



No. Estate/F&S/149/2022-23

Date: 07/03/2023

To,

Sub: Enquiry for the "Refilling of Existing Fire Extinguishers" in several buildings of SVNIT, Surat"

Dear Sir,

You are requested to quote your rates for the Refilling of Existing Fire Extinguishers in several buildings of SVNIT, Surat listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and superscripted as "Quotation with reference to Enquiry No: **Estate/F&S/149/2022**, dated: **07/03/2023** for Fire & Safety System, Estate & Store Section. Your quotation should reach the undersigned on or before **14/03/2023 at 5:00 PM addressed to The Director, Establishment Section, Administrative Building, S. V. National Institute of Technology, Ichchhanath, Surat – 395 007, Gujarat.** However, SVNIT Surat accepts no responsibility for offers received after the due time and date.

The quotations should be furnished with the following information.

1. The order is for a period of 10 days from the date of issue of a confirmed work order.
2. The rates specified in the quotation are for the Refilling of Existing Fire Extinguishers on a **F.O.R. Institute** basis.
3. GST and any additional charges such as transportation F.O.R. SVNIT should be clearly specified at the concessional rates allowed to educational institutions as per the relevant notification of the Government.
4. The period of validity of the quotation should be at least 30 Days. Offer subject to a prior sale may please be avoided.
5. Payment shall be made within a period of thirty days from the date of satisfactory completion of the work & submission of bills and official procedure from the account section of the institute.
6. The delivery period is to be clearly mentioned in the quotation.

7. The mode of delivery of the stores may be mentioned. The delivery should be at F.O.R. SVNIT, Surat.
8. An offered quotation may be rejected if any ambiguity is found.
9. The Director reserves the right to accept an offer, which does not strictly conform to the specifications but is otherwise, found suitable. If offers do not comply with specifications or are found in non-working condition, the same is to be taken from the institute, at the cost and responsibility of the supplier.
10. The order carrying out requires the refilling of fire extinguisher and hydraulic pressure test certificate.
11. A hydraulic pressure test certificate for fire extinguishers is mandatory.
12. In case of dispute, the matter will be subject to Surat Jurisdiction only.

SCHEDULE OF QUANTITY

Sr. No.	Particulars	Required Quantity	Rate (With GST) (In `)	Per	Total Amount (With GST) (In `)
1	ABC DCP 2 Kg	162		No.	
2	ABC DCP 4/5/6 Kg	315		No.	
Total Amount `...					

Note: Quotation must be provided on the firms/company's letter pad.

Yours faithfully,

Dean
 (Planning & Development)