



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सुरत  
Sardar Vallabhbhai National Institute of Technology, Surat



**TENDER No.** E/3777/ 2019-20, dated 12.03.2020



**Name of work** : Running Food Canteen at SVNIT, Surat.

**Tender Fee** : ₹ 5000=00

**Issue of tender/ Downloads:** 16/03/2020

**Receipt of tender** : 07/04/2020 up to 5:00 P.M.

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The Director, S. V. National Institute of Technology, Ichchhanath, Surat – 395 007. ☎  
2201602, 2210332



**TENDER FOR RUNNING FOOD CANTEEN at SVNIT, SURAT**

**Tender Fee: ₹ 5,000=00**

The tender document has **22** pages. The contents of the tender document are as follows:

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## SCHEDULE – A

### Important Dates

- |                                    |                          |
|------------------------------------|--------------------------|
| 1. Downloading the Tender Document | : 16/03/2020 at 13.30    |
| 2. Pre-Bid Conference              | : 24/03/2020 at 16:00    |
| 3. Last Date of Receipt of Tender  | : 07/04/2020 up to 17:00 |
| 4. Date of Opening of Bid          | : 09/04/2020 at 15:30    |

### NOTES:

1. Bidders may send their offer by **Registered Post/Speed Post** mentioning over the envelope **Tender for Running Food Canteen at SVNIT, Surat** so as to reach the following address on or before **07/04/2020 up to 17:00** only. However, SVNIT, Surat accepts no responsibility for offers received after the due time and date.

**The Director,  
S. V. National Institute of Technology,  
Ichchanath, Dumas Road, Surat  
Pin code: 395 007  
State: Gujarat.**

2. Bidder should sign and stamp all the pages of the duly filled tender document in the testimony of having read all the terms & conditions laid down in the tender document.
3. A demand draft of ₹ 5000/- (**Rupees Five Thousand Only**) towards non-refundable **Tender Fee** and a demand draft of ₹1,50,000.00/- (**Rupees One Lakh Fifty Thousand Only**) towards refundable **Earnest Money Deposit (EMD)** from a **Nationalized/Public Sector/Private Sector Bank** in favour of “**Director, SVNIT, MHRD Fund**” payable at **Surat** placed in a separate envelope marked “**Tender Fee and EMD**” should accompany tender bid documents. Both the demand drafts should be valid for 90 days. The tender will not be considered for evaluation without **Tender Fee and EMD**. The EMD of the successful bidder will be returned to them within 60 Days without any interest after deployment of services. The earnest money of unsuccessful bidders will be returned to them without any interest after awarding the offer.
4. **Pre-Bid Conference will be held in the Institute Conference Room on 24/03/2020 at 16.00 hrs.**
5. The **Cover-I** includes Pre-Qualification Criteria (Schedule D), Annexure I, Technical Details (Scheduled E), Tender Fee and EMD. **Cover II** includes self-evaluated Technical Evaluation Criteria (Scheduled F). **Cover I & II** shall be put together in a **Single Sealed Cover** at the time of submission.
6. **Opening date and time of Cover II (self-evaluated Technical Evaluation Criteria: Scheduled F) will be informed separately to the qualified Bidders either by e-mail/mail/telephone/Institute website.**
7. **All Documents attached for claiming the Proof under Pre-Qualification Criteria (Schedule D), Technical details (Schedule E), and Technical Evaluation Criteria- (Schedule F) should be self-attested and attached strictly as per the sequence of the schedule serial only, otherwise tender document will not be considered**

**for further evaluation.** All documents should be prepared and bidder should fill the marks as per the attached proof.

**8. Award of canteen contract:**

- i) The institute will award the Canteen contract as per the following procedures.
  - a) The Items and their prices that are to be sold in the canteen are already decided by the Institute (Schedule – B)
  - b) The contractor which does not meet the pre-qualification criteria will not be eligible for the award of contract and would not be taken up for detailed evaluation. Each firm meeting the pre-qualification criteria would be evaluated and given a score out of 90 marks as mentioned in **Schedule F (Table II)**.
  - c) The merit list of contractors depending upon technical evaluation criteria will be declared and work will be awarded to the Bidders who scores **Highest Marks in Technical Evaluation Criteria**.

