



MINUTES

Minutes of the **Forty second** meeting of the **Board of Governors** of Sardar Vallabhbhai National Institute of Technology Surat held on **Monday, the 12th October 2015, at 12:00 Noon.** onwards in the **Hotel J.R.D. Exotica, A-1/284, Safdarjung Enclave, New Delhi-110029.**

The following were present:

- 1) **Mrs. Jaya Panvalkar** : **Chairperson**
Hon'ble Chairperson BoG
(Former Senior Director and Site Leader
NVIDIA Pune Design Centre)
B-702, Kapilvastu, Nr. Pratignya Hall
Karvenagar, Pune- 411052
- 2) **Prof. Sudhir K. Jain** : **Member**
Director
SVNIT & IITGN
- 3) **Shri Raju Srinivasan** : **Member**
Director, MHRD
- 4) **Shri Satpal Sharma** : **Member**
Under Secretary
IFD, MHRD
- 5) **Prof. Pranab Kumar Mohapatra** : **Member**
Professor, CE Deptt
I. I. T. Gandhinagar
- 6) **Prof. H. B. Naik** : **Member**
Professor, ME Deptt
SVNIT, Surat

- 7) **Dr. (Mrs.) V. A. Shah** : **Member**
Associate Professor, EE Deptt
SVNIT, Surat
- 8) **Prof. D.K. Ghosh** : **Invitee**
Ret'd Professor
Deptt of Physics
IIT Bombay
- 9) **Prof. D. P. Vakharia** : **Secretary**
Incharge Registrar

Item 1 : Opening Remarks of the Chairperson

Reso. 1 : The Chairperson welcomed all the attendees in the meeting. She expressed her gratitude towards representatives of MHRD for their participation in the meeting. She also welcomed Prof. Pranab K Mohapatra of IIT Gandhinagar as the new member of the Board.

The Chairperson expressed her concern on acute deficiency of trained man power in various sections of the Institute.

The Chairperson also informed the members about the decision of the High Court of Gujarat on the sexual harassment case of the Institute.

Item 2 : To consider Director's Overview Report

Reso. 2 : The Director presented his overview report which is placed as **Appendix 2.1** of the minutes. During discussions on overview report, the Board noted the various steps taken by the Director to streamline the affairs of the Institute. Further,

- (a) The Board resolved that separate bank account will be opened not only for endowment/corpus funds and external funds (for consulting, sponsored research etc.) but also for student fees and other receipts. This will ensure that the Main Account of the Institute will handle only MHRD grants, and will enable better control on funds.

- (b) MHRD representative pointed regarding the guidelines issued by MHRD vide letter No.21-81/2014-TS-II dated 16 February 2015 for hiring Adjunct Faculty in Centrally Funded Technical Institutions (CFTIs). Accordingly, the Board resolved to form the following Standing Committee on faculty affairs to make contractual faculty appointments of upto two years on consolidated remuneration. The minutes of the committee will be reported to the Board:

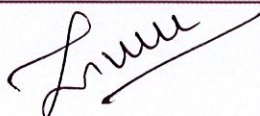
Director : Chairman
Dean (R&C)
Dean (FW)
Dean (Academics)
HoD of concerned Department
One additional HoD other than the concerned department

- (c) The Board desired that the process for engagement of temporary senior staff on contract/ deputation be expedited so as to better manage affairs of the Institute.

DIRECTOR'S OVERVIEW REPORT ON THE INSTITUTE

I took the responsibility of SVNIT on May 29 2015, and have had a fair opportunity to understand the Institute in this period. In the following, I have outlined my impressions of the Institute during the last about four months so as to keep the Board informed.

