

UNDER POSTING OF CERTIFICATE



Offi : 2259571, 2259582-84

Fax : 0261-2228394

Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF
TECHNOLOGY, SURAT-395 007.**

No. CS/Staff I-card/18/ 58 /2019-2020

Date : 09/09/2019

To,

SUB :- ENQUIRY FOR Printing of Staff I-card

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelop and subscribed as: "Quotation with reference to Enquiry No. CS/Staff I-card/18/ 58 /2019-2020 No. dtd: 09/09/2019. Your quotation should reach the undersigned on or before **25/09/2019**

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are to be provided with the quotations
- 3) Tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 45 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) This Institute is registered with the Dept. of Scientific & Industrial Research (DSIR) for the purpose of availing Tax Exemption/Custom Duty Exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.
- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 10) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise found suitable.
- 11) Contact Store Section for format/content of the I-Card.

Yours faithfully,

G. R. Vesmapal
9/9/19
For DIRECTOR

G. R. Vesmapal
9/9/19

(2)

Sr. No	Name of the Items	Quantity	Whether sample is to be sent or not
1	Printing of Staff I-card PVC Identity Card 1 KB MIFARE thin card Size : 86mm x 54.5mm Front Side : Multi-color Print Back Side : Black Color Print with Front side lamination	300 Nos. (Approx)	Yes

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF
TECHNOLOGY, SURAT-395 007.

PLEASE FILL UP THE FOLLOWING DETAILS

1. Mode of Delivery : F.O.R. Institute Basis Only
2. GST : Exclusive / Inclusive
3. GST : _____ %
4. Delivery Period : _____ Days / Weeks
5. Payment : _____ Days / Weeks
6. Validity : 45 / 60 / 90 Days
7. Discount : _____ %
8. Telephone No. :
Fax No. :
E-Mail Address :
9. Guarantee / Warranty Period :

**SIGNATURE OF THE PARTY WITH
FULL ADDRESS & STAMPED**

NOTE : Inquiry No., Date with Due Date & quotation for the item should be mentioned on your envelop.