



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT

Minutes for the *Twenty Sixth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Thursday*, the *5th January, 2012* at *10.30 a.m. onwards* in the *Conference Room of the NIT, Transit House, A-1/267, Safdarjung Enclave, New Delhi.*

The following members were present:

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|----|--|---|-----------|
| 1) | Dr. J. Narayana Das
Outstanding Scientist &
Chief Controller Res. & Dev. (NS & M)
DRDO Bhavan, New Delhi | : | Chairman |
| 2) | Shri Navin Soi
Financial Advisor (IFD)
MHRD, New Delhi | : | Member |
| 3) | Shri Rajesh Singh
Dy. Secretary (NITs)
Rep. of MHRD (TS-III)
MHRD, New Delhi | : | Member |
| 4) | Dr. Uma Bhattacharya
Professor,
Department of Computer Sci. & Tech.
Bengal Engineering & Science Uni.,
Howrah | : | Member |
| 5) | Shri M. N. Patel
Principal
L. D. College of Engineering
Ahmedabad | : | Member |
| 6) | Dr. N. J. Mistry
Professor, CED, SVNIT, Surat. | : | Member |
| 7) | Dr. P.D. Porey
Director, SVNIT, Surat. | : | Member |
| 8) | Shri H.A. Parmar
Registrar, SVNIT, Surat. | : | Secretary |

Prof. Dipan K. Ghosh, Rtd. Professor, IIT Bombay, Shri Dinker Naik, Surat, and Ms. Manisha Chauhan, Asst. Professor, EED, SVNIT, Surat conveyed their inability to attend the meeting due to pre-occupation and requested to grant leave of absence.

At the outset, Hon'ble Chairman of the Board of Governors welcomed all the members of the reconstituted Board as per clause (11) of the NIT Act, 2007 (29 of 2007). The Chairperson also thanked outgoing members, Prof. W. N. Gade, Professor, Uni. of Pune, Prof. K. Lal Kishore, Rector, JNTU, Kukatpally, Hyderabad, Shri Y.M. Shukla Principal, Girls Polytechnic College, Ahmedabad, Shri Girish P. Dani of Ahmedabad, Shri N.M. Bhatia, Assistant Resident Commissioner, Govt. of Maharashtra, Maharashtra Sadan, New Delhi and Dr. D.B. Naik, Professor, T&P, SVNIT, Surat for their valuable services rendered for up-liftment of the Institute.

The Director informed the House about the arrangements made in connection with the ensuing 9th Convocation scheduled to be held on 8th January 2012 and also cordially invited and requested to participate in the Convocation function.

The following business was transacted:

Item 1: **To confirm the minutes of the 25th meeting of the Board of Governors held on 26/08/2011.**

Reso.1: "Resolved to confirm the minutes of the 25th meeting of the Board of Governors held on 26/08/2011."

Item 2: **To note and approve the action taken on the resolutions adopted by the Board of Governors at its 25th meeting held on 26/08/2011.**

Reso.2: "Resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 25th meeting of the Board of Governors held on 26/08/2011."

Item 3: **To welcome the incoming members on the Board of Governors of SVNIT and to note the services rendered by the outgoing members.**

Reso.3: "Resolved to welcome the incoming members on the Board of Governors of SVNIT nominated under section 11 (c), (d),(e) & (f) under NIT Act 2007 (29 of 2007), and appreciated the services rendered by the outgoing members of the Board of Governors."

Item 4: To note the minutes/recommendations of the 42nd and 43rd meeting of the Building & Works Committee held on 06/07/2011 & 19/09/2011 respectively.

Reso.4: "Resolved to note the minutes/recommendations of the 42nd and 43rd meeting of the Building & Works Committee held on 06/07/2011 & 19/09/2011 respectively."

The Board noted the minutes of the 42nd & 43rd Meetings of the Building & Works Committee and also appreciated the existing practice followed by the Institute which reflects the powers and functions of the Building & Works Committee as defined under clause 13 of the First Statute under NIT Act, 2007 (29 of 2007).

