



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत

SVNIT

No. SVNIT/Rect-Temp./2021-Estt/ 1966

February 08, 2023

Engagement of Fire & Safety Officer purely on contractual basis

The Sardar Vallabhbhai National Institute of Technology Surat invites applications for engagement of Fire & Safety Officer purely on contractual basis on purely contract basis for one year initially which may be renewed for further **TWO** years subject to satisfactory performance of the candidate and requirement of the Institute. The details regarding eligibility criteria, terms of references etc. are as follows:

1.	Name of the post	Fire & Safety Officer purely on contractual basis
2.	Number of posts	01
3.	Nature of engagement	Contractual
4.	Method of Recruitment	Purely on contract basis for one year which may be extended further for two years based on performance of the candidate.
5.	Monthly Pay / Remuneration	Consolidated Rs 50,000/- per month
6.	Age Limit	Not more than 55 years as on last date of application
7.	Job Profile: -	Improving, maintaining and making operational the fire & safety arrangements at the Departments/ Sections/ Offices. Visits to the Departments/Sections and various Buildings of the Institute. Carryout effective fire and safety audit, liaison with various Government Agencies including Fire Service/ Municipal Corporation/ Civil authorities etc. Other administrative work related to the Fire & Safety or as assigned by the Competent Authority. Organize periodic fire and evacuation drills, lectures, etc. Disseminate information on Disaster Management Plan. The appointee should be ready to work all times as per need of the institute. Above Job Profile are illustrative. In addition to the above the Competent Authority may assign any job from time to time.
8.	Educational and other qualifications & experience required for recruitment Essential Qualification:	i) BE (Fire) / B.Tech (Safety & Fire Engineering)/ B.Tech (Fire Technology & Safety Engineering) with first class or its equivalent Grade in the CGPA / UGC 7 Point Scale with good academic record from a recognised university/ Institute. OR ii) Graduate from Institute of Fire Engineers (India/UK) OR iii) Divisional Officers Course from National Fire Service College (NFSC), Nagpur Essential experience: Post qualification experience of minimum 5 years as a Station Officer or equivalent post in City Fire Brigade/ State Fire Service/ In-charge Fire/Safety Officer in Corporates/ Industries Or Fire/ Safety Officer in State/ Central Government/ PSUs etc. Desirable Qualification : 1. Spoken knowledge of regional language in Hindi/Gujarati 2. Practical knowledge of Fire Prevention and Protection System such as Hydrant System, Fire Detection System, Sprinkler System etc. 3. Practical knowledge of evacuation procedure and Fire & Safety Audit. 4. Should be well versed with fire & safety norms and rules of state/ central government and regulations in fire safety and security.
9.	Application Process:	The eligible interested candidates have to download the application form and submit the hard copy of their filled in applications through Speed/ Registered Post in prescribed format with copies of certificates & Mark-sheets, to The Deputy Registrar (Establishment), Sardar Vallabhbhai National Institute of Technology, Surat, Ichchhanath, Dumas Road, Keval Chowk, Surat, Gujarat-395007 so as to reach on or before 2nd March 2023 . The envelop should superscribed as Application for the Post of Fire & Safety Officer on Purely Contract Basis (Last Date 2nd March 2023).

10.	<p><u>Selection Process:</u> The shortlisted candidates will be called for interview. The final selection will be based on the performance of candidate during personal interview at SVNIT Surat.</p> <p>Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for interview. The shortlisting parameters will be decided by the Institute and thereafter, adequate number of candidates, as decided by the Institute, will be shortlisted for interview. The decision of the Institute Authorities shall be final. No correspondence will be entertained in this regard.</p>
11.	<p><u>General Instructions & Other Information :</u></p> <ol style="list-style-type: none"> i. The engagement would be purely on contractual basis. Any claim for absorption at the regular position in the institute will not be entertained at any point of time. ii. The engagement will be subject to their medical fitness and police verification. iii. The Institute reserve the right to terminate the services of the appointee at any by giving one month notice or payment of one month salary in lieu thereof by either side without assigning any reason. iv. The incumbents shall be eligible for 8 days of casual leave in a calendar year. Any other leave shall not be admissible. v. The appointee will not be entitled for any medical facility/ accommodation or any other type of allowances. vi. The appointees have to attend the office six days a week. vii. In case of exigencies of the work, the appointee shall be required to attend the duty on Holidays. No extra remuneration shall be admissible for the same. viii. The Headquarters of the appointee shall be at Surat. ix. The Institute reserves the right to impose any other reasonable conditions to safeguard the interest of the Institute. x. Any resultant dispute shall be settled within the jurisdiction of Surat. xi. The closing date for submission of applications shall be considered as the cut-off date of age, educational qualifications and experience. xii. In case of CGPA/GPA, the applicants are required to enclose the appropriate conversion formula to percentage / CGPA/GPA calculator. In case CGPA conversion table is not available from their graduating institutions, the criteria applicable for SVNIT, Surat will be used for % conversion. xiii. The Institute reserves the right to assign / transfer the selected candidates to any section/ department within the Institute. xiv. No TA/DA shall be admissible for appearing in the written test/ Interview/ joining at SVNIT, Surat. xv. The Institute reserves the right not to fill up the positions, cancel the advertisement in whole or in part without assigning any reason and its decision in the regards shall be final. xvi. The appointment is purely on Contract Basis initially for a period of one year and which may be renewed further upto maximum of two years subject to institute requirement and satisfactory performance of the candidate. The renewal of tenure/ enhancement of monthly remuneration of candidate will be based on performance of the candidate which will be assessed by the Institute level committee.

Note:

- (i) The last date of receipt of applications is 2nd March 2023.
- (ii) The applications received after the closing dates and incomplete applications will be summarily rejected.
- (iii) The Institute reserves its right to decide the method of Selection Process depending upon the number of applications / shortlisted candidates.
- (iv) The candidates applying for the post(s) should ensure that they meet all the eligibility conditions, his/her candidature will be summarily rejected.
- (v) The Institute reserves the right not to fill up the positions, cancel the advertisement in whole or in part without assigning any reason and its decision in the regards shall be final.

REGISTRAR