In case two or more contractors score equal marks in their total technical score then merit list will be made based on their **AVERAGE TURNOVER** of last three financial Year (**2016-2017, 2017-18 and 2018-2019**). If the tie remains further, then the tie-breaking will be done by the turnover of 2018-19. If further required for tie-breaking, the turnover of 2017-18 can be used for breaking the Tie. If further, required for tie-breaking, the turnover of 2016-17 can be used for breaking the Tie. If the tie still persists, then the merit list will be decided by either a toss of a coin (in case of tie-breaking amongst two) or a draw system (in case tie-breaking amongst more than two) in the presence of the concerned contractors.

- ii) Not, withstanding the above, the Institute reserves the right to accept or reject any tender and to cancel the bidding process and reject all the quotations at any time prior to the award of the contract.
- iii) The bidders whose bid is accepted will be notified of the award of the contract by the institute. The terms and conditions of the accepted offer shall be incorporated in the contract.
- iv) **Within Seven (07) days of the receipt of the notification** of the award of the contract from the institute, the successful bidder shall submit interest free **Performance Security Deposit** for awarded Canteen contract according to **Schedule-C (Sr. No 2)** in the form of Demand Draft (in favour of '**Director, SVNIT, MHRD Fund**') payable at **Surat**) from any **Nationalized/Public Sector/Private Sector Bank**. Failure to comply with this requirement shall constitute sufficient grounds for the cancel of the award of the contract and EMD will be forfeited. The amount of the EMD will be refunded without interest to the successful bidder within 60 days on successful submission of **Performance Security Deposit**.
- v) Bidders have to submit the proof of applying for the labour license within 15 days of issue of work order from Institute.

**9. The submitted tender should be valid for 120 days from the tender due date.**

**10.** All disputes shall be subject to **Surat** Jurisdiction only.

**Note: Bidders who do not comply the point 8. (iv) and 8. (v) will be treated as irresponsible and no communication will be made in this regard and allotment will be offered to the next bidder in the merit list.**

**Director**

**Schedule – B**  
**Offered Rates (Fixed by Institute)\***

\*Inclusive all Taxes

Sr. No	Item	Quantity	Round-Up
1	Biscuits	Each	MRP
2	Cold Drinks	Each	
3	Farari Chevda & Wafers	Each	
4	Water Bottles (Small/Big)	Each	
5	Butter Milk	Each	
6	Ice Cream	Each	
7	Tea Half	100 mL	6.00
8	Tea Full	200 mL	12.00
9	Coffee	200 mL	15.00
10	Masala Dosa with Chutney Sambar	100 gm	25.00
11	Sada Dosa with chutney samabar	100 gm	20.00
12	Upma	100 gm	20.00
13	Idli Sambar with chutney (weight 100gm)	2 pcs	20.00
14	Mysore Masala	200 gm	30.00
15	Plain Uttapam	100 gm	20.00
16	Onion Uttapam	150 gm	25.00
17	Tomato Uttapam	150 gm	25.00
18	Tomato Onion Mix Uttapam	150 gm	30.00
19	Masala Uttapam	200 gm	35.00
20	Bataka Vada (weight 120 gm)	02 pcs	20.00
21	Dahi Vada (weight 100 gm)	02 pcs	20.00
22	Medu Vada (weight 100 gm)	02 pcs	20.00
23	Vege Cutlets with Chutney/Ketchup	100 gm	20.00
24	South Indian Samosa	100 gm	12.00
25	Punjabi Samosa	100 gm	10.00

