



UNDER POSTING OF CERTIFICATE

Offi : 2223371 to 2223374
Fax : 0261-2228394
Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT-395 007.**

Approval Note No.PE/505/2022-23
Enquiry no. PE/661/2022-23

Date: 06/02/2023

To,

SUB: -Enquiry for Supply of Banner and Certificate

Dear Sir,

You are requested to quote your prices for supply of Banner and Certificate listed overleaf. The Quotation must be sent in a sealed envelope with the superscription "Quotation with reference to the **Enquiry Note No.PE/661/2022-23. Dated 06/02/2023**" for Department of Physical Education to "The Director, (Attention: Head, Department of Physical Education) S.V. National Institute of Technology, Ichchhanath, SURAT-395007, Gujarat". Your quotation should reach the Director, SVNIT on or before **13/02/2023 at 12:00 pm.**

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompanying the quotations.
- 3) GST, Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 60 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery of the items are to be made before 19th February, 2023.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 10) Your specifications & terms- conditions should be as per the format attached i.e. summary sheet, must be on your company letterhead & signed by an authorized person.

- 11) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 12) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.
- 13) Any enquiry may send in the following address with the title "**Quotation**" over envelope:

To
 The Director
 (Kind attention, Head, Department of Physical Education)
 SVNIT, Ichchhanath, Surat-395007
 Mo: +91 9904003876

Yours faithfully,


 8/2/23

Head

Dept. of Physical Education

ANNEXURE-I

Sr. No.	Item
1.	Banner with frame – 9 x 15 = 1 nos Banner with frame – 12 x 19 = 1 nos Standee print – 3 x 6 = 6 nos Banner – 6 x 8 = 11 nos Logo sticker print – 31 nos Banner - 8 x 10 = 2 nos Stage banner – 12 x 22 = 1 nos Delivery Schedule : Immediate
2.	Certificate Standard size: A-4 Material: 350 GSM texture art card Fine card: Brilliant white 220 GSM Print Side: 1 Print Color: CMYK Additional finishing : Running number Delivery schedule: Immediate