



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/BOG(56)/ 2063

Date: 28/11/2020

28 NOV 2020

To,
All the Members
Board of Governors
SVNIT, Surat

SUB: Minutes of the 56th Meeting of the Board of Governors held on
23/11/2020.

Sir,

Please find enclosed the Minutes of the 56th meeting of the Board of Governors for Sardar Vallabhbhai National Institute of Technology, Surat held on 23/11/2020 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably so as to reach on or before 4th December 2020 for necessary corrections. In case no comments are received by 4th December 2020 necessary action will be initiated as per decision of the Board.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR &
SECRETARY

Copy to:
Director/ Dy. Director/ Registrar



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

MINUTES

Minutes of the Fifty Sixth (56th) meeting of the Board of Governors of the Sardar Vallabhbhai National Institute of Technology, Surat held on Monday, the 23rd November, 2020 at 3:00 p.m. onwards in the Conference Room of Sardar Vallabhbhai National Institute of Technology, Surat.

Following members were present:

- | | | | |
|-----|--|---|---|
| (1) | Prof. S.R. Gandhi
Director, SVNIT, Surat | : | Chairman |
| (2) | Shri Madan Mohan
Additional Director General (HE),
Ministry of Education,
Govt. of India, New Delhi. | : | Member
(Through video-conferencing) |
| (3) | Shri D. K. Singh
Dy. Secretary (IFD),
Ministry of Education
Govt. of India, New Delhi | : | Member
(Through video-conferencing) |
| (4) | Prof. Amit Prashant
Professor, Civil Engg. Department.,
IIT, Gandhinagar. | : | Member
(Through video-conferencing) |
| (5) | Shri Prashant Desai
Director
DNA Healthcare Projects LLP, Surat | : | Member |
| (6) | Dr. R. A. Christian
Professor, Civil Engg. Department.,
SVNIT, Surat | : | Member |
| (7) | Dr. P. V. Bhale
Asso. Professor, Mech. Engg. Department.,
SVNIT, Surat | : | Member
(Through video-conferencing) |
| (8) | Prof. P. L. Patel
Deputy Director, SVNIT, Surat | : | Special Invitee |
| (9) | Dr. Pramod Mathur
Registrar, SVNIT, Surat. | : | Secretary |

Prashant
23/11/2020

Leave of absence was noted for Shri Nihar Doctor, Director, Envision Environ Technologies Pvt. Ltd., Surat who could not attend the meeting due to his pre occupancy.

At the outset Prof. S. R. Gandhi, Chairman BoG and Director warmly welcomed all the members present. He specially thanked the Ministry representative Shri Madan Mohan, Additional Director General (HE), Shri D. K. Singh, Dy. Secretary (IFD), and other external members Prof. Amit Prashant of IIT Gandhinagar and Shri Prashant Desai, DNA Health Care, Surat for sparing their valuable time for the meeting.

While wishing for the Diwali Greetings and safe stay during this COVID situation, he informed the August House that, Govt. of Gujarat issued instructions to start the regular classes in physical mode from 23rd November, 2020, however due to worsening situation again, the commencement of classes in physical mode have been postponed. The possibility will be explored to conduct the next BOGs meeting in Physics Mode, if COVID situation improves in the country. The Chairman informed the Board that,

- The Hon'ble Minister of Education, Govt. of India, New Delhi; Dr. Ramesh Pokhriyal "Nishank" has kindly consented to be the Chief Guest and deliver the Convocation Address in the 18th Convocation to be held in virtual mode on the 18th December 2020. He extended invitation to all the Members of the Board to participate in the 18th Convocation. The formal invitation along with link to join the ceremony will be sent in due course.
- He also informed that, SVNIT, Surat is organizing the Diamond Jubilee Celebrations during next one year and the 18th Convocation will mark the beginning of the celebrations. Detailed programme is being worked out by the Institute and the events will be organized depending on COVID situation in Physical or Virtual Mode.
- Scientist at Stanford University of USA have created a database of over 1,00,000 top-scientists of the world on the basis of standardized citation indicators. Two of the Institute Professor (HAG) are ranked high in the list as detailed below;
 - (i) Prof. R. V. Rao, Professor (HAG) in Mechanical Engineering ranked 74 in the world and stand No.1 in the country in Mechanical Engineering.
 - (ii) Prof. Z. V. P. Murthy, Professor (HAG) in Chemical Engineering ranked 1068 in world and stand at No.45 in India in Chemical Engineering.
- One of the faculty from the Civil Engineering Department, Dr. Ashish Dhamaniya, Associate Professor has received an International Project entitled "Warrants for automation of toll plazas under mixed traffic conditions" along with German Co-Partner Prof. (Dr.) Constantinos Antoniou at TU Munich under the DST DAAD call 2019.
- The Intellectual Property India has accepted the application and Generated Design Certificate for the work on "Design of Sediment Trap" by Dr. P. V. Timbadiya, Prof. P. L. Patel and Ph.D student Mr. S. B. Patel.
- Four cadets from NCC, SVNIT, Surat (5 Gujarat Battalian) have preserved their places among the top rankers of the Baroda Group of NCC by grabbing the 1st and 3rd positions in both SD (Boys) and SW (girls) categories for 'C' certificate examination. The credential of them are as follows;
 - SD Category:
 - Rank 1- CPL Siriprolu Sai Pranav (U16EC090)
 - Rank 3 – L/CPL Latil Goyal (U16EE069)

