



C/BOG(37)/3750

Date: 24/11/2014

**CIRCULAR:**

**SUB: Minutes of the 37<sup>th</sup> Meeting of the Board of Governors held on 27/10/2014.**

Enclosed please find a copy of the Minutes of the 37<sup>th</sup> meeting of the Board of Governors for Sardar Vallabhbhai National Institute of Technology, Surat held on 27/10/2014 in the Conference Room of Hotel Airlink, 75 Off Nehru Road, Near Santacruz Airport, Vile Parle (E), Mumbai – 400 009 for your information.

The comments, if any, may please be sent at the earliest.

Encl.: As above

  
(H. A. PARMAR)  
SECRETARY  
BOARD OF GOVERNORS

To,  
The Chairman, BOGs'  
All the members of the BOGs'

Copy f.w.c.s. for information:

Shri Sanjeev Kumar Sharma, Director (NITs), Deptt. of Higher Edn., MHRD, 'C' Wing, Shastri Bhawan, NEW DELHI-110 001.



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY-SURAT**

Minutes for the *Thirty Seventh* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Monday the 27<sup>th</sup> October, 2014* at *1:30 p.m.* onwards in the *Conference Room of the Hotel Airlink, 75 Off Nehru Road, Near Santacruz Airport, Vile Parle (E), Mumbai-400 099.*

The following members were present:

- |    |   |   |           |
|----|---|---|-----------|
| 1) | <b>Dr. J. Narayana Das</b><br>Retd. Outstanding Scientist &<br>Chief Controller Res. & Dev. (NS & M)<br>DRDO Bhavan, New Delhi<br>Sarovar, D4, Fact Nagar,<br>Tripunithura-682301, Kerala | : | Chairman  |
| 2) | <b>Shri Satpal Sharma</b><br>Under Secretary<br>Rep. of Director (IFD)<br>MHRD, New Delhi   | : | Member    |
| 3) | <b>Dr. D. K. Ghosh</b><br>Rtd. Professor, Deptt. of Physics<br>IIT, Mumbai  | : | Member    |
| 4) | <b>Dr. M. N. Patel</b><br>Vice Chancellor, Gujarat University<br>Ahmedabad  | : | Member    |
| 5) | <b>Shri Dinkar Naik,</b><br>R/o Meghdoot Society,<br>Surat  | : | Member    |
| 6) | <b>Dr. N. J. Mistry</b><br>Professor, CED<br>SVNIT, Surat.  | : | Member    |
| 7) | <b>Dr. P.D. Porey</b><br>Director, SVNIT, Surat.  | : | Member    |
| 8) | <b>Shri H.A. Parmar</b><br>Registrar, SVNIT, Surat.   | : | Secretary |

Shri Sanjeev Sharma, Director (NITs), TS-III, New Delhi, Dr. (Mrs.) Uma Bhattacharya, Professor, Bengal Engineering & Science Uni., Howrah and Ms. Manisha Chauhan, Associate Professor, CED, SVNIT-Surat have conveyed their inability to attend the meeting due to pre-occupation & unavoidable circumstances and requested to grant leave of absence.

At the outset Hon'ble Chairman welcomed all the members of the Board and thanked them for sparing their valuable time to attend the BOG meeting. Director of the Institute presented a brief Directors' Report (June-October 2014) (**APPENDIX:A**). Director also welcomed Prof. B. S. Sonde, holding charge of Performance Audit under Technical Education Quality Improvement Programme-II (TEQIP-II) appointed by National Project Implementation Unit (NPIU). Prof. B. S. Sonde mentioned that it was a rare opportunity to share his views with Board of Governors of SVNIT-Surat. He made a brief presentation about Good Governance programme under TEQIP-II (TEQIP Good Practice Guide for Governing Bodies – December, 2012 and TEQIP II Good Governance Programme, February 2013-September 2014). He also appraised about PIP (Project implementation Plan). He mentioned that, the reference has been accepted by NPIU. There are some gaps in implementation of Good Governance, for want of certain amendments to the Statutes under NIT Act, and he suggested that the Board may kindly look into it. The board members appreciated Prof Sonde's initiative and the Chairman assured him that all possible efforts will be made to implement the suggestions.

