



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત  
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/BOG (68)/2429

Date:14.09.2023

To,  
All the Members  
Board of Governors  
SVNIT, Surat

**SUB: Minutes of the 68<sup>th</sup> Meeting of the Board of Governors held on  
12.09.2023**

Sir,

Please find enclosed the Minutes of the 68<sup>th</sup> meeting of the Board of Governors for Sardar Vallabhbhai National Institute of Technology, Surat held on 12.09.2023 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take appropriate action as per decision of the Board of Governors.

Encl.: As above

  
(Dr. Pramod Mathur)  
REGISTRAR  
& SECRETARY – BoG's

Copy to:  
Director



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT**

**MINUTES**

Minutes of the Sixty Eighth (68<sup>th</sup>) meeting of the Board of Governors of the SVNIT, Surat held on September 12, 2023 at 5:00 PM through Hybrid mode (Online and Offline) at SVNIT Surat. The following members were present:

1. **Prof. Dr. Bhim Singh,** : Chairman (Online)  
SERB National Science Chair & Emeritus  
Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member  
Director, SVNIT, Surat
3. **Mrs. Saumya Gupta** : Member (Online)  
Joint Secretary (NITs)  
Department of Higher Education,  
Ministry of Education, New Delhi 110115
4. **Shri Anil Kumar,** : Member (Online)  
Director, Finance (IFD)  
Ministry of Education,  
Shastri Bhavan, New Delhi 110115
5. **Shri Manaharbhair Sanspara** : Member (online)  
Chairman,  
Euro India Fresh Food Ltd., Surat
6. **Professor Amit Prashant** : Member (online)  
Professor, Civil Engg. Deptt.  
IIT Gandhinagar
7. **Prof. Harit K. Raval** : Member  
Professor (HAG), Deptt. of Mechanical  
Engineering, SVNIT, Surat.
8. **Dr. Namrata D. Jariwala** : Member  
Assistant Professor, Department of Civil  
Engineering, SVNIT, Surat
9. **Dr. Pramod Mathur** : Secretary  
Registrar, SVNIT, Surat

At the outset the Director Prof. Anupam Shukla warmly welcomed the newly appointed Chairman, BoG, Professor Bhim Singh alongwith all the members present and thanked them for sparing their valuable time for the meeting. Shri Rajiv Gandhi, CEO & Managing Director, Hester Biosciences Ltd., Ahmedabad was out of country and could not attend the meeting. Thereafter, following agenda items were deliberated:

*Ganesh*  
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**Item 68.01:** To confirm the minutes of the 67th meeting of the Board of Governors held on 20.07.2023.

**Reso.68.01:** It was informed to the Board that, one of the Member, has requested to defer the item No.67.07 & 67.08 and to discuss again regarding merit of the applications for sabbatical leave and requested to modify the resolution as "Item deferred for next BoG.". Accordingly,

*"Resolved to confirm the minutes of the 67<sup>th</sup> meeting of the Board of Governors held on 20.07.2023 with modification in resolution for item No. 67.07 & 67.08 as "Item defferred for next BoG Meeting."*

**Item 68.02:** To note and approve the action taken on the resolutions adopted by the Board of Governors in its 67th meeting held on 20.07.2023

**Reso.68.02:** *"Noted with modification in resolution No. 67.07 & 67.08."*

**Item 68.03:** Noting Items for consideration of Board of Governors

68.03.1(A) Status of Recruitment of Non Teaching posts:

(B) Status of Recruitment of Faculty posts:

68.03.2 (A) Abroad visit of faculty of the Institute

(B) Extension / nomination of Deanship/ Associate Deanship

(C) Nomination of Headship.

(D) Resignation of Employees

**Reso.68.03:** *"Noted. Further advised the completion of recruitment process in time bound manner with stipulated dates in each calendar year viz. June/December."*

**Item 68.04.:** To consider and approve the "Norms of granting Sabbatical Leave" at SVNIT, Surat

**Reso 68.04:** The Board was informed that a committee was constituted to propose the norms for Sabbatical leave to the employees of SVNIT Surat. The committee has proposed the norms for grant of Sabbatical Leave after referring the norms of other IITs/NITs. During discussion it was advised to modify the proposed clause in 4 (vii) from 10% to 15% and in 4 (x) regarding transfer of responsibility to co-investigator should be guided by the terms and conditions of the sponsoring agency. After deliberation it was;

*"Resolved to approve the Norms for Sabbatical Leave at SVNIT, Surat with modification and the Director of the institute is authorized to approve the sabbatical leave applications based on merit of the case."*



**Item 68.05.:** To note the recommendations of the 47<sup>th</sup> meeting of the Finance Committee to be held on 12.09.2023

**Reso 68.05:** *“Resolved to note the recommendations of the 47<sup>th</sup> meeting of Finance Committee held on 12.09.2023.”*

**Item 68.06.:** To approve the recommendations of the 47<sup>th</sup> meeting of the Finance Committee to be held on 12.09.2023

