



## Association for Harnessing Innovation and Entrepreneurship Sardar Vallabhbhai National Institute of Technology, Surat



### Recruitment of INCUBATION ASSISTANT at ASHINE

#### Brief on ASHINE

Sardar Vallabhbhai National Institute of Technology (SVNIT), Surat in association with Department of Science and Technology (DST), Government of India, has established a NIDHI-TBI (Technology Business Incubator) named ASHINE (Association for Harnessing Innovation and Entrepreneurship). ASHINE, which is a section 8 (not-for-profit) company, aims to promote entrepreneurial activity on SVNIT campus and commercialization of R&D efforts across all the disciplines of Engineering and Technology including Energy, Environment and Manufacturing. It also extensively undertakes pre-incubation activities for SVNIT students under the SSIP policy of Government of Gujarat. It also envisions developing incubation activities in other sectors in coming years with support from various government/semi-government and private entities.

ASHINE, a NIDHI-TBI at SVNIT, Surat is looking for young and dynamic candidate for the following post:

#### ➤ **Incubation Assistant (01 post)**

Location of the job is SVNIT campus, Surat, Gujarat and familiarity of the applicant with the city and surroundings will be preferred. The above post is **purely contractual**, and will initially be offered for a **period of 11 months** and extendable further as per requirement based on the satisfactory performance of the incumbent. Contract can be terminated with One-month notice from either side.

### INCUBATION ASSISTANT

#### **Eligibility Criteria**

##### **Essential:**

##### **Educational**

- Professional degrees like B.E./B.Tech./M.E./M.Tech./MBA/MS/PGDBM/M.Pharm/CA.

##### **Experience**

- The applicant must have **minimum 1 year of overall work experience**. Preference will be given to the candidate having work experience in incubation center or handling activities/responsibilities relevant to start-up ecosystem/technology commercialization/IPR.

**Upper Age Limit:** Less than 35 years.

**Salary Range:** Rs. 20,000 to Rs. 30,000/- per month (all inclusive).

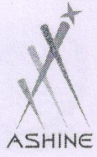
#### **Application Procedure**

- Interested candidates are required to submit their application with detailed resume along with scanned copies of degree certificates; grade sheets/mark sheets and relevant experience certificates via email to [ashine@svn.ac.in](mailto:ashine@svn.ac.in) on or before **30/10/2025** with subject line as "Application for the post of INCUBATION ASSISTANT at ASHINE".
- Incomplete application without any documents/certificates will not be entertained.
- The shortlisted candidates will be intimated by e-mail only latest by **31/10/2025**.
- The interviews will be conducted **tentatively** on **07/11/2025**.

(1 of 2)

*Handwritten signatures*





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- Mere fulfillment of minimum qualification and experience required does not entitle a candidate to be called for an interview. Short-listing criteria adopted by ASHINE will be final and binding to all the applicants and no interim queries will be entertained in this regard.
- ASHINE reserves the right not to fill any/all posts advertised.
- Canvassing in any form or bringing outside influence will disqualify the candidate for being considered for the position.
- Kindly enclose the relevant documents/testimonials in the following order:
  1. UG degree certificate
  2. UG mark sheets/grade sheets
  3. PG degree certificate
  4. PG mark sheets/grade sheets
  5. Other relevant educational certificates
  6. Relevant experience certificates (in reverse chronological order); required experience in start-up sector should be supported by the relevant documents)
  7. Aadhaar Card
  8. Proof of Income/Last salary drawn