



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT**

**MINUTES**

*Minutes of the Sixty Second (62<sup>nd</sup>) meeting of the Board of Governors of the SVNIT, Surat held on Wednesday, the 21<sup>st</sup> December, 2022 at 1:15 PM through hybrid mode (Online and Offline) at SVNIT Surat. The following members were present:*

1. **Prof. Anupam Shukla** : Chairman  
Director, SVNIT, Surat
2. **Ms. Saumya Gupta, IAS** : Member (Online)  
Joint Secretary (NITs)  
Department of Higher Education,  
Ministry of Education, Room No. 203  
C wing, Shastri Bhavan, New Delhi 110115
- Mrs. Veena Dunga** : Member (online)  
Dy. Secretary (NITs), Department of  
Higher Education, Ministry of Education,  
Shastri Bhavan, New Delhi 110115
3. **Shri Anil Kumar,** : Member (online)  
Director (IFD), Ministry of Education,  
Shastri Bhavan, New Delhi 110115
4. **Shri Rajiv Gandhi** : Member  
CEO & Managing Director,  
Hester Biosciences Ltd., Ahmedabad
5. **Shri Manharbhai Sanspara** : Member  
Chairman,  
Euro India Fresh Foods Ltd., Surat
6. **Prof. Amit Prashant** : Member (online)  
Professor, Civil Engg. Department,  
IIT Gandhinagar
7. **Prof. Harit K. Raval** : Member  
Professor (HAG), Deptt. of Mechanical  
Engineering, SVNIT, Surat.
8. **Dr. Namrata D. Jariwala** : Member  
Assistant Professor, Department of Civil  
Engineering, SVNIT, Surat
9. **Dr. Pramod Mathur** : Secretary  
Registrar, SVNIT, Surat

*Prashant*  
21/12/22

At the outset Prof. Anupam Shukla, Director and Chairman BoG warmly welcomed all the members present and thanked them for sparing their valuable time for the meeting. The following agenda items were deliberated:

**Item 62.01:** To confirm the minutes of the 61<sup>st</sup> meeting of the Board of Governors held on 27.09.2022 and the resolutions adopted through Circular Agenda.

**Reso.62.01:** *“Resolved to confirm the minutes of the 61<sup>st</sup> meeting of the Board of Governors held on 27.09.2022 and the resolution adopted through Circular Agenda.”*

**Item 62.02:** To note and approve the action taken on the resolutions adopted by the Board of Governors in its 61<sup>st</sup> meeting held on 27.09.2022.

**Reso.62.02:** As resolved in the agenda item no 61.17.3, it was clarified that the services of Shri Ajay Kumar Agarwal and Shri A K Jain are taken on contract basis in the ongoing major construction activities through CPWD. Their engagement should not be treated as regular employment, instead as need based consultant. The institute is taking their advice/ consultation from time to time through video conferencing/ telephonically/ meetings etc. to sort out the day to day issues related to the construction work. The Dean (P&D) has requested to extend their services for one more year or till completion of existing construction work under HEFA Phase-I. The Board emphasized to have weekly meeting with the consultant/ advisor to review ongoing construction activities in the campus.

*“Resolved to note the action taken on the resolutions adopted by the Board of Governors in its 61<sup>st</sup> meeting held on 27.09.2022.”*

*“Resolved to have weekly meeting with the consultant/ advisor to review ongoing construction activities in the campus.”*

**Item 62.03:** To note the minutes/recommendations of the 75<sup>th</sup> Meeting of the Building & Works Committee schedule to be held on 14.12.2022

**Reso.62.03:** It was informed to the members that the minutes of 75<sup>th</sup> Building & Works Committee meeting held on 14.12.2022 was circulated through email. After deliberations,

*“Resolved to note the recommendations of the 75<sup>th</sup> meeting of the Building & Works Committee held on 14.12.2022. The GFR 2017 provisions should be strictly followed for the works being taken up by the institute. It was advised that a summary of all ongoing works including new works, repair and maintenance*

*Anupam*  
10/1/2023

At the outset Prof. Anupam Shukla, Director and Chairman BoG warmly welcomed all the members present and thanked them for sparing their valuable time for the meeting. The following agenda items were deliberated:

**Item 62.01:** To confirm the minutes of the 61<sup>st</sup> meeting of the Board of Governors held on 27.09.2022 and the resolutions adopted through Circular Agenda.

**Reso.62.01:** The action taken on the agenda items were noted.

*“Resolved to approve the action taken on the resolutions adopted by the Board of Governors in its 61<sup>st</sup> Meeting held on 27.09.2022 and the resolution adopted through Circular Agenda.”*

**Item 62.02:** To note and approve the action taken on the resolutions adopted by the Board of Governors in its 61<sup>st</sup> meeting held on 27.09.2022.