Further, the Board was also informed that the extension in time limit and price escalation was considered for civil projects carry out by M/S NBCC Ltd. by the Building & works Committee of the Institute as detailed below;

1. Extension in time limit for 4 months for construction of PG Girls Hostel due to construction of additional two floors and canteen at terrace and due to change in specification i.e. extension of kitchen, construction of underground sump & pump etc. & price escalation has been considered as per clause no. 10 CC of CPWD manual.
2. Extension in time limit for 8 months 25 days for construction of PG Boys Hostel due to construction of additional one floor and canteen at terrace and due to change in specification of furniture etc. & price escalation has been considered as per clause no. 10 CC of CPWD manual.
3. Extension in time limit for 3 months 28 days for construction of Guest House due to change in specification i.e. additional work of A.C. and Kitchen platform and kitchen shelves.

Further, the Board was also informed that the extension in time limit only without any price escalation was considered for civil projects carry out by M/S EPI Ltd. by the Build & works Committee of the Institute as detailed below;

1. Extension in time limit for 8 months 26 days without any price escalation for construction of Multi Storied Boys Hostel due to change in specification of kitchen and some extra items like change in tiles in toilet, chemical water proofing in kitchen and hand wash area etc.

Item 5: To note the minutes/recommendations of the 22nd, 23rd and 24th meeting of the Senate held on 24/05/2011, 22/07/2011 and 18/09/2011 respectively.

Reso.5: "Resolved to accept the minutes/recommendations of the 22nd, 23rd and 24th meeting of the Senate held on 24/05/2011, 22/07/2011 and 18/09/2011 respectively under section 13(1) of the NIT Act, 2007 (29 of 2007)."

"Further, resolved that, the 10th Convocation be conducted during the month of August 2012 and be planned accordingly."

Item 6: To note the minutes/recommendations of the 41st and 42nd meeting of the Purchase Committee held on 21/09/2011 and 14/11/2011 respectively.

Reso.6: "Resolved to note the minutes/recommendations of the 41st and 42nd meeting of the Purchase Committee held on 21/09/2011 and 14/11/2011 respectively under section 13(3) of the NIT Act, 2007 (29 of 2007)."

Item 7: To note and approve the minutes/ recommendations of the 18th Finance Committee meeting scheduled to be held on 05/01/2012.

Reso.7: "Resolved to note and approve the minutes/ recommendations of the 18th Finance Committee meeting held on 05/01/2012 under section 13(3) of the NIT Act, 2007 (29 of 2007)."

Item 8: To consider and approve the Memorandum of Association and Rules & Regulations (revised) of SVNIT, Surat Alumni Association regarding.

Reso.8: "Resolved to approve the Memorandum of Association and Rules & Regulations (revised) of SVNIT, Surat Alumni Association with immediate effect (APPENDIX:8.1) under section 13(2)(a) of the NIT Act, 2007 (29 of 2007)."

Item 9: To consider and approve the draft MoUs to be signed between the SVNIT, Surat with any industries, academic institutes and research laboratories regarding.

Reso.9: “Resolved to approve the draft MoUs to be signed between the SVNIT, Surat with any Industries, academic institutes and research laboratories (APPENDIX:9.1) under section 13(2)(a) of the NIT Act, 2007 (29 of 2007).”

Item 10: **To consider and approve to engage Shri J. K. Saxena to the post of Liaison Officer on purely contract basis regarding.**

Reso.10: The Board was requested to utilize the services of Shri J. K. Saxena who having Master Degree with about 40 years of experience of administration. And especially last four year experience is with NIT, Patna (2005-2009) as Liaison officer. He is rendering his services to SVNIT, Surat w.e.f. 01/10/2009 at the monthly lump-sum honorarium of Rs.25,000/- with reimbursement of actual transportation, communication and postage charges etc. for official work/duty to perform as directed by the SVNIT, Surat and Ministry of Human Resource Development (TS-III & IFD), New Delhi from time to time. He is rendering his services since last two years to the SVNIT, Surat/MHRD. and that his services are satisfactory. Therefore, the Board is requested to continue his services as honorarium being paid to him is less than the entry level officer post in PB-3. (Entry level officer post in PB-3 i.e. Pay in Pay Band of Rs.15600/- in PB-3 would be around Rs. 35000/- per month). Further, Board is requested to utilize his services for one year from the date of BOG with same terms and conditions. Accordingly, the Board adopted following resolution;