Gnanu
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SW Category:

Rank 1- JUO Twinkle K. Patel (116CY014)

Rank 3- JUO Shubhi Agarwal (U17CO109)

Members congratulated all above faculty and students for this unique achievements.

- He also informed that Draft SAR for the year 2019-20 was received from CAG Ahmedabad and the Institute has complied the query raised by the CAG. The Final SAR is expected to be received by the Institute from CAG Delhi by January 2021. The Annual Report for the year 2019-20 is being finalized by the Institute and will be submitted before the Board for approval through Circulation Agenda.
- As per CSAB/ JoSSA 2020 update, all the 1091 seats in UG programmes have been allotted in the 1st round, and as on 21st November 2020 458 students have been admitted apart from the 30 students in DASA category. In PG admission out of total 475 seats in 19 PG programmes, 435 students have been admitted in Academic Year 2020-2021. M.Tech admission is over. The induction programme for the newly admitted UG students will begin from 24th November 2020.
- The Finance Committee & Board of Governors have already approved the construction of a New Administrative building, Class room complex and Type- III quarters with an estimated cost of Rs. 99.21 (Rupees Ninety Nine Crores Twenty Lakhs only) through HEFA and additional Rs. 29.82 (Rupees Twenty Nine Crores Eighty Two Lack only) for a 500 seat hostel for EWS quota. The Institute is planning to start the work with foundation stone laying ceremony for these projects by February, 2021.

Chairman also acknowledged the constant support received form Ministry of Education GOI for providing guidance to SVNIT, Surat and sincerely thanked to all the Members of the Board for their constant support and encouragements.

Thereafter, Dr. Pramod Mathur, Secretary was requested to go through the agenda items. Following agenda items were deliberated:

Item 56.1: To confirm the minutes of the 55th meeting of the Board of Governors held on 21/09/2020.

Reso.56.1: While confirming the Minutes of the 55th Meeting of the Board of Governors held on 21/09/2020, the members noted that while preparing agenda notes, no specific name/designation be indicated in the agenda item in future. The institute may refer/ mention the reference of communication with File No. and date in the Agenda item. Accordingly, the necessary corrections shall be made in the title of the Agenda and minutes of the meeting for the agenda item No.55.12 before uploading the same on public domain.

“Resolved to confirm the minutes of the 55th meeting of Board of Governors held on 21/09/2020 after above correction.”

Item 56.2: To note and approve the action taken on the resolutions adopted by the Board of Governors in its 55th meeting held on 21/09/2020.