Sr. No	Item	Quantity	Round-Up
26	Ragda Samosa	100 gm	20.00
27	Chole Bature	2 Puri Big with Chole Masala	25.00
28	Bread Roll with Chutney	100 gm	20.00
29	Bataka Poha	100 gm	15.00
30	Veg Puf	80 gm	10.00
31	Bread Pakoda	80 gm	20.00
32	Egg Omlet with ketchup	Single egg with 2 slice	15.00
33	Egg Omlet with ketchup	Double Egg with 3 slices	30.00
34	Egg Bhurji	Single egg with 2 slice	25.00
35	Egg Bhurji	Double Egg with 3 slices	35.00
36	Veg Sandwiches	150 gm	30.00
37	Veg Toast Sandwiches	150 gm	25.00
38	Veg Cheese Sandwiches	200 gm	40.00
39	Veg Cheese Grill Sandwiches	250 gm	35.00
40	Veg Manchurian Gravy/Dry	200 gm	30.00
41	Hakka Noodles	200 gm	30.00
42	Veg Fried Rice	200 gm	30.00
43	Veg Triple Rice	400 gm	50.00
44	Chinese Bhel	200 gm	30.00
45	Normal Bhel	200 gm	20.00
46	Paneer Chilly	200 gm	35.00
47	Egg Fried Rice	200 gm	35.00
48	Egg Noodles	200 gm	35.00
49	Pav Bhaji (With 2 Pau & 200gm bhaji) with oil	One Plate	30
50	Pav Bhaji (2 Pau & 200gm bhaji) with butter	One Plate	40
51	Maggi Noodles (Single-100 gm)	One Plate	15.00
52	Maggi Noodles (double-200 gm)	One Plate	30.00
53	Regular Lunch (Rice, Dal, 2 Vege, 4 Chapatti) (12.15 pm to 2 pm)	Limited	40.00
54	<b>Regular Dinner</b> (Rice, Dal, 2 Vege, 4	Limited	40.00

Sr. No	Item	Quantity	Round-Up
	Chapatti) <b>(7.30 pm to 10.30 pm)</b>		
55	Ala-carte Menu (during Lunch & dinner timings) Menu to be fixed***		
<b>JUICE</b>			
54	Mosumbi Juice	200 ml	30.00
55	Orange Juice	200 ml	30.00
56	Pineapple Juice	200 ml	30.00
57	Graph Juice	200 ml	30.00
58	Cocktail Juice	200 ml	35.00
59	Ganga Jamuna Juice	200 ml	35.00
60	Lime Soda	200 ml	20.00
61	Fresh Lime Juice	200 ml	15.00
62	Water Melon	200 ml	25.00
<b>Milk Shakes</b>			
63	Chikoo Shake	200 ml	35.00
64	Mango Milk Shake	200 ml	35.00
65	Cold Coco	200 ml	25.00
66	Rose Milk Shake	200 ml	25.00
67	Vanilla Milk Shake	200 ml	25.00

\*\*\*\*Ala-carte Menu will be fixed by the Institute Canteen Committee with respect to the requirements of students and staff on mutually agreed rates by the bidder and Institute Canteen Committee/Director.

I hereby agree to provide and serve the items mentioned in **Schedule B** as per the rates quoted by Institute as per the **Terms and Conditions** mentioned in **Schedule C**.

Date:

Place:

Address with phone nos.:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name & Signature of the Bidder



