



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT**

Minutes for the *Twenty Ninth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Monday, the 13<sup>th</sup> August, 2012* at *12.00 noon onwards* in the *Conference Room of the NIT, Transit House, A-1/267, Safdarjung Enclave, New Delhi.*

The following members were present:

- 1) **Dr. J. Narayana Das** : Chairman  
Outstanding Scientist &  
Chief Controller Res. & Dev. (NS & M)  
DRDO Bhavan, New Delhi
- 2) **Shri A. N. Jha** : Member  
Financial Advisor (IFD)  
MHRD, New Delhi
- 3) **Shri Rajesh Singh** : Member  
Director (NITs)  
MHRD, New Delhi
- 4) **Dr. D. K. Ghosh** : Member  
Vice Chancellor (Provost)  
Navrachana University,  
Vasna Road, Vadodara
- 5) **Dr. (Mrs.) Uma Bhattacharya** : Member  
Professor,  
Bengal Engineering & Science Uni.,  
Howrah
- 6) **Dr. N. J. Mistry** : Member  
Professor, CED, SVNIT, Surat.
- 7) **Ms. Manisha Chauhan** : Member  
Asso. Professor, EED, SVNIT, Surat
- 8) **Dr. P.D. Porey** : Member  
Director, SVNIT, Surat.
- 9) **Shri H.A. Parmar** : Secretary  
Registrar, SVNIT, Surat.

Shri M. N. Patel, Principal, L. D. College of Engineering, Ahmedabad and Shri Dinker Naik, Resident of Surat have conveyed their inability to attend the meeting due to pre-occupation and requested to grant leave of absence.

At the outset Hon'ble Chairman welcomed all the members of the Board and thanked for sparing their valuable time to attend the BOG meeting.

The following business was transacted:

**Item 1: To confirm the minutes of the 28<sup>th</sup> meeting of the Board of Governors held on 15/06/2012.**

**Reso.1:** "Resolved to confirm the minutes of the 28<sup>th</sup> meeting of the Board of Governors held on 15/06/2012."

**Item 2: To note and approve the action taken on the resolutions adopted by the Board of Governors at its 28<sup>th</sup> meeting held on 15/06/2012.**

**Reso.2:** "Resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 28<sup>th</sup> meeting of the Board of Governors held on 15/06/2012."

"While noting the action taken on the resolutions adopted during the 28<sup>th</sup> Meeting held on 15/06/2012, the Director (NITs),MHRD representative desired that the SVNIT being a one of the good Institute should initiate to implement the 4 tier faculty structure."

**Item 3: To note the minutes/recommendations of the 48<sup>th</sup> meeting of the Building & Works Committee scheduled to be held on 07/08/2012.**

**Reso.3:** "Resolved to note the minutes/recommendations of the 48<sup>th</sup> meeting of the Building & Works Committee held on 07/08/2012 except item No;18, and the same may be reviewed again (APPENDIX:3.1)."

The Board discussed the provisions made in the First Statue under NIT Act 2007 regarding powers and functions of Building and Works Committee and adopted following resolutions.

"Resolved to issue additional guideline that the Building and Works Committee is hereby authorized to approve and sanction expenditure towards major and

minor repairs including maintenance as well as new minor works upto Rs. 25 lacs.”

The above resolutions have been adopted with a view to timely implementation of such proposals and such actions shall be reported to the Board in its ensuing Board meeting.

“Resolved further, that a special meeting of Board be conveyed by 1<sup>st</sup> week of October 2012 to review the proposal of extension of various departments.”

The master plan alongwith presentation be also made for information of Board.

**Item 4: To note and approve the minutes/ recommendations of the 45<sup>th</sup> Meeting of the Purchase Committee held on 26/07/2012.**

**Reso.4:** “Resolved to note and approve the minutes/recommendations of the 45<sup>th</sup> Purchase Committee held on 27/06/2012 under section 13(3) of the NIT Act, 2007 (29 of 2007) (APPENDIX:4.1).”

The Board discussed the powers and functions of Purchase Committee and adopted following resolutions.

“Resolved that the Purchase Committee be authorized to approve and sanction expenditure towards major and minor procurement of fixture, furniture and equipments etc. including maintenance of equipments etc. upto Rs. 25 lacs.”

The above resolutions have been adopted with a view to timely completion of such proposals and such actions shall be reported to the Board in its ensuing Board meeting.

