



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/BOG(60)/ 1563

Date: 25.08.2022

To,
All the Members
Board of Governors
SVNIT, Surat

SUB: Minutes of the 60th Special Meeting of the Board of Governors
held on 29/07/2022

Sir,

Please find enclosed the Minutes of the 60th Special meeting of the Board of Governors for Sardar Vallabhbhai National Institute of Technology, Surat held on 29/07/2022 which were discussed and approved/ confirmed by the Board of Governors on 29/07/2022.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR &
SECRETARY

Copy to:
Director/ Dy. Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

MINUTES

Minutes of the 60th Special meeting of the Board of Governors of the SVNIT, Surat held on 29th July 2022 at 11:30 a.m. in the Conference Room of NIT Transit House, C-15, Panchsheel Enclave, New Delhi. The following members were present:

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|-----|--|---|------------------------|
| (1) | Prof. Anupam Shukla
Director, SVNIT, Surat | : | Chairman |
| (2) | Shri M L Soni
Director (NITs) representing
Ms. Saumya Gupta, IAS, Joint Secretary (NITs)
Department of Higher Education
Ministry of Education, Room No. 203
C wing, Shastri Bhavan, New Delhi 110115 | : | Member |
| (3) | Prof. Amit Prashant
Professor, Civil Engg. Department., | : | Member (online) |
| (4) | Shri Manharbhai Sanspara
Chairman, Euro India Fresh Foods Ltd., Surat
F-1177, Green Avenue Complex
Ghod Dod Road, Athvalines
Surat – 395 007. | : | Member (online) |
| (5) | Prof. H. K. Raval
Professor (HAG), Department of Mechanical Engg.
SVNIT, Surat | : | Member |
| (6) | Dr. Namrata D. Jariwala
Assistant Professor, Department of Civil Engg.
SVNIT, Surat | : | Member |
| (7) | Prof. P. L. Patel
Deputy Director, SVNIT, Surat | : | Special Invitee |
| (8) | Dr. Pramod Mathur
Registrar, SVNIT, Surat. | : | Secretary |

Leave of absence was noted for Shri Rajiv Gandhi, member BoG. It was informed to the Board that comments had been received from Director Finance, Ministry of Education on the agenda items vide letter no F.No. 3-21/2013-IFD (Pt.) dated 28.7.2022. The Board noted that Prof Anupam Shukla was appointed as Director by the Ministry of Education vide order no. F.No.35-1/2021-TS.III dated 22.3.2022 and he joined SVNIT on 30th June 2022. As per provision of NIT First Statutes clause 17(15), he will also discharge the functions of the Chairperson of SVNIT Surat till Chairperson is appointed by the Ministry of Education.

Professor Anupam Shukla, Chairman BoG and Director warmly welcomed all the members present and thanked them for sparing their valuable time for the meeting. He introduced the new members who were recently nominated/ appointed as BoG Members as follows:

- a. Ms. Saumya Gupta, IAS as Joint Secretary (NITs), Deptt. of Higher Education
- b. Shri Rajiv Gandhi, CEO & Managing Director, Hester Biosciences Ltd., Ahmedabad (Nomine of Government of Gujarat)
- c. Shri Manharbhai Sanspara, Chairman, Euro India Fresh Foods Ltd., Surat (Nomine of Government of Gujarat)
- d. Dr. Harit K. Raval, Professor (HAG), Department of Mechanical Engineering (Institute Senate Nominee)
- e. Dr. Namrata D. Jariwala, Assistant Professor, Department of Civil Engineering (Institute Senate Nominee)

The Chairman also thanked the outgoing members for their valuable suggestions, guidance and contribution made to the development of the Institute. The details of outgoing members are as follows:

- a. Shri Prashanbhai Pratapray Desai (Architect), Surat.
- b. Shri Nihar Indrajit Doctor (Industrialist), Surat.
- c. Dr. R. A. Christian, Professor, Deptt. of Civil Engineering, SVNIT, Surat.
- d. Dr. P. V. Bhale, Associate Professor, Deptt. of Mechanical Engineering

It was informed to the Board that Prof. S. R. Gandhi, former Director has completed his term appointment of 5 years on 24 October 2021 and thereafter, Prof. R. V. Rao was given charge as Temporary Director as per directions of the Ministry of Education. The Board appreciated the efforts/ contribution made by Prof. Gandhi and Prof. Rao for the growth of the Institute.