**Schedule C**  
**General Terms and Conditions**  
**Terms & Conditions of Canteen Contract**

1. The bidder after receiving the acceptance of rates from SVNIT, Surat shall immediately execute the Agreement on Non-judicial stamp paper of ₹ 300/- (Rupees Three Hundred only) cost of which shall be borne by the bidder. The period of Canteen contract shall be initially for a period of one year with effect from the commencement of the contract. However, the same can be extended further for maximum 2 years period as decided by the authority on negotiated terms & conditions on mutual consent, depending on satisfactory work performed during the contract period and the report of Canteen Committee.
2. The Agency shall have to place **Performance Security Deposit** for an amount of ₹ 10.00 Lakhs (Rupees Ten Lakhs Only) in the form of Demand Draft from a **Nationalized/Public Sector/Private Sector Bank** to the Institute in the name of **Director, SVNIT, MHRD Fund**. The same shall be liable to forfeit, without any notice at any time if it appears to the Director, SVNIT, Surat that the contract awarded is not satisfactorily performed in any way and that in the occurrence of a breach of any terms and conditions of the contract.
3. The bidder will be finalized based on his / her experience, contracts executed earlier, capacity to prepare food of all regions, managerial abilities and other relevant factors as considered appropriate by the tender committee. If required, a committee may also take visits to check up the quality of food being served etc. by the bidder at the place of his/her current contract of catering/canteen/canteen services. Bidder is required to note that health, hygienic safety and satisfaction of the students and Staff of S.V.N.I.T. is the prime concern of the Institute authority.
4. The Institute will provide electricity, water and gas connection for which the bills will be paid by the bidder for carrying out the preparation of food and service activities in the dining room. Bidder will be in the charge of these facilities and he/she will be responsible for any **loss/damage, repairs and maintainance**, and usual wear and tear. In case of any loss or damage, the bidder will have to replace the lost items / carry out necessary repair, subjected to approval and instructions.
5. Maintainance of safety, health and hygienic conditions in and around the canteen will be the responsibility of the bidder. Canteen Committee's suggestions/actions regarding cleanliness have to be followed and the expenditure towards this is to be borne by the bidder. Bidder has to maintain the washroom facilities in canteen in most hygienic manner.
6. Smoking and intoxication (**drug, alcohol, gutkha, tambaku, cigarettes, etc.**) are strictly prohibited in the Institute premises. Storage/consumption of any alcoholic drinks/liquors, tobacco products are strictly prohibited. The bidder shall not serve any of such substance/drink in Canteen.
7. Serving One month notice is a mandatory requirement from either side (Institute or Bidder) for the termination of the contract service, if such a condition arises during the execution of contract period.
8. The age of every staff must be between 18 to 55 years. Employing child labor is strictly prohibited on campus and wages must be given as per the applicable government rules and regulations declared time to time. The bidder and canteen

staff have to behave politely with students and staff. The bidder shall be completely responsible for maintaining polite and decent behaviour of the canteen staff at all time.

9. Complain Register must be available at **Cash Counter** round the clock and will be made available on demand as and when reuire. This will be checked by Canteen Committee on regular basis.
10. The bidder will run the Canteen for all days (Monday to Saturday) from 7.00 am to 11.30 pm, and on Holidays & Sunday from 7.00 am to 2.00 pm.
11. If the Canteen management of the bidder is not up to the mark or, the quality of the food, Crockery, appliances and utensils are found below standard or unhealthy or unhygienic, then Canteen Committee **is fully empowered to recommend the termination of the contract with a short notice of one week.** The Canteen Committee's opinion is final so far as the food, Crockery, appliances and utensils quality/management/maintainace is concerned.
12. The food, raw materials, ingredients etc. are to be of good quality, clean, fresh, nutritious, hygienic and edible. Any type of **cooked food shall not be stored / preserved after meals**, not following a member of canteen committee's suggestions/instruction in such matters shall be considered as a violation of terms and conditions of the contract and shall invite penalty for the same.
13. Canteen staffs and cook should be healthy and medically fit. They are required to have a regular checkup with any registerd doctor. The expenses have to be borne by canteen bidder themselves. If any canteen staff is found medically unfit, he/she may not be given permission to continue his / her duties and bidder has to replace him/her immediately without fail.
14. Bidders are required to give company uniform to the canteen staff and canteen supervisor/manager. It is to be ensured that whenever the staffs are on duty they should be in uniform. The uniform should be cleaned/washed at least thrice in a week.
15. The canteen will run from 7.00 am morning to 11.30 PM in evening. The bidders must ensure that the all item listed should be available round the clock of opening. Normal operational timmings of Canteen will be as follows:
  - i. Overall timming - 7.0 am to 11.30 pm
  - ii. Lunch – 12.15 pm to 02.00 pm
  - iii. Dinner – 07.30 pm to 10.30 pm and
  - iv. Night Canteen till 11.30 pm.
16. The timings may be changed as and when such circumstances arise and the bidder has to agree for that.
17. The canteen utensils are to be cleaned with hot water using detergent powder/soap.
18. The Bidder or his representative manager is required to remain present all time in the canteen when the food is served in the canteen.
19. The bidder is required to maintain the details/records of all his employees/staffs. This information along with their recent photographs shall be submitted to the Institute in the prescribed format.