The following business was transacted:

- Item 1:**        **To confirm the minutes of the 36<sup>th</sup> meeting of the Board of Governors held on 27/06/2014.**
- Reso.1:**        “Resolved to confirm the minutes of the 36<sup>th</sup> meeting of the Board of Governors held on 27/06/2014.”
- Item 2:**        **To note and approve the action taken on the resolutions adopted by the Board of Governors at its 36<sup>th</sup> meeting held on 27/06/2014.**
- Reso.2:**        “Resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 36<sup>th</sup> meeting of the Board of Governors held on 27/06/2014.”

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While noting the action taken report, the board also advised and agreed in principle to engage **visiting Professor or Professor Emeritus** and constituted following committee to make suitable recommendation to the board:

The composition of the committee shall be as under;

Director	Ex-officio Chairman
One board member	Member
Expert (from IIT/IISc/IISER/IIT)	Member
Concerned head of the department	Member-Secretary

The age limit of visiting Professor or Professor Emeritus should generally not exceed seventy years, at the end of the tenure..

Noted that Academic Audit reports have been reviewed and circulated to Head of the Departments and action taken on this be reported in the Next meeting of the Board.

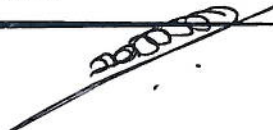
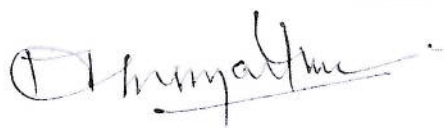
**Item 3:** To note the minutes/recommendations of the 54<sup>th</sup> & 55<sup>th</sup> Meetings of the Purchase Committee held on 01/07/2014 & 14/08/2014 respectively.

**Reso.3:** While noting and approving the minutes/recommendations of the 54<sup>th</sup> & 55<sup>th</sup> meetings of the Purchase Committee held on 01/07/2014 & 14/08/2014, the Board has directed that, while inviting Open Tenders, care should be taken to ensure that provisions mentioned in GFR are strictly followed.

The Board further advised to defer the purchase of Mercury Intrusion Porosimetry (MIP) from M/s. Quantachrome Instruments, USA under proprietary article certificate and directed the institute to obtain quotations for all the proprietary items directly from original manufacturer. In case there are more than one authorized dealer, competitive bids should be solicited.

“Resolved to note and approve the minutes/recommendations of the 54<sup>th</sup> & 55<sup>th</sup> Meetings of Purchase Committee held on 01/07/2014 & 14/08/2014 (APPENDIX : 3.1 & 3.2) except item no.12 of 55<sup>th</sup> Purchase committee meeting held on 14/08/2014 and directed that the purchase of Mercury Intrusion Porosimetry (MIP) from M/s. Quantachrome Instruments, USA under proprietary right certificate may be re-examined.

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**Item 4:** To ratify the action taken by the Director to grant Sabbatical Leave to Shri P. K. Shah, Asso. Professor in Electronics Engineering Department to write a book in Digital Signal Processing during the Academic Year 2014-15 i.e. from 11/07/2014 to 10/07/2015 regarding.

**Reso.4:** The Board resolved to ratify the action taken by the Director to grant Sabbatical Leave to Shri P. K. Shah, Asso.Professor in ECED to write a book in Digital Signal Processing during Academic Year 2014-15 i.e. from 11/07/2014 to 10/07/2015.

Further to the discussions that followed, it was resolved that future cases for sabbatical leaves for writing books etc., may be duly recommended by an internal standing committee, on the strength of the proposal that contains the scope, contents, work plan, likely-hood of publishing etc. For all current cases, mid- term progress reviews may be appropriate.

“Suggested Constitution of the standing committee is as under;

Director	:	Chairman
Dean (FW)	:	Member
Expert from Outside the Institute	:	Member
Concerned Head of Deptt.	:	Member-Secretary

**Item 5:** To approve the conferment of the Degree to the Under Graduate and Post Graduate Students during the 12<sup>th</sup> Convocation of this Institute scheduled to be held on 09/11/2014.

