



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત  
**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT**  
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત

SVNIT

C/BOG(35)/3812

Date: 16/01/2014

**CIRCULAR:**

**SUB: Minutes of the 35<sup>th</sup> Meeting of the Board of Governors held on 20/12/2013.**

Enclosed please find a copy of the Minutes of the 35<sup>th</sup> meeting of the Board of Governors for Sardar Vallabhbhai National Institute of Technology, Surat held on 20/12/2013 in the Conference Room of Hotel Air Link, 75 Off Nehru Road, Near Santacruz Airport, Vile Parle (E), Mumbai-400 099 for your information.

The comments, if any, may please be sent at the earliest.

Encl.: As above

  
(H. A. PARMAR)  
SECRETARY  
BOARD OF GOVERNORS

To,  
The Chairman, BOGs'  
All the members of the BOGs'

Copy f.w.c.s. for information:

Shri Rajesh Singh, Director (NITs), Deptt. of Higher Edn., MHRD, 'C' Wing, Shastri Bhawan,  
NEW DELHI-110 001.





## **SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT**

Minutes for the *Thirty Fifth* meeting of the *Board of Governors* for the Sardar Vallabhbhai National Institute of Technology Surat held on *Friday, the 20<sup>th</sup> December, 2013* at *12:00 noon onwards* in the *Conference Room of the Hotel Airlink, 75 Off Nehru Road, Near Santacruz Airport, Vile Parle (E), Mumbai-400 099.*

The following members were present:

- |    |  |   |           |
|----|--|---|-----------|
| 1) | <b>Dr. J. Narayana Das</b><br>Rtd. Outstanding Scientist &<br>Chief Controller Res. & Dev. (NS & M)<br>DRDO Bhavan, New Delhi<br>Sarovar, D4, Fact Nagar,<br>Tripunithura-682301, Kerala | : | Chairman  |
| 2) | <b>Dr. D. K. Ghosh</b><br>Professor,<br>IIT, Mumbai  | : | Member    |
| 3) | <b>Shri M. N. Patel</b><br>Principal,<br>L. D. College of Engineering,<br>Ahmedabad  | : | Member    |
| 4) | <b>Shri Rajesh Singh Solanki</b><br>(Rep. of Ministry)<br>Under Secretary (NITs),<br>TS-III, New Delhi   | : | Member    |
| 5) | <b>Shri Dinkar Naik</b><br>R/o Meghdoot Society,<br>Surat  | : | Member    |
| 6) | <b>Dr. P.D. Porey</b><br>Director,<br>SVNIT, Surat.  | : | Member    |
| 7) | <b>Shri H.A. Parmar</b><br>Registrar,<br>SVNIT, Surat.   | : | Secretary |

Director (IFD), MHRD, New Delhi, Dr. (Mrs.) Uma Bhattacharya, Professor, Bengal Engineering & Science Uni., Howrah, Dr. N. J. Mistry, Professor, CED, SVNIT, Surat and Ms. Manisha Chauhan, Associate Professor, EED, SVNIT-Surat have conveyed their inability to attend the meeting due to preoccupation and unavoidable circumstances and requested to grant leave of absence.

At the outset Hon'ble Chairman welcomed all the members of the Board and thanked for sparing their valuable time to attend the BOG meeting.

The following business was transacted:

