board”.

Item 29: To consider the request of Shri M. J. Jani, Ex. Registrar (SVRCET) for re-joining as Registrar at SVNIT, Surat.

Reso. 29: “Resolved that the decision was taken by Standing Executive Committee in its meeting held on 25/11/1993 and accordingly Shri M.J. Jani was relieved. Further Hon’ble High Court vide oral order dtd: 1/11/1999, the appeal filed by Mr. Jani has been dismissed. Hence request for re-joining as Registrar at this Institute be not granted”.

Item 30: To consider the incentive for promoting small family norms for the employees of NITs w.e.f. 14/05/2003 as per letter No. F-20-46/2003-TS-III dated 09/06/2004 received from MHRD, New Delhi.

Reso. 30: “Resolved to follow the MHRD directives”.

- Financial Assistance
IIT, Delhi*
- Item 31:** To consider the proposal regarding financial assistance to staff members for (a) Attending Seminar / Symposia / Workshop etc. at various Organizations / Institutions (b) Paper Presenting in national level conference(s) and (c) Paper Presenting in international level conference(s) / symposia.

Reso. 31: "Resolved to follow the rules & regulations adopted by Indian Institute of Technology, Delhi".

- Item 32:** To consider the proposal for granting honorarium to hostel boys received from Chief Hostel Warden, SVNIT, Surat in light of judgement of High Court, Ahmedabad.

Reso. 32: "Resolved to pay applicable minimum wages in accordance with labour laws".

ITEM FROM CHAIR:

- Item 33:** To consider the implementation of scheme of MOD, R&D and TAT financed by MHRD, New Delhi and to review the progress of projects.

Reso. 33: "Resolved to note the status of completed and ongoing various projects under the scheme of MOD, R&D and TAT funded by MHRD".

"Further resolved that the ongoing projects should be completed in prescribed time limit".

- Item 34:** To approve the conferment of Degree to the Under Graduate & Post Graduate students during the 1st convocation of this Institute scheduled to be held on 2nd August, 2004 at Surat.

Reso. 34: "Resolved" to accept the recommendations of the Senate made in its meeting held on 12/7/2004 and accordingly the degrees to the Under Graduate & Post Graduate students during the 1st convocation of this Institute scheduled to be held on 2nd August, 2004 at Surat as per APPENDIX: 34.1 & 34.2 be conferred".

Item 35: To provide perk and other facilities to the Chairman, Board of Governors, SVNIT regarding.

Reso. 35: "Resolved to provide actual expenses on account of travel etc. for official meetings to the Chairman of Board of Governors".

"Further resolved that seating fee of Rs.1000/- per seating be paid to the Chairman and members of Board of Governors, Finance Committee, Building & Works Committee and Purchase Committee excluding internal members".

"Resolved further that seating fee of Rs.500/- per seating be paid to the members of Senate excluding internal members".

Item 36: To consider request letter for sponsorship for pursuing PG programme in Computer Science & Engineering from Mr. V.N. Kania, Father of Ms. Krupa N. Jariwala, Lecturer in Computer Engineering Department.

Reso. 36: "Resolved to sponsor Ms. Krupa N. Jariwala, Lecturer in Computer Engineering Department for pursuing PG programme in Computer Science & Engineering at NIT, Surathkal with salary as a special case".

"Further resolved that necessary bond as per QIP rules & regulations be executed and no other allowance / facility be provided".

The meeting ended with vote of thanks to the Chair.

Sd/-
(Dr. A. K. Dave)
MEMBER-SECRETARY

Sd/-
(Dr. N.V. Vasani)
CHAIRMAN

NOTE: The Appendices referred to in the above resolutions are not enclosed as they have already been sent alongwith the Agenda.

