



No.E/ 1135


Date: 27-01-2021

CIRCULAR

All the faculty and staff members have put their best efforts in keeping the academic schedule in time during the pandemic situation due to COVID 19. The Institute conveys heartfelt thanks to all the faculty and staff members in helping to overcome such unprecedented situation in the Institute. As COVID 19 situation has improved in the city, it is decided that the previous notification of "Work From Home" has been suspended with immediate effect. All the employees of the Institute will continue to work in the Institute as usual and follow the office timings. All the Heads of Academic Departments/ Sections are requested to ensure the presence of their faculty / staff in their respective Departments/ Sections.

Further, if any employee requires to 'Work from Home' due to co-morbid conditions or having Corona symptoms or living in corona contaminated zone, should intimate in the writing to the undersigned with copy to the Head of respective department/section, and special approval be obtained for the same.

All the faculty members are requested to take their online classes from the campus and work for the development of their respective laboratories.


(Prof. S. R. Gandhi) 29/1/21
DIRECTOR
SVNIT, Surat

To,

All Deans/ Heads of the Department/Sections/PICs

- With a request to bring to the notice of the employees of their concern deptt./section/office

Prof. I/C - CCC

- With a request to upload on Institute website

Copy to : Director/Dy. Director/Registrar/CVO
Dy. Registrar (Estt.)/(Acad)
Asst. Registrar (A/cs)/Acad/E&S
Dispatch Section