20. Liability/responsibility in case of any accident causing injury/ death to Canteen staff/s or any of his staff shall be of the bidder. The Institute authority shall not be responsible by any means in such cases.
21. Bidder shall be solely responsible in case of incidence(s) of food poisoning and shall bear the complete expenditure arising out of this for medical treatment of the students and staff. In addition, the penalty may be imposed on the bidder as decided by the Institute authority for such incidence/s.
22. The bidder shall not employ any canteen staff whose track record is not good. He / She should not have involved in any **crime/offence/police case**.
23. Quality control will be done by Canteen Committee or any committee appointed by the Institute. Monitoring of quality of food, hygiene, cleanliness, etc. in the canteen operation area will be carried out on weekly basis and the final score will be derived by taking an average of weekly Quality Score (QS). The following scale will be adopted for monitoring of quality.

Quality	Very Poor	Poor	Good	Very Good	Excellent
Rating	1	2	3	4	5

The penalty will be imposed, if QS for at ANY time will be less than 3.5 or below. The penalty amount will be as per the 30 (i) of Schedule C as mentioned below.

24. The bidder has to follow labour laws/government laws in regard of employing the canteen staff. The bidder shall be solely responsible for any dispute/violation of labour laws/government laws.
25. Wage to the Canteen staffs will be disbursed by the bidder compulsorily in the bank account of the concerned staff. The bidder has to submit the monthly certificate of payment of salaries to all. If bidder will not pay wages to the canteen staffs as per the Govt. labour laws, his contract may be terminated with a short notice of one week. The Canteen Committee **is fully empowered to recommend termination of the contract with a short notice of one week**.
26. Following are the liability of bidder:
- (a) Payment of gas bill as actual.
  - (b) Payment of Electricity bill as actual.
  - (c) R.O. plant to be installed for ensuring Hygiene and quality of potable water / drinking water in the Canteen.
  - (d) Electrical and mechanical appliances, R.O. plant, utensils, crockery, canteen furniture, etc. all of good quality has to be arranged by the bidder at his own and has to look after its electrical, mechanical and all sort of maintainace part.
  - (e) Hygine and cleanliness inside and outside of Canteen premises including toilets, washrooms, wash areas, water tanks, etc.
  - (f) Extended Canteen Services in the institute premises.
27. The following brands of grocery items are permissible to be used.
- Atta:** Navjivan/ Shaktibhog/Ashirwad/Pillusbury/Golden Khazana  
**Cottonseed oil/ Sunflower:** Tirupati / Fortune/sunflower  
**All types of Masala:** Badshah/Everest/Ramdev/MDH/Kitchen King  
**Bread:** Freashup/Order Fresh/Bread liner/Atul  
**Ghee/butter:** Amul /Sumul/Sagar/ Mother Dairy  
**Tea:** Jivraj/Tata Tea/Taj Mahal/ Brook Bond

**Salt:**Tata/Annpurna

**Besan:** Ramdev/Gai Chhap

**Noodles:** Maggie/Top Roman / Knorr

**Rice:** Good quality colom/any other equivalent to this

**Milk / Curd:** Amul /Sumul

**Note: Only Desi Ghee** (brand as mentioned above) must be used daily on chapattis (rotis)

28. Subletting of the contract is strictly not allowed which can lead to termination of the contract.

29. **Drainage line to be maintained/ repaired in case of blockage due to wastage of food material by the bidder at his/her own expenses.**

30. **Penalties for violation or rules, terms and conditions**

Sr.No.	Description of penalty	Penalty Amount
(i)	Quality score less than 3.5	₹10000.00 for every 0.5 Marks
(ii)	Closing the canteen without permission	₹ 25000.00 per day
(iii)	Non-availability of complaint register on cash counter / discouraging students from registering complaints	₹ 5000.00
(iv)	Three or more complaints within a two-week period of insects and/or foreign object cooked along with food or found in any food item	₹ 10000.00
(v)	Each instance of complaint of a foreign object that is deemed dangerous to the health by the canteen committee	₹ 5000.00
(vi)	Change in the menu of any meal without permission of canteen committee	₹ 5000.00
(vii)	Each instance of unprofessional behaviour (lack of personal hygiene of staff, misbehaviour by staff etc as determined by the canteen committee	₹ 5000.00
(viii)	Each time use of any part of the canteen premises for any other purpose by staff member.	₹ 5000.00
(ix)	Any other complaints not listed above each time	₹ 5000.00

