



SARDAR VALLABHBHAI NATIONAL INSTITUTE  
OF  
TECHNOLOGY, SURAT-395 007.

Institute (Office): 2259582 - 584  
Department (Head) : 2201551  
(Office) : 2201552  
Fax No.(Institute) : 2228394, 2227334

No. SPICMACAY / SW/ 001 /2022-23

Date: 23/01/2023

To,

**SUB:- ENQUIRY FOR SUPPLY OF INFRASTRUCTURE SERVICES AT EVENT VENUE FOR SPIC MACAY SVNIT**

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelop and subscribed as: **“Quotation with reference to Enquiry No. SPICMACAY / SW / 001 / 2022-2023, DATE: 23/01/2023”**. Your quotation should reach the undersigned **on or before 30/01/2023**.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples should accompany the quotations.
- 3) General tax, Insurance charges, Packing and Forwarding charges, etc. if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat, basis at the Institute, SVNIT.
- 7) **All concessions available to an Educational Institution should be specified** and also taken into account while quoting.
- 8) This Institute is located within the limits of SMC and exempted from the paying of Octroi duty on incoming goods from outside limits of SMC.

- 9) Payment is normally made by cheque drawn on the S.V.N.I.T Branch of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 10) The Director reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

Yours faithfully,

*UDDP*  
23/11/2023

Chairperson,  
SPIC MACAY SVNIT

Sr. No.	Name of Item with Specification	Quantity
1.	Stage (32 x 20 x 2.5 ft.)	01
2.	Black backdrop (Curtain effect)	01
3.	Riser (plain white periphery)	01
4.	Table (with covering)	10
5.	Venue boundary (black)	01
6.	Red carpet	-
7.	Green carpet	-
8.	Mattresses with White bed sheets	100
9.	Entrance gate (semi-circular iron frame)	01