1. **Students:** The student body has a high level of enthusiasm for the Institute. They particularly appreciate the excellent hostel facilities and infrastructure that SVNIT provides. However, they do express concerns about being taught by the "Teaching Assistants (TA)". In one case, a student mentioned "*it is not clear if the TA is teaching us, or we are teaching the TA*". Elections of the Student's Council were conducted successfully and Dean (SW) and his team did a great job to ensure that. I see great potential in the student body, if handled with a bit more engagement by the faculty and if we can find ways to improve the teaching-learning processes at the Institute.
2. **Academics:** The admission process has gone smoothly and the Dean (Academics) and his concerned colleagues are to be appreciated for the same. There is a concern expressed by many that the Institute is no longer providing the quality teaching-learning experience to its students, as it used to during the REC days. This requires significant efforts by the faculty.
3. **Research:** The Institute is doing very well indeed with respect to research, as seen by number of PhD degrees being awarded, as well as with respect to the publications in comparison with other NITs. There is of course scope for improvements, but I am indeed happy to see some statistical comparison in this regard.
4. **Faculty:** There are a large number of vacancies in the faculty and there has not been any substantial recruitment of faculty in recent times. There is a high level of dissatisfaction in the faculty on account of a) lack of promotions for quite sometime, and, b) lack of new faculty recruitment. Over the years, the ownership of the Institute by faculty has been on decline. There are some court cases on faculty issues, and there is an issue of pay-fixation of about 19 faculty members wherein the auditors have sought significant recovery of salary paid to them over the years.
5. **Teaching Assistants:** More than 100 Teaching Assistants seem to be working in the Institute: they not only handle laboratory and tutorial classes, but also deliver lectures as instructors. In some departments, more than 50% of the lectures are delivered by the Teaching Assistants. Notwithstanding the fact that everyone agrees that the Teaching Assistants are not able to do justice with teaching (many are BTech or MTech from not so good colleges, including private colleges), some senior faculty members want the Director to approve recruitment of 40+ additional Teaching Assistants! Some Teaching Assistants have been working with the Institute for a number of years, and some have started to obtain a PhD degree. There is already a demand that they be re-designated as Lecturer or Assistant Professor (on contract), and such expectations could be a problem in the future.
6. **Deans:** The Institute has six Deans and four Associate Deans. However, these positions are not being used effectively in managing the Institute affairs. Some Deans do not have effective role and have not been provided with appropriate supporting staff and office. For instance, the Dean (Research & Consultancy) will not know how much funds are being received through consulting or sponsored research projects, since those are not



routed through his office.

7. **Officers:** There are hardly any non-teaching officers in the Institute; just the Registrar, one Deputy Registrar (handling academics section; to retire soon), and two Assistant Registrars (one is posted at MHRD in Delhi). Hence, effectively, there is only one Assistant Registrar. The responsibility of Dy Registrar (Finance and Accounts) is being handled by Mr Patij Shah who is System Administrator in the Central Computer Centre. The Estate Section has only one Assistant Engineer level person. This means that disproportionately high amount of routine administrative work must be done by faculty, which is not the best use of their time.
8. **Staff:** Institute has not recruited staff at lower levels in recent years, and there is a huge shortage of supporting staff, both administrative and technical. Large part of the day-to-day functioning of the Institute (administrative, technical, estate) is being handled through daily wagers working in the Institute.
9. **Daily Wagers:** A huge number of persons are engaged by the Institute as daily wagers: directly (on rolls of the Institute) and through a contractor; this is in addition to the student hostel mess, security, and the housekeeping personnel working through contractors. Those working on rolls of the Institute include engineers and other staff in the Estate Section, and it has been mentioned that the engineers working as daily wagers are continuing to draw the same daily wage as was fixed for them at the time they were engaged several years back. The daily wagers working directly for the Institute are not being provided provident fund; Provident Fund Commissioner has taken cognizance of the same, and it seems has recovered about Rs 1.48 crores from the Institute on this account last financial year.
10. **Administration:** There are a number of concerns. For instance, the employees that joined the Institute after 2004 are supposed to be covered through the New Pension Scheme (NPS) and the contributions of the employee and the Institute are supposed to be appropriately deposited with the concerned agency; this is not being done. Also, far too many routine papers come to the Director. Appropriate delegation of authority has not been implemented and expenditures of even very small amounts need Director's approval.
11. **Accounts:** The accounts department can do with better skills and more competent manpower. It is not uncommon to find errors in salary calculations, such as deduction of the professional tax / income tax. The presentation of annual accounts too needs to be significantly improved, and a firm of the Chartered Accountants has raised the issue of reconciliation of the bank account, etc. Similarly, the Institute needs a process of internal audit for important and routine financial transactions.
12. **Funds Management:** The funds being spent in the recent years, seem to exceed the total of receipts from MHRD and the other incomes. The exact position is being ascertained. Inadequate systems are in place to keep an eye on the funds position.
13. **Consultancy Assignments:** There are concerns on the consultancy assignments being undertaken by some of the faculty; for instance, many assignments requiring 'third party inspection' (TPI) or proof checking of structural design are being undertaken for civil works for other agencies, wherein the faculty members may not be able to justice considering that they cannot spend appropriate amount of time on the same. Even though the Institute does undertake a significant amount of consulting work, the prevailing disbursement rules do not provide effective overheads to the Institute and this needs to be corrected.
14. **Construction and Maintenance:** We need to do much better in terms of manpower to handle construction and maintenance works. Even when the work is assigned to another agency (such as CPWD, NBCC or Prasar Bharati), the Institute must have enough in-house expertise to get the best out of these agencies. The Institute also needs to consolidate the projects already underway and not start major new projects till such time that the ongoing projects are commissioned and funds position is better.