**For any rule stated the agreement,**

- The first violation of the rule implies fine as per the rule.
- Second and subsequent violations of the same rule within **30 days of the previous fine will 50% added** in the initial amount of the fine on the bidder.
- Further, if work is not found satisfactory and fine amount will exceed more than **15000.00** during contract period then warning letter will be issued from Institute.

- d. If any of the above rules are violated 10 times (taken as a total) the contractor will be automatically disqualified and the contract may be terminated. However, this is not the only criteria for termination. The Institute reserves the right to terminate the contract at any time, considering the frequency and seriousness of the violations.
31. Bidder should facilitate cashless payment facility to the canteen users.
  32. Pest Control Should be done by the bidder during vacation time i.e. summer vacation and certificate to be submitted to Chairman, Canteen Committee.
  33. Water tank is to be cleaned by the bidder every month and certificate to be submitted to Chairman, Canteen Committee.
  34. The bidder has to manage at his own the necessary utensil, crockery, cutlery, furniture, equipments, etc. for running the canteen.
  35. The decision of the **Director, SVNIT, Surat** will be final and binding to the bidder in case of any dispute arising out with respect to the terms and conditions of this contract.
  36. Any misleading information may lead to termination of the contract.

**Date:**

**Signature  
(Bidder)**

**Schedule-D**  
**Pre-Qualification criteria (Minimum Eligibility Criteria)**

Sr. No.	Minimum Eligibility Criteria		
1.	Whether Bidder is Agreed to the rates mentioned in <b>Schedule-B-Offered rates (Fixed by Institute)</b> Please Mark (√) at appropriate place (Yes/No)	<b>Yes</b>	
		<b>No</b>	
		<b>Proof Attached Y/N</b>	<b>Proof Attached at page No.</b>
2.	The bidder/agency must have a valid food license		
3.	i. P.F. Number		
	ii. PAN Number		
	iii. GST Registration No.		
	iv. ESIC Registration No.		
4.	Establishment Certificate (Agency should have more than <b>03</b> Years (continuous) experience		
5.	Bank Solvency Certificate of <b>Nationalized/Public Sector/Private Sector Bank (₹ 30 lacs)</b> of current financial year. (2019-2020)		
6.	The agency should have minimum <b>Average Annual Turnover of ₹ 05 Crores (Five Corers Only)</b> during last <b>three</b> financial years ( <b>Attested copy of Audit Report / C. A. Certificate of last Three financial years (2016-2017, 2017-18 and 2018-2019)</b> ) for running of the <b><u>canteen and mess services.</u></b>		
7.	An agency should not be Blacklisted / Debarred in the past from the Union/State Government or Organization all over India. (The recent Notarized undertaking must be required for current financial year i.e. <b>2019-2020</b> ) - <b>Annexure-1</b>		
8.	Minimum <b>Three Years</b> experience (canteen and mess services) in Central / State Govt. / Large Corporate Sector out of which at least <b>Two Years</b> should be at the <b>level of IITs/ NITs /IIMs /IITs/ Universities and Other centrally funded institute.</b>		
9.	One completed/ongoing work having not less than <b>3000 people/ Rs 80 Lakhs per annum</b> on its dining strength in the last three years ( <b>2016-2017, 2017-18 and 2018-2019</b> ).		

10.	Performance certificate of at least one work order <b>(having not less than 3000 people dining strength/ 80 Lakh per annum)</b> completed in the last three years <b>(2016-2017, 2017-18 and 2018-2019)</b> and it should be certified by a responsible person from the concerned organization.		
11.	Copy of the income tax return for the last three financial years <b>(2016-2017, 2017-18 and 2018-2019)</b> .		