- Item 1:** To confirm the minutes of the 34<sup>th</sup> meeting of the Board of Governors held on 06/09/2013.
- Reso.1:** "Resolved to confirm the minutes of the 34<sup>th</sup> meeting of the Board of Governors held on 06/09/2013."
- Item 2:** To note and approve the action taken on the resolutions adopted by the Board of Governors at its 34<sup>th</sup> meeting held on 06/09/2013.
- Reso.2:** "Resolved to note and approve the action taken on the resolutions adopted by the Board of Governors at its 34<sup>th</sup> meeting of the Board of Governors held on 06/09/2013."
- Item 3:** To note the minutes/recommendations of the 53<sup>rd</sup> Meeting of the Building & Works Committee held on 28/11/2013.
- Reso.3:** While noting and approving the minutes/recommendations of the 53<sup>rd</sup> meeting of the Building & Works Committee held on 28/11/2013, the Board was appraised that, (at Item No. 3 & 4) two separate tenders were floated by M/s NBCC for the Civil Works (a) Extension of Academic Block III-A i.e. Computer, Production, Advance Manufacturing Lab and workshop Department at SVNIT, Surat and (b) Extension of Academic Block III-B i.e. Mechanical Engineering, Boiler Lab, IC Engine Lab, Fluid Mechanics Lab at SVNIT, Surat and three each tenders were received by the M/s NBCC and in both the tenders the lowest bidder (L-1) was recommended by the M/s NBCC for award of above works and accordingly Building & Works Committee considered the same and recommended to the Board for consideration and approval. The Board unanimously adopted following resolution;



"Resolved to note and approve the minutes / recommendations of 53<sup>rd</sup> Meeting of the Building & Works Committee held on 28/11/2013 (APPENDIX:3.1)."

**Item 4:** To note the minutes/recommendations of the 23<sup>rd</sup> meeting of the Finance Committee scheduled to be held on 20/12/2013.

**Reso.4:** "Resolved to approve the minutes/ recommendations of the 23<sup>rd</sup> Meeting of the Finance Committee held on 20/12/2013 (APPENDIX:4.1)."

**Item 5:** To consider and approve the proposal for abroad travel under TEQIP- II with necessary guidelines (i) Presenting research paper by oral presentation and poster presentation (ii) Attending short term training with relevance to his/her research area or subject of teaching.

**Reso.5:** The Board discussed the proposal at length. As per guidelines for international travel support scheme under TEQIP-II, the objective of the International Travel support scheme is to enable the faculty to improve the quality of education/research. Presentations made have to be of very high quality and the conferences/courses attended have to be of very high standards. In general poster papers stand second in category to oral papers presented in any conference. Therefore, the Board unanimously adopted following resolution;

"Resolved to approve TEQIP support for presenting research paper abroad under oral presentation category only and not for poster presentation."

In the specific case of Dr SK Sahoo, Asst professor, who has gone ahead and made financial commitments towards making a poster presentation abroad, in anticipation of the approval of the board, Director SVNIT has been advised to consider the case under CPDA.

In this context The Board further directed that, existing rules/regulations for granting financial support under Cumulative Professional Development Allowance (CPDA) be reviewed seeking information from other NITs/IITs and accordingly amendments to CPDA rules/regulations, if deemed necessary, be brought up to the Board.

**Item 6:** To note and consider the request letter received from the President, Bhutpurva Vidhyarthi Mandal, Dr. S.&S.S. Gandhi College of Engineering & Technology, Surat to start Full time on regular basis separate division exclusively for Diploma students entering the second year of Degree Engineering at SVNIT, Surat.

**Reso.6:** The Board discussed the item at length. The Board also took note that, the students' strength has been increased after conversion from REC to NIT and there is acute shortage of faculty and non-faculty staff at the Institute and hence, it is not possible to start any additional programme at the moment. Therefore, the Board unanimously adopted following resolution;

"Resolved to advise the Institute to communicate inability to add the new academic programme as requested. (APPENDIX:6.1)."

**Item 7:** To consider and approve to grant promotions to the eligible Class – III Non faculty staff (Non-Technical & Technical) of the Institute.

**Reso.7:** "Resolved to approve to grant promotions to the eligible Non faculty staff (Non-Technical & Technical) of the Institute as recommended by Departmental Promotions Committee held on 29/07/2013 (APPENDIX:7.1 to 7.15)."

**Item 8:** To note the action taken by the Director regarding the renewal of Deanship in various area(s) and to consider and nominate Head of Chemical, Mechanical & Computer Engineering Department.

**Reso.8:** "Resolved to note the action taken by the Institute regarding the appointment of Deans/ Associate Dean in various area(s) as per below table."

