



CIVIL ENGINEERING DEPARTMENT  
SARDAR VALLABHBHAI NATIONAL  
INSTITUTE OF TECHNOLOGY, SURAT

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CED/SVNIT

No. CED/E.E Lab/3341 /2018

23 October , 2018

To

SUB: - ENQUIRY FOR SUPPLY OF LABORATORY EQUIPMENT "ANALYTICAL BALANCE"

You are requested to quote your prices for supply of stores listed overleaf..The quotation must be sent in sealed envelope with the superscription "Quotation with reference to Enquiry CED/E.E Lab/ 3206 /2018 Date: 09/10/18" and should be addressed to The director, Sardar Vallabhbhai National Institute of Technology, Surat- 395 007. Your quotation should reach on or before 15/11/2018 at 5:00 pm.

Please quote your price in the given Format (Summary Sheet). The quotations should be furnished with the following information.

- 1) The brand or make of item should be specifically stated and wherever necessary, complete set of specifications and dimensions should be given.
- 2) If asked, samples should accompany the quotations
- 3) Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation should be at least **90 Days**. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation and it should not be more than 30 days.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) Payment will be made only after satisfactory installation and demonstration of equipment.
- 9) Quotation should accompany the complete details of the equipment with brochure. List of Institutes/firms where similar equipments are supplied should also be attached.
- 10) This Institute is located within the limits of Surat Municipal Corporation & exempted from the paying of octroi duty on incoming goods from outside limits of S.M.C.
- 11) This Institute is registered with the dept. of scientific & industrial Research (DSIR) for the purpose of availing custom duty exemption & central excise duty exemption, and hence the certificate to this effect will be issued wherever it is necessary on demand.
- 12) Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of the bills at Account Section.
- 13) Your specifications & terms- conditions should be on your company letterhead & signed by an authorized person.
- 14) Offered quotation may be rejected if any ambiguity is found in offered specifications, terms & conditions supplied by party in specified tabular format.
- 15) The Director reserves the right to accept stores, which are not strictly in confirming with the specifications but otherwise, found suitable.
- 16) Warranty certificate is compulsory along with the invoice of the consignment.

Yours faithfully,

Head, Civil Engineering Department

*Dr. K. V. V. V.*  
23/10/18

*[Signature]*  
24/10/18

**1) Specification: Analytical Balance (Only of Mettler Toledo/Sartorius/Shimadzu make)**

- Microprocessor based digital balance capacity 82g/220g gms,
- Accuracy :0.00001 gram (0.01 mg) Readability 0.01 mg,
- Response time 5-2 seconds, Pan diameter 80 mm or more (stainless steel).
- It should be fully automatic with automatic Vibration error correction, automatic pouring error correction, automatic sampling time Setting and Resolution control.

Selectable parameter should be able to store in memory. It should be provided With glass cabinet in with top and side glassed should be sliding. Complete with all accessories, manual and dustcover

*Dr Tariwal*  
*23/10/18*