**Notes:**

- (a) The Bidders/tenders who do not meet the above-mentioned **Pre-Qualification Criteria (Schedule D)** are to be treated as irresponsible and will not be considered for further evaluation and will be ignored. No communication will be entertained for such Bidders/ Tenders.
- (b) All the documents should be self-attested otherwise tender document will not be considered for further evaluation.

Date:

Place:

Stamp & Seal:

**(Signature of the Bidder)  
Name:**

## **ANNEXURE-1**

### **DECLARATION REGARDING WARNING /BLACKLISTING TAKING PART IN TENDER**

(To be executed & attested by public Notary / Executive Magistrate on ₹ 100/- non-judicial Stamp paper by the Bidders /Tenderer)

I / We \_\_\_\_\_ (Bidders /Tenderer ) hereby declare that the Bidders / tenderer / agency namely M/s. \_\_\_\_\_ has not been warned or blacklisted in the past by Union / State Government or private organization from taking part in Government tenders /private tenders in India and should not have any litigation in any of the labor courts.

**Or**

I / We \_\_\_\_\_ ( Bidders /Tenderer) hereby declare that the firm / agency namely M/s. \_\_\_\_\_

Was warned or blacklisted by Union / State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_\_ Years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender/contract will be rejected/cancelled by Director, SVNIT, Surat, and EMD / Performance Security Deposit shall be forfeited.

In addition to the above, Director, SVNIT, Surat, will not be responsible to pay the bills for any completed/ partially completed work.

### **DEPONENT**

#### **Attested:**

(Public Notary / Executive Magistrate )

Name: \_\_\_\_\_

Address: \_\_\_\_\_

----- The End -----



**Schedule –E**  
**Technical Details**

Sr. No.	Descriptions	Information to be filled by the tender (If required separate sheets may be enclosed)	
1.	Name and Address of firm/agency with complete contact details		
2.	Type of Organization ( Whether proprietorship, partnership, private, limited, limited company )		
3.	Name and Address of the Directors Proprietor/ Partners		
4.	Date of Establishment		Copy enclosed: Y / N
5.	Details of Registration	R. No.	Copy enclosed: Y / N
6.	License No: (Under Shop and Establishment act)	L. No.	Copy enclosed: Y / N
7.	Labour License No. (Under Section 12(2) of the Contract Labour Regulation and Abolition Act. 1970)	L.L. No.	Copy enclosed: Y / N
8.	Total number of employees of the firm with P. F. Number <b>(2018-2019)</b>		List enclosed: Y/ N
9.	Income Tax Return for the last three financial years <b>(2016-2017, 2017-18 and 2018-2019)</b>		Copy enclosed: Y / N

10.	Total <b>Average</b> turnover of the agency during last Three financial years( <b>2016-2017, 2017-18 and 2018-2019</b> ) for running of the <b><u>canteen and mess services</u></b>		Copy enclosed: Y/ N
11.	Details of registration with statutory authorities like EPF and ESIC etc.	PF Registration No.	Copy enclosed : Y/N
		ESIC Registration No.	Copy enclosed : Y/N
12.	(a) GST Number/Certificate	No.	Copy enclosed : Y/N
	(b) PAN number	No.	Copy enclosed : Y/N
13.	Details of Tender Fee (₹_____)	DD No.	Date
		Name of Issuing Bank:	
14.	Details of Earnest Money Deposit (₹_____)	DD No.	Date
		Name of Issuing Bank:	
15.	Any other information		

Date:  
Place:  
Stamp & Seal:

**(Signature of the Bidder)**  
Name:

16. List of Major clients, including I.I.Ts/ I.I.Ms/ N.I.Ts/ I.I.I.Ts/Universities/Other centrally funded institute and private limited of similar nature or ongoing during last three years (2016-2017, 2017-18 and 2018-2019) (Add Extra Sheet if Required)

Sr. No.	Name of Client with contact details	Work Order Number and Date	Canteen/ Hostel Mess duration		No. of Person Serving in Dining	Completion Certificate Number and Date/ongoing	Copy Enclosed		Type of Client (I.I.T/ N.I.T./Other centrally funded institute and private limited)
			From	To			Y/N	Page No	
1.									
2.									
3.									
4.									