Thereafter, the following agenda items were deliberated:

Item 60.01 **To confirm the minutes of the 59th meeting of the Board of Governors held on 17-18 August 2021 and the resolutions adopted through Circular Agenda.**

Reso.60.01: The minutes of the 59th Meeting of the Board of Governors were circulated to all the members of the Board and no comments were received from any member. However, it was observed that in the resolution for item no. 59.13 it was indicated that ‘Resolved to ratify the approval given by the Institute Director, SVNIT Surat as Chairman BOG for the panel of Experts/ Nominee for the Direct Recruitment for the posts of Assistant Professor Grade-II’ whereas the matter was not discussed in the meeting. It seems to be a typographical error. Therefore, this para may be deleted from resolution no 59.13. The other resolutions are confirmed.:

“Resolved to confirm the minutes of the 59th Meeting of the Board of Governors held on 29/06/2021 with modification in resolution no. 59.13.”

Further, the Board took note that Due to urgency, some items were approved by the Board of Governors through different Circular Agenda vide dated 22.10.2021, 04.12.2022, 28.12.2021, 11.03.2022, 24.03.2022, 5.4.2022, 26.05.2022 after the 59th BoG meeting held on 17-18 August 2021.

“Resolved to confirm the resolutions adopted by the Board of Governors through Circular Agenda vide dated 22.10.2021, 04.12.2022, 28.12.2021, 11.03.2022, 24.03.2022, 5.4.2022, 26.05.2022 after 59th BoG meeting held on 17-18 August 2021”.

Item 60.02: **To consider and approve recommendations of the Committee constituted to assess the performance of the Senior Executive Engineer & Technical officer who was appointed during March 2021.**

Reso.60.02: The Board took note of the recommendations of the Committee constituted to assess the performance of the Senior Executive Engineer & Technical officer, who were appointed during March 2021. It was appraised that, for assessment of the aforesaid officers, the Committee has gone through the Annual Performance Appraisal Reports (APARs), the copy of Appointment orders and Joining Reports, Vigilance Clearance



certificates, Police verification and Medical fitness certificate. The Committee has recommended confirmation of their service at SVNIT on completion of their probation period. After deliberation, it was;

“Resolved to approve the recommendations of the Committee constituted to assess the performance and confirmation of service of Shri Deepam M. Patel, Senior Executive Engineer & Shri Dilay A. Parmar, Technical officer, as mentioned below:

Sr. No.	Name & Designation	Date of Joining	Date of confirmation	Level & GP
1.	Shri Deepam M. Patel, Senior Executive Engineer	30/04/2021	30/04/2022	Level-12 7600/-
2.	Shri Dilay A. Parmar, Technical officer	07/05/2021	07/05/2022	Level-10 5400/-

Item 60.03: To consider and approve recommendations of the Selection Committee meetings for Special Recruitment Drive for the post of Assistant Professor Grade-II held during 1-8 August 2021.

Reso.60.03: The Board was appraised that the following reserved category vacant post of Assistant Professor Grade-II (GP-Rs.6000) was advertised vide notification No.E/Advt.(AP)/Sp.Rectt.Drive/759/2020-21 dtd.10/06/2021 Date: 10th June 2021 under Special Recruitment Drive.

Name of the Post (s)	Pay Level (as per 7 CPC)	No of Vacant Posts					Total
		SC	ST	OBC	EWS	PWD	
Assistant Professor Grade - II (Civil Engineering, Computer Engineering, Electrical Engineering, Electronics Engineering, Mechanical Engineering)	Pay Level 10 (7 CPC) [PB-3 & AGP Rs. 6000] (6 CPC)	10	14	11	07	As per GoI norms	42

The written tests/ presentations/ interviews were conducted through offline mode during 1-9 August 2021. The recommendation of the selection committee was placed in the 59th BOG Meeting held on 17-18 August 2021, wherein it was decided to hold the recommendation of the selection committee and to be considered in subsequent BoG meeting after the joining of the new Director in the Institute. Till such time, the recommendations of the Selection Committee shall be valid. The decision was based on the communication received from Director, IFD, Ministry of Education vide letter no F.No.3-21/2013-IFD (Pt.) dated 16/08/202.

The written test/ interview for the posts of Assistant Professor Grade II were conducted during 1-9 August 2021 and as per Statues 23(13) of NIT Act 2007, “the recommendations of the Selection Committee shall remain valid for a period of one year from the date of the interview

and if for any reason the recommendations are not approved by the competent authority or appointment orders not issued after the approval of recommendations within the said period of one year, the recommendations shall lapse and fresh advertisement shall be issued.”

The Board observed that as per provisions of NIT Statutes, the selection committee for the appointment of Academic Staff (excluding the Director) should consist of the following members, namely:

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|--|-----------|
| (1) Director or Deputy Director | -Chairman |
| (2) Visitor's Nominee | -Member |
| (3) two nominees of the Board, one being an expert,
but other than a member of the Board | -Member |
| (4) one expert nominee of Senate from outside the Institute | - Member |
| (5) Head of the Department concerned
(for other than the post of Deputy Director and Professor) | -Member |

In view of the joining of the Director at the Institute, the Board was requested to consider and approve the recommendations of the Selection Committee meetings for the Special Recruitment Drive for the post of Assistant Professor Grade-II held during 1-9 August 2021.