**Reso.62.02:** As resolved in the agenda item no 61.17.3, it was clarified that the services of Shri Ajay Kumar Agarwal and Shri A K Jain are taken on contract basis in the ongoing major construction activities through CPWD. Their engagement should not be treated as regular employment, instead as need based consultant. The institute is taking their advice/ consultation from time to time through video conferencing/ telephonically/ meetings etc. to sort out the day to day issues related to the construction work. The Dean (P&D) has requested to extend their services for one more year or till completion of existing construction work under HEFA Phase-I. The Board emphasized to have weekly meeting with the consultant/ advisor to review ongoing construction activities in the campus.

*“Resolved to note the action taken on the resolutions adopted by the Board of Governors in its 61<sup>st</sup> meeting held on 27.09.2022.”*

*“Resolved to have weekly meeting with the consultant/ advisor to review ongoing construction activities in the campus.”*

**Item 62.03:** To note the minutes/recommendations of the 75<sup>th</sup> Meeting of the Building & Works Committee schedule to be held on 14.12.2022

**Reso.62.03:** It was informed to the members that the minutes of 75<sup>th</sup> Building & Works Committee meeting held on 14.12.2022 was circulated through email. After deliberations,

*“Resolved to note the recommendations of the 75<sup>th</sup> meeting of the Building & Works Committee held on 14.12.2022. The GFR 2017 provisions should be strictly followed for the works being taken up by the institute. It was advised that a summary of all ongoing works including new works, repair and maintenance*

*Anupam*  
*10/1/2023*



*etc. in a tabular form be provided alongwith minutes of building and works committee. The summary should have details of name of work, total cost, amount paid, balance payable, executing agency, expected completion, expenditure head etc. so as to assess the requirement of total amount payable by the institute for these works."*

**Item 62.04:** To note and approve the recommendations of the 44<sup>th</sup> meeting of the Finance Committee to be held on 21.12.2022

**Reso.62.04:** The recommendations made by the 44<sup>th</sup> Finance Committee Meeting held on 21.12.2022 were noted and approved. Action may be initiated for the works/ procurement of items as recommended by the Finance Committee as per provisions of GFR 2017. It was advised that the proposal requires specific approval from Board of Governors should be included separately in the Agenda item of the Board. After deliberations:

*"Resolved to approve the recommendations/ resolution of the Finance Committee Meeting held on 21.12.2022. Action be initiated for procurement of items/works as per provisions of GFR 2017."*

*"Further resolved, to provide summary of specific recommendations made by Finance Committee for approval of the Board in tabular form."*

**Item 62.05:** To consider to authorise Chairman BoG & Director to finalise the nominee of the Board of Governors in the Selection Committee(s) for recruitment of faculty and non-faculty position.

**Reso.62.05:** The Board was informed that, in the 61<sup>st</sup> BoG meeting held on 27.09.2022 the Chairman, BoG & Director was authorised to finalise the list of Experts as Board Nominee & Senate Nominee in the Selection Committee(s) for recruitment of faculty and non-faculty position in accordance with provisions of NIT Statutes. However, Board Nominee is also required to be nominated for the Selection Committee(s) for recruitment of faculty and non-faculty positions in accordance with provisions of NIT Statutes. The ministry representative emphasized that the interviews should be conducted through offline mode and presence of candidates and experts in the selection the nominee in physical mode should be preferred. After deliberation it was;

*"Resolved to authorize the Chairman, BoG & Director to approve the Board Nominee in the Selection Committee(s) for recruitment of faculty and non-faculty position in accordance with provisions of NIT Statutes. The list of person nominated should be placed before the Board for noting."*

*Bhaskar*  
*10/1/2023*

**Item 62.06:** To note and approve the Reservation Roster Register for Faculty cadre at SVNIT Surat and to initiate the recruitment drive for all cadre of faculty

**Reso.62.06** It was informed to the Board that, as per the discussion held in 61<sup>st</sup> meeting of BoG held on 27.09.2022, the ACoFAR has been constituted to assist the Director of the Institute to examine, short listing and other recruitment process as per guidelines of faculty recruitment rules in NITs vide order F. No. 33-9/2011-TS.III dated 30.11.2017. The updated recasted Reservation Roster Register for Faculty Cadre at SVNIT, Surat (merging the Assistant Professor Cadre of AGP 6000, 7000 & 8000 as one unit) alongwith recommendations of the ACoFAR was placed before the Board.

The recruitment process shall be conducted mainly based on the vacancies as per the reservation roster register and will be advertised for open to all. However, for the departments which are not having any vacancy movement in higher academic grade pay or cadre shall be carried out as per Schedule E of Statute 23 (5) (a) Note 1 (5) as specified in the selection process but it will be restricted to only for serving faculty members of respective department.

After deliberations, the Board is of the view to review the backlog position afresh at the level of Assistant Professor Grade I & II. The matter will be decided accordingly. The matter will be discussed again with draft advertisement of all the faculty cadres. Therefore,

*“Resolved to defer the matter and be placed again after reviewing the backlog position along with draft advertisement of all the faculty cadres.”*

**Item 62.07:** To consider the representation/ reply submitted by Dr. L. K. Saini Assistant Professor, Department of Physics to take appropriate action.