Copies of relevant documents are to be enclosed in support of above information

Date:  
Place:  
Stamp & Seal:

(Signature of the Bidder)  
Name:

**SCHEDULE- F**  
**TECHNICAL EVALUATION CRITERIA**

**Table (I): Turnover during the last three years (2016-2017, 2017-18 and 2018-2019) for running of the canteen and mess services**

Sr. No.	Years	Turnover		Copy Enclosed	
		Rupees	in words	Y / N	Page No
1.	2016-2017				
2.	2017-2018				
3.	2018-2019				

Please enclose documentary evidence for above facts, duly verified by the Chartered Accountant, (CA). Copies of relevant documents are to be enclosed in support of above information.

**Undertaking**

I hereby certify that all the information's furnished above are true to best of my knowledge. I have no objection to institute verifying any or all the information furnished in this document with the concerned authorities, if necessary.

I also certify that I have understood all the scope of work, terms and conditions and notes indicated in the tender document and hereby accept all the same completely.

Name of Agency :  
Address :  
Telephone No. :  
Mobile No. :  
Fax No :  
E-mail :

**Signature of the authorized signatory of the agency**  
**Official seal/ stamp**

**Date:**  
**Place:**

**Table (II): Total Technical Score**

Sl. No	Particulars	Allocation of Max. Marks	Total Marks	Marks obtained (To be filled by the agency)
01	<b>Firm's Experience</b> in years		15	
	Up to 03 Years 01 Marks then after 1 Marks for Each additional One Year experience	15		
02	<b>Average Annual financial turnover (gross) of the Firm (in the last 3 financial years) ended on 31<sup>st</sup> March 2019 (2016-2017, 2017-18 and 2018-2019) for running of the <u>canteen and mess services</u></b>		20	
	Up to ₹ 05 Crores 01 Marks then after 1 Marks for Each Additional ₹ 1 Crore turnover	20		
03	<b>Satisfactory completion certificate along with a copy of the valid work order to substantiate the fact of having experience in the canteen/ Mess services for providing breakfast, lunch and dinner for a minimum strength of 3000 people/80Lakhs per annum or more on a continuous basis at the level of IITs/NITS/IIMs/IIITs/Universities/Other centrally funded institute, Central / State Govt. / Large Corporate Sector. Self-certified certificate will not be treated as valid document and no marks will be given for the same (2016-2017, 2017-18 and 2018-2019)</b>		30	
	Three similar completed/ongoing works each have the strength not less than <b>3000 people/ Rs 80 Lakhs per annum</b> on its dinning strength during last three years.	30		
	Two similar completed/ongoing works each are having not less than <b>3000 people/ Rs 80Lakhs per annum</b> on its dining strength during last three years.	20		
	One similar completed/ongoing work each is having not less than <b>3000 people/ Rs 80Lakhs per annum</b> on its dining strength during last three years.	10		
04	<b>Experience IITs/NITS/IIMs/IIITs/Universities/Other centrally funded institute (attached experience certificate)</b>		10	
	Up to 02 Years 01 Marks then after 1 Marks for Each additional One Year experience			
05	<b>Bank Solvency (canteen and labour contract)</b>		15	
	30 Lakhs to ₹ 1 Crore	05		
	> ₹ 1 Crores and up to ₹ 2 Crores	10		
	Above ₹ 2 Crores	15		
	<b>Total technical score</b>		<b>90</b>	

Date:

Place:

Stamp & Seal:

**(Signature & Name of the Bidder)**

Only the technical bids of the firms, which meet the Pre-qualification criteria, would be taken up for detailed evaluation. In the case of nonfulfillment of minimum pre-qualification criteria (**Schedule D**) in each category of the technical bid, the bid of the contractor shall be rejected. All the tender documents as per **Schedule E** should be self-attested otherwise tender document will not be considered for further evaluation.

The tender of the firm meeting the pre-qualification criteria would be evaluated by the committee as per **Schedule F** and a merit list will be prepared accordingly.

**(Signature & Name of the Bidder)**