Some of the initiatives being undertaken to address a few of the above issues are listed in the following.

1. Separate accounts are being opened in the bank to handle the (a) endowment/corpus funds, and (b) external funds (for consulting, sponsored research etc).
2. Efforts are being made to strengthen the office of Dean (R&C) to handle the accounts for endowment/corpus and external funds.
3. An agenda item is being placed for consideration of the Board for delegation of financial authority to other functionaries in the Institute.
4. New tenders are being issued for house keeping and for security, wherein efforts are to get more professional agencies to participate. It is expected that the manpower requirement for the two activities will reduce by about 30% from the current levels.
5. The salary bills have now been put on the ERP system of the Institute and hopefully will be easy to manage.
6. The requisitions for the daily wagers are being systematized so that there can be a control on the number of persons being hired as daily wagers.
7. External expertise is being effectively used for managing the construction and maintenance activities, and this has started to show good results. Besides some Surat based experts, we are also seeking help from experts from IIT Kanpur and IIT Gandhinagar.
8. Efforts are being made to recruit some retired personnel, and also to get some on deputation from the other government departments, to assist us in our accounts, administration, audit, construction and maintenance, etc. There are indications that the Government of Gujarat may be willing to lend one class I accounts officer to the Institute on deputation terms.
9. Efforts will be made to bring retired faculty of SVNIT (and of elsewhere) to come forward and help with teaching of the classes, so as to reduce teaching by Teaching Assistants.
10. Efforts are being made to see if the regular faculty of the Institute can deliver lectures to larger classes, rather than to smaller classes, and in the process reduce the lectures by teaching Assistants.
11. Prof K P Desai has agreed to take the lead to get the NPS accounts opened and process streamlined.
12. A committee chaired by Prof N J Mistry has been formed to advise on Space Allocation and Management.
13. Prof H K Raval has been requested to help streamline the annual accounts of the Institute and to bring better transparency in the same.
14. A committee chaired by Prof H B Naik has been appointed to work on the requirements of manpower.
15. A committee has been appointed to work out the new norms for undertaking consulting assignments at the Institute.
16. A committee chaired by Prof H B Naik was appointed to develop a Stores and Purchase Manual of the Institute, and the same is being placed for consideration of the Board.
17. Efforts are being made to establish a proper internal audit process established, and for this we are trying to engage a retired audit officer with the Institute. Till this happens, it is proposed to use the officers of IIT Bombay or IIT Gandhiagar to handle the internal audit process.

Item 3 : To confirm the minutes of the 41st meeting of the Board of Governors held on 12/06/2015

Reso. 3 : The Board considered the comments of Shri Sanjeev Kumar Sharma on the minutes of its 41st meeting held on 12/06/2015 and decided to accept his suggestion. Thus, the resolution number 7(c) which earlier says,

"In case, Mr. H. A. Parmar joins back on completion of his leave, he will be designated as Officer on Special Duty (OSD) and will be provided appropriate office within the Institute campus. He will continue to draw the same pay as at present",

should be replaced with the following:

"As preliminary inquiry against Shri Parmar is going on, hence his presence as Registrar of Institute may hamper process of inquiry as Registrar is custodian of all documents. Hence in case, Mr. H. A. Parmar joins back on completion of his leave, he will be designated as Officer on Special Duty (OSD) and will be provided appropriate office within the Institute campus. He will continue to draw the same pay as at present".

