



UNDER POSTING OF CERTIFICATE

Offi : 2223371 to 2223374
Fax : 0261-2228394
Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT-395 007.**

Date: 21/09/2022

Approval Note No.PE/177/2022-23
Enquiry no. PE/292/2022-23

To,

**Sub: - Enquiry for Supply and installation of PVC Sports flooring for the
Table tennis hall (38 ft X 44 ft) (as per Annexure – I)**

Dear Sir,

You are requested to quote your prices for supply and installation with hot joint welding of PVC sports flooring for the Table tennis hall listed overleaf. The Quotation must be sent in a sealed envelope with the superscription as "**Quotation with reference to the Enquiry Note No.PE/292/2022-23. Dated 21/09/2022" for Dept. of Physical Education to "The Director, (Attention: Head, Dept. of Physical Education) S.V. National Institute of Technology, Ichchhanath, SURAT-395007, Gujarat"**". Your quotation should reach the Director, SVNIT on or before **17/10/2022 at 5:00 pm.**

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples should accompany the quotations or provide the demonstration in Department at any stage of purchase without claiming any financial benefit.
- 3) GST, Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, installation and commissioning charges and any additional charges should be clearly specified in **Annexure-II**. If not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 60 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery and installation period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the product may be mentioned. The delivery should be F.O.R. Surat and Department of Physical Education at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.

- 8) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of bill after satisfactory installation, successful testing of stores and official procedure from account section of the institute.
- 10) Your specifications & terms- conditions should be as per the format attached i.e. Annexure-I and Annexure-I/ Quotation summary sheet, must be on your company letterhead & signed by an authorized person.
- 11) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 12) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable. If stores do not comply with specifications or found not suitable, the same is to be taken from the institute at the cost and responsibility of the supplier.
- 13) Any enquiry may send in the following address:
To
The Director
(Kind attention, Head, Department of Physical Education)
SVNIT, Ichchhanath, Surat-395007
Mo: +91 9904003876

Yours faithfully,


21/9/22

Head

Dept. of Physical Education

ANNEXURE - I

Sr. No.	Name of the Items	Quantity
1	4.5 mm soft PVC sports flooring in roll form(color as per choice of buyer) for Table tennis hall supply & installation	1672 sq. ft. approx (carpet area of Table tennis hall 38 ft x 44 ft)

Annexure-II

QUOTATION SUMMARY SHEET

(This must be typed on Supplier's Letterhead & submitted along with the offer)

Sr. No.	Item Name	Details
1.	Model/Make	
2.	Warranty period	
3.	Quantity Approx	
4.	Unit price	
5.	Price	
6.	Taxes	
7.	Charges	
8.	Total Amount Rs.	

NOTE: Any ambiguity or incomplete filling of SUMMARY SHEET will lead to rejection of offer without any reasons. Write N/A or N.A. where information demanded is not applicable.

SIGN OF THE PARTY

WITH FULL ADDRESS STAMPE