23/11/2020

- Reso.56.2:** “Resolved to note and approve the action taken on the resolutions adopted by the 55th meeting of the Board of Governors held on 21/09/2020. ”
- Item 56.3:** **To note and approve the minutes/recommendations of the 39th meeting of the Finance Committee held on 23/11/2020**
- Reso.56.3:** “Resolved to note and approve the recommendations of the 39th meeting of the Finance Committee held on 23/11/2020.”
- Item 56.4 :**
- (a) **To note the nomination of external Members to the Senate of SVNIT, Surat.**
 - (b) **To note the conveying the recommendations of the Board of Governors of SVNIT, Surat regarding amendments in the statutes of NITs and IEST, Shibpur to Ministry of Education, GOI, New Delhi.**
 - (c) **To note the cessation of Service of Daily Wagers beyond Sixty Years of Age.**
 - (d) **To note implementing Credit Tie-up/Cashless Medical Facilities with Multi-Specialty Empaneled Hospitals at CGHS rates for SVNIT employees as an integral part of Health Centre of the Institute.**
- Reso.56.4:** “Resolved to note the action initiated by the Institute during the recent past as detailed below:
- (a) The nomination by Chairperson for three External Members to the Senate of SVNIT, Surat.
 - (b) Conveying the recommendations of the Board of Governors of SVNIT, Surat regarding amendments in the statutes of NITs and IEST, Shibpur to Ministry of Education, GOI, New Delhi as per letter No.35-5/2017-TS.III dated 27/10/2020.
 - (c) Cessation of Service of Daily Wagers beyond Sixty Years of age at SVNIT, Surat.
 - (d) The implementation of Credit Tie-up/Cashless Medical Facilities with Multi-Specialty Empaneled Hospitals at CGHS rates for the employees of SVNIT as an integral part of Health Centre of the Institute.”
- Item 56.5:** **To approve conferment of the Degree to the Under Graduate (UG), Post Graduate (PG) & PhD Students during the 18th Convocation of this Institute which is expected to be held during 3rd/4th week of December 2020.**
- Reso.56.5:** It was informed to the BoG that the 18th Convocation of SVNIT, Surat will be held on 18th December 2020 in virtual mode. The total Nos. of Degrees to be awarded during 18th Convocation will be 1180 [i.e. 720 (B.Tech) + 261 (M.Tech) + 111 (5 years integrated M.Sc) + 01 (M.Tech (Reserach) + 87 (PhD)].
- “Resolved to approve the recommendations of the Senate for conferment of 1180 degrees to the B.Tech, M.Tech, 5 Years integrated M.Sc, M.Tech (Research) & PhD Students during the 18th Convocation of this Institute scheduled to be held on 18th December 2020”.

Pranav
28/11/2020

Item 56.6: To consider recommendations of the Senate for renaming of Departments of Applied Physics and Applied Chemistry.

Reso.56.6: The Board was briefed that, the Senate in its 49th Meeting held on 22/10/2020 has recommended changing names of the Applied Physics Department to Department of Physics and Applied Chemistry Department to Department of Chemistry for the benefit of the students.

“Resolved to approve the recommendations of the Senate to change the name of the **Department of Applied Physics to Department of Physics and Applied Chemistry Department to Department of Chemistry.**”

Item 56.7: To consider and approve the confirmation of probation period of faculty members to the post of Assistant Professor Grade (AGP Rs. 8000).

Reso.56.7: “Resolved to confirm 07 faculty members to the post of Assistant Professor Grade (AGP Rs. 8000) from the date mentioned against their names as per the recommendation of the internal committee comprising of Director, Dy. Director, Dean (FW), Registrar and concerned Head of the Department to evaluate their performance based on Faculty Performance Appraisal Form of the concerned faculty members as detailed below;

Sl. No	Name of the employee and Designation	Emp. Code	Deptt.	Date of Confirmation
(1)	(2)	(3)	(4)	(5)
1	Dr. Pandya Shaileshkumar Natvarlal	1320	MED	13-09-2020
2	Dr. Patel Vimalkumar Khandubhai	1321	MED	13-09-2020
3	Dr. Rathod Vikram Parsottambhai	1335	MED	13-09-2020
4	Dr. Engineer Pinalkumar Jadavbhai	1256	ECED	13-09-2020
5	Dr. Gohil Bhaveshkumar Navinchandra	1341	CoED	13-09-2020
6	Dr. Patel Jignesh Balubhai	1310	CED	13-09-2020
7	Dr. Sonvane Yogeshkumar Ashokbhai	1344	APD	13-09-2020

“Resolved further that, the letter for confirmation of probation will also include the clause - Other terms and conditions as mentioned in the offer of appointment will be applicable”.

Item 56.8: To consider the representation/ reply submitted by Shri D. B. Gohil, Associate Professor, Mech. Engg. Deptt. and take suitable decision in the matter.

Reso.56.8: A disciplinary proceeding under Rule 14 of the CCS (CCA) Rules 1965 was instituted against Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department vide this Office/Department Order No. E/DBG/705 dated 16-07-2019 on the two articles of charges framed against him.

Gnanu
28/11/2020

The statement of imputations of Misconduct or Misbehavior on which the Articles of charge were based, together with a list of Documents by which, and List of Witnesses of Institute by whom the charges were proposed to be sustained, were also forwarded to him along with the above said order dated 16-07-2019.