Sr. No.	Name & Designation	Area	Tenure of appointment
(1)	Dr. D. C. Jinwala Professor, COED	Dean (FW)	17/12/2013 to 16/12/2015
(2)	Dr. V. L. Manekar Asso. Prof., CED	Dean (SW)	17/12/2013 to 16/12/2015
(3)	Dr. Vivekanand Mishra Asso. Prof., ECED	Dean (R & C)	17/12/2013 to 16/12/2015
(4)	Dr. Ravi Kant Asst. Professor, MED	Asso. Dean (SW)	17/12/2013 to 16/12/2015



"Resolved to appoint Dr. Jigisha Parikh, Associate Professor in Chemical Engineering Department as Head of Chemical Engineering Department with immediate effect, Dr. H. J. Nagarsheth, Professor in Mechanical Engineering Department as Head of Mechanical Engineering Department w.e.f. 07/01/2014 and Dr. D. R. Patil, Professor in Computer Engineering Department as Head of Computer Engineering Department w.e.f. 03/02/2014."

**Item 9:** To note the status of advertised post(s) of Faculty/ Non Faculty during the recent past.

**Reso.9:** The Board took note the status of advertised post(s) of Faculty (entry level i.e. Asst. Professor and Asst. Prof. on Contract) & Non Faculty during the recent past. After detailed discussion the Board has unanimously adopted following resolution(s);

"Resolved that, the recruitment process for advertised Faculty posts at entry level be carried out at the earliest and the vacant posts of Associate Professors and Professors be advertised only after receipt of guidelines for implementation of 4-tier flexible faculty structure from the Ministry."

"Resolved further that, the selection process for recruitment of advertised Non Faculty posts be expedited. Further, resolved that, as per directives of the Ministry entry level Technical/ Administrative posts be advertised."

"Further, resolved that, granting of HAG scale be kept on hold till the Ministry issues the clear guidelines."

"Resolved further that, granting of AGP of Rs.7000/- & 8000/- to Non-PhD faculty members be considered as per 6<sup>th</sup> CPC guidelines and qualification requirements prescribed by the ministry. Further resolved that the representation received from Mrs. K. N. Jariwala, Asst. Professor in COED be forwarded to the Ministry for suitable directives as the Board has no authority to relax laid down academic qualifications.

**Additional Agenda Item:**

- Item 10:** To note the status of Special Civil Application No. 8240 of 2013 & Civil Application No. 11656 of 2013 filed by the President – Teacher's Association against Union of India, SVNIT, Surat, Board of Governors, SVNIT Surat and NIT Council in the High Court of Gujarat, Ahmedabad.
- Reso.10:** "Resolved to note the High Court Order passed i.e. dismissal of Special Civil Application No. 8240 of 2013 & Civil Application No. 11656 of 2013 filed by the President – Teacher's Association against Union of India, SVNIT, Surat, Board of Governors, SVNIT Surat and NIT Council in the High Court of Gujarat, Ahmedabad (APPENDIX:10.1)."
- Item 11:** To note the status of Special Civil Application No. 12692 of 2013 filed by Mr. Shivanshu Dipakkumar Mehta against Union of India and others, (SVNIT, Surat as respondent No.3) in the High Court of Gujarat, Ahmedabad.
- Reso.11:** The Board discussed the matter briefly and unanimously adopted following resolution;  
"Resolved to extend legal & financial assistance to the admitted students in M.Tech Computer Engineering Department (2013-14) who has been made party in the aforesaid SCA in consultation with Assistant Solicitor General (ASG)."
- Item 12:** To review the structure of Training & Placement Section regarding.
- Reso.12:** "Resolved to nominate one faculty as Professor Incharge Training & Placement Section and also one supervisory non faculty staff for overall administration of Training & Placement Section."
- Item 13:** To note the letter bearing No. F.NO.33-9/2011-TS.III dtd. 12/12/2013 regarding implementation of 4-tire flexible faculty structure in the National Institutes of Technology (NITs).
- Reso. 13:** "Resolved to note the letter bearing No. F.NO.33-9/2011-TS.III dtd. 12/12/2013 regarding implementation of 4-tire flexible faculty structure in the National Institutes of Technology (NITs) and directed the Institute to follow the advice issued by the Ministry. (APPENDIX:13.1). However, for the already advertised entry level Faculty posts (i.e. Assistant Professor and Assistant Professor on Contract) processing be carried out as Institute is facing acute shortage of faculty."