The panel of experts of the selection committee for conducting the interview for the post of Assistant Professor Grade-II, which has not earlier approved by the BoG in the 59th meeting, was placed in the present BoG meeting (60th meeting) for rectification. It was observed by the BoG that the list of panels of experts attached to the note is not signed by the competent authority. There are some procedural lapses noticed by the BoG members in constituting the panel of experts as the same was constituted without the prior approval of BoG and Senate.

After deliberation, it was resolved;

“In view of discrepancies as stated above it was resolved not to open the recommendations of the Selection Committee meetings for the post of Assistant Professor Grade II of various departments held during 1-9 August 2021. The vacant post of faculty position should be re-advertised at the earliest.”

Item 60.04: To consider and approve recommendations of the Selection Committee meetings for the post of Deputy Registrar & Scientific/Technical Officer held during 25-27 July 2021.

Reso.60.04: The Board was appraised that the Institute has advertised various vacant posts (Direct Recruitment) of Group ‘A’, ‘B’ & ‘C’ during the month of March-April 2021. The Board of Governors, in its 57th meeting held on 26/03/2021 noted the initiatives taken by the Institute to advertise the vacant Direct Recruitment posts of Non-Teaching (Group ‘A’, ‘B’ and ‘C’).

The written test/ interview for the post of Deputy Registrar and Scientific/Technical Officer was conducted during 25-27 July 2021. The panel of experts and recommendation of the selection committee was placed in the 59th BOG Meeting held



on 17-18 August 2021, wherein it was resolved to hold the recommendation of the selection committee and to be considered in subsequent BoG meeting after joining of the new Director in the Institute. Till such time, the recommendations of the Selection Committee shall be valid. The decision was based on the communication received from Director, IFD, Ministry of Education vide letter no F.No.3-21/2013-IFD (Pt.) dated 16/08/2021.

The written test/ interview for the post of Deputy Registrar & Scientific/Technical Officer was held during 25-27 July 2021 and as per Statutes 23(13) of NIT Act 2007, "the recommendations of the Selection Committee shall remain valid for a period of one year from the date of the interview and if for any reason the recommendations are not approved by the competent authority or appointment orders not issued after the approval of recommendations within the said period of one year, the recommendations shall lapse and fresh advertisement shall be issued.

In view of the joining of the Director at the Institute, the Board was requested to consider and approve the recommendations of the Selection Committee meetings for the post of Deputy Registrar & Scientific/Technical Officer held during 25-27 July 2021. The sealed envelopes containing the recommendations of the Selection Committees were placed on the table for consideration of the Board.


After deliberation, it was;

"Resolved not to open the recommendations of the Selection Committee meetings for the post of Deputy Registrar & Scientific/Technical Officer held during 25-27 July 2021 in view of the provision of Statutes 23(13) of NIT Act 2007. Accordingly, the vacant post of non-faculty position should be re-advertised at the earliest."

Item 60.05: AOB. To note the report of the Director on recent achievements and activities taken up by the Institute during recent past.

The Director's report for different activities and achievements was informed to the members after the last 59th BoG meeting held on 17-18 August 2021. The Important points of activities and recent achievements are given below;

- a. New members on the Board of Governors & Finance Committee:
- b. List of staff members who have been relieved / superannuated/Expired/Vol. Retired during the period.
- c. Confirmation of employees
- d. Nomination / Extension of Deanship
- e. Appointment of Head of Departments
- f. List of staff who have been permitted to visit abroad to attend an international conference, workshops, etc.



- g. Sabbatical Leave to faculty members
- h. List of the Patents during the period since the last meeting of BoG
- i. List of the MoUs signed during the period since the last meeting of BoG

The Board noted the same.

Item 60.05: AOB – Annual Maintenance Contract (AMC) for Electrical System (LT) in the SVNIT campus, Surat.

It was informed to the Board that the existing contract for (LT AMC) for the year 2021-22 in force will end on 30th September 2022. The process of the new tender will take about 2-3 months time for its complete and the existing agency is not willing to extend its services for the work of LT AMC. Therefore, tendering process (CPPP) has to be initiated and finalized before the scheduled date. After deliberation, the Board authorized Director to approve the initiation of tendering process and may finalize the same after a recommendation from BWC and the Finance Committee of the Institute.

The minutes have been discussed and approved/confirmed by the Board on 29/7/2022.

The meeting ended with a vote of thanks to the Chair.



**SECRETARY
BOARD OF GOVERNORS
SVNIT, SURAT**



**CHAIRMAN
BOARD OF GOVERNORS
SVNIT, SURAT**