“The Board also directed that the Purchase manuals be prepared at the earliest and be placed before the Board for approval”

“Resolved, further that the standard procedure for ensuring quality be established and procurement of goods/ items be inspected through qualified inspector where necessary and record be kept properly.”

**Item 5: To note the minutes/recommendations of the 27<sup>th</sup> meeting of the Senate held on 28/07/2012.**

**Reso.5:** "Resolved to accept the minutes/recommendations of the 27<sup>th</sup> meetings of the Senate held on 28/07/2012 respectively under section 13(1) of the NIT Act, 2007 (29 of 2007) (APPENDIX:5.1)."

"Resolved further that the usage of library by the students and faculty members be informed to the Board".

"Further, resolved that the proposal for New Library Building be taken up."

**Item 6:** **To note the deputation granted by the institute to the faculty members of the institute for pursuing higher study i.e. Ph.D. programme under Quality Improvement Programme (QIP).**

**Reso.6:** "Resolved to note the deputation granted by the institute to the faculty members of the institute for pursuing higher study i.e. Ph.D. programme under Quality Improvement Programme (QIP) as detailed below."

Sr. No.	Name of Faculty	Name of Programme	Scheme	Place of Deputation	Period
(1)	Shri Dilip A. Patel Asst. Prof., CED	Ph. D.	QIP	IIT, Delhi	17/07/2012 to 16/07/2015
(2)	Shri G. D. Kale Asst. Prof., CED	Ph. D.	QIP	IISc, Bangalore	31/07/2012 to 30/07/2015

**Item 7:** **To consider and approve the Draft Annual Report for the period from 01/04/2011 to 31/03/2012 of the Institute.**

**Reso.7:** "Resolved to approve the Draft Annual Report for the period from 01/04/2011 to 31/03/2012 of the Institute and be submitted to the Ministry on priority basis under section 13(2)(f) of the NIT Act, 2007 (29 of 2007)."

**Item 8:** **To approve the conferment of the Degree to the Under Graduate and Post Graduate Students during the 10<sup>th</sup> Convocation of this Institute to be held on 25/08/2012.**

**Reso.8:** "Resolved to accept the recommendations of the Senate made under clause 8 (iii) of the First Statute under NIT Act, 2007 (29 of 2007) in its 27<sup>th</sup> meeting held on 28/07/2012 and accordingly the degrees be conferred to the Under Graduate & Post Graduate and Ph.D. scholars during the 10<sup>th</sup> Convocation of this Institute scheduled to be held on 25/08/2012 at Surat as per APPENDIX: 8.1".

"Further, resolved that all pending Degree Certificates be sent to the respective candidates by Regd. Post A.D."

**Item 9:** To consider and approve to appoint Associate Dean (Faculty Welfare) regarding.

**Reso.9:** The matter was discussed at length and reviewed the existing filled in faculty position and increased service demand in academic, administration and other allied services to the students. The Board was convinced that the Institute is facing shortage of faculty and non-faculty staff, also increased intake at UG &PG level, creation of infrastructural facilities etc. Board agreed and allowed initially to appoint Associate Dean (Faculty Welfare) and unanimously adopted following resolution.

"Resolved to appoint Associate Dean (Faculty Welfare) for the period of two years and the overlapping period between the completions of Deanship/Associate Deanship should be at least for six month." The duties and responsibilities of Associate Dean(F/W) would be to assist Dean(F/W) to carry out the functions of Dean (F/W) as prescribed in the First Statue under NIT Act 2007 (29<sup>th</sup> of 2007)."

**Item 10:** To consider the status of Faculty and Non- Faculty staff of SVNIT, Surat regarding.

**Reso 10:** "Resolved that the vacant post of Assistant Professor(s) in various departments of the institute be advertised at national level maintaining reservations as per Govt. of India guidelines."

"Further resolved that the ministry be requested to accord sanction of faculty and non-faculty staff members as per student strength of the academic year 2011-12."

"Resolved further that the Departmental Promotions be considered for eligible existing non-teaching staff members and resulting vacant post be advertised accordingly."

"Further resolved that for candidate(s) having experience in NIT system or erstwhile REC system the relaxations in age be given to the extent of service rendered."

Remaining points of the agenda are deferred.

The meeting ended with a vote of thanks to the Chair.

  
**(H.A. PARMAR)**  
**SECRETARY**  
**BOARD OF GOVERNORS**

  
**(Dr. J. NARAYANA DAS)**  
**CHAIRMAN**  
**BOARD OF GOVERNORS**