



**Notice: Fee Remission of B.Tech.-II, III, & IV Year for A.Y. 2024-2025**

References: F.No.33-4/2014-TS.III dated June 24, 2016 and July 02, 2016

With above references, B.Tech. 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> year students will be promoted to B.Tech. 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> year, respectively in the Academic Year 2024-2025, after fulfilling the academic criteria and having a Family Income less than Rs.5.0 lakh, are hereby informed to fill out the fee remission form available on the Institute website at <https://svnit.ac.in/Data/Notice/2024/May/form.pdf>

Students are instructed to fill in the data like affidavit no., income certificate no., ITR acknowledgment no., date, etc. in MIS at <https://mis.svnit.ac.in/SVNIT/>. **The last date of entering the data in MIS portal is 31/05/2024.** The following documents are required for submission of Fee Remission form.

- (i) Printout of MIS entry form
- (ii) Fee Remission Application Form
- (iii) Affidavit (as per Annexure-I)
- (iv) Income Certificate in English or Hindi should be issued on or after 1<sup>st</sup> April 2024 duly signed by the competent authority (as per Annexure-II)
- (v) Income Tax Return Acknowledgement of Financial Year 2023-2024 (Assessment Year 2024-2025), and
- (vi) Income Tax Computation prepared by C.A./Lawyer of Financial Year 2023-2024 (Assessment Year 2024-2025)

All documents must be signed and stamped by appropriate authority; otherwise, it will be not accepted. **The hard copy of the filled-in form with the documents must be sent to the Deputy Registrar (Academic), S. V. National Institute of Technology, Surat-395007, Gujarat, on or before 10/06/2024.**

Note: 1. Mention **“Fee Remission Form - B.Tech. – II/ B.Tech. – III/ B.Tech. – IV year”** (as per your applicability) on the envelope

2. For any query mail to [acad\\_btech2@svnit.ac.in](mailto:acad_btech2@svnit.ac.in) or call on 0261-2201538  
[acad\\_btech3@svnit.ac.in](mailto:acad_btech3@svnit.ac.in) or call on 0261-2201539  
[acad\\_btech4@svnit.ac.in](mailto:acad_btech4@svnit.ac.in) or call on 0261-2201540

3. The fee remission application will not be considered / entertained after the last date of receipt of application.

रविकीर्त 09.05.2024  
DEAN (ACADEMIC)

No. Acad/94/2024-25

Date: 09/05/2024

To: Prof. I/c. CCC – for upload on Institute website

**Annexure-I**

**AFFIDAVIT (to be print on Rs.50/- Stamp Paper)**

I..... (Name of Father/Mother/Guardian)

age .....years, Indian inhabitant, residing at .....

..... (Full Address) Inform that my son/daughter

..... (Name) Admission No. ....

is admitted to S. V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT do hereby state and declare on solemn affirmation as under;

- i) I say my ward has taken admission and calming the tuition fee waiver/remission against the Income Certificate No. .... date :..... submitted by me duly issued by the competent authority (Authorized by the Government).
- ii) I say the certificate submitted by me includes the annual income of all my family members during the financial year 2023 -2024.
- iii) I say I shall inform SVNIT Surat in case my income exceeds the prescribed limits of exemption in tuition fee as per the letter dated F.No.33-4/2014-TS.III dated June 24, 2016 and July 02, 2016.
- iv) I hereby solemnly aver and undertake that the above submitted Income Certificate is true and correct as per the norms of Government. In case the submitted Income Certificate is found untrue/false at any point of time. I am aware that I have to pay the full fee with penalty as imposed by the Institute. I am also aware that the Institute can take any disciplinary action against my ward and that shall be acceptable to me.

I am making this Affidavit to produce the same before S. V. National Institute of Technology, Surat to indicate the income certificate submitted for tuition fee remission for the academic year 2024-2025.

Date:  
Place:

DEPONENT  
(Father/Mother/Guardian)

**INCOME CERTIFICATE ISSUING AUTHORITY**

<b>S.No.</b>	<b>States/Union Territory</b>	<b>Income Certificate Issuing Authority</b>
1.	A and N Island	Tehsildar
2.	Andhra Pradesh	Tehsildar / Naib Tehsildar
3.	Goa	Mamlatdar of all Talukas
4.	Gujarat	District Collector / Deputy Collector / Asst. Collector / Prant Officer / Mamlatdar / Talati
5.	Karnataka	Tehsildar
6.	Kerala	Village Officer not below the rank of BDO
7.	Maharashtra	Tehsildar / Deputy Tehsildar
8.	Mizoram	District magistrate or any other Officer authorized by District Magistrate
9.	Pondicherry	Tehsildar
10.	Rajasthan	Tehsildar
11.	Tamil Nadu	Zonal Deputy Tehsildar
12.	Uttar Pradesh	Tehsildar
13.	Uttarakhand	Tehsildar / SDM / City Magistrate
14.	Delhi	SDM of Govt. of NCT of Delhi
15.	Chandigarh	Sub Divisional Magistrate
16.	Himachal Pradesh	Tehsildar of Revenue Department
17.	Chhattisgarh	Nayab Tehsildar
18.	Madhya Pradesh	Tehsildar / Naib Tehsildar
19.	West Bengal	<ol style="list-style-type: none"> <li>1. District level – Dist. Magistrate or Addl. Dist. Magistrate</li> <li>2. Sub-Division level – Concerned Sub-Divisional Officer</li> <li>3. Block level – Block Development Officer of concerned block</li> <li>4. Kolkata Municipal Corporation – The Collector, Kolkata Corporation</li> <li>5. Other areas covered in Kolkata Police i.e. areas over which Collector, Kolkata does not exercise jurisdiction – Concerned District Magistrate or any other officer authorized by the District Magistrate of South 24 Paraganas and North 24 Paraganas</li> </ol>
20.	Jammu & Kashmir	Sub-Divisional Magistrate (not below the rank of Tehsildar)
21.	Jharkhand	Sub-Divisional Officer in each District
22.	Meghalaya	Employer in case of Government Employee and by the DC/SDO Civil in case of others
23.	Daman & Diu and Dadra & Nagar Haveli	Mamlatdar, Daman & Mamlatdar, Diu
24.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
25.	Punjab	CRO (Tehsildar/Naib Tehsildar concerned)
26.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioner and Sub-Divisional Officers(C)
27.	Lakshadweep	Dy. Collector in Agatti and Minicoy and SDOs in the remaining Islands
28.	Assam	Revenue Circle Officers
29.	Tripura	District Magistrate & Collector
30.	Arunachal Pradesh	Dy. Commissioner of respective Districts
31.	Odisha	Revenue Officers
32.	Bihar	Circle Officer from Circle Office
33.	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Department)
34.	Telangana	Deputy Tehsildar
35.	For all other remaining States and Union Territories	Not below the rank of Tehsildar/Competent Authority as per Govt. Notification