Shri R. C. Arora, (Rtd.) Director, CVC was appointed as the Inquiring Officer to inquire into the charges vide Order No E/SVNIT/DBG/IO/1257 dated 29th July, 2019. The Inquiry Officer vide report dated 29th January, 2020 submitted his findings that the two Articles of Charges framed against Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department, SVNIT Surat has been proved.

After due approval of the Board, a copy of the report of Inquiry was sent to Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department, SVNIT Surat vide Office Memo No E/DBG/628 dated 8th August, 2020 and he was given an opportunity of making his submission on the report of the inquiry. His submissions on the Report of inquiry were received vide his letter dated 24th August, 2020. The said representation of Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department has been carefully considered by the Members of the Board. The points raised by him in his representation were examined in the light of records of the case.

On considering the report of the Inquiry Officer, other relevant records of the case, and submissions made by Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department in response to the inquiry report, the Board of Governors has decided to accept the findings of the Inquiry Officer.

After careful consideration of the records of the Inquiry and the facts and circumstances, the Board has come to the conclusion that Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department acted in a manner of unbecoming of an employee of the Institute. The Members of the Board has unanimous view that ends to justice would be met if a major penalty under CCS (CCA) Rules 1965 vide rule 11 (v) is imposed upon him. Accordingly, the following Major penalty is hereby imposed on Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department:

“resolved to impose the penalty of reduction to a lower stage in the existing timescale of pay by two stages for a period of two years on Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department, SVNIT Surat with effect from the date of issue of order. He would not earn increments during the currency period of the penalty. The penalty has cumulative effect of postponing his future increments of pay to that extent.”

The Board further decided that:

- a) Shri D B Gohil shall not be assigned any administrative responsibilities during currency period of penalty. Further, he will not be considered for appointment to higher position at SVNIT Surat till the completion of the Currency Period of Penalty. He will not be appointed as course coordinator of the subject during his service period and he will not deny for submission of answer scripts to the Course Coordinator as and when asked for.


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- b) During currency period of penalty, the behavior of Shri D. B. Gohil will be monitored by the Institute Authorities. Complaints if any, shall be dealt accordingly and reported to the Board of Governors from time to time.
- c) Upon issue of order for imposition of penalty, the suspension order issued for Shri D. B. Gohil, Associate Professor, Mechanical Engineering Department shall be revoked with immediate effect.
- d) The period of Suspension shall not be treated as on duty.
- e) The Director of the Institute is authorized to issue necessary Orders on this issue.

“Further resolved to confirm above resolution during the meeting itself to enable the Director to issue necessary orders.”

Item 56.9: To consider the representation/ reply submitted by Dr. D. P. Vakharia, Former Incharge Registrar and Professor, Mechanical Engineering Department and to take suitable decision in the matter.

Reso.56.9 Keeping in view the observations of few BoG Members the agenda item 56.9 is modified as under:

“To consider the representation/ reply submitted by Dr. D. P. Vakharia, Former Incharge Registrar and Professor, Mechanical Engineering Department and to take suitable decision in the matter.”

A disciplinary proceeding under Rule 14 of the CCS (CCA) Rules 1965 was instituted against Dr D. P. Vakharia, Professor, Mech. Engg. Deptt SVNIT Surat, vide this order No. E/DPV/947 dated 11/07/2019 on the four articles of charge framed against him. A statement of imputations of Misconduct or Misbehaviour on which the Articles of charge were based, together with a list of Documents by which, and a List of Witnesses by whom, the charges were proposed to be sustained, were also forwarded to him along with the above said order dated 11th July, 2019.

Shri R. C. Arora, (Rtd.) Director, CVC was appointed as the Inquiring Officer to inquire into the charges vide Order No E/SVNIT/DPV/IO/1258 dated 29th July, 2019. The Inquiry Officer vide report dated 4th September, 2020 gave a finding that the first three Articles of Charges framed against Dr. D. P. Vakharia, Professor, Mech. Engg. Deptt has been proved and fourth Article of Charge is partly proved.

A copy of the report of Inquiry was sent to Dr. D. P. Vakharia, Professor, Mech. Engg. Deptt vide Office Memo No. E/DPV/1171 dated 1st October 2020 after due approval of the Board and he was given an opportunity of making his submission on the report of the inquiry. His submissions on the Report of inquiry were received vide his letter dated 28th October 2020. The said representation of Dr. D. P. Vakharia has been carefully considered by the Members of the Board. The points raised by him in his representation were examined in the light of records of the case.

Pranav
28/11/2020

On considering the report of the Inquiry Officer, other relevant records of the case, and submissions made by Dr. D. P. Vakharia, Professor, Mechanical Engineering Department in response to the inquiry report, the Board of Governors has decided to accept the findings of the Inquiry Officer.

