

UNDER POSTING OF CERTIFICATE



SARDAR VALLABHBHAI NATIONAL
INSTITUTE OF TECHNOLOGY, SURAT

☎ 2259571, 2259582 - 84
FAX NO. 2227334, 2228394
GRAM : SVNIT
E-MAIL : director@svnit.ac.in

SVNIT

No.: Estate/321/2017-18

Date: 14/07/2017

To,

Sub: An Enquiry for Supplying and Fixing the Name Plate for Mechanical Engineering Department at SVNIT, Surat.

Dear Sir,

You are requested to quote your prices for supply of stores listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and subscribed as: "Quotation with reference to Enquiry No. ESTATE/321/2017-18, Dtd: 14/07/2017. Your quotation should reach the following address **on or before 27/07/2017 upto 5:00 PM** only. However, SVNIT, Surat accepts no responsibility for offers received after the due time and date. **The Director, S. V. National Institute of Technology, Ichchhanath, Dumas Road, Surat, Pin code: 395 007.**

The quotations furnish the following informations.

- 1) The brand or make of each item should be specifically stated and wherever necessary, Complete set of specifications and dimensions should be given.
- 2) If asked, samples are accompany the quotations.
- 3) Sales tax, General tax, Central Sales tax, Custom duty, Insurance charges, Packing and Forwarding charges, if not included in the prices quoted, should be clearly specified.
- 4) The period of validity of the quotation may be specified. Offers subject to prior sale may please be avoided.
- 5) The delivery period is to be clearly mentioned in the quotation.
- 6) The mode of delivery of the stores may be mentioned. The delivery should be F.O.R. Surat or at the Institute. The Institute is located in the municipal limits & exempted from paying of octroi duty.
- 7) All concessions available to an educational institution should be specified and also taken into account while quoting.
- 8) The Director and Secretary reserves the right to accept stores which are not strictly in conformity with the specifications but otherwise found suitable.

Payment is normally made by cheque drawn on the S.V.N.I.T. Branch Office of State Bank of India, Surat-395007 within a period of thirty days from the date of receipt of stores.

Yours faithfully,

DEAN
PLANNING & DEVELOPMENT

SCHEDULE – B

Name of Work :- Supplying and Fixing the Name Plate for Mechanical Engineering Department at SVNIT, Surat.

Sr. No.	Quantity	Description	Rate		Per	Amount	
			₹.	Ps.		₹.	Ps.
1	34.00	Supplying and fixing stainless steel (304) L - type stand of size 13" x 6" with hanging ring and acrylic name plate of 3mm thick of size 12" x 5" with venyl background and radium letter including both side pasting with required fitting.			No.		
2	8.00	Supplying and fixing of acrylic Name Plate (3mm thick) of size 12" x 5" with vinyl background and radium letters including single side pasting with required fitting.			No.		
3	5.00	Supplying and fixing of acrylic Name Plate (4mm thick) of size 48" x 30" with silver background and radium letters including single side pasting with required fitting of 2" s.s. studs.			No.		
Total Amount ₹ ...							
Say Amount ₹ ...							

**SIGNATURE & SEAL OF
AGENCY**