“Resolved to approve to continue the Liaison services of Shri J. K. Saxena at the monthly lump-sum honorarium of Rs.25,000/- with reimbursement of actual transportation, communication and postage charges etc. for one year. ”

Item 11: **To consider to grant contingency to Lecturer on Contract Basis regarding.**

Reso.11: “Resolved to grant Rs.35,000/- per annum towards contingency grant to Lecturer on Contract Basis engaged for their research work and also to present his/her research work in National/International Seminar/Symposium/Conference limited to Rs.35,000/- per annum for TA/DA and registration fees only. The contingency grant shall be reimbursed to the Lecturer on Contract Basis on actual basis but in any case should not exceed Rs.35,000/- p.a..”

Item 12: To consider the recommendation of the Senate for commencement of new M.Tech. (EC) Programme with specialization in VLSI & Embedded System from the academic 2012-12.

Reso.12: "Resolved to approve the recommendation of the Senate for commencement of new M.Tech (EC) course with specialization in 'VLSI and Embedded System' from the academic year 2012-13 under section 13(2)(b) of the NIT Act, 2007 (29 of 2007)."

Item 13: To consider and approve the confirmation in respect of Dr. Vivekanand Mishra, Associate Professor in Electronics Engineering Department.

Reso.13: "Resolved to approve the confirmation in in respect of Dr. Vivekanand Mishra, Associate Professor in Electronics Engineering Department w.e.f. 06/10/2011 under clause 24(1) of the First Stature under NIT Act, 2007 (29 of 2007)."

Item 14: To note the action taken by the Director regarding the appointment of Deanship and Headship of the faculty members in various area(s).

Reso.14: "Resolved to note the action taken by the Institute regarding the appointment of Deanship and Headship to the faculty members in various areas under clause (19) and (20) of the First Stature under NIT Act, 2007 (29 of 2007)."

Item 15: To note the deputation granted by the institute to the faculty members of the institute for pursuing higher study i.e. Ph.D. programme under Quality Improvement Programme (QIP).

Reso.15: "Resolved to note the deputation granted by the institute to the faculty members of the institute for pursuing higher study i.e. Ph.D. programme under Quality Improvement Programme (QIP) as detailed below."

Sr. No.	Name of Faculty	Name of Programme	Scheme	Place of Deputation	Period
(1)	Shri Ashish Dhamaniya Asst. Prof., CED	Ph. D.	QIP	IIT, Roorkee	15/07/2011 to 14/07/2014
(2)	Shri Golak Santra Asst. Prof., ECED	Ph. D.	QIP	IIT, Kharagpur	14/07/2011 to 13/07/2014

Item 16: To consider and approve to appoint Associate Dean(s) regarding.

Reso.16: The matter was discussed at the length and reviewed the existing filled in faculty position and increased service demand in academic, administration and other allied services to the students. The Board convinced that the Institute is facing shortage of faculty and non-faculty staff, also increased intake at UG & PG level, creation of infrastructural facilities etc. Board agreed and allowed initially to appoint Associate Deans and unanimously adopted following resolution.

“Resolved to appoint 03 Associate Deans as below for the period of two years and the overlapping period between the completions of Deanship/Associate Deanship should be at least for six month.”

1. Associate Dean (Planning & Development)
2. Associate Dean (Academics)
3. Associate Dean (Student Welfare)

Item 17: To consider and approve to grant Sabbatical Leave to Dr. K. C. Maheria, Assistant Professor in Applied Chemistry Department for Postdoctoral Fellowship (PDF) at the Department of Chemical and Biological Engineering at University of Saskatchewan College of Engineering, 57 Campus Drive, Saskatoon, SK, S7N5A9, Canada during the period from 01/01/2012 to 31/12/2012 regarding.

