



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY SURAT

No. SVNIT/Estt/2546

Date: 25th March 2020

NOTICE

Sub: Closer of offices in the institute due to COVID-19

As per announcement made by Hon'ble Prime Minister of India for complete lockdown in the country, all the offices of the institute shall be closed w.e.f. 25.3.2020 for 21 days except the essential services. During this period all the employees are required to take utmost care for themselves by staying at home and avoid social contacts. Their movement should be restricted for emergency purposes only.

No outstation leave will be allowed to the employees except for clinical emergency of the family member of the employee. The employees availing outstation leave must inform the authority about their outstation stay at the time of entering the institute and must observe the clinical exercises mandated in the medical protocol issued by the institute. Any willful denial will be considered as misconduct.

This issues with the approval of Competent Authority.

(Dr. Pramod Mathur)
REGISTRAR

CC:

Director/ Dy Director/ Registrar/All Deans/
Chief Hostel Warden/ CMO/ All Employees/ All Students/ Notice Board