After careful consideration of the records of the Inquiry and the facts and circumstances, the Board has come to the conclusion that Dr. D. P. Vakharia, Professor, Mechanical Engineering Department acted in a manner of unbecoming of an employee of the Institute. The Members of the Board has unanimous view that ends to justice would be met if a major penalty under CCS (CCA) Rules, 1965 vide rule 11 (v) is imposed upon him. Accordingly, the following Major penalty is hereby imposed on Dr. D. P. Vakharia, Professor, Mechanical Engineering Department:

“resolved to impose the penalty of reduction to a lower stage in the existing timescale of pay by two stages for a period of two years on Dr. D. P. Vakharia, Professor, Mechanical Engineering Department, SVNIT Surat with effect from the date of issue of order. He would not earn increments during the currency period of the penalty. The penalty has cumulative effect of postponing his future increments of pay to that extent.”

The Board further decided that:

- a. Dr. D. P. Vakharia shall not be assigned any administrative responsibilities during his service period.
- b. Dr. D P Vakharia will not be considered for appointment to higher position at SVNIT Surat till completion of the Currency Period of Penalty.
- c. Upon issue of order for imposition of penalty, the suspension order issued for Dr. D. P. Vakharia, Professor, Mechanical Engineering Department shall be revoked with immediate effect.
- d. The period of Suspension shall not be treated as on duty.
- e. The Director of the Institute is authorized to issue necessary Orders on this issue.

“Further resolved to confirm above resolution during the meeting itself to enable the Director to Issue necessary orders.”

Item 56.10: To consider the representation/ reply submitted by Dr Patijkumar Kishorchandra Shah , Technical Assistant (SG-I), Central Computer Centre & Former I/C Dy. Registrar (A/cs) and to take suitable decision in the matter.

Reso.56.10: Keeping in view the observations of few BoG Members the agenda item 56.10 is modified as under:

“To consider the representation/ reply submitted by Dr Patijkumar Kishorchandra Shah, Technical Assistant (SG-I), Central Computer Centre & Former I/C Dy. Registrar (A/cs) and to take suitable decision in the matter.”

Mahesh
28/11/2020

A disciplinary proceeding under Rule 14 of the CCS (CCA) Rules 1965 was instituted against Dr Patijkumar Kishorchandra Shah, Technical Assistant (SG-1), Central Computer Centre and Former I/C Dy. Registrar (A/cs), SVNIT Surat vide Memo No. E/PKS/509/2019-20 dated 27.05.2019 on the three articles of charges framed against him.

A statement of imputations of Misconduct or Misbehaviour on which the Articles of charge were based, together with a list of Documents by which, and a List of Witnesses by whom, the charges were proposed to be sustained, were also forwarded to him along with the above said order dated 27.05.2019.

Shri R. C. Arora, (Rtd.) Director, CVC was appointed as the Inquiring Officer to inquire into the charges vide Order No E/SVNIT/PKS/IO/946 dated 11th July, 2019. The Inquiry Officer vide report dated 11th June, 2020 submitted his finding that the three Articles of Charges framed against Dr Patijkumar Kishorchandra Shah has been proved.

A copy of the report of Inquiry was sent to Dr Patijkumar Kishorchandra Shah vide Office Memo No. E/PKS/558 dated 30th July, 2020 after due approval of the Board of Governors and he was given an opportunity of making his submission on the report of inquiry, which were received vide his letter dated 14th August, 2020. The said representation of Dr Patijkumar Kishorchandra Shah has been carefully considered by the Members of the Board. The points raised by him in his representation were examined in the light of records of the case.

On considering the report of the Inquiry Officer, other relevant records of the case, and submissions made by Dr. Patijkumar Kishorchandra Shah in response to the inquiry report, the Board of Governors has decided to accept the findings of the Inquiry Officer.

After careful consideration of the records of the Inquiry and the facts and circumstances, the Board has come to the conclusion that Dr. Patijkumar Kishorchandra Shah acted in a manner of unbecoming of an employee of the Institute. The Members of the Board has unanimous view that ends to justice would be met if a major penalty under CCS (CCA) Rules 1965 vide rule 11 (v) is imposed upon him. Accordingly, the following Major penalty is hereby imposed on Dr. Patijkumar Kishorchandra Shah:

"resolved to impose the penalty of reduction to a lower stage in the existing timescale of pay by two stages for a period of two years on Dr. Patijkumar Kishorchandra Shah with effect from the date of issue of order. He would not earn increments during the currency period of the penalty. The penalty has cumulative effect of postponing his future increments of pay to that extent."