Reso.17: “Resolved to approve to grant Sabbatical Leave to Dr. K. C. Maheria, Assistant Professor in Applied Chemistry Department for Postdoctoral Fellowship (PDF) at the Department of Chemical and Biological Engineering at University of Saskatchewan College of Engineering, 57 Campus Drive, Saskatoon, SK, S7N5A9, Canada during the period from 01/02/2012 to 31/01/2013 and appropriate bond be executed if balance amount of Provident fund in her account is insufficient to cover the amount of salary payable to her for the duration of the sabbatical leave.”

Further, resolved that, the faculty on return to the institute after availing sabbatical leave for the purpose mentioned in his/her request application should submit a report of the work done during the sabbatical leave to the institute authority.

Item 18: To consider the establishment of Anchor Institute Cell on campus regarding.

Reso.18: “Resolved to approve the establishment of Anchor Institute Cell. The Institute is directed to oversee the functioning and administration of Anchor Institute Cell with minimal involvement of Institute manpower. And also directed to ensure that the academic and administrative schedule should not be disturbed.”

Additional Agenda Item:

Item 19: To consider and approve the Draft Annual Report for the period from 01/04/2010 to 31/03/2011 of the Institute.

Reso.19: “Resolved to approve the Draft Annual Report for the period from 01/04/2010 to 31/03/2011 of the Institute and be submitted to the Ministry on priority basis under section 13(2)(f) of the NIT Act, 2007 (29 of 2007).”

Item 20: **To consider and approve to re-constitute Finance Committee of the Institute as per NIT Act 2007 (29 of 2007) regarding.**

Reso.20: “Resolved to reconstitute the Finance Committee of the Institute as per the First Statute under NIT Act 2007 (29 of 2007) under clause 10(1).”

The composition of the committee shall be as under;

- (i) the Chairperson, Board of Governors, ex-officio Chairman
- (ii) Director, ex officio, member;
- (iii) Joint Secretary dealing with National Institute of Technology or his nominee and Financial Advisor (Human Resource Development) or his Nominee members;
- (iv) Two members nominated by the Board from amongst its members;
- (v) Registrar, ex-officio, Member Secretary

“Further, resolved that the Finance Committee shall have the powers as mentioned in the First Statue under NIT Act, 2007 (29 of 2007) under Clause (11).”

“Resolved, further that, as per the First Statue under NIT Act, 2007 (29 of 2007) under Clause 10(1) (iv), the Board unanimously nominated following two members on the Finance Committee of the Institute with immediate effect.”

- (1) Prof. Dipan K. Ghosh
Retd. Dy. Director & Professor,
IIT, Bombay,
Mumbai-400076
- (2) Shri M. N. Patel
Principal
L. D. College of Engineering
Opp. Gujarat University, Navarangpura
Ahmedabad – 380 015

Item 21: **To re-constitute the Building & Works Committee of the Institute as per NIT Act 2007 (29 of 2007) regarding.**

Reso.21: “Resolved to re-constitute the Building & Works Committee of the Institute as per provisions made under the First Statute under NIT Act 2007 (29 of 2007) under clause 12(1) and as decided in the 2nd Meeting of NIT Council held on 28/06/2011.”

The composition of the Building & Works Committee shall be as under;

- (i) The Director, ex officio, who shall be the Chairman;
- (ii) One member nominated by the Board of Governors;
- (iii) Registrar, ex-officio, Member Secretary
- (iv) Dean, planning and development or similar position – Member;
- (v) Director (IFD), MHRD (or his nominee)- Special Invitee Member;
- (vi) One expert each from Civil and Electrical Engineering Wing of Central or State Government – as Special Invitee Member(s)

“Further, resolved that the Building & Works Committee shall have the powers and Functions as mentioned in the First Statue under NIT Act, 2007 (29 of 2007) under Clause (13).”

“Resolved, further that, as per above composition of the Committee, the Board unanimously nominated Dr. N. J. Mistry, Professor in Civil Engg. Department, SVNIT, Surat on the Building & Works Committee of the Institute with immediate effect for the period of two years.”