With the above modification, the Board resolved to confirm the minutes.

Item 4 : To note and approve the action taken on the resolutions adopted by the Board of Governors at its 41st meeting held on 12/06/2015

Reso. 4 : The Board resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 41st meeting held on 12/06/2015.

Item 5 : To note the Progress on reconstitution of the Board

Reso. 5 : The Board noted the progress on reconstitution of the BOG of the Institute.

The Board requested MHRD representatives to help expedite the nominations of two representatives of NIT Council in the Board.

Item 6 : To consider and note the status report of court case related to Sexual Harassment of women/girl students at workplace

Reso. 6 : The Board considered and noted the judgment of High Court of Gujarat on the court case related to sexual harassment on women/girl students at workplace.

The Board also considered the legal opinion provided by Shri Rashesh Sanjanwala, Senior Advocate of Gujarat High Court where he opined that *"an appeal should be filed against the judgement as the issues involved in the proceedings are of considerable legal importance and the findings recorded by the High Court of Gujarat have considerable implications."*

After considering and critically examining the pros and cons of all the options given in the judgment, the Board decided that an appeal be filed at the larger bench against the judgment pronounced on 07/08/2015.

Item 7 : To consider and note the current status on inquiry on Mr. H. A. Parmar

Reso. 7 : The Board considered and noted the current status on inquiry and decided that the inquiry committee be requested to expedite its proceedings and submit its report at the earliest, preferably by 15/11/2015.

Item 8 : To consider and note the current status on inquiry on Shri N. B. Kanirkar

Reso. 8 : The Board considered and noted the report submitted by the committee headed by Prof. K. P. Desai on the matter of Shri N. B. Kanirkar.

After detailed discussion, the Board resolved to express its displeasure on Shri N. B. Kanirkar for not conducting classes regularly and resolved that a written warning be issued to Shri N. B. Kanirkar for his lapses and that the same be placed in record.

Item 9 : To consider observations of the CAG on salary fixation of Faculty

Reso. 9 : The Board noted the observations of the CAG on salary fixation of faculty of the Institute and expressed its concern that no progress to settle this matter was made in the intervening period between Inspection reports of 2013-14 and 2014-15.

Thereafter, the Board resolved to appoint the following committee to review the entire issue of pay fixation of those faculties and submit its recommendations to the Board:

1. Prof. Dipan Ghosh, IIT Bombay – Chairman
2. Shri B.S. Punalkar, Former Registrar, IIT Bombay – Member
3. Shri R.B. Bhagat, Asstt. Registrar, IIT Gandhinagar – Secretary

Item 10 : To create a position of Associate Dean (Research and Consultancy)

Reso. 10 : The Board considered and approved the proposal to create the position of Associate Dean (Research and Consultancy).

Item 11 : To consider allowances for Associate Deans

Reso. 11 : The Board considered and resolved that the Associate Deans be paid honorarium and phone reimbursement at par with Deans.

Item 12 : To consider the per diem rates for travel overseas

Reso. 12 : The Board considered the proposal and resolved that the faculty and staff of the Institute be paid TA/DA as per Central Government Rules for travel overseas when funded through the Institute.

Item 13 : To consider release of pension arrears as per recent GOI circular

Reso. 13 : The Board considered and approved the revision of pension as notified vide OM No. F.38/37/08-P&PW (A) dated 30th July, 2015.

The Board also authorized the Director to disburse the revised pension to the pensioners.

Item 14 : To consider authorizing the Director to adopt and implement the Govt. of India (MHRD) Orders on Service Matters

Reso. 14 : The Board considered the proposal and resolved to authorize the Director to adopt and implement the policies/ orders issued by Govt. of India (MHRD) from time to time on service matters.

Item 15 : To consider the situation of EPF recovery by the PF Commission

Reso. 15 : The Board noted the situation/case of EPF recovery of Rs.1,48,62,963/- made by the PF Commission in the month of September 2014 and expressed its concern on such an instance.

The MHRD representative present in the meeting, informed that there was an EPF related case at NIT, Silchar. In view of this, the Board decided that MHRD be requested to advise on further course of action in this matter.

Item 16 : To consider the Stores and Purchase Manual of the Institute

Reso. 16 : The Board considered the proposal and desired that the proposed manual be reviewed in the context of General Financial Rules (GFR) and any significant deviations be brought out in the subsequent meeting.

