



S. V. National Institute of Technology,
SURAT – 395007 (GUJARAT)
PHONE: (0261) 2223371-74
FAX: (0261) 2228394
Grams: SVNIT

No.: SVNIT/PHY/SERB/ ²⁷⁷⁵ /2018-19

To,

Dt: 27/09/2018

साधारण डाक
ORDINARY POST

28 SEP 2018

Sub.: Enquiry for Desktop PC with monitor (Branded) – No. 02

Ref. No.: APD/DRR/SERB/HPC/2018-19/408, dtd: 11/09/2018

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to **The Director, SVNIT Surat, Ichchhanath, Surat 395 007** in a sealed envelope and subscribed as: "**Quotation for Desktop PC**" with reference to "**Approval No. APD/DRR/SERB/HPC/2018-19/408 dated 11/09/2018**". Your quotation should reach the undersigned on or before **31/10/2018** positively.

The quotations furnish the following information's.

1. The brand or make of each item should be specifically stated and wherever necessary complete set of specifications and dimensions should be given.
2. The price quoted should be for the complete set of equipments. For price comparison the total combined price of all the items in the inquiry will be considered and accordingly the purchase order will be issued.
3. If asked, samples should accompany the quotations.
4. Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, packing and forwarding charges if not included in the prices quoted, should be clearly specified.
5. The period of validity (minimum 120 days) of the quotation may be specified. Offers subject to prior sale may please be avoided.
6. The delivery period is to be clearly mentioned in the quotation.
7. The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. SVNIT basis only.
8. All concessions available to an educational institution should be specified and also taken into account while quoting. No "C" or "D" form can be issued by the institute.
9. The Director reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.