**Item 14:** To consider the pending cases for Compassionate Appointment in the Institute – regarding..

**Reso. 14:** Proceedings of the committee was discussed. It was observed that some the applications were received several years back. The information contained might have significantly changed. Also certain data required have not been furnished in the original applications. The institute may call for updating of the applications with relevant data/documents.

“Resolved to consider the recommendations made by the Committee after receipt of complete data and updated information. Recommendations should also propose the post against which appointment can be made, with due regard to the prescribed qualifications. Requirement of age relaxation. If any should also be mentioned specifically. (APPENDIX 14.1).”

**Item 15:** To consider the representation received from the President- Non Technical (Class-III) Staff Association, SVNIT, Surat regarding grant of Pay Band of Rs.9300-34800 with Grade Pay of Rs.4200/- w.e.f. 01/09/2008.

**Reso.15:** The Board discussed in detail the representation submitted by the President – Non Technical (Class-III) Staff Association, SVNIT, Surat regarding grant of Pay Band of Rs.9300-34800 with Grade pay of Rs.4200/- w.e.f. 01/09/2008. The Board took note that, the Institute has granted financial benefits under MACP Scheme as per norms issued by the Ministry.

Orders of the Honourable CAT, Chandigarh bench as well as Honourable high Court of Punjab & Haryana, on related cases, were also perused.

“Resolved that the requests made by the affected individuals, , along with copies of the judgments, may be referred to the Ministry for examination and further advise.”

**Item 16:** To consider the application received from Shri K. S. Bhavsar, Jr. Clerk in Accounts Section to grant promotion upon successfully completion of Subordinate Account Service – I & II (SAS-I & II) examination regarding.

**Reso.16:** “Resolved to direct Institute to examine the representation submitted by Shri K. S. Bhavsar, Jr. Clerk in Account Section and submit details to the Board in its next meeting (APPENDIX:16.1.)”

**Item 17:** To consider and approve to grant promotions to the eligible Group D employees of the Institute to entry level Group C cadre – regarding.

**Reso.17:** The matter was discussed at length and unanimously adopted following resolution.

“Resolved that the institute needs to examine all individual cases of Group D employees and accordingly provide suitable internal coaching/ training of minimum 6 months duration at the Institute Anchor Cell, followed by tests and evaluation to determine eligibility for placing them in PB-I pay band.”

**Item 18:** To consider and approve to extend the tenure of the Registrar of the Institute for one more term.

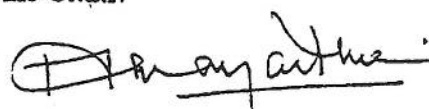
**Reso.18:** The Board has examined the proposal, making due reference to the following documents.

- i. Copy Appointment Order for the post of Registrar, SVNIT, Surat No.E/HAP/I/4112 dtd. 17/01/2009
- ii. Annual Confidential reports of the present incumbent for last 5 Years – which are found to be graded “excellent/Outstanding”
- iii. Provisions of para 6.3 of RRs for the post of Registrar in NITs, published vide Gazette of India PART II-section 3- No 357 dtd. July 1, 2008, under which the appointment of the Registrar can be renewed for another term.

Based on the information as above, “the Board has resolved to approve the proposal to grant one more term of appointment to Mr.H.A.Parmar in the post of Registrar as per the terms and conditions [except Sr.No.(1)] contained in the original appointment order.”

The meeting ended with a vote of thank to the Chair.

  
(Dr. P. D. POREY)  
DIRECTOR  
SVNIT, SURAT

  
(Dr. J. NARAYANA DAS)  
CHAIRMAN  
BOARD OF GOVERNORS