Item 17 : To consider delegation of financial powers to functionaries at the Institute

Reso. 17 : The Board considered the proposal for delegation of financial powers to functionaries at the institute and resolved to approve the same with some modifications.

The modified version is attached as **Appendix 17.1** of the minutes.

DELEGATION OF FINANCIAL POWER TO FUNCTIONARIES

The financial powers to various functionaries of the Institute as approved by the Board of Governors, SVNIT in its 42nd meeting held on 12 October 2015:

Authority	Non-Consumable	Consumables	Temp. Contingency advance	Remarks
Dean (SW)	Rs.2,00,000/-	Rs.1,00,000/-	Rs.50,000/-	From Institute Funds (excluding externally funded projects)
Dean (R&C)	Rs.2,00,000/-	Rs.1,00,000/-	Rs.50,000/-	From externally funded projects, including sponsored research, consultancy, conferences, TEQIP, Anchor Cell, etc.
Dean (SW)	Rs.2,00,000/-	Rs.1,00,000/-	Rs.50,000/-	For student related expenses from Gymkhana Funds
Heads of the Department	Rs.25,000/-	Rs.10,000/-	Rs.5,000/-	For departmental expenses
Director	Rs. 50,00,000/-	Rs. 25,00,000/-	Rs.5,00,000/-	-

NOTE

- 1) In addition to the above table
 - (a) Dean (SW) will also approve expenses upto Rs.2.00 Lacs for miscellaneous services, travel etc. that do not fall in the above categories.
 - (b) Expenses upto Rs.2.00 Lacs in each case related to maintenance of the Estate may be approved by Dean (P&D).
- 2) In the absence of Dean (R&C) and/or Dean (P&D), Dean (SW) may exercise the financial powers delegated to them. Similarly, Dean (R&C) may exercise the financial powers of Dean (SW) in his absence. Whenever any of the Deans given the above financial delegation is out of station, their replacement will not hold this delegation of financial powers automatically, other than what is mentioned herein.
- 3) While obtaining the administrative approvals for various expenditure, the proposals with detailed justification and with recommendations of concerned HoD/Dean etc. may be submitted directly to the concerned authority (as per above mentioned delegation) for approval and need not be routed through Dy Registrar (Accounts)/ Registrar. The Registrar/ Deputy Registrar (Accounts) will

however carry out due diligence at the time of release of purchase order and/or release of payment.

- 4) Exclusions from Type of Expenditure: Purchase of furniture (including refrigerators, air-conditioners, televisions) and hiring of any daily wagers/contractual employees will require approval of the Director, regardless of the amount.
- 5) CPDA: The CPDA will now be managed through R&C accounts. Hence, all cases will require approval of Dean (R&C), and in case amount is such as to require Director's approval, approval will be routed through Dean (R&C).
- 6) Domestic Travel: All travels out of station, regardless of personal or official (including permission to leave station), should be approved by Head of Department while travel of HoDs will be approved by Dean (SW) and that of Registrar and Deans will be approved by the Director.

If expenditure on such domestic travel is to be charged to projects/CPDA, a prior approval of Dean (R&C), and if it is to be charged to MHRD grants of the Institute, approval of Dean (SW) is necessary. The travel expenditure of Dean (R&C) from projects/ CPDA will be approved by Dean (SW) and that of Dean (SW) from MHRD grants will be approved by Dean (R&C).

If the travel requires leave of any kind, the leave sanctioning authority will be as per **Annexure A**. However, Director is authorized to modify the leave sanctioning authority at his level from time to time.

- 7) Foreign Travel: All foreign travels (regardless of whether official or personal and whether or not any funds are required from the Institute) must be undertaken only with prior approval of the Director. The request for permission must be sent on prescribed proforma well in advance (4 to 6 weeks) of the starting date of journey. In case of foreign travel with TEQIP funds, permission of the Chairperson, BoG is to be sought as per current practice.
- 8) Leave Travel Concession (LTC) and Encashment of Earned Leave with LTC: All cases need prior approval of the Director. The request for permission must be submitted on prescribed proforma well in advance (4 to 6 weeks) of journey.
- 9) Imprest: The imprest for a particular section/unit/department will be sanctioned by the Director in the name of the concerned officer-in-charge and the imprest amount will depend upon the needs of the section/unit/department. To begin with, all Heads of the Department, Deans and Registrar will be sanctioned an imprest of Rs.10,000/-. The amount may be suitable modified by the Director based on the requirement.

