

**SARDAR VALLABHBHAI NATIONAL INSTITUTE
OF TECHNOLOGY,
SURAT – 395007, GUJARAT, INDIA.**



TENDERDOCUMENT

**Providing Services of Counseling and Guidance by Experts
for Students
of
Sardar Vallabhbhai National Institute of
Technology(SVNIT), Surat**



NOTICE INVITING TENDER

Section I: PREAMBLE

The Sardar Vallabhbhai National Institute of Technology, Ichchhanath, Surat (SVNIT, Surat) invites sealed bids in two parts from interested and eligible firms/companies/proprietors/individuals for “**Providing Services of Counseling and Guidance by Experts for Students**” as per the requirements & technical compliance, defined in the section “Schedule of Technical Requirements” in this tender document; at the terms and conditions specified in the section “Instructions to the bidders and General Terms & Conditions”; provided the vendor satisfies the pre-qualification requirements as listed out in the section “Prequalification Requirements of the Bidder” to bid for the tender.

The entire tender document comprises of various sections, as listed below:

- I. Preamble (this page)
- II. Schedule of Tender & Tender Form Covering letter
- III. Prequalification Requirements of the Bidder
- IV. Nature and Scope of the Work
- V. Declaration to be honored and signed by the bidder
- VI. Price Bid
- VII. Instructions to the Bidders
- VIII. Annexure (Check List)
- IX. General Terms & Conditions

The tender form should be downloaded from the CPP Portal e-publish or Institute Web Site, All bids must be accompanied by a bid security as specified in the bid document and must be delivered to the Establishment Section, Admin Building, SVNIT, Surat latest by the date and time indicated.

Bids will be opened in the presence of Bidders' representatives who may choose to attend on the specified date and time.

In the event of the date specified for the bid receipt and opening, being declared as a closed holiday for SVNIT, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

Section II: SCHEDULE OF TENDER

SI. No.	Event	Date and Time/Remarks
01	Commencement of Downloading of Tender Document	Jan 06, 2023 at 10:30 hr. https://eprocure.gov.in/epublish/app
02	Tender submission Start Date	Jan 06, 2023 at 12:00 hr
03	Last date & Time of Submission of Bids	Jan 27,2023 at 17:00 hr
04	Date &Time of Opening of Bids	Jan 31,2023at 13:00hr
05	Place of opening of bids	Hostel Section conference room, DoEE, SVNIT, Surat
06	The sealed covers should be addressed to:	Director, Sardar Vallabhbhai National Institute of Technology, Surat-395 007
07	All the communications with respect to the tender shall be addressed to:	Dr V. H. Pradhan, Chairman of Committee Contact No.: (M): 6352012704, 0261-2201726 Email: centralstore@svnit.ac.in
08	EMD of Rs. 18,000/- (Rupees Eighteen Thousand Only) to be remitted with tender by DD drawn in favour of “Director, SVNIT, MHRD Fund Surat”. (DD of EMD and Tender fee must be separate otherwise tender will be rejected.)	D.D. No. _____ Date: _____ Name of Bank: _____ Branch: _____
09	For taking assistance, if any	CPPP Portal website: www.eprocure.gov.in PP Portal Help Desk Toll Free No.: 18002337315, 180030702232

Notes:

1. Tender form is to be downloaded from the CPPP (Central Public Procurement Portal) or Institute website, DD drawn in favour of “Director, Sardar Vallabhbhai National Institute of Technology, MHRD Fund” payable at Surat will be required to be attached with the Tender document enclosed in the envelope as explained in the section on General Terms and Conditions. Without the tender fees, the tender will not be considered.
2. Tender offers should be sent by Registered Post A.D./Speed Post/Hand delivery only.