The Board further decided that:

- a. Dr. Patijkumar Kishorchandra Shah shall not be assigned any administrative responsibilities during his service period at SVNIT Surat.

Pranav
28/11/2022

- b. The recommendations of Departmental Promotion Committee for Dr Patijkumar Kishorchandra Shah, Technical Assistant (SG-1) kept in Sealed Cover shall not be acted upon. His fitness for promotion will be considered afresh only after completion of Currency Period of the Penalty.
 - c. Further, he will not be considered for appointment to higher position at SVNIT Surat till completion of the Currency Period of Penalty.
 - d. Upon issue of order for imposition of penalty, the suspension order issued for Dr. Patijkumar Kishorchandra Shah shall be revoked with immediate effect.
 - e. The period of Suspension shall not be treated as on duty.
 - f. The Director of the Institute is authorized to issue necessary Orders on this issue.
- “Further resolved to confirm above resolution during the meeting itself to enable the Director to Issue necessary orders.”

Item 56.11: To consider and approve the proposed delegation of Financial Power & Administrative powers to functionaries of Institute.

Reso.55.11: The Board was briefed about the existing financial power of the Director and other functionaries of the Institute which was approved by the Board in its 42nd Meeting held on 12/10/2015. Considering involvement of various functionaries in the system, the delegation of financial power is essential for smooth functioning of the system.

It was also emphasized that, the delegation of power to the functionaries will be limited to their respective functional area only. Further, the Institute should decide the maximum annual ceiling of the extent of financial power to be given to the functionaries of the Institute. After deliberation it was;

“Resolved to approve the proposed delegation of Financial & Administrative powers to functionaries of Institute (**APPENDIX: 56.11**)”.

“Resolved that the delegated power to individual functionaries are restricted to their working domain and subject to availability of fund in the respective expenditure head.”

“Resolved that all Non-consumable (Capital) expenditures will require administrative approval from Director of the Institute”.

“Resolved further that the maximum annual ceiling for functionaries other than Director, Dy. Director and Registrar to exercise the delegated powers shall be limited to 15 (fifteen) times of the power delegated to the individual functionaries in a year. The delegated power shall be reviewed after one year. The Director may increase/decrease the maximum annual ceiling for individual functionaries on case to case basis.”

Gnanan
28/11/2020

“Resolved further that, the Chairman BOG may impose conditions or withdraw any of powers delegated to any functionaries. The delegated powers cannot be re-delegated further. Delegation of powers will not be applicable to the person holding temporary in-charge”

“Resolved further that, all minor works and Works pertaining to repair and maintenance above threshold limit needs administrative approval and budgetary sanction by Building and Works Committee within the approved budgetary provision of the Institute.”

Item 56.12: To nominate one member on the Building & Works Committee of the Institute.

Reso.56.12: “Resolved to nominate Shri A. K. Jain, Special Director (Retd.), CPWD as Board nominee on the Building & Works Committee under clause 12(iii) of the First Statutes under NIT Act, 2007 for a period of 3 years.”

“Resolved further to authorize Director, SVNIT Surat to nominate one Member each in Building & Works Committee as per clause 12 (1) (vi) of First Statutes under NIT Act, i.e. one Expert each from Civil and Electrical Engineering Wing of Central or State Government or any autonomous body of repute be made at Institute Level”.

Item 56.13: To consider requesting NIT Council to nominate two members on the Board of Governors of SVNIT Surat as per NIT Act clause 11 (e).

Reso.56.13: “resolved to refer the matter to Ministry for further follow up and direction on the issue.”

Item 56.14: To consider Tuition fee waiver to SC/ST/PH/EWS category students of five years integrated M.Sc. programme at SVNIT, Surat.

Reso.56.14: The Board was briefed that, the students of SC/ST/PH/EWS category students of five years integrated M.Sc. programme at SVNIT, Surat are requesting for tuition fee waiver at par with M.Tech students of the Institute as per, Reso.12.17 of 12th Meeting of Council of NITSER held on 25/09/2019, issued vide Ministry of Education letter No.F.35-9/2019 – TS.III dated 26/12/2019. The Institute sought clarification from the Ministry of Education vide letter No.E/807 dated 20/08/2020 and subsequent email dated 05/11/2020 as many students of SC/ST/PH category of M.Sc. Integrated (2nd Year) have not paid their fees for this academic year 2020-21 and the semester examination will commence in the first week of December 2020. The reply from the Ministry is still awaited. The representative of the Ministry emphasized that, the tuition fee waiver to any category of the students be only approved by the Council of NITs. After deliberation, it was;

“Resolved to follow the directives of the NIT Council for tuition fee waiver to SC/ST/PWD/EWS for Integrated M.Sc. students of SVNIT Surat.”