Leave Recommending & Approving Authorities for SVNIT, Surat

Sr. No.	Category of Employees	Types of Leave	Recommending Authorities	Approving Authority
1	Registrar	I & II	-	Director
2	Deans and Associate Deans	I	HOD	Director
		II	HOD	Director
3	HOD's	I	-	Dean (SW)
		II	-	Dean (SW)
4	Faculty	I	-	HOD
		II	HOD	Dean Faculty
5	Officers (Non-Faculty)	I	Concerned Professor-in-Charge/Dean	Registrar
		II	Concerned Professor-in-Charge/Dean to Registrar	Director
6	Other employees	I	Section/Laboratory Incharge	Dept. Head
		II	Section/Laboratory Incharge to Dept Head	Registrar

Description of Types of Leave:

- I : Casual Leave, Restricted Holiday, Permission to Leave Station (on weekends, holidays)
- II : Special Casual Leave, Travel on Duty, Earned Leave, Vacation, Maternity/Paternity Leave, Commuted Leave, Half Pay Leave

Note : Sabbatical Leave or Lien applications will be sent through proper channel for consideration of the Board of Governors

Item 18 : To consider salary fixation of two Assistant Professors

Reso. 18 : The Board considered the proposal and resolved to approve that seven non compounded advance increments may be given to Dr. Yogesh kumar Sonvane, Assistant Professor and Dr. Jayesh Dhodiya. Assistant Professor from the date of their joining the Institute.

The Board authorized the Director to release the resulting arrears.

Item 19 : To consider and approve to grant financial up gradation under the Modified Assured Progression Scheme (MACPS) to the employees of the Institute

Reso. 19 : The Board considered the proposal and resolved to appoint the following committee to review the recommendations of the Departmental Promotion Committee (DPC) for grant of financial upgradation under the MACP Scheme:

Prof. D. P. Roy, Visiting Professor, IIT Gandhinagar
Mr. R. B. Bhagat, Assistant Registrar, IIT Gandhinagar

The Board also authorized the Director to approve the recommendations of the DPC if it is found in order by the above committee.

Item 20 : To consider and adopt Annual Report of the Institute for the year 2014-15

Reso. 20 : The Board considered and resolved to adopt the Annual Report of the Institute for the year 2014-15.

Item 21 : To consider and adopt Annual Accounts of the Institute for the year 2014-15

Reso. 21 : The Board considered the Annual Statement of Accounts of the Institute for the Financial Year 2014-15. The Board was informed that the Finance Committee has opined that since CAG team is beginning its audit at the Institute starting 14 October 2015, in case CAG team wishes any modifications in the presentation of Annual Accounts, it is better to wait for their report.

Thus, the Board authorized the Chairperson to approve the Annual Accounts on recommendation of the Director in due course.

Item 22 : To consider recommendations of the Finance Committee

Reso. 22 : The Board considered the minutes of 27th meeting of the Finance Committee and resolved to approve the same.

Item 23 : To consider recommendations of the Building and Works Committee

Reso. 23 : The minutes of 59th meeting of the Building and Works Committee (B&WC) was tabled during the meeting.

The Board resolved to approve the following proposals where the estimated costs of works are more than Rs. 50.00 Lacs and granted Administrative Approval and Financial Sanction for the same:

- (a) Provision of Electrical Installation of air-conditioner and other electrical accessories at Advanced Research Centre for Civil Engineering Department at the estimated cost of Rs. 51,15,361 (plus 8.5% agency charges of NBCC, if executed through NBCC).
- (b) Replacement of existing A.C. pressure pipe line with D.I. pipe line and Construction of Underground Sump at the total estimated cost of Rs.2.97 crores.
- (c) Annual Electrical Operation and Maintenance Contract for SVNIT Campus at the total estimated cost of Rs. 96,34,229/- per year.
- (d) Annual Electrical Operation and Maintenance of 22 KV HT substations including maintenance of transformer, VCB, HT control panel, GOD switches, 22 KV underground cable etc and Annual Operation and Maintenance contract of Diesel Generator Set at SVNIT at the total estimated cost of Rs. 51,32,144/- per year.