**Reso 68.06:** The following recommendations made by the 47<sup>th</sup> FC Meeting dated 12.09.2023 were approved:

FC Reso. No.	Item
47.03	Adoption of Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the Financial year 2022-23.
47.04	To grant permission for procurement of Laser Camera with synchronization and accessories at the estimated cost of Rs.95.00/- Lakhs (including GST @18%) under DST-FIST project grant.
47.05	To approve tendering process for availing Manpower Outsourcing Service Work at SVNIT, Surat (116 Nos.) at the estimated cost of Rs.5,03,61,996/- including Taxes.
47.06	To renew appointment of CAG empaneled Chartered Account firm M/s SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for financial year 2023-24 at a cost of Rs. 69030/-
47.07.1	AOB: Providing Laptops with standard software to faculty members and officers of the Institute

Following is the Item wise Resolution:

**FC Item No. 47.03:**

*“Resolved to approve adoption of Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the Financial year 2022-23.”*

**FC Item No. 47.04:**

*“Resolved to approve procurement of Laser Camera with synchronization and accessories at the estimated cost of Rs.95.00/- Lakhs (including GST @18%) under DST-FIST project grant through GeM/CPPP and to empower the Director, SVNIT,*

*Bramu*  
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*Surat to sanction the amount and issue purchase order to the eligible lowest bidder selected through bidding process."*

*"Further resolved, to authorize the Director of the Institute to allow use of institute IRG to meet any shortfall in procurement of equipments over and above the allocated grant under Sponsored Research projects."*

*"Further resolved, to modify the delegation of financial powers to the institute functionaries as delegated vide 42<sup>nd</sup> BoG Meeting Resolution No. 17 dated 12<sup>th</sup> October, 2015 for smooth day to day functioning. Suitable proposal may be placed in the subsequent Board meetings."*

**FC Item No. 47.05:**

*"Resolved to approve for availing contract for Manpower Outsourcing Service for a period of one year at SVNIT, Surat at the estimated cost of Rs.5,03,61,996/- including Taxes and to empower the Director, SVNIT, Surat to sanction the amount and issue work order to the eligible lowest bidder after bidding process. The period of contract may be renewed further subject to satisfactory performance of the contract. The expenditure will be met under OH-31."*

**FC Item No. 47.06:**

*"Resolved to approve appointment of M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for the financial year 2023-24 at the total cost of Rs. 69030/- including GST. The expenditure will be met under OH-31."*

**FC Item No. 47.07.1:**

*"Resolved to approve providing of laptop with standard software to all the faculty members and Officers of the institute on the basis of functional necessity to facilitate their requirements. The Director is empowered to approve indents for the same. The duration of issue, upkeep and return of the devices etc. may be framed in this regard."*

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**A.O.B.**

**Item 68.07.1: To consider and note on going repair work carrying out by NBCC for the various buildings constructed by NBCC during 2008-2016.**

The matter for defects in the buildings constructed by NBCC was discussed. It was noted that the New CRC building was constructed by NBCC and had been vacated within few years after its construction, due to dilapidated conditions of the building. The institute has sent numerous requests and reminders to NBCC which has not been attended and has not yielded any tangible results. The NBCC had engaged Experts from IIT Delhi, IIT Roorkee and CBRI Roorkee for the purpose of independent assessment of the new CRC building. The report from IIT Roorkee and CBRI Roorkee which is understood to contain their structural auditing and tests related reports/observations has not been shared with SVNIT Surat despite several requests already made. In the present situation, the Institute is not able to augment its intake capacity due to non-availability of the necessary infrastructure including New CRC building & various buildings constructed by NBCC, to cater for enhanced student strength. The Members suggested to constitute an independent committee by the institute with External Members from other institutes viz. IITs, NITs, SPA etc., with the mandate broadly covering, assessment of structural conditions of the new CRC building and other buildings constructed by NBCC, feasibility of its rehabilitation, redressal for structural issues/ technical solution for rehabilitation, if feasible, expected safe serviceable life after rehabilitation, estimated cost for repair and rehabilitation, legal aspects etc. The Director was authorized to constitute the committee with suitable experts from other institutes viz. IITs, NITs, SPA etc.. The report of committee may be placed before the Board of Governors for final decision.


*“Resolved to constitute a committee for assessment of structural conditions of the new CRC building and other buildings constructed by NBCC at SVNIT Surat, rehabilitation feasibility, redressal for structural issues/ technical solutions for rehabilitation if feasible, expected serviceable life after rehabilitation, estimated cost for repair and rehabilitation, legal aspects etc. Director of the Institute is authorized to constitute the committee with suitable Experts from other institutes/ organisations viz. IITs, NITs, SPA etc.. The report of committee may be placed before the Board of Governors for final decision.”*


*G. Mahesh*  
1419

**Reso 68.07.02: Opening of envelop of Selection Committee recommendation**

In view of mission mode recruitment, it was decided to hold next BoG Meeting on 21.09.2023 for opening of sealed envelopes for faculty selection. The meeting will be held through hybrid mode.

The meeting ended with vote of thanks to the Chair.

  
(Dr. Pramod Mathur)  
REGISTRAR &  
SECRETARY, BOG,  
SVNIT, SURAT

  
(Prof. Anupam Shukla)  
DIRECTOR &  
MEMBER, BOG,  
SVNIT, SURAT

की पट्टि  
CONFIRMED

  
अध्यक्ष / CHAIRMAN  
नियामक मंडल  
BOARD OF GOVERNORS  
स. व. रा. प्रौ. सं. सुरत.  
SVNIT, SURAT