**Reso.62.07:** The Board was informed that the Board of Governors in its 49<sup>th</sup> Meeting held on 15/06/2019 resolved to initiate Regular Departmental Action (RDA) as per CCS (CCA) Rules against Dr L K Saini, Assistant Professor and authorized the Director to issue charge sheet as per CCS (CCA) rules. Accordingly, the inquiry against Dr. L. K. Saini was initiated and he was suspended vide Order No.E/LKS/636 dated 08/07/2019. His case was referred to the Central Vigilance Commission for their first stage advice. However, the Chief Vigilance Commission replied to submit the case through CVO, MHRD. Accordingly, the Institute has sent a letter to CVO, MHRD for first stage advice vide letter dated 06/09/2019 and CVO, MHRD advised to go for second stage advice in the matter vide letter dated 05/12/2019.

The charge-sheet was issued vide Memorandum dated 26<sup>th</sup> September 2019 against which Dr L K Saini morally accepted all Articles of the Charges vide letter dated

*Prahar*  
10/11/2023



03/10/2019. The Institute appointed the Inquiry Officer (I.O) and Presenting Officer (P.O) and the preliminary hearing was held on 18/10/2019 and on the same day the Charged officer accepted all the article of charges against him and inquiry was concluded.

After completion of inquiry his suspension was revoked on 15/11/2019. The Report of Inquiry Officer was placed before Board of Governors in its 53<sup>rd</sup> Meeting held on 14/03/2020 and it was resolved to forward the same to Chief Vigilance Commission, New Delhi through CVO of the institute for second stage advice. The matter was sent to CVO, Ministry of Education, New Delhi for 2<sup>nd</sup> stage advice and in response, the Vigilance Section advised the Institute to furnish tentative views of the Disciplinary Authority and CVO of the Institute. The matter was placed before the 57<sup>th</sup> Meeting of Board of Governors held on 26/03/2021 to provide tentative views and the Board decided its tentative views on the matter which was forwarded to CVO, Ministry of Education on 16.4.2021. The Vigilance Section, MoE, replied the same vide Letter on 25/10/2021. The copy of Inquiry report, tentative views of the Board of Governors of SVNIT alongwith advise of CVC was forwarded to Dr. L. K. Saini on 22/11/2021 and he has submitted his response on 20/12/2021, which was circulated to the Members of the Board in its 61<sup>st</sup> meeting held on 27.09.2022.

The matter was deliberated at length. During discussion, the members have some observations which requires more deliberation. Hence, in order to have natural justice, some more discussion will be required before arriving any disciplinary decision. Therefore,

*“Resolved to defer the matter and to be placed again in the Board Meeting.”*

**Item 62.08: To consider and approve the guidelines permitting institute faculty to act as Adjunct Faculty / Professor at other Institutions.**

**Reso 62.08** The Board of Governors in its 57<sup>th</sup> Meeting held on 26/03/2021 approved norms to engage adjunct Professor at the Institute based on guidelines issued by the Ministry from time to time. However, there are no specific rules for permitting the Institute faculty to act as Adjunct Faculty/ Professor at any other Institute. The proposed guidelines for permitting institute faculty to act as Adjunct Faculty / Professor at other Institutions as recommended by a committee was discussed. It was advised to review the same in line with guidelines available at other IITs/ NITs. After deliberations it was;

*“Resolved to refer back and to be placed again alongwith guidelines of other IITs/NITs.”*


**Item 62.09: Reporting Item for the Board of Governors**


*Prakash*  
*10/11/22*

**Reso.62.09** The Board took note of the following;


- (a) Noted the initiatives taken by the Institute for filling up the Vacant posts of various Non Teaching Group A, B & C posts.
- (b) Noted the employees permitted to visit abroad for attending international conference, workshop, visiting abroad during the period.
- (c) Noted acceptance of Technical Resignation of Dr. U. P. Rao, Assistant Professor, Department of Computer Science & Engineering and grant of leave at SVNIT, Surat for a period of two years w.e.f. 10/11/2022.
- (d) Activities carried out in the area of Research & Consultancy.
- (e) Nomination of Professor (Mrs) Upena Dalal, Department of Electronics Engineering as Dean (Alumni & Resource Generation) for a period of two years.
- (f) Noted the incidence that happened on 18.10.2022 during replacement of the damaged main drainage line behind Sarabhai Bhavan Hostel at SVNIT, Surat. It was advised to initiate the process for payment of compensation to the legal heirs of the deceased persons engaged by the Contractor, in case the Contractor fails to pay the compensation. The Director was authorized to pay the said amount in consultation.

The meeting ended with vote of thanks to the Chair.

  
SECRETARY  
BOARD OF GOVERNORS  
SVNIT, SURAT

  
CHAIRMAN  
BOARD OF GOVERNORS  
SVNIT, SURAT

की पुष्टि  
CONFIRMED

  
अध्यक्ष / CHAIRMAN  
नियामक मंडल  
BOARD OF GOVERNORS  
स. व. रा. प्रौ. सं. सुरत.  
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