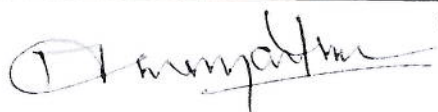
**Reso.5:** “Resolved to accept the recommendations of the Senate made under clause 8 (iii) of the First Statute under NIT Act, 2007 (29 of 2007) in its 34<sup>th</sup> meeting held on 05/10/2014 and accordingly the degrees be conferred to the Under Graduate & Post Graduate and Ph.D. scholars during the 12<sup>th</sup> Convocation of this Institute scheduled to be held at Surat as per **APPENDIX: 5.1**”.

“Further, resolved that all pending Degree Certificates be sent to the respective candidates by Regd. Post A.D.”

**Item 6:** To consider and approve to grant financial up gradation under the Modified Assured Progression Scheme (MACPS) to the employees of the Institute.

**Reso.6:** “Resolved to accept the recommendations of the committee to grant financial up gradation under the Modified Assured Progression Scheme (MACPS) to the employees of the Institute (**APPENDIX 6.1**).”

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**Item 7:** To consider and approve the draft Cadre wise Seniority List of Faculty at the Institute Level as well as Department Level.

**Reso.7:** “Resolved to circulate the draft Cadre wise Seniority List of Faculty at the Institute Level as well as Department Level amongst the faculty members of the Institute.”

“The Board further resolved that, discrepancy/objection/representation, if any, received from the faculty concerned be reported to the Board before approving the Cadre wise Seniority List of Faculty at the Institute Level as well as Department Level for further approval in ensuing meeting of the board.”


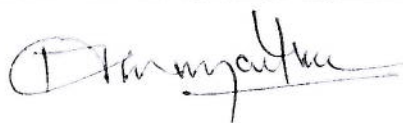
**Item 8:** To consider the pending cases for Compassionate Appointment in the Institute – regarding.

**Reso.8:** The Board discussed the item at the length. The Board took note that, the recruitment in Group D cadre has been ceased by the Govt. of India. Hence, the cases for granting of compassionate appointment in Group D cadre cannot be considered. After careful discussion, the Board unanimously adopted following resolution(s);

“The Board resolved that, case of Shri N. K. Gamit, Ex. Hamal not to be considered as it is very old case and original applicant has expired on 12/02/2009 and revised application made on 05/08/2013.”

“Resolved to consider the granting of Compassionate Appointment for Group C cadre in the cases of Shri S. C. Rathod, Ex. Asst. Registrar, A/cs Section (entry level – Clerical), Shri K. N. Patel, Ex. Driver, Estate & Store Section (entry level – Clerical), Shri J. B. Mahida, Ex. Hamal in CED (entry level – Technical) and Shri M R. Patel, Ex. Pump Attd. in E & S Section (entry level – Technical).” It was found that in several of the above cases some of the supporting documents were yet to be received. The Board, advised that all essential documents are scrutinized and verified, before issue of appointments.”

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**Item 9:** To note, consider and approve the following items under Technical Education Quality Improvement Programme (Phase-II) at SVNIT, Surat

- A:** To approve Vision and Mission statement of S.V.National Institute of Technology, Surat
- B:** Noting of director's contribution for various activities & specific achievements under TEQIP-II. Annexure-I attached
- C:** To form a Screening Committee for recommendation of Abroad travel cases under TEQIP- II  
(For Presenting paper at International Seminars, conference,etc. /Invitation to chair a session/An invitation to deliver a key note address in Internationals seminars, conference etc/Study and networking tour/enhancing subject knowledge and research competence/collaboration with the organization)
- D:** Approving guidelines for supporting students to visit abroad under TEQIP-II.
- E:** To approve re-appropriation budget of TEQIP-II as per Annexure-II attached.

**Reso.9:** "Resolved to accept the Vision and Mission statement (APPENDIX:9.1)."

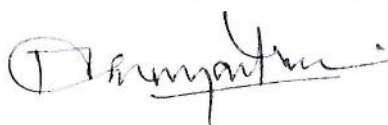
"Resolved to note the contribution of director for various activities & specific achievements under TEQIP-II (APPENDIX:9.2)."

