



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT, GUJARAT-395007.

(An Institute of National Importance, Ministry of Education, Govt. of India)

SVNIT

NOTICE INVITING TENDER (NIT)

The Sardar Vallabhbhai National Institute of Technology, Surat (in short, SVNIT, Surat) is an autonomous body under the Ministry of Education, Govt. of India, an Institute of National Importance Imparting Technical Education and engaged in Research activities. More than 5000 students and staff members are residing on the campus. Institute invites Offline bids as per **Two Bid System** through Central Public Procurement Portal (e-publishing) for '**Running Stationary Cum Reprography Store at SVNIT, Surat**'. The invitation to tender, tendering conditions, general conditions of contract, special conditions of contract and other conditions of contract, if any, which will govern the contract pursuant to the tender are attached.

Contractor interested to submit bid are requested to go through the contents of the NIT and ensure that the bid is submitted offline on or before the due date and time indicated in NIT and as per technical specifications and terms and conditions indicated herein and upload digitally signed or ink signed undertaking Form.

Member -Secretary, canteen committee
For and on behalf of the Director, SVNIT

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT 395007

Tender Notice No. CS_ /Stationary Store/24-25

Dated: 10.03.2025

Tender for Running Stationary Cum Reprography Store at the SVNIT, Surat

The Sardar Vallabhbhai National Institute of Technology, Surat (in short, SVNIT, Surat) is an autonomous body under the Ministry of Education, Govt. of India, an Institute of National Importance Imparting Technical Education and engaged in Research activities. More than 5000 students and staff members are residing on the campus. Institute invites online bids as per **Two Bid System** through Central Public Procurement Portal (e-publishing) for '**Running Stationary Cum Reprography Store at SVNIT, Surat**'. The invitation to tender, tendering conditions, general conditions of contract, special conditions of contract and other conditions of contract, if any, which will govern the contract pursuant to the tender are attached.

The contract period will be initially for a period of One (01) year and extendable up to Two (02) more year subject to satisfactory performance.

Bidders can download complete set of bidding documents from e-publishing Platform <http://eprocure.gov.in/epublish/app>. Bidders need to submit the bids offline for the interested items by uploading all the required documents through <http://eprocure.gov.in/epublsih/app>. The tender submission fee is *Nil*. Late bids shall not be accepted. Schedule of the Tender as follows:

Critical Date Sheet:

Serial No.	Particulars of activities	Schedule of the activities
1.	Publishing Date	11-03-2025 (15:30 Hrs)
2.	Bid Document Download Start Date	11-03-2025 (15:30 Hrs)
3.	Clarification Start Date	N.A.
4.	Clarification End Date	N.A.
5.	Bid Submission Start Date	14-03-2025 (11:30 Hrs)
6.	Bid Submission End Date	24-03-2025 (17:00 Hrs)
7.	Pre Bid Meeting Date	13-03-2025 (16:00 Hrs)
8.	Bid Opening Date (Technical)	25-03-2025 (16:00 Hrs)
9.	Bid Opening Date (Financial)	Will be announced after technical evaluation

Site Visit and Pre-bid meeting with the tenderer will be held on 13-03-2025 (**Thursday**), i.e. Site Visit – **From 11:30 AM to 12:30 PM** and Pre-bid meeting at **4:00 pm onwards**, at Conference Room of the Hostel Section, SVNIT, Surat to appraise them about the Running Stationary cum Reprography Store, expectations of the Institute and to familiarize them with the Institute Campus. The interested bidders must attend the Pre-Bid Meeting and visit the Place of Store and acquaint themselves about the scope and schedule of work, supervision and commitment required. Institute expects the food canteen to be maintained as a high-end facility for our students and faculty, visiting academic community and canteen service management at best Standards. The prospective Contractors should note that high quality food, services and professional approach is the essence of this contract. Please read instructions for the bidders and Scope of Work carefully.

Very Important Notes: Corrigendum, if any issued for the tender shall form part of the tender document, Corrigendum will be posted on <http://eprocure.gov.in/epublish/app>. Hence, bidders are requested to visit <http://eprocure.gov.in/epublish/app> regularly and note the corrigendum / amendments to the tender without fail. Institute is not responsible for ignorance of corrigendum.

Director, SVNIT, Surat reserves the right to reject any or all the tenders without assigning any reason. Any attempt on the part of the tenderer to influence, negotiate directly or indirectly with the Institute will lead to the exclusion from consideration.

Member Secretary Canteen Committee
For and on behalf of the Director, SVNIT



Sardar Vallabhbhai National Institute of Technology

Surat, Gujarat-395007

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Dated: 10.03.2025

NOTICE - INVITING TENDER

Name of Work/ Service	Running Stationary Cum Reprography Store at SVNIT
Issue of Tender Forms	Bidders can download complete set of bidding documents from e- procurement platform http://eprocure.gov.in/epublish/app from 10.03.2025
Earnest Money Deposit (EMD) (Refundable to unsuccessful Bidders)	<ul style="list-style-type: none">• EMD Fee - Rs 10,000 (Rupees Ten Thousand Only) through Demand Draft from the schedule National Bank in India (DD is to be received on or before opening of Technical bid through RPAD/Speed Post/Courier to 'The Director, SVNIT Surat, Ichchhanath, Surat-395007, Gujarat')• Demand Draft payable to – 'Director, SVNIT, MHRD Fund'• Demand Draft Payable at – Surat• EMD Exemption - As per Government norms
Period of work	The contract period will be initially for a period of One (01) year and extendable up to Two (02) more year subject to satisfactory performance.
Site Visit (Visiting of site is mandatory)	On 13.03.2025 (Thursday) from 11:30 AM to 12:30 PM at Institute Canteen, SVNIT, Surat
Pre-bid meeting, Date and Time	13-03-2025 (Thursday) at 4:00 PM in the Conference Room, Hostel Office, SVNIT Surat, Surat-395007
Bid Validity	120 days from the date of opening
Mode of Submission of e-Tender	E-Tender portal (CPP Portal) e-publishing https://eprocure.gov.in/epublish/app
Contact Person and Address for enquiry and submission of sealed tender documents	Dean (SW) SVNIT, Surat 395 007, Gujarat
Contact Phone Number (s) / E-mail Address	Contact Number - 0261-2201528 E-mail Id - dean_sw@svnit.ac.in ,

Member Secretary Canteen Committee
For and on behalf of the Director, SVNIT