



# Association for Harnessing Innovation and Entrepreneurship Sardar Vallabhbhai National Institute of Technology, Surat



## Recruitment for the post of Incubation Manager

ASHINE, a NIDHI-TBI at SVNIT, Surat is looking for young and dynamic candidate for the following post:

### **Incubation Manager (One Post)**

Location of the job is SVNIT campus, Surat, Gujarat and familiarity of the applicant with the city and surroundings will be preferred. The above posts are **purely contractual**, and will initially be offered for a **period of 11 months** and may be extended further based on the satisfactory performance of the incumbent and as per the clause of the project. Contract can be terminated with One month notice from either side.

### **INCUBATIONMANAGER**

#### **Eligibility Criteria**

##### **Essential:**

##### **Educational**

- Bachelor's degree or higher in Engineering/Technology from any nationally reputed institute/university. MBA/PGDBM or equivalent would be an added advantage.

**or**

Bachelor's degree or higher in Science/Pharmacy/Business Administration/Commerce with an MBA/PGDBM or equivalent.

##### **Experience**

- The applicant must have minimum 3 years of overall work experience, with at least 1 year of experience in the start-up sector, either as a start-up founder/co-founder/core team member and/or as a stakeholder of start-up ecosystem or in managing/administering an incubation centre or at least 1 year of industrial experience at managerial level.

- **Age Limit:** Less than 40 years

- **Salary**

Depending on the qualifications/experience, selected candidate will be offered salary in the range of **Rs. 40,000 to 60,000/-per month (all inclusive).**



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## Application Procedure

- Interested candidates are required to submit their application with detailed resume along with copies of self-attested degree certificates; grade sheets/mark sheets and relevant experience certificates by R.P.A.D/Speed Post/Courier/Hand delivery so as to reach the following address latest by **21/02/2023 (5.30 PM)** with envelope superscribed as “**Application for the post of Incubation Manager at ASHINE**”

**The Member Secretary,  
Association for Harnessing Innovation and Entrepreneurship (ASHINE)  
Sardar Vallabhbhai National Institute of Technology (SVNIT)  
Dumas Road, Ichchhanath, Surat – 395007 Gujarat**

- Incomplete application without any documents/certificates will not be entertained.
- The shortlisted candidates will be intimated by e-mail only latest by **25/02/2023** (Tentative date)
- The interviews will be conducted tentatively on **10/03/2023**.
- Mere fulfillment of minimum qualification and experience required does not entitle a candidate to be called for an interview. Short-listing criteria adopted by ASHINE will be final and binding to all the applicants and no interim queries will be entertained in this regard.
- ASHINE reserves the right not to fill any/all posts advertised.
- Canvassing in any form or bringing outside influence will disqualify the candidate for being considered for the position.
- Kindly enclose the relevant documents/testimonials in the following order:
  1. UG degree certificate
  2. UG mark sheets/grade sheets
  3. PG degree certificate
  4. PG mark sheets/grade sheets
  5. Other relevant educational certificates
  6. Relevant experience certificates (in reverse chronological order); required experience in start-up sector should be supported by the relevant documents
  7. Aadhaar Card
  8. Proof of Date of Birth (either of Secondary School Certificate/School Leaving Certificate/Birth Certificate)
  9. Proof of Income/Last salary drawn