Manu
23/11/2020

- Item 56.15: To consider age of superannuation of Dr. N. K. Datta, Associate Professor, Physical Education Section at par with faculty or non faculty.

Reso.56.15: The Board was briefed that, Dr. N. K. Datta was appointed as Lecturer in Physical Education Section and subsequently granted promotion under Career Advancement Scheme (CAS) at par with faculty members from time to time. Further, his pay scale was mapped to AGP of Rs 9500/- during 2018 considering him as Faculty in the institute. He will be completing 60 years of age in January 2021. As per decision of NIT Council dated 15.10.2013 the physical education personnel who are already continuing as faculty may be allowed in the same position till he/she retires. Thus, cadre of such physical education personnel would be as dying cadre after the incumbent retires. After deliberation it was

“Resolved that, the age of superannuation of Dr. N. K. Datta, Associate Professor in Physical Education be considered at par with Faculty as his initial appointment was as Faculty only. In future, the Institute will not appoint any faculty for Physical Education section of the Institute.”

- Item 56.16: To consider recommendations of the committee to suggest the higher criteria for faculty recruitment/selection.


Reso.55.16: “Resolved to withdraw the item.”

- Item 56.17: To consider and approve proposal for starting a new academic programme of 2 years M.Sc. in Physics by the Department of Applied Physics.


Reso.56.17: “Resolved to refer back the item for submitting detailed Agenda after availability of adequate faculty in the department, detailed Financial Implication for starting of course etc. duly recommended by the Institute Senate.”

The meeting ended with vote of thanks to the Chair.


28/11/2020
SECRETARY
BOARD OF GOVERNORS
SVNIT, SURAT


28/11/2020
CHAIRMAN
BOARD OF GOVERNORS
SVNIT, SURAT

की पुष्टि
CONFIRMED


26/3/21
अध्यक्ष / CHAIRMAN
नियामक मंडल
BOARD OF GOVERNORS
SVNIT, SURAT



MINUTES OF THE MEETING

A meeting with the following officials of the Institute held on 12-08-2020, 26-08-2020 and 04-09-2020 in the Office of Deputy Director, SVNIT Surat to discuss the Revision of Financial Powers delegated to the functionaries of the Institute vide Resolution No 17 of 42nd BoG Meeting dated 12th October, 2015

The Delegation of financial powers to various functionaries have been approved in the 42nd Meeting of the Board of Governors dated 12th October, 2015 vide Resolution No. 17. The Extent of Power delegated to various Functionaries were required to revisit in order to smoothen the administrative processes. It was felt that Delegation of Financial Power can be revised to Administrative and Academic functionaries of the Institute. In this context a committee was constituted vide office order No E/151 dated 09 June 2020 by the competent authority of the institute.

Members present:

1. Prof. P. L. Patel, Deputy Director : Chairperson
2. Dr. Pramod Mathur, Registrar : Member
3. Dr. G J Joshi, Dean (Planning and Development) : Member
4. Dr. P.V. Bhale, Associate Professor : Member
5. Dr. K. D. Yadav, Professor in-Charge (Admn.) : Invitee Member
6. Dr. P. V. Timbadiya, Prof. I/C, Finance & Accounts.: Member
7. Shri Kamlabh Kumar Singh, Dy Registrar (Estt.) : Member Secretary

As per provisions of First Statute under NIT Act 2007 (29 of 2007) enacted by Gazette Notifications dated 23rd April, 2009 vide Statute 17(16), the Director may with the approval of the Board delegate any of his powers, authorities or responsibilities vested in him by virtue of the Act and Statutes to one or more members of Academic or Administrative Staff of the Institute. After thorough deliberations on the issue, the committee member recommended the followings:

1. The committee opined that though Financial Power has been delegated vide 42nd Meeting of the BoG to various functionaries of the Institute in 2015, there is a need to revise the delegation of extent of Financial power in order to smoothen the administrative processes.
2. The Committee reviewed the delegation of power approved in few of the NIT's. It is proposed to modify the Administrative and Financial Power as detailed below:

