

## UNDER POSTING OF CERTIFICATE



**SARDAR VALLABHBHAI**  
**NATIONAL**  
**INSTITUTE OF TECHNOLOGY,**  
**SURAT**

☎ 0267-2210332,02671602/12  
FAX NO. 0261-2258709  
GRAM : SVNIT  
E-MAIL :  
director@svnit.ac.in

SVNIT

No.: Hostel/360 / 2017-18

Date: 03/02/2018

To,

**SUB: ENQUIRY FOR ANNUAL MAINTENANCE CONTRACT OF WATER FILTER/UV INSTALLED AT VARIOUS HOSTELS**

Dear Sir,

You are requested to quote your prices for the AMC for the work given in schedule B with the terms and conditions listed overleaf. The quotations may be sent to the undersigned in a sealed envelop and subscribed as: "Quotation with reference to Enquiry No. HOSTEL/ 360 /2017-18, Dtd: 03/02/2018. Your quotation should reach the undersigned on or before 17/02/2018

The quotations furnish the following information's.

- 1) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 2) The period of validity of the quotation may be specified.
- 3) The Institute is located in the municipal limits & exempted from paying of octroi duty.
- 4) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 5) The Co-Chairman, Council of Warden reserves the right to reject services, which are not strictly in conformity with the terms and condition but otherwise found suitable.

**6. Terms & Conditions:**

- a) Three + 1(One Free) periodical services shall be provided during the AMC Period as directed by SVNIT representative. Separate job cards shall be required to be maintained for the purpose of monitoring of services, supply of free consumables as well as consumables on chargeable basis at SVNIT, Surat which shall be supplied by you.
- b) Payment to be made on quarterly basis as per actual.

- c) Free of cost replacement of Consumable in all the Models.
- d) The breaks down calls are to be attended on free of cost.
- e) **Verification of the Work Done, Job Cards and attending Complaint:**
- i. The agency has to execute the contract through its authorized Agency/ Supervisor as per the job cards, which shall form the basis of claiming the payments/ invoice in the subject contract. These job cards are required to be supplied by the contract through its authorized agency before signing of the Agreement and shall be required to be maintained separately at SVNIT, Surat, for the purpose of the verification of the work done.
  - ii. The representative of contractor or the agency shall invariably inform the SVNIT representative, the contractor/ agency shall put up the invoice for payment. The representative of the agency shall invariably be required to attend the complaint for repairs of machines forwarded by the nominated representative of SVNIT within 2 working days. In case of delay for the reasons attributable to in –genuine reason beyond 2 working days and complaints so received from users in this regards, the agency shall be liable for penalty action @ Rs.100/-(Rupees One Hundred Only)per complaint/day which shall be deducted from the quarterly bill.
  - iii. The AMC contract will be given initially for three months only. Feedback will be taken from the concerned students and Chief Wardens. After the satisfactory performance of the services, the contract may be extended for the further period of 09(Nine) months. All rights are reserved by the Co-Chairman, Council of Warden to reject any tenders or all without specifying the reasons.
- f) **Penalty-** If the penalty amount exceeds 20% of the work order for the whole period. The work may be cancelled & accordingly.
- Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.

Yours faithfully,

**Co-Chairman  
Council of Warden**

**SCHEDULE – B**

**Name of Work: - ENQUIRY FOR ANNUAL MAINTENANCE CONTRACT OF WATER FILTER/UV INSTALLED AT VARIOUS HOSTELS.**

<b>Sr No</b>	<b>Location</b>	<b>Product</b>	<b>Qty</b>
1.	Narmad Bhavan	AG-600 LPH	1
2.	Mother Terrasa Bhavan	UV-1000 LPH	2
3.	Sarabhai Bhavan	AG-600DF	2
		AG-600 LPH	1
4.	Swami Vivekanand Bhavan	AG-200	10
		UV-1000 LPH	3
5.	Nehru Bhavan	AG-600DF	1
		AG-200	2
6.	Bhabha Bhavan	UV-1000 LPH	1
		AG-600DF	1
7.	Gajjar Bhavan	UV-1000 LPH	4
8.	Hostel Office	AG-200	1
9.	Raman Bhavan	AG 600 DF	3

**Signature of the,  
Agency with  
Stamp/Seal**