Item 22: To approve the conferment of the Degree to the Under Graduate and Post Graduate Students during the 9th Convocation of this Institute to be held on 08/01/2012.

Reso.22: “Resolved to accept the recommendations of the Senate made under clause 8 (iii) of the First Statute under NIT Act, 2007 (29 of 2007) in its 24th meeting held on 18/09/2011 and accordingly the degrees be conferred to the Under Graduate & Post Graduate and Ph.D. scholars during the 9th Convocation of this Institute scheduled to be held on 08/01/2012 at Surat as per **APPENDIX: 4.1**”.

“Further, resolved that all pending Degree Certificates be sent to the respective candidates by Regd. Post A.D.”

Item from Chair:

Item 23: To consider the recommendations of the Selection Committee meetings held on 02/01/2012 for granting financial upgradation under Career Advancement Scheme (CAS-2009) to the eligible faculty members of the Institute.

Reso.23: "Resolved to accept minutes/ recommendations of the Selection Committee meetings held on 02/01/2012 for granting financial upgradation under Career Advancement Scheme (CAS-2009) to the eligible faculty members of the Institute as per **APPENDIX:23.1 to 23.9.**"

"Resolved further, to ratify the action taken by the Chairman, BOG's nominating two experts as BOG nominee and Chairman, Senate for nominating one expert as Senate nominee on Selection Committee for granting financial upgradation under Career Advancement Scheme (CAS-2009) to the eligible faculty members of the Institute **APPENDIX: 23.10.**"

Item 24: **To ratify the action taken by the Hon'ble Chairman, BOGs' to approve to submit the Annual Report and Audited Annual Account for the period from 01/04/2010 to 31/03/2011 of the Institute to MHRD, New Delhi.**

Reso.24: "Resolved to ratify the action taken by the Hon'ble Chairman, BOGs' to approve to submit the Annual Report and Audited Annual Account for the period from 01/04/2010 to 31/03/2011 of the Institute to MHRD, New Delhi under Section 13 (2) (f) of NIT Act, 2007 (29 of 2007)."

Item 25: **To note the appointment of Heads of the Department in the Department of Mechanical Engineering and Computer Engineering of the Institute.**

Reso.25: "Resolved to note the appointment of Heads of the Department in the Department of Mechanical Engineering and Computer Engineering of the Institute under clause (20) of the First Statute under NIT Act, 2007 (29 of 2007)."

Item 26: **To note and consider the letter bearing No.BRC/LEO/45(35)/11 dtd. 01/12/2011 received from Ministry of Labour & Employment, Office of the Assistant Labour Commissioner (Central), GOI, Baroda regarding non-payment of minimum wages to daily wagger staff.**

Reso.26: The matter discussed in detailed. The Board opined that since the institute is paying minimum daily wage rate as notified by the Office of the Labour Commissioner, Govt. of Gujarat, the Board unanimously adopted following resolution;

“Resolved, that the office of the Assistant Labour Commissioner (Central), Ministry of Labour & Employment, GOI, Baroda, be informed that the Institute is already paying minimum wages as per notifications issued by the State Govt. from time to time.”


Item 27: To note and consider the representation received from beneficiary faculty members for CAS-2010.

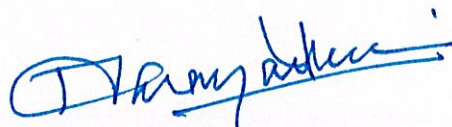
Reso.27: “Resolved to send reminder to the Ministry to grant approval to implement financial up-gradation under Career Advancement Scheme to the eligible faculty members conducted during July 2010.”

Item 28: To consider and approve the Intellectual Property Rights (IPR) policy for the Institute regarding.

Reso.28: “Resolved to approve the Intellectual Property Rights (IPR) policy for the Institute (**APPENDIX: 28.1**) under section 13(2)(a) of the NIT Act, 2007 (29 of 2007).”

The meeting ended with a vote of thanks to the Chair.


(H.A. PARMAR)
SECRETARY
BOARD OF GOVERNORS


(Dr. J. NARAYANA DAS)
CHAIRMAN
BOARD OF GOVERNORS