Sl. No.	Functionaries		Extent of Existing Financial Power Delegated up to		Proposal for Extent of Administrative and Financial Power Delegated up to
1	Board of Governors		Full Power		Full Power
2	Building and Works Committee		BWC – Up to Rs 50 Lakhs		Up to Rs 50 Lakhs to all minor works and works pertaining to repair and maintenance
			Director - Up to Rs 5 Lakhs		Up to Rs 30 Lakhs to all minor works and works pertaining to repair and maintenance
3	Director		Consumable	Rs 50 Lakh	Up to Rs 50 Lakhs on each occasion for procurement of Goods and Services
			Non Consumable	Rs 25 Lakh	
			Temporary Contingency	Rs 5 Lakh	
4	Deputy Director				Up to Rs 5 lakhs on each Occasion
5	Deans	Dean (SW) (From Institute's Fund / From Gymkhana Fund)	Consumable	Rs 2 lakh	Up to Rs 2.5 lakhs on each Occasion to their respective functional domains subject to financial concurrence from Accounts Section for availability of funds. a. Dean (SW)- Students Activities b. Dean (P&D) - Civil / Electrical
		Dean (R&C) (For Externally Funded Projects)	Non Consumable	Rs 1 Lakh	

Sl. No.	Functionaries	Extent of Existing Financial Power Delegated up to		Proposal for Extent of Administrative and Financial Power Delegated up to
	Dean (P&D) (For Maintenance of Estate)	Temporary Contingency	Rs 50,000	Works
	Dean (FW)	Nil	Nil	c. Dean (R&C) - R&D / Consultancy Projects and Other allied expenditure within approved & allotted grant of the year d. Dean (Academic)- scholarship & other allied expenditure within approved & allotted grant of the year e. Dean (FW)- Matters related to CPDA
6	Registrar	Nil		Up to Rs 2.5 lakhs on each Occasion subject to availability of funds
7	Heads of Departments	For Departmental Expenses	Consumable Non Consumable Temporary Contingency	Rs 25,000 Rs 10,000 Rs 5,000
				Upto Rs 1 lakh on each Occasion for all expenditures under allotted grant including Department Developmental Fund to the respective Departments

3. The Committee opined that clearance of Accounts is pre-requisite for any Financial / Administrative approval. However, estimate above Rs 50 Lakhs needs approval from the FC / BoG of the Institute.
4. The above delegation shall be subject to observance of general principle of delegation as detailed below:
 - a. Delegation of power shall be exercised strictly as per Rules regulations, norms and procedure adopted by the institute.
 - b. Unless otherwise provided, all delegation is on each occasion basis.
 - c. The delegated power to individual functionaries are restricted to their working domain and subject to availability of fund in the respective expenditure head.
 - d. The availability of fund should be ensured before obtaining approval from the competent authority. The Financial Concurrence should be obtained from Accounts section before expenditure sanction and placing the supply/work order.
 - e. All purchase procedure/ tendering norms should be followed.
 - f. In financial matters, splitting of work, purchase orders, etc. should not be done to avoid seeking approval of the higher competent authority.
 - g. The Chairman BOG may impose conditions or withdraw any of powers delegated to any Officers.
 - h. The delegated powers cannot be re-delegated further.
 - i. Delegation of powers will not be applicable to the officers holding temporary in-charge.
 - j. All minor works and Works pertaining to repair and maintenance above Rs 30 Lakhs needs administrative approval and budgetary sanction by Building and Works Committee within the approved budgetary provision of the Institute.
 - k. All Routine recurring expenditures shall be sanctioned by the Director.
 - l. Procurements of all the Goods and Services having estimated cost of above Rs 10 Lakhs requires recommendations of Institutes' Purchase Committee.
5. The authorities delegated financial power shall give approval for various expenditures on receipts of proposals with detailed justification and availability of funds ensured from Accounts Section.
6. The revised delegation of Financial Power shall be placed in FC/BoG for approval.

Kamlesh K. H
(Kamlesh Kumar Singh) 4/9/20

K. D. Yadav
(Dr. K. D. Yadav)
Special Invtee

P. V. Bhale
(Dr. P. V. Bhale) 04 Sep 2020

P. V. Timbadiya 4/9/20 (Dr. P. V. Timbadiya)
P. Mathur 4/9/20 (Dr. Pramod Mathur)

J. Joshi 4-11-20 (Dr. J. Joshi)

Recommendations of the committee is submitted to the Institute Director for further action.
(Prof. P. L. Patel) 04-09-2020