



UNDER POSTING OF CERTIFICATE

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Grams : SVNIT

**SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT-395 007.**

Approval Note No.PE/184/2018-19

Enquiry no. PE/210/2018-19

Date:10/09/2018

To,

SUB: - Short Enquiry for Supply of Sports kit dress. (As per Annexure – 1)

Dear Sir,

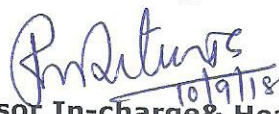
You are requested to quote your prices for supply of items listed overleaf. The Quotation must be sent in a sealed envelope with the superscription "Quotation with reference to the **Enquiry Note No.PE//2018-19. Dated 10/09/2018. "Attention: The Director, S.V. National Institute of Technology, Ichchhanath, SURAT-395007, Gujarat"**. Your quotation should reach the Director, SVNIT on or before **20/09/2018 at 5:00 pm.**

The quotations should be furnished with the following information.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) GST, Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least 45 Days. Offers subject to prior sale may please be avoided.
- 5) The delivery period of sports kit dress preferably (within) one week.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) This Institute is located within the limits of S.M.C. & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.

- 9) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.
- 10) Your specifications & terms- conditions should be as per the format attached i.e. summary sheet, must be on your company letterhead & signed by an authorized person.
- 11) Offer price quoted by the party should be valid for one year.
- 12) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 13) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.

Yours faithfully,


Professor In-Charge & Head
Student Activity Centre

ANNEXURE - I

Sr. no	Name Of Items	Details/specifications	Quantity
1	Uniform Badminton Dress(T-shirt and Short pant/half pant)	T-shirt and Short/ Half pant pair (Various sizes) (With Institute logo to be printed on front side & Institute name at back side of T-shirt). T-shirt with collar & Half sleeve, Polyester Material with Sweat absorption and air ventilation for all weather.	9
2	Uniform Table Tennis Dress (T-Shirt and Short pant/half pant)	T-shirt and Short/ Half pant pair (Various sizes) (With Institute logo to be printed on front side & Institute name at back side of T-shirt). T-shirt with collar & Half sleeve, Polyester Material with Sweat absorption and air ventilation for all weather.	9
3	Uniform Yoga Dress (T-Shirt and Short pant/half pant)	Stretchable T-shirt/Jersey (round neck) and Knee length or/long full length skin fitting stretchable pant pair (Various sizes) (With Institute logo to be printed on front side & Institute name at back side of T-shirt). Four way stretchable lycra material	2
Total			20

SUMMARY SHEET

(This must be typed on Supplier's Letterhead & submitted along with the offer)

Sr. No.	Particular	Quantity Approx	Brand	Fabric details	Taxes	Amount Rs.
1	Uniform Badminton Dress(T-shirt and Short pant/half pant)	9				
2	Uniform Table Tennis Dress (T-Shirt and Short pant/half pant)	9				
3	Uniform Yoga Dress (T-Shirt and Short pant/half pant)	2				
Total (Including All Taxes)						
(Amount in words)						

NOTE: Any ambiguity or incomplete filling of SUMMARY SHEET will lead to rejection of offer without any reasons. Write N/A or N.A. where information demanded is not applicable.

 SIGN OF THE PARTY

WITH FULL ADDRESS STAMPED