"Resolved to form a scrutiny committee consisting of 3 members which should contain one senior external expert for recommendation of Abroad travel cases under TEQIP- II as per clause 3(b) of revised guidelines for international travels for Presenting paper at International Seminars, conference,etc. /Invitation to chair a session/An invitation to deliver a key note address in Internationals seminars, conference etc/Study and networking tour/enhancing subject knowledge and research competence/collaboration with the organization (APPENDIX:9.3)."

"Resolved to approve the guideline for supporting only Ph.D students to visit abroad under TEQIP-II as per revised guidelines for international travels (APPENDIX:9.4)."

"Resolved to approve the re-appropriation budget of TEQIP-II (APPENDIX:9.5)."

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**Item From Chair:**

**Item 10:** To note the minutes/recommendations of the 34<sup>th</sup> Meeting of Senate held on 05/10/2014.

**Reso.10:** “Resolved to note and approve the minutes/recommendations of the 34<sup>th</sup> Meeting of Senate held on 05/10/2014 (**APPENDIX:10.1**).”

The Board further directed that the introduction of **Summer Semester** for academically weaken students is good initiative by the Institute and the modality/ rules and regulations be finalized in line of IIT, Bombay.

**Item 11:** To consider enhancement of salary w.r.t. junior faculty due to award of increments on acquiring Ph.D. degree.

**Reso.11:** The item was discussed at length. The Board took into the consideration that, the enhancement of salary with respect to Junior Faculty has arisen due to award of Ph.D increments. The faculty members are repeatedly submitting the representations (**APPENDIX:11.1**).

As per guidelines for stepping of pay is not admissible in case, when a junior gets more pay due to additional increments earned on acquiring higher qualifications (FR 22). However, considering the presentation made by the faculty members of the Institute, the representative from Ministry, Under Secretary, IFD advised to refer it to the MHRD, New Delhi and accordingly, the Board unanimously adopted following resolution:

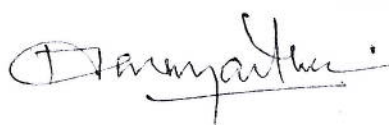
“Resolved to refer the matter to the Ministry of Human Resource Development regarding consideration of enhancement of salary with respect to junior faculty due to award of increments on acquiring Ph.D. degree as a one-time measure (**APPENDIX:11.2**).”

**Item 12:** To note the minutes/recommendations of the 56<sup>th</sup> Meeting of the Building & Works Committee held on 18/10/2014.

**Reso.12:** While noting and approving the minutes/recommendations of the 56<sup>th</sup> meeting of the Building & Works Committee held on 18/10/2014, the Board has directed that the work of constructing multipurpose space frame be reviewed before awarding the work.”

“Resolved to note the minutes/recommendations of the 56<sup>th</sup> Meeting of Building & Works Committee held on 18/10/2014 (**APPENDIX : 12.1**).”

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**Item 13:** To consider and approve to enhance fee structure for 5 years Integrated M.Sc programs as per letter bearing No. F-33/4/2014 TS.III dtd. 05/05/2014 received from the Ministry regarding enhancement in the fees structure of various programmes in NITs from 2014-15 as per decision of the Council of NITs.


**Reso.13:** “Resolved to collect the tuition fees for 5 years integrated M.Sc programme @ Rs.10,000/- per annum for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year and @ Rs.15,000/- per annum for 4<sup>th</sup> and 5<sup>th</sup> Year from the academic year 2014-15. (APPENDIX : 13.1).”

**Item 14:** To note the letter bearing No. SR/S9/Z-09/2012 dtd. 21/10/2014 received from the Ministry of Science & Technology, Department of Science and Technology regarding revision of emoluments and guidelines on service conditions for research personnel employed in R & D programme of the Central Government Department/ Agencies.

**Reso.14:** “Resolved to adopt the letter bearing No. SR/S9/Z-09/2012 dtd. 21/10/2014 received from the Ministry of Science & Technology, Department of Science and Technology regarding revision of emoluments and guidelines on service conditions for research personnel employed in R & D programme of the Central Government Department/ Agencies (APPENDIX : 14.1).”

The meeting ended with a vote of thank to the Chair.

  
(H.A. PARMAR)  
SECRETARY  
BOARD OF GOVERNORS

  
(Dr. J.NARAYANA DAS)  
CHAIRMAN  
BOARD OF GOVERNORS