Further, the Board approved the cost of Rs.557.80 Lacs for the multipurpose space frame as against the earlier approved cost of Rs. 536.41 Lacs.

Item 24 : To note and approve the recommendations of the Oversight Committee issued by MHRD, New Delhi vide its letter No. F.No.33-3/2014-TS.III dtd. 17/06/2015

Reso. 24 : The Board considered and adopted the recommendations of the Oversight Committee issued by MHRD, New Delhi vide its letter No. F.No.33-3/2014-TS.III dated 17/06/2015

Item 25 : To note letters issued by MHRD

Reso. 25 : The Board noted the contents of the letters issued by the MHRD, New Delhi vide No. F. No.41-6/2015-TS.III dated 07/05/2015 and 25/06/2015.

Item 26 : **Approval of Revised Estimate (RE) 2015-16 and Budget Estimate (BE) 2016-17 of the Institute**

Reso. 26 : The Board considered the Revised Estimate (RE) 2015-16 and Budget Estimate (BE) 2016-17 of the Institute. The Board after detailed discussion resolved that the Budget Estimate as mentioned in **Appendix 26.1** of the minutes are minimum requirement and hence approved the same.

Further, the Board noted that the Institute was in a deficit of about Rs.46.00 crores at the end of FY 2014-15, and that this shortfall was met by withdrawing temporary advance from the Corpus Fund. Therefore, to overcome the fund deficit and to run the financial affairs of the Institute smoothly, it was decided to request MHRD for additional grant of funds to the Institute during the current financial year.

**REVISED ESTIMATE (RE) FOR FY 2015-16
AND
BUDGET ESTIMATE (BE) FOR FY 2016-17**

Expenditure					Rs. in Lakhs	
	Actual 2014-15	Budget 2015-16	Actual (Till 30/09/2015) 2015-16	Estimated (Balanced period) 2015-16	Revised 2015-16	Proposed 2016-17
Non-Plan	6980.85	10190.41	3783.68	4919.89	8703.57	13000.00
Plan	9347.64	14993.00	1873.00 +1600.00* <u>3473.00</u>	8000.00	11473.00	14246.00
Total	16328.49	25183.41	7256.68	12919.89	20176.57	27246.00

* Already paid in October

Income						
	Actual 2014-15	Budget 2015- 16	Actual (Till 08/10/2015) 2015-16	Estimated (Balanced period) 2015-16	Revised 2015-16	Proposed 2016-17
Non-Plan MHRD Grant	4299.52	-	3000.00	-	-	-
Plan MHRD Grant	5800.00	-	4500.00	-	-	-
Receipts Including Tuition Fees	1627.09	1430.00	784.08	1087.07	1871.15	1800.00
Total	11726.61	1430.00	8284.08	1087.07	1871.15	1800.00

Item 27 : To consider revised tender documents for Security services and Housekeeping services

Reso. 27 : The Board noted that new tenders for Security services and Housekeeping services are to be floated soon and resolved to grant administrative approval for the same.

The Board also authorized the Director to release the work orders after the due procedure.

Item 28 : To consider and note the Inspection Report of CAG for FY 2013-14 and draft Inspection Report for FY 2014-15

Reso. 28 : Considering that CAG Audit of the institute is scheduled from 14 October 2015, the Board resolved to defer the item which may be considered together with the Separate Audit Report (SAR) for the FY 2014-15.

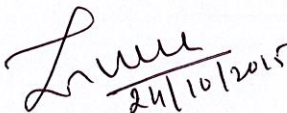
Item 29 : Items approved by the Chairperson

Reso. 29 : The Board noted the items approved by the Chairperson and ratified the same.


Item 30 : Important Circulars/Office Orders issued by the Director

Reso. 30 : The Board noted the Circulars/ Office Orders of important nature issued by the Director and ratified the same.

The meeting ended with a vote of thanks to the Chair.


(Dr. D.P. Vakharia)
Incharge Registrar
Secretary


CONFIRMED
अध्यक्षा / CHAIRPERSON
नियामक